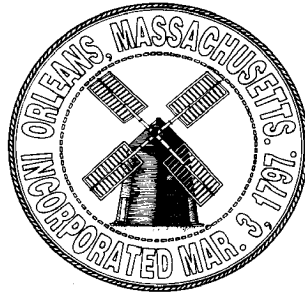


**TOWN OF ORLEANS
TOWN MEETING WARRANTS**

for use at

**MONDAY, May 13, 2019
ANNUAL TOWN MEETING - 6:00 PM
&
SPECIAL TOWN MEETING – 6:00 PM
Nauset Middle School Gymnasium**



**ANNUAL ELECTION
TUESDAY, May 21, 2019
7:00 AM - 8:00 PM
Council on Aging Senior Center**

Published as a supplement of
The Cape Codder – April 26, 2019

***Please bring this copy of the warrant
to Town Meeting.***

**COPIES OF THIS WARRANT ARE AVAILABLE
ON TAPE OR IN LARGER PRINT
PLEASE CALL 240-3700 EXTENSION 415**

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MOTION CHART

Application of rules is indicated by the Motion's Numerical Sequence

Motions	Debatable	Non-Debatable	Amendable	Non-Amendable	Second Required	Second Not Required	Vote Required	May Reconsider	May Not Reconsider
1. Point of Order		X				X	n/a		
2. Previous Question Terminate Debate		X		X	X		2/3		
3. Postpone Indefinitely	X			X	X		MAJ	X	
4. Lay on Table		X		X	X		MAJ	X	
5. Amendment	X		X		X		MAJ	X	
6. Accept and Adopt	X		X		X		MAJ	X	
7. Consider Articles Out of Order	X		X		X		2/3		X
8. Reconsider	X			X	X		2/3		X
9. Adopt a Resolution	X		X		X		MAJ		X
10. Adjourn to Time Uncertain	X		X		X		MAJ	X	
11. Adjourn		X		X	X		MAJ		X

While a motion to amend is under discussion, a motion to postpone indefinitely displaces the previous motion, but a motion to adjourn cannot be taken up until the motion to amend is decided.

ORLEANS TOWN MEETING BYLAWS

Pursuant to the provisions of the Town of Orleans Charter duly adopted by voters of the Town of Orleans, the Town Clerk, with the advice of the Moderator, hereby adopts the following Town Meeting By-Laws:

Procedural Rules: The Moderator shall enforce procedural rules in accordance with general laws, the Charter, and these By-Laws.

Other Procedural Rules: If none of the rules set forth herein or in the Charter governs a situation at the Town Meeting, then rules which would be in effect with respect to the Town Meeting if the Charter had not been adopted shall apply.

Attendance: No person other than a legal voter shall be allowed on the floor of the house except by the consent of the Moderator. At the Town Meeting, a non-voter may speak after a favorable majority vote of Town Meeting.

Quorum: For all Town Meetings, both annual and special, there shall be required a quorum of two hundred (200) registered voters of the Town.

Quorum Challenge: Any five (5) voters may challenge the existence of a quorum. If the Moderator determines the number in attendance to be less than the established quorum, he shall adjourn the meeting to a stated date, time and place.

Moderator: Participation in Discussions: The Moderator, when acting as such, shall not participate in any discussions.

Method of Voting: Except as otherwise specified by law, the Moderator shall have full authority to specify a voice vote, a standing vote counted by him or by tellers appointed by him, or a written ballot. The Moderator may conduct all votes requiring a two-thirds (2/3) majority by statute in the same manner in which the Moderator conducts the vote when a majority vote is required.

Motions in Writing: All motions shall be submitted in writing.

Withdrawal of Motions: A motion moved, seconded and stated may be withdrawn by the mover and the seconder.

Precedence of Motions: When a question is under debate, motions shall have precedence in the order of their arrangement shown on the attached chart.

Changing Order of Articles: The order of consideration of the articles as printed in the warrant may be changed only by a two-thirds (2/3) vote of the Town Meeting. In preparing the Warrant under Clause 2-4-1, the Board of Selectmen may include in it a Consent Calendar listing articles which that Board deems non-controversial. In the event such a Consent Calendar is so included, a written request by five registered voters before the commencement of Town Meeting, or, afterward, an oral request by five registered voters prior to consideration of the Consent Calendar, shall remove a

particular article from it. All remaining articles in the Consent Calendar shall then be voted upon by a single vote without debate. Removed articles shall be considered and acted upon immediately after consideration of the Consent Calendar, and in the order of their listing in the Consent Calendar.

Speaking Twice: No person shall speak twice on the same question until all those wishing to speak thereon have done so, nor shall any person speak for more than five (5) minutes at one time, except by permission of the Moderator; provided, however, that the restrictions shall apply neither to those persons required to be in attendance under provisions of Clause 2-7-3 of the Charter (town officers, members of boards and commissions, department heads, or their duly designated representatives, when proposals affecting their various office, board or department are being considered), nor to those persons making the original motion or amendments thereto under any article.

Reconsideration: Any vote may be reconsidered if a voter on the prevailing side moves to do so and if the Moderator moves that there is additional information to bring before the meeting. Only one (1) reconsideration shall be allowed per article. Any reconsideration of a vote shall take place at the session it was voted.

Recount: When a voice vote as decided by the Moderator is questioned by more than one voter, it shall be made certain by a rising vote counted by the Moderator, or the tellers appointed by him, or by a written ballot. When a standing vote is challenged by more than five (5) voters, the Moderator may rule a written ballot be taken.

Move the Question: Requires a second. Not debatable. Two-thirds (2/3) Vote. Terminates debate.

Move the Question After Presentation: A motion to move the question shall not be allowed if the moving party makes a presentation immediately prior to making the motion to call the question.

Amendments to Motions: The first amendment to a motion may be amended (secondary amendment). This secondary amendment may not itself be amended.

Article for Capital Improvements: In accordance with Charter clause 8-7-1, any articles for capital improvements not in compliance with 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.

Clause 8-7-1 of the Charter reads as follows:

“The Town Meeting shall act on the five year Capital Improvements Plan (CIP) and the annual Capital Budget, provided all proposed projects included in the Capital Budget have been included in the CIP in the prior fiscal year. The Capital Budget may consist of more than one article in the Warrant for the Town Meeting. Any articles for capital improvements not in compliance with 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.”

Clause 8-5-1 of the Charter reads:

“The Town Administrator shall prepare a five year Capital Improvements Plan

(CIP) and an annual Capital Budget which shall be designed to deal with unmet long range needs of the Town and to implement the goals and objectives of the Orleans Comprehensive Plan as it may be amended from time to time. The CIP shall include land acquisitions, buildings and improvements, machinery and equipment, vehicles, and infrastructure including roads, water mains, storm drainage and other publicly owned utilities. The Board of Selectmen may establish more detailed policies relating to the refinement and implementation of the CIP.”

Dissolution of Town Meeting: In accordance with Charter clause 2-7-8, the Town Meeting must act on every article placed before it.

Clause 2-7-8 of the Charter reads:

“No motion, the effect of which would be to dissolve the Town Meeting, shall be in order until every article in the Warrant has been duly considered and acted upon. This requirement shall not preclude the postponement of consideration of any article to an adjournment of the meeting to a stated time and place. Any reconsideration of a vote shall take place at the session it was voted, the intent being that a final vote taken at a Town Meeting shall not be reconsidered at a subsequent session of the same Town Meeting.”

FINANCIAL SUMMARY

TO THE VOTERS:

The Annual Town Meeting warrant includes a number of articles that have an impact on the financial condition of the town, as well as on individual voters in terms of local property taxes.

To assist you in your deliberations, on the following pages you will find a number of schedules and charts that have been included in the warrant to provide additional information that may be of help to you at Town Meeting.

The “Financial Plan” for Fiscal Years 2019 & 2020 compares revenues and expenditures adopted in FY 2019 with those proposed in FY 2020. The Plan assumes approval of all funding articles as recommended in the Annual Town Meeting warrant.

As presented for FY 2020, the total expenditures amount to \$42,435,000, an increase of \$473,000 or 1.1%. The total property tax levy increase would be 4.3% resulting in a tax rate of \$7.47 per thousand dollars of assessed valuation, an increase of \$0.07 or 0.9% over FY 2019.

A “Tax Rate Information” table shows the estimated tax rate increase and tax impact on a property valued at \$500,000 for articles that are funded by property taxes. Each funding article in the warrant includes a notation showing the FY 2020 tax rate impact per thousand dollars of assessed valuation.

The warrant also includes two charts that summarize the Town’s “Financing Sources” and “Expenditure Comparison By Organizational Group” adopted in FY 2019 and Proposed/Recommended for FY 2020.

Finally, the “Proposed Operating Budget” for the Fiscal Year July 1, 2019 – June 30, 2020 includes the 2019 adopted and 2020 proposed budgets and is broken down by department, line item description and dollar amounts.

For FY 2020, the total proposed operating budget is \$38,462,321 inclusive of all non-school and school expenditures. This amount represents an overall increase of \$1,273,779 or 3.4% over FY 2019. Excluding debt, non-school operating expenditures are up 4.1% and school (Orleans Elementary, Nauset Regional and Cape Cod Tech) expenditures are up 1.7% next year.

Respectfully,

John F. Kelly
Town Administrator

FINANCIAL PLAN
FOR THE FISCAL YEARS 2019 & 2020
(\$000)

<u>REVENUES</u>	<u>ADOPTED FY 2019</u>	<u>PROPOSED FY 2020</u>	<u>DOLLAR CHANGE</u>	<u>PERCENT CHANGE</u>
Property Tax				
Property Tax (Base)	23,311	24,156	845	3.6%
Statutory Increase	583	604	21	3.6%
Growth	263	185	(78)	-29.6%
Debt/Capital Exp. Exclusions	6,226	6,257	32	0.5%
Cape Cod Commission Act	173	177	4	2.5%
Stabilization Fund Override	535	548	13	2.5%
General Override	725	743	18	2.5%
Unused Levy Capacity	(1,506)	(1,176)	331	-22.0%
Community Preserv. Surtax	785	923	138	17.6%
Total Property Tax	31,093	32,418	1,325	4.3%
Non-Property Tax				
State Aid	667	673	7	1.0%
Motor Vehicle Excise	1,174	1,198	23	2.0%
Local Receipts	3,040	2,940	(100)	-3.3%
Water Fees	2,265	2,558	294	13.0%
Hotel/Meals Tax	560	565	6	1.0%
Free Cash	1,153	908	(245)	-21.3%
Funds Resv. Appr./Other Avail.	1,008	987	(21)	-2.1%
Community Preserv. Reserves	884	8	(876)	-99.1%
Community Preserv. State Match	118	179	61	52.2%
Total Non Property Tax	10,869	10,017	(852)	-7.8%
Total Revenues	41,962	42,435	473	1.1%
<i>Assessed Value (actual and est.)</i>	4,095,725	4,218,597	122,872	3.0%
<i>Tax Rate</i>	7.40	7.47	0.07	0.9%
EXPENDITURES				
Provision for Abatement/Exempt	216	200	(16)	-7.3%
Non-School				
Salaries and Wages	11,208	11,737	529	4.7%
Fringe Benefits	2,736	2,837	101	3.7%
Pensions	1,886	1,887	0	0.0%
General Expenses	3,708	3,893	185	5.0%
State/County Assessments	616	635	18	3.0%
Sub Total - Non Sch Operating	<u>20,154</u>	<u>20,989</u>	<u>834</u>	<u>4.1%</u>
Capital Expenditures	151	112	(39)	-25.9%
Debt - Excluded (no Wastewater)	5,324	5,238	(86)	-1.6%
Debt - Excluded (Wastewater Only)	904	1,053	148	16.4%
Debt - Not Excluded	11	81	69	607.4%
Debt - Water Dept.	703	904	201	28.6%
Sub Total - Non Sch Capital/Debt	<u>7,093</u>	<u>7,387</u>	<u>294</u>	<u>4.1%</u>
Total - Non School	27,247	28,375	1,128	4.1%
School				
Nauset Regional	4,484	4,446	(38)	-0.9%
Debt	50	51	1	2.9%
OPEB	-	78	78	
NRS Capital Outlay	104	103	(1)	-0.8%
Sub Total - NRS	<u>4,638</u>	<u>4,678</u>	<u>40</u>	<u>0.9%</u>
Orleans Elementary	3,852	4,039	187	4.8%
Fringe Benefits	981	989	8	0.8%
Pensions	164	160	(4)	-2.4%
OES Capital Outlay/Spec. Articles	20	30	10	50.0%
Sub Total - OES	<u>5,017</u>	<u>5,218</u>	<u>200</u>	<u>4.0%</u>
C.C. Technical High	266	191	(75)	-28.1%
Total - Schools	9,921	10,087	166	1.7%
Other Expenses				
Community Preserv. Debt	491	489	(2)	-0.4%
Community Preserv. Fund Expenses	1,296	621	(675)	-52.1%
Special Articles	2,791	2,663	(128)	-4.6%
Sub Total - Other Expenses	<u>4,578</u>	<u>3,773</u>	<u>(805)</u>	<u>-17.6%</u>
Total Expenditures	41,962	42,435	473	1.1%

TAX RATE INFORMATION
ESTIMATED FOR FISCAL YEAR 2020

Per tax rate increments:

TAX RATE INCREASE	MUNICIPAL REVENUE RAISED	TAX IMPACT ON \$500,000.00 PROPERTY
\$ 0.01	\$ 42,185.97	\$ 5.00
\$ 0.05	\$ 210,929.85	\$ 25.00
\$ 0.10	\$ 421,859.70	\$ 50.00
\$ 0.20	\$ 843,719.41	\$ 100.00
\$ 0.30	\$ 1,265,579.11	\$ 150.00
\$ 0.40	\$ 1,687,438.82	\$ 200.00
\$ 0.50	\$ 2,109,298.52	\$ 250.00
\$ 0.60	\$ 2,531,158.22	\$ 300.00
\$ 0.70	\$ 2,953,017.93	\$ 350.00
\$ 0.80	\$ 3,374,877.63	\$ 400.00
\$ 0.90	\$ 3,796,737.33	\$ 450.00
\$ 1.00	\$ 4,218,597.04	\$ 500.00

Per revenue raised increments:

\$ 0.0002	\$ 1,000.00	\$ 0.12
\$ 0.0012	\$ 5,000.00	\$ 0.59
\$ 0.0024	\$ 10,000.00	\$ 1.19
\$ 0.0119	\$ 50,000.00	\$ 5.93
\$ 0.0237	\$ 100,000.00	\$ 11.85
\$ 0.1185	\$ 500,000.00	\$ 59.26
\$ 0.2370	\$ 1,000,000.00	\$ 118.52

As you consider each article included in this year's warrant, the above schedule will provide you with the anticipated tax rate and tax impact on a property valued at \$500,000.00. This applies only to articles funded by property tax and not to articles funded by bonding or by a special revenue or receipts account (such as Ambulance Billing or Stabilization Fund).

The above calculations are based on the Town's estimated valuation for Fiscal Year 2020. These figures should be considered as estimates only, since valuations can change annually.

FINANCING SOURCES

Adopted Fiscal Year 2019 vs. Estimated Fiscal Year 2020

<u>FINANCING SOURCES</u>	<u>FY 2020 PERCENT OF TOTAL</u>	<u>FY 2019 ADOPTED</u>	<u>FY 2020 ESTIMATED</u>	<u>PERCENT INCR/DECR</u>	<u>DOLLAR INCR/DECR</u>
Property Tax	76%	31,093,106	32,418,082	4%	1,324,976
Water Fees	6%	2,264,707	2,558,374	13%	293,667
Local Receipts	7%	3,040,234	2,940,234	-3%	(100,000)
Motor Vehicle Excise	3%	1,174,097	1,197,578	2%	23,482
Other Available Funds	3%	2,010,114	1,174,133	-42%	(835,981)
Free Cash	2%	1,153,453	907,998	-21%	(245,455)
Hotel/Meals Tax	1%	559,654	565,251	1%	5,597
State Aid	2%	666,612	673,277	1%	6,665
Total	100%	41,961,977	42,434,927	1%	472,950

EXPENDITURE COMPARISON BY ORGANIZATIONAL GROUP

Adopted Fiscal Year 2019 vs. Estimated Fiscal Year 2020

<u>ORGANIZATIONAL UNIT</u>	<u>FY 2020 PERCENT OF TOTAL</u>	<u>FY 2019 ADOPTED</u>	<u>FY 2020 ESTIMATED</u>	<u>PERCENT INCR./DECR.</u>	<u>DOLLAR INCR./DECR.</u>
Education (1)	24%	9,921,322	10,087,051	2%	165,729
Public Safety	14%	5,744,367	6,002,370	4%	258,003
Public Works	12%	4,933,804	5,085,568	3%	151,764
Debt/Capital Outlay	17%	6,942,242	7,274,816	5%	332,574
Fringe Benefits	7%	2,736,047	2,837,159	4%	101,112
General Government	6%	2,311,041	2,446,666	6%	135,625
Special Articles	6%	2,771,044	2,662,843	-4%	(108,201)
Pensions	4%	1,886,365	1,886,632	0%	267
Human Services	3%	1,034,351	1,103,316	7%	68,965
Culture & Recreation	2%	638,922	671,922	5%	33,000
State & County Assess.	1%	616,327	634,621	3%	18,294
Insurance	1%	423,753	432,200	2%	8,447
OTHER					
Community Preserv. Fund	3%	1,786,641	1,109,763	-38%	(676,877)
Provision for Abatement/Exempt	0%	215,751	200,000	-7%	(15,751)
Total	100%	41,961,977	42,434,927	1%	472,950

(1) Includes Capital Outlay, Debt Service and OPEB Items for NRSB.

MUNICIPAL FINANCE TERMS

Appropriation - An authorization made by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Bond - A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Capital Improvement Program - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

Chapter 90 Highway Funds – The state legislature authorizes and issues transportation capital bonds every few years. In each Transportation Bond, funds are apportioned to communities based upon a formula under the provisions of MGL Ch. 90 § 34, hence the term Chapter 90 funds. The Chapter 90 highway formula is comprised for three variables: local road mileage as certified by the Massachusetts Highway Department (MHD), employment figures from the Department of Employment and Training (DET), and population estimates from the U.S. Census Bureau. Under this formula, those communities with a large number of road miles received proportionately more aid than those with fewer road miles. These funds are reimbursed to communities based upon certified expenditure reports submitted to MHD.

Conservation Fund - This fund may be expended for lawful conservation purposes as described in MGL Ch. 40, § 8C. This fund may also be expended for damages related to the taking of land by eminent domain provided that such taking has first been approved by a two-thirds (2/3) vote of city council or town meeting.

Contingent Appropriation – This is an appropriation that authorizes spending for a particular purpose upon the occurrence of a later event. The grant of spending authority made by an appropriation must be certain at the time of the vote and, therefore, contingent appropriations are not generally permissible. Under MGL Ch. 59 § 21C(m), however, towns may make appropriations from the tax levy, available funds or borrowing, contingent upon the subsequent passage of a Proposition 2 ½ override or exclusion question for the same purpose.

Debt Exclusion - A vote by a community at an election to exclude debt service payments for a particular capital project from the levy limit. The amount necessary to

cover the annual debt service payment is added to the levy limit for the life of the debt only. A debt exclusion may temporarily increase the levy above the levy ceiling.

Debt Service - Payment of interest and repayment of principal to holders of a government's debt instruments.

Equalized Valuations (EQVs) - Determinations for the full and fair cash value of all property in the Commonwealth which is subject to local taxation. EQVs have historically been used as variables in distributing certain state aid accounts, and for determining county assessments and certain other costs. The Commissioner of Revenue, in accordance with Chapter 58, Section 10C, is charged with the responsibility of biannually determining an equalized valuation for each city and town in the Commonwealth.

Excess Levy Capacity - The difference between the levy limit and the amount of real and personal taxes actually levied in a given year.

Exemptions - Statutory exclusions of specific amounts of property tax owed. Upon approval of an application to the Board of Assessors, exemptions may be granted for qualified veterans, blind individuals, surviving spouses and persons over 70 years of age. In addition, an exemption may, at the discretion of the Assessors, be issued for certain financial hardships.

Fiscal Year – Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. For example, the 2011 fiscal year is July 1, 2010 to June 30, 2011. Since 1876, the federal government has had a fiscal year that begins October 1 and ends September 30.

Free Cash (also Budgetary Fund Balance) - Funds remaining from the operations of the previous fiscal year which are certified by the Massachusetts Department of Revenue Director of Accounts as available for appropriation. Remaining funds include unexpended free cash from the previous year, receipts in excess of estimates shown on the tax rate recapitulation sheet and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount of remaining funds which can be certified as free cash. The calculation of free cash is made based on the balance sheet, which is submitted by the community's Accountant, Auditor, or Comptroller.

Levy – The amount a community raises through the property tax. The levy can be any amount up to the levy limit.

Levy Ceiling – the maximum levy assessed on real and personal property may not exceed 2 ½ percent of the total full and fair cash value of all taxable property (MGL Ch. 59 § 21C). Property taxes levied may exceed this limit only if the community passes a capital exclusion, a debt exclusion, or a special exclusion.

Levy Limit – The maximum amount a community can levy in a given year. The limit can grow each year by 2 ½ percent of the prior year's levy limit plus new growth and

any overrides. (MGL Ch. 59 § 21C[f & g]. The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, a debt exclusion, or a special exclusion

Local Receipts - Locally generated revenues other than real and personal property taxes and excluding Special Revenue fund revenues. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

New Growth - The taxing capacity added by new construction and other increases in the property tax base. New growth is calculated by multiplying the value associated with new construction by the tax rate of the previous fiscal year.

Proposition 2 ½ Overrides/Underrides - General Override to permanently increase the amount of property taxes the Town can raise. This requires a majority vote by the Selectmen in order to be placed on the ballot.

General Underride to permanently decrease the amount of property taxes the Town can raise. This requires a majority vote by the Selectmen in order to be placed on the ballot.

Capital Override exemption is a one-year increase in the property tax levy for the specific item or project. This requires a two-thirds (2/3) vote by the Selectmen to appear on the ballot.

Debt Exclusion is an increase in the property tax levy for the life of the bond issue. This requires a two-thirds (2/3) vote by the Selectmen to appear on the ballot.

Reserve Fund – An amount set aside annually within the budget of a town (not to exceed 5% of the tax levy for the preceding year) to provide a funding source for extraordinary or unforeseen expenditures. In a town, the Finance Committee can authorize transfers from this fund for “extraordinary or unforeseen” expenditures. Other uses of the fund require budgetary transfers by town meeting.

School Building Assistance Program (SBA) – Established in 1948 and frequently revised by statutory amendments, this state program reimburses cities, towns and regional school districts various percentages of their school construction costs depending on the wealth of the community or district and the category of reimbursement. The Department of Education administers the SBA program.

Stabilization Fund – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose. (MGL Ch. 40 § 5B). Communities may appropriate into this fund in any year an amount not to exceed ten percent of the prior year’s tax levy or a larger amount with the approval of the Emergency Finance Board. The aggregate of the stabilization fund shall not exceed ten percent of the community’s equalized value, and any interest shall be added to and become a part of the fund. A two-thirds vote of town meeting is required to appropriate money from the Stabilization Fund.

Town of Orleans Finance Committee
Fiscal Year 2019 Annual Report and Letter to the Town

Over the past few years, the Town of Orleans has seen a significant investment in its public facilities. The new Police Station is open, as is the new Department of Public Works Facility. Downtown Main Street is in the midst of a long-overdue makeover. The protective dune at Nauset Beach is in place, and in the future you will be asked to consider financing for the Beach Retreat to the Hubler property. And who can forget that the financing of the new wastewater system is staring us in the face. It's a lot of stuff going on at once. Some might say too much.

But there are good reasons for getting all this work done now. The first reason is need: for a significant period of time, the Town of Orleans has been slow to respond to its infrastructure needs. Delays in public facilities investment usually result in larger price tags. Remember the old TV commercial: "rust never sleeps". The need for repair and replacement only increases with delays: the Police Station could have been built years ago at a lower cost, and we would be well on our way toward retiring the debt raised to finance it if we had done so.

Sometimes need isn't a matter of neglect, but rather a matter of changing priorities. Nauset Beach is a case in point. The need to preserve our most important asset was accelerated by last year's storms. But hope won't protect the parking lot. The new protective dune will, at least for the next few years. During that time, we need to establish new parking, sanitary and administrative facilities on higher ground so that residents and guests alike can continue to have beach access.

Another good reason for getting all this work done now is opportunity. Interest rates have been and continue to be historically low - at least for now. That means that the financing costs associated with these various projects are exceedingly favorable. When the Town issued bonds to finance the Police Station and DPW Facility, the net interest cost for a 20- year loan was 2.69%. Every armchair economist will tell you that borrowing at low rates to finance public improvements is a pretty sound investment.

Truly, the Town has done a good job over the last few years with the long-range planning, scheduling, maintenance and control required for the management of the Town's assets and financial systems. But we are not quite done. The wastewater project is still the elephant in the room, and the temptation is to say ENOUGH! But let's not close the door on an opportunity. The financing program for this system is very favorable to the taxpayers. First, Orleans will be able to borrow the construction funds from the Commonwealth at 0% interest; and second, the Commonwealth could rebate to the Town as much as one-third of these construction costs.

That's right -- we would pay for only two-thirds of the project's construction costs, at a 0% interest rate. And the revenues generated by the recently-enacted Short-Term Rentals Tax could be used in part to help fund the wastewater project, further reducing the cost to the taxpayers. The completion of the wastewater system could also give a positive and substantial impetus to the expansion and diversification of the economic base of Orleans.

For a long time, the economy of the Town of Orleans has relied upon the tourist industry. Orleans is blessed with beaches along the Atlantic Ocean and Cape Cod Bay and has many lakes and ponds. Beginning on Memorial Day, visitors flock to Cape Cod in general and Orleans in particular to swim, sail, surf, canoe, kayak, hike, fish and sunbathe. The economy of the Town is highly reliant on the influx of tourists. During the summer months, the restaurants are jammed, retail stores thrive and residents are able to provide short-term rentals to vacationers eager to enjoy the sun and surf.

Last year, in this space, the Finance Committee commented on the financial stress that this seasonal economy places on both the Town's ability to provide a high level of services and the taxpayers' ability to support those services. Perhaps the Town's financial stress will be further tested should external issues arise that diminish our attraction as a vacation destination.

Nauset Beach is five miles of beach front along the Atlantic Ocean. The Town has just completed the construction of a 25' high sand dune to protect the beach parking lot from storm damage over the next few years and has plans for a \$6 million retreat of beach services to higher ground at the Hubler property above and behind the parking lot. At the same time that the cost of beach maintenance is increasing, beach revenues are declining. In FY2018, beach revenues declined by some \$100,000 and this year revenues may decline further as the dune construction has eliminated 275 parking spaces. Beach operations, which benefit from a taxpayer subsidy, will likely see increased costs, declining income and reduced parking availability.

Of additional concern is the increase in shark activity off the beaches of Cape Cod. Fortunately, Orleans already has a number of precautionary measures in place. Beach communications were enhanced several years ago. During the summer, four Fire Department EMT's are assigned to Nauset Beach, supported by two over-sand emergency vehicles and a specialized surf rescue boat. An emergency phone has been installed at the Nauset Beach toll booth to provide "hot line" access to the 911 dispatch center. And most recently, the Fire Department has been providing "stop-the-bleed" training for citizens and Town employees alike, with supplies to be stored at special stations along the beach. New signage has been designed to warn beachgoers about potential shark hazards. Orleans is also working with other towns on the Outer Cape and with the National Seashore to investigate innovative strategies for mitigating the problem. The recently announced State grant for Cape shark strategies will provide about \$10k for Orleans, which will likely be used for additional training and signage. In the meantime, the impact that the shark activity will have on future vacation plans is unknown and hard to measure.

As noted, the State recently enacted a Short-Term Rental Tax, which will tax the short-term rental of rooms in private homes at the same rate as the hotel/motel room tax. Although the new revenue stream will be a welcome addition to future budgets of the Town and is expected to have a significant impact in off-setting at least a portion of the costs of the Town's wastewater project, it may also result in an increase in the cost for summer rentals. That too could affect the vacation plans of potential visitors.

There is not a lot we can do about storms and sharks, but there are things we can do to improve the economic climate for our residents and businesses. New employment

opportunities and affordable housing are high on anyone's list of ways to improve Orleans. Despite the Town's amenities, it can be tough to make a living in Orleans. Businesses that provide year-round, full-time employment are much valued in Orleans, but are not numerous enough. Although Orleans has made a firm commitment to expand affordable housing opportunities, moderately-priced, year-round housing is still hard to find.

The Town offers a wide array of services to its taxpayers. Many of these services are of a critical nature for the well-being of its taxpayers and for these employees we should ensure that competitive wages are in place compared to other Towns, versus losing our investment in these resources if they leave. Managing the operating budget specifically oriented to the tax rate can ignore the fact that cuts in the operating budget to meet that goal sooner or later results in the denial of some of these services. And if such painful choices become necessary, we will have to decide how to differentiate among the various Town services to ensure that critical services are maintained at an acceptable level.

With recent and anticipated increases in spending on a number of long-overdue infrastructure projects, and the perceived need to catch up in other areas such as wages and housing, with the resulting increase in Town debt and property taxes, we need to keep a sharp eye on the economy. If there were to be a severe or prolonged economic downturn, the revenue projections and loan forgiveness outlined above may come into question, leaving taxpayers to cover any shortfalls. But fear of the future isn't helpful either. We need to move forward now, with confidence, but with our eyes open.

To summarize, as we continue to refurbish Orleans' infrastructure, we should also determine how best to channel this public investment for the benefit of our taxpayers. Completion of the Main Street improvements and commencement of construction for the downtown wastewater system should and could be a catalyst for new business development, job opportunities and the expansion of the housing stock. Leveraging our public facilities investment to diversify the Orleans tourist-based economy and expand the Orleans tax base is an additional benefit that provides another good reason to complete this important work.

Respectfully submitted,
The Orleans Finance Committee

Lynn Bruneau, Chair
Roger Pearson, Vice Chair
Elaine Baird
Brad Keith
Frank Lucibella
Peter Monger
Suzanne Moore
Peter O'Meara
Robert Renn

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Nauset Middle School Gymnasium in said Orleans on MONDAY, the THIRTEENTH day of MAY in the year TWO THOUSAND NINETEEN at 6:00 P.M. to act on the following:

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Article 2. Accept Transportation Bond Bill Funds
Article 3. Hold State Harmless for Work
Article 4. Authorization to Sell Surplus Equipment & Accept Gifts
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Article 6. Continuation of Municipal Rental Revolving Account
Article 7. Continuation of Parks and Recreation Revolving Fund
Article 8. Adopt M.G.L. Ch. 71, § 16B, Assessment Formula - Nauset Regional Schools

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CONSENT CALENDAR ARTICLES

ARTICLE 1. REPORT OF THE SELECTMEN, TOWN OFFICERS AND SPECIAL COMMITTEES

To act upon the Annual Report of the Board of Selectmen, Town Officers and other Special Committees. (Board of Selectmen)

MOTION (IF NEEDED)

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article provides for the acceptance of the Annual Town Report and any other reports that Town Boards, Committees and Commissions may want to present to the Annual Town Meeting.

BOS: Voted 5-0 to recommend entire consent calendar
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 2. ACCEPT TRANSPORTATION BOND BILL FUNDS

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into a contract for the expenditure of any funds allocated or to be allocated from year to year by the Commonwealth of Massachusetts and/or Barnstable County for the construction, reconstruction and improvements of roads and bikeways within the Town of Orleans, or to take any other action relative thereto. (Board of Selectmen)

MOTION (IF NEEDED)

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will allow the Town to accept money from the State to perform work under the provisions of Massachusetts General Law Chapter 90, Section 34(2)(a). The Town's apportionment for FY19 is \$341,759.

BOS: Voted 5-0 to recommend entire consent calendar
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 3. HOLD STATE HARMLESS FOR WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as most recently amended by Chapter 5 of the Acts of 1955, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Management for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tide-waters, foreshores and shores along a public beach, in accordance with Section 11

of Chapter 91 of the General Laws and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, or to take any other action relative thereto. (Board of Selectmen)

MOTION (IF NEEDED)

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

The Commonwealth requires that the Town annually assume all liability for certain damages that may occur when work is performed by the Massachusetts Department of Environmental Management within tidal and non-tidal waterways within the Town.

BOS: Voted 5-0 to recommend entire consent calendar
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 4. AUTHORIZATION TO SELL SURPLUS EQUIPMENT & ACCEPT GIFTS

To see if the Town will vote to authorize the Town Administrator to dispose of surplus supplies and equipment under such terms and conditions as the Town Administrator deems advisable, provided all proceeds from any such disposition are returned to the General Fund, Water Surplus Fund or Reserve for Appropriation account where applicable and to accept any gift items that may be given to the Town on behalf of the citizens of Orleans, or to take any other action relative thereto. (Board of Selectmen)

MOTION (IF NEEDED)

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article authorizes the Town Administrator to dispose of surplus/outdated supplies and equipment during the fiscal year. All money received for the disposal of such goods is to be placed in the General Fund, Water Surplus Fund or Reserve for Appropriation account, as appropriate. It will also allow the Town Administrator to accept gifts to the Town or any departments of the Town without additional Town Meeting action.

BOS: Voted 5-0 to recommend entire consent calendar
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 5. DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

To see if the Town will vote to authorize revolving funds for certain town departments under M.G.L. c. 44, § 53E½ and Chapter 82 of the Code of the Town of Orleans as follows:

- 1) Council on Aging Revolving Fund, said account not to exceed Sixty Thousand and 00/100 Dollars (\$60,000.00). The Account will be used to fund programs, class instructor fees, fees for reservations and tickets related to trips and functions, and an annual volunteer appreciation function. All funds to be spent under the direction of the department manager and the Town Administrator.

- 2) Council on Aging Transportation Revolving Fund, said account not to exceed Thirty Thousand and 00/100 Dollars (\$30,000.00). The Account will be used to fund driver salaries, vehicle maintenance and other necessary expenses related to the transportation program. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 3) The Home Composting Bin/Recycling Revolving Fund, said account not to exceed Fifteen Thousand and 00/100 Dollars (\$15,000.00). The Account will be used to purchase additional composting bins and recycling containers. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 4) Cultural Council Awards Revolving Fund, said account not to exceed Two Thousand and 00/100 Dollars (\$2,000.00). The Account will be used for the depositing of entry fees, expense reimbursements, and for awarding of cash prizes to participants in special exhibits and cultural events. Said funds to be spent under the direction of the Cultural Council and the Town Administrator.
- 5) The Beach Store Revolving Fund, said account not to exceed Seventy Five Thousand and 00/100 Dollars (\$75,000.00) The Account will be used to purchase items for resale and to pay for other beach store related expenses. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 6) The H.K. Cummings Collection Revolving Fund, said account not to exceed Five Thousand and 00/100 Dollars (\$5,000.00). The Account will be used for costs associated with reproduction and digitization of prints. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 7) The Solar Credits Revolving Fund, said account not to exceed Thirty Five Thousand and 00/100 Dollars (\$35,000.00). The Account will be used to pay the Town's utility bills. Said funds to be spent under the direction of the department manager and the Town Administrator.

Or to take any other action relative thereto. (Board of Selectmen)

MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will continue the authorization of various revolving funds for the following purposes:

- 1) A revolving fund for the specific receipts, fees and charges for particular programs, services and activities of the Council on Aging.
- 2) A revolving fund for use by the Council on Aging to offset expenses related to the transportation program with monies collected through donations and gifts.
- 3) A revolving fund for the purchase of composting bins and recycling containers. These bins and containers are sold to the general public and the funds collected are placed in a special revolving account that allows for the purchase of additional composting bins and recycling containers.
- 4) A revolving fund for use by the Cultural Council to award cash prizes for selected juried shows and reimburse expenses. The funds for cash prizes would be generated by the entry fee that artists pay to show their work.
- 5) A revolving account for use by the Natural Resources Department to purchase items for resale and to pay for other beach store related expenses.

- 6) A revolving fund for use by Snow Library to fund the reproduction and digitization of prints in the H.K. Cummings special collection.
- 7) A revolving fund for use by the Town to pay electric bills. Eversource will not apply our net metering credits directly to our accounts, so the revolving account allows for the funds to be used to pay utility bills.

BOS: Voted 5-0 to recommend entire consent calendar
 FC: 6– YES 1 – NO 0 – ABSTAIN

ARTICLE 6. CONTINUATION OF MUNICIPAL RENTAL REVOLVING ACCOUNT

To see if the Town will vote to reauthorize the establishment of the following municipal building or property rental revolving accounts under M.G.L. c. 40, §3 and, further, that any balance at the close of the fiscal year shall remain in the account and may be expended for the upkeep and maintenance of the building or property by the board, committee or department head in control of the building or property:

- 1) The Conservation Properties Account, said account not to exceed Twenty Five Thousand and 00/100 Dollars (\$25,000.00). The Account will be used to pay utility bills and other necessary expenses associated with the rental of the Town owned properties under the jurisdiction and control of the Conservation Commission. Said funds to be spent under the direction of the Conservation Commission and the Town Administrator.
- 2) The Seasonal Housing Properties Account, said account not to exceed Thirty Thousand and 00/100 Dollars (\$30,000.00). The Account will be used to pay utility and other necessary expenses associated with the rental of the former Gavigan property located on Wildflower Lane and the former Hubler property located on Beach Road. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 3) The Community Building Account, said account not to exceed Twenty Thousand and 00/100 Dollars (\$20,000.00). The Account will be used to pay utility bills and other necessary expenses associated with the rental of the property at 44 Main Street. Said funds to be spent under the direction of the department manager and the Town Administrator.

Or to take any other action relative thereto. (Board of Selectmen)

MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article seeks to continue the authorization of various revolving funds for the following purposes:

- 1) A revolving fund for the properties managed by the Conservation Commission. Monies collected as rent will be placed in the account for use to pay utility bills and other necessary expenses associated with the rental of the properties.

- 2) A revolving fund for the Gavigan and Hubler properties. Monies collected as rent from seasonal employees will be placed in the account and used to pay utility bills and other necessary expenses associated with the rental of the property.
- 3) A revolving fund for the Community Building, also known as the Old Firehouse. Monies collected as rent from organizations using the property will be placed in the account and used to pay utility bills and other necessary expenses associated with the rental of the property.

BOS: Voted 5-0 to recommend entire consent calendar
 FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 7. CONTINUATION OF PARKS AND RECREATION REVOLVING FUND

To see if the Town will vote, having previously accepted the provisions of M.G.L. c. 44, §53D, to continue a revolving fund which shall be kept separate and apart from all other monies by the Treasurer and in which shall be deposited the receipts received in connection with the conduct of self-supporting recreation and park services of the town. The principal and interest thereon shall be expended at the direction of the authority, commission, board or official of the Town with said responsibility, and with the approval of the Town Administrator, without further appropriation; and only for the purpose of operating self-supporting recreation and park services; provided, further, that the unreserved fund balance shall not exceed Ten Thousand Dollars (\$10,000.00) at the close of each fiscal year and any such amount in excess of Ten Thousand Dollars (\$10,000.00) shall be paid into the Town treasury as provided in c.40, §53.

Or to take any other action relative thereto. (Board of Selectmen)

MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article seeks to continue a revolving fund for use by the Parks & Recreation Divisions in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, Section 53D which has recently been amended.

BOS: Voted 5-0 to recommend entire consent calendar
 FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 8. ADOPT M.G.L. CH. 71, § 16B, ASSESSMENT FORMULA – NAUSET REGIONAL SCHOOLS

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 71, § 16B, which would reallocate the sum of the member towns' contribution to the Nauset Regional School District in accordance with the Regional Agreement rather

than the Education Reform Formula, so-called, or to take any other action relative thereto. (Nauset Regional School Committee)

MOTION (IF NEEDED)

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will apportion the Nauset Regional School Assessments for FY20 to the four member towns based on their proportionate enrollment within the school district. This is the method provided within the inter-municipal agreement approved by the four towns establishing the Nauset Regional School District, and has been applied in each of the last eleven years by Town Meeting vote.

BOS: Voted 5-0 to recommend entire consent calendar
FC: 7 – YES 0 – NO 0 – ABSTAIN

(Simple Majority Vote Required)

CONSENT CALENDAR – PROPOSED MOTION

I move that Articles 1, 2, 3, 4, 5, 6, 7 and 8 be accepted and adopted as printed in the warrant.

CONSENT CALENDAR – SUMMARY

As provided in an amendment to the Orleans Home Rule Charter approved by the Town Meeting in 2015 and by local election in 2016, the Board of Selectmen may include in the warrant a Consent Calendar listing articles which that Board deems non-controversial. A written request by five registered voters before the commencement of Town Meeting, or, afterward, an oral request by five registered voters prior to consideration of the Consent Calendar, shall remove a particular article from it. All remaining articles in the Consent Calendar shall then be voted upon by a single vote without debate. Removed articles shall be considered and acted upon immediately after consideration of the Consent Calendar, and in the order of their listing in the Consent Calendar.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 6 – YES 1 – NO 0 – ABSTAIN

ARTICLE 9. TOWN / SCHOOL BUDGET (FY20)

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund and pay departmental expenses for the fiscal year commencing July 1, 2019 and ending June 30, 2020 and to authorize the Board of Selectmen to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interest of the Town. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or service as the case may be, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

**TOWN OF ORLEANS
PROPOSED OPERATING BUDGET
FOR THE FISCAL YEAR JULY 1, 2019 - JUNE 30, 2020**

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2019 ADOPTED</u>	<u>2020 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
GENERAL GOVERNMENT						
	122	<u>SELECTMEN/TOWN ADMINISTRATOR</u>				
1		SALARY	374,575	387,976	13,401	3.6%
2		EXPENSE	177,941	190,376	12,435	7.0%
	TOTAL	SELECTMEN/TOWN ADMINISTRATOR	552,516	578,352	25,836	4.7%
	123	<u>TELEPHONE/COMMUNICATIONS</u>				
3		EXPENSE	30,280	24,000	(6,280)	-20.7%
	TOTAL	TELEPHONE/COMMUNICATIONS	30,280	24,000	(6,280)	-20.7%
	124	<u>MEDIA OPERATIONS</u>				
4		SALARY	78,850	82,730	3,880	4.9%
5		EXPENSE	15,248	15,550	302	2.0%
6		CAPITAL OUTLAY	18,275	18,275	-	0.0%
	TOTAL	MEDIA OPERATIONS	112,373	116,555	4,182	3.7%
	131	<u>FINANCE COMMITTEE</u>				
7		SALARY	1,700	2,280	580	34.1%
8		EXPENSE	700	800	100	14.3%
9		RESERVE FUND	80,000	80,000	-	0.0%
	TOTAL	FINANCE COMMITTEE	82,400	83,080	680	0.8%
	135	<u>FINANCE</u>				
10		SALARY	225,712	240,582	14,870	6.6%
11		EXPENSE	44,435	44,735	300	0.7%
	TOTAL	FINANCE DIRECTOR	270,147	285,317	15,170	5.6%
	141	<u>ASSESSING</u>				
12		SALARY	156,614	148,411	(8,203)	-5.2%
13		EXPENSE	75,000	57,300	(17,700)	-23.6%
14		CAPITAL OUTLAY	-	26,000	26,000	
	TOTAL	ASSESSING	231,614	231,711	97	0.0%
	145	<u>TREASURER/COLLECTOR</u>				
15		SALARY	227,430	238,953	11,523	5.1%
16		EXPENSE	36,992	37,992	1,000	2.7%
	TOTAL	TREASURER/COLLECTOR	264,422	276,945	12,523	4.7%
	155	<u>MANAGEMENT INFORMATION SYSTEMS</u>				
17		SALARY	127,378	176,410	49,032	38.5%
18		EXPENSE	155,705	165,355	9,650	6.2%
19		CAPITAL OUTLAY	-	-	-	
	TOTAL	MANAGEMENT INFORMATION SYSTEMS	283,083	341,765	58,682	20.7%
	161	<u>TOWN CLERK/ELECTIONS/VOTER REG.</u>				
20		SALARY	146,999	153,888	6,889	4.7%
21		EXPENSE	20,035	26,180	6,145	30.7%
22		CAPITAL OUTLAY	3,000	-	(3,000)	-100.0%
	TOTAL	TOWN CLERK	170,034	180,068	10,034	5.9%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2019 ADOPTED</u>	<u>2020 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	171	CONSERVATION				
23		SALARY	120,818	126,692	5,874	4.9%
24		EXPENSE	4,015	4,115	100	2.5%
	TOTAL	CONSERVATION	124,833	130,807	5,974	4.8%
	175	PLANNING				
25		SALARY	156,676	164,318	7,642	4.9%
26		EXPENSE	13,765	14,290	525	3.8%
	TOTAL	PLANNING	170,441	178,608	8,167	4.8%
	176	ZONING BOARD OF APPEALS				
27		SALARY	5,023	5,129	106	2.1%
28		EXPENSE	3,800	4,050	250	6.6%
	TOTAL	ZONING BOARD OF APPEALS	8,823	9,179	356	4.0%
	195	TOWN REPORTS/TOWN MEETING				
29		EXPENSE	10,075	10,280	205	2.0%
	TOTAL	TOWN REPORTS/TOWN MEETING	10,075	10,280	205	2.0%
	TOTAL	GENERAL GOVERNMENT	2,311,041	2,446,666	135,625	5.9%
		PUBLIC SAFETY				
	210	POLICE/COMMUNICATIONS				
30		SALARY	2,308,144	2,367,056	58,912	2.6%
31		EXPENSE	230,784	234,290	3,506	1.5%
32		CAPITAL OUTLAY	-	-	-	
	TOTAL	POLICE/COMMUNICATIONS	2,538,928	2,601,346	62,418	2.5%
	213	FUEL				
33		EXPENSE	116,952	121,610	4,658	4.0%
	TOTAL	FUEL	116,952	121,610	4,658	4.0%
	220	FIRE/RESCUE				
34		SALARY	2,406,548	2,546,095	139,547	5.8%
35		EXPENSE	340,388	344,641	4,253	1.2%
36		CAPITAL OUTLAY	-	-	-	
	TOTAL	FIRE/RESCUE (see note 1)	2,746,936	2,890,736	143,800	5.2%
	241	BUILDING				
37		SALARY	191,371	205,657	14,286	7.5%
38		EXPENSE	79,160	80,660	1,500	1.9%
	TOTAL	BUILDING	270,531	286,317	15,786	5.8%
	242	BUILDING CODE BOARD OF APPEALS				
39		SALARY	411	420	9	2.2%
40		EXPENSE	50	60	10	20.0%
	TOTAL	BUILDING CODE BOARD OF APPEALS	461	480	19	4.1%
	291	EMERGENCY MANAGEMENT				
41		SALARY	54,434	55,433	999	1.8%
42		EXPENSE	16,125	46,448	30,323	188.0%
43		CAPITAL OUTLAY	-	-	-	
	TOTAL	CIVIL DEFENSE	70,559	101,881	31,322	44.4%
	TOTAL	PUBLIC SAFETY	5,744,367	6,002,370	258,003	4.5%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2019 ADOPTED</u>	<u>2020 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
EDUCATION						
	300	<u>ORLEANS ELEMENTARY SCHOOL</u>				
44		BENEFITS	1,144,879	1,148,647	3,768	0.3%
45		OPERATIONS	3,852,298	4,038,975	186,677	4.8%
46		CAPITAL OUTLAY	20,000	30,000	10,000	50.0%
	TOTAL	ORLEANS ELEMENTARY SCHOOL	5,017,177	5,217,622	200,445	4.0%
	310	<u>NAUSET REGIONAL ASSESSMENT</u>				
47		EXPENSE	4,533,793	4,497,006	(36,787)	-0.8%
48		OPEB	-	77,683	77,683	
49		CAPITAL OUTLAY - NRS D AGREEMENT	104,238	103,388	(850)	-0.8%
	TOTAL	NAUSET REGIONAL ASSESSMENT	4,638,031	4,678,077	40,046	0.9%
	330	<u>CAPE COD TECHNICAL ASSESSMENT</u>				
50		EXPENSE	266,114	191,352	(74,762)	-28.1%
	TOTAL	CAPE COD TECHNICAL ASSESSMENT	266,114	191,352	(74,762)	-28.1%
	TOTAL	EDUCATION	9,921,322	10,087,051	165,729	1.7%
PUBLIC WORKS AND FACILITIES						
	420	<u>DEPARTMENT OF PUBLIC WORKS</u>				
51		SALARY	2,642,199	2,696,985	54,786	2.1%
52		EXPENSE	990,284	1,063,344	73,060	7.4%
53		CAPITAL OUTLAY	-	-	-	
	TOTAL	HIGHWAY	3,632,483	3,760,328	127,845	3.5%
	423	<u>SNOW REMOVAL</u>				
54		SALARY	47,024	47,024	-	0.0%
55		EXPENSE	124,976	124,976	-	0.0%
	TOTAL	SNOW REMOVAL	172,000	172,000	-	0.0%
	450	<u>WATER</u>				
56		SALARY	622,100	701,573	79,473	12.8%
57		EXPENSE	377,721	384,167	6,446	1.7%
58		CAPITAL OUTLAY	129,500	67,500	(62,000)	-47.9%
	TOTAL	WATER-SRF (see note 2)	1,129,321	1,153,240	23,919	2.1%
	TOTAL	PUBLIC WORKS AND FACILITIES	4,933,804	5,085,568	151,764	3.1%
HUMAN SERVICES						
	510	<u>HEALTH</u>				
59		SALARY	247,385	259,625	12,240	4.9%
60		EXPENSE	51,148	57,431	6,283	12.3%
	TOTAL	HEALTH	298,533	317,056	18,523	6.2%
	541	<u>COUNCIL ON AGING</u>				
61		SALARY	592,048	635,898	43,850	7.4%
62		EXPENSE	75,907	76,042	135	0.2%
63		CAPITAL OUTLAY	-	-	-	
	TOTAL	COUNCIL ON AGING	667,955	711,940	43,985	6.6%
	543	<u>VETERANS BENEFITS</u>				
64		EXPENSE	67,863	74,320	6,457	9.5%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2019 ADOPTED</u>	<u>2020 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	TOTAL	VETERANS BENEFITS	67,863	74,320	6,457	9.5%
	TOTAL	HUMAN SERVICES	1,034,351	1,103,316	68,965	6.7%
		<i>CULTURE AND RECREATION</i>				
	610	<u>SNOW LIBRARY</u>				
65		SALARY	471,376	491,007	19,631	4.2%
66		EXPENSE	160,135	173,279	13,144	8.2%
67		CAPITAL OUTLAY	-	-	-	
	TOTAL	SNOW LIBRARY	631,511	664,286	32,775	5.2%
	615	<u>HISTORIC COMMISSION</u>				
68		SALARY	1,200	1,244	44	3.7%
69		EXPENSE	1,550	1,580	30	1.9%
	TOTAL	HISTORIC COMMISSION	2,750	2,824	74	2.7%
	690	<u>OLD KINGS HIGHWAY REG DISTRICT</u>				
70		SALARY	1,736	1,772	36	2.1%
71		EXPENSE	975	1,060	85	8.7%
	TOTAL	OLD KINGS HIGHWAY REG DISTRICT	2,711	2,832	121	4.5%
	692	<u>MEMORIAL & VETERANS DAY</u>				
72		EXPENSE	1,500	1,530	30	2.0%
	TOTAL	MEMORIAL & VETERANS DAY	1,500	1,530	30	2.0%
	699	<u>SPECIAL EVENTS & INFORMATION</u>				
73		EXPENSE	450	450	-	0.0%
	TOTAL	SPECIAL EVENTS & INFORMATION	450	450	-	0.0%
	TOTAL	CULTURE AND RECREATION	638,922	671,922	33,000	5.2%
		<i>DEBT SERVICE</i>				
	710	<u>PRINCIPAL - NOTES & BONDS</u>				
74		EXPENSE	4,530,000	5,045,000	515,000	11.4%
	TOTAL	PRINCIPAL - NOTES & BONDS	4,530,000	5,045,000	515,000	11.4%
	751	<u>INTEREST - NOTES & BONDS</u>				
75		EXPENSE	2,412,242	2,229,816	(182,426)	-7.6%
	TOTAL	INTEREST - NOTES & BONDS	2,412,242	2,229,816	(182,426)	-7.6%
	TOTAL	DEBT SERVICE	6,942,242	7,274,816	332,574	4.8%
		<i>INTERGOVERNMENTAL/INSURANCE</i>				
	820	<u>STATE ASSESSMENTS</u>				
76		EXPENSE	230,922	235,540	4,618	2.0%
	TOTAL	STATE ASSESSMENTS	230,922	235,540	4,618	2.0%
	830	<u>COUNTY ASSESSMENTS</u>				
77		SALARY	1,886,365	1,886,632	267	0.0%
78		EXPENSE	336,255	342,930	6,675	2.0%
	TOTAL	COUNTY ASSESSMENTS	2,222,620	2,229,562	6,942	0.3%
	840	<u>OTHER STATE & COUNTY CHARGES</u>				
79		EXPENSE	49,150	56,150	7,000	14.2%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2019 ADOPTED</u>	<u>2020 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	TOTAL	OTHER STATE & COUNTY CHARGES	49,150	56,150	7,000	14.2%
	912	<u>INSURANCE NOTES AND BONDS</u>				
80		EXPENSE	423,753	432,200	8,447	2.0%
	TOTAL	INSURANCE NOTES AND BONDS	423,753	432,200	8,447	2.0%
	913	<u>UNEMPLOYMENT COMPENSATION</u>				
81		EXPENSE	15,000	15,000	-	0.0%
	TOTAL	UNEMPLOYMENT COMPENSATION	15,000	15,000	-	0.0%
	914	<u>EMPLOYEE HEALTH & MEDICARE</u>				
82		SALARY	2,721,047	2,822,159	101,112	3.7%
	TOTAL	EMPLOYEE HEALTH & MEDICARE	2,721,047	2,822,159	101,112	3.7%
	TOTAL	INTERGOVERNMENTAL/INSURANCE	5,662,492	5,790,612	128,120	2.3%
	GRAND TOTAL		37,188,541	38,462,321	1,273,779	3.4%
		TOTAL OPERATING BUDGET	37,188,541	38,462,321	1,273,779	3.4%
		Assessed Value (actual and est.)	4,095,725	4,218,597	3.0%	
		Tax Rate	\$ 7.40	\$ 7.47	0.9%	

Note 1 \$ 600,000 of appropriations for the FY 2020 Fire/Rescue budget are offset by revenues from ambulance billings.

Note 2 Appropriations for employee benefits and debt payments associated with Water Department operations are included in the operating budget under employee health/Medicare and debt service totals. A portion of the Water Department revenues will be used to offset these costs.

PROPOSED MOTION

I move this article be accepted and adopted and that the Town Meeting adopt the Selectmen’s proposed FY 2020 budget as printed in the warrant, and as funding therefore, to:

1. raise and appropriate the sum of Thirty Four Million Seventy Four Thousand Nine Hundred Thirty and 00/100 Dollars (\$34,074,930.00),
2. appropriate from Water Fees the sum of Two Million Five Hundred Fifty Eight Thousand Three Hundred Seventy Four and 00/100 Dollars (\$2,558,374.00),
3. transfer from Free Cash the sum of Nine Hundred Seven Thousand Nine Hundred Ninety Eight and 00/100 Dollars (\$907,998.00),
4. transfer from the Ambulance Receipts Reserved for Appropriation account the sum of Six Hundred Thousand and 00/100 Dollars (\$600,000.00),
5. transfer from the Water Ways Improvement account the sum of One Hundred Twenty Six Thousand and 00/100 Dollars (\$126,000.00),
6. transfer from the Cable Fees Receipts Reserved for Appropriation account the sum of One Hundred Thirty Two Thousand and 00/100 Dollars (\$132,000.00),
7. transfer from the Municipal Insurance Fund the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00),
8. transfer from the Water Pollution Abatement Trust account the sum of Five Thousand and 00/100 Dollars (\$5,000.00),
9. transfer from the Wetlands Protection Fund the sum of Ten Thousand and 00/100 Dollars (\$10,000.00),
10. and transfer from the General Fund- Bond Premiums Reserved for Debt Exclusion the sum of Thirty Three Thousand Nineteen and 00/100 Dollars (\$33,019.00);

for a total appropriation of Thirty Eight Million Four Hundred Sixty Two Thousand Three Hundred Twenty One and 00/100 Dollars (\$38,462,321.00).

SUMMARY

This article would set and fund the operational budgets for the normal operation for all Town functions in the amount of \$38,462,321 for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

BOS:	4 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 10. CAPITAL IMPROVEMENTS PLAN (FY21 – FY25)

To see if the Town will vote pursuant to Chapter 8 Financial Provisions and Procedures, Section 7, Action of Town Meeting, Subsection 8-7-1 of the Orleans Home Rule Charter, to act on the Capital Improvements Plan as published in the Warrant, by adopting said Plan with or without amendments thereto, which amendments may include an increase or decrease in the amount of money allocated to any particular line item contained therein, the addition of new line items or the deletion of line items contained therein, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

**Capital Improvements Plan
FY21 - FY25**

Project Descriptions	Adopted	Budgeted	Proposed				
	FY20	FY20	FY21	FY22	FY23	FY24	FY25
COMMUNITY PRESERVATION ACT							
Program Activity Funding	1,316,826	1,109,763	(1)	(1)	(1)	(1)	(1)
CWRMP IMPLEMENTATION (CF-27) (CF-28)							
Planning, Engineering & Adaptive Management Activities (Funding TBD)	40,904,680	47,703,800	1,625,200	2,318,600	21,452,500	9,879,700	5,305,900
Non-Traditional Technologies Design, Demonstration & Implementation							
Wastewater Facilities Construction							
Water Quality Monitoring, MEP Report & Updates							
Technical Oversight & Projects Management							
DPW & NATURAL RESOURCES							
Water Quality Drainage Improvements (NR-6)(NR-12) (Stabilization Fund)	182,745	182,745	187,313	191,996	196,796	201,716	206,759
Town Pavement Management Program (T-1)(T-7) (Stabilization Fund)	365,511	365,511	374,649	384,015	393,616	403,456	413,543
Replace Landfill Methane Gas Flare Design/Installation (Debt Exclusion)	0	190,000					
Water Department Asset Management Plan							
Replace Countryside Drive 6-inch Water Main w/8-inch (Debt)				11,000	115,000		
WTP Membrane Replacement (Rack 1) (Water Reserves)	362,000	36,000	120,000				
WTP Membrane Replacement (Rack 2) (Water Reserves)				120,000			
WTP Membrane Replacement (Rack 3) (Water Reserves)					120,000		
Well No. 7 to WTP Raw Water Main Project (Debt)	2,335,000	2,335,000					
Replace Rock Harbor Road 6-inch Water Main w/8-inch (Debt)	0	72,000	715,000				
Nauset Beach Retreat and Facility Relocation Project at Main Parking Lot							
Construction Phase 2 (Debt Exclusion)			5,600,000				
Complete Hubler Way Road Improvements (Debt Exclusion)			400,000				
Replace Former Gavigan Cottages/Seasonal Housing (Debt Exclusion)						1,000,000	
Town Landing Boating Ramp and Bulkhead Replacement Projects							
Rock Harbor (Comm./Loading Dock) & Town Cove Design (Debt Exclusion)	0	430,000					
Rock Harbor (Timber/Commercial/Loading Dock) Constr. (Debt Exclusion)			3,180,000				
Town Cove (by Goose Hummock) - Construction (Debt Exclusion)			1,850,000				
Nauset Estuary Dredging Project							
Inner Channel Town Cove to Nauset Inlet Construction (Debt Exclusion)	775,000	0		1,300,000			

**Capital Improvements Plan
FY21 - FY25**

Project Descriptions	Adopted	Budgeted	Proposed				
	FY20	FY20	FY21	FY22	FY23	FY24	FY25
FIRE/RESCUE DEPARTMENT							
Feasibility Study - Fire Station Renovation or Replacement (Debt Exclusion)	0	100,000					
Replace Roof on Fire Station (Debt Exclusion)	350,000	0					
NAUSET REGIONAL SCHOOLS							
Five Year Capital Plan Project Funding (Raise & Appropriate)	105,700	103,388	108,300	111,025	113,900	116,800	119,800
High School MSBA CORE Project Construction (Debt Exclusion)			12,902,500				
(Orleans share of project cost is 20.07% based on FY19 assessments)							
ORLEANS ELEMENTARY SCHOOL							
Replace 1990's Windows & All Roofs Design/OPM (Debt Exclusion)			200,000				
Replace 1990's Windows & All Roofs Construction (Debt Exclusion)				1,650,000			
Replace Classroom Sinks/Renovate 1956's Restrooms Design (Debt Exclusion)					70,000		
Replace Classroom Sinks/Renovate 1956's Restrooms Construction (Debt Exclusion)						340,000	
SNOW LIBRARY							
Replace Roof on Library (Debt Exclusion)			350,000				
New Library Building Project - Phase 2 Design Development (Raise & Approp.)			100,000				
TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM							
Building & Facilities Master Plan Projects (Stabilization Fund)	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Media Operations (CATV Fees)	18,275	18,275	18,275	18,275	18,275	18,275	18,275
OES Technology Improvements (Raise & Appropriate)	20,000	30,000	30,000	30,000	30,000	30,000	30,000
Water Department (Water Fees)	45,000	67,500	67,500	67,500	67,500	67,500	67,500
TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM							
General Fund Departments - Vehicles & Equipment (Stabilization Fund)	510,000	570,000	570,000	570,000	570,000	570,000	570,000
DPW/NR Replace Streetsweeper (Debt Exclusion)					275,000		
Fire Department Replace Pumper Truck (Debt Exclusion)							
New Ambulances (Ambulance Reserves)			675,000				
Water Department - Vehicles & Equipment (Water Reserves)			340,000			370,000	
			10,000	130,000	48,000	25,000	
TOTALS	47,640,737	53,663,982	29,773,737	7,252,411	23,820,587	13,372,447	7,081,777

**Capital Improvements Plan
FY21 - FY25**

	Proposed Annual Funding by Fiscal Year					
	FY20	FY21	FY22	FY23	FY24	FY25
Proposed Annual Funding by Source						
Community Preservation Funds	1,109,763					
Water Fees/Reserves/Debt	2,510,500	912,500	328,500	350,500	92,500	67,500
Ambulance Receipts	0	340,000	0	0	370,000	0
CATV Fees	18,275	18,275	18,275	18,275	18,275	18,275
Stabilization Fund - Veh & Equip (Prop. Tax)	570,000	570,000	570,000	570,000	570,000	570,000
Stabilization Fund - Bldg & Facilities (Prop. Tax)	350,000	350,000	350,000	350,000	350,000	350,000
Stabilization Fund - Pavement Mgmt. (Prop. Tax)	365,511	374,649	384,015	393,616	403,456	413,543
Stabilization Fund - Water Quality Drainage (Prop. Tax)	182,745	187,313	191,996	196,796	201,716	206,759
Wastewater Funding Sources (TBD)	47,703,800	1,625,200	2,318,600	21,452,500	9,879,700	5,305,900
Debt Exclusions (Prop. Tax)	720,000	25,157,500	2,950,000	345,000	1,340,000	0
Raise & Appropriate (Prop. Tax)	133,388	238,300	141,025	143,900	146,800	149,800
Total	53,663,982	29,773,737	7,252,411	23,820,587	13,372,447	7,081,777

Notations: References to the Orleans Comprehensive Plan are shown after each project description in parenthesis and described in the addendum.

- (1) Community Preservation Act program activities will be supported through the CPA surtax, state matching funds and available fund reserves.
- (2) Town Building & Facilities Maintenance Program includes projects grouped by funding source - dedicated stabilization fund, cable television franchise fees, water reserves or raise and appropriate. A separate 7-year master plan of scheduled projects is maintained for review and approval by the Board of Selectman. The funding source for each group is shown in parenthesis.
- (3) Town Vehicle & Equipment Replacement Program includes purchases grouped by funding source - dedicated stabilization fund, ambulance receipts, water reserves or debt exclusion. A separate 10-year master plan of scheduled replacements is maintained for review and approval by the Board of Selectmen. The funding source for each group is shown in parenthesis.
- (4) Grants: All articles to fund capital projects include the authorization for the Board of Selectmen and/or Town Administrator to apply for and to accept any Federal, State, County or other funds that may be available for such purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which may be used to offset the total cost of the project.

Approved: April 3, 2019

ORLEANS COMPREHENSIVE PLAN IMPLEMENTATION PROGRAM DESCRIPTIONS	
ITEM	
CF-19	Implement improvements to Town Landings as scheduled.
CF-27	Develop a wastewater management plan for the entire town
CF-28	Implement recommendations of the wastewater management plan
NR-6	Prevent direct discharge of untreated stormwater into coastal embayments and ponds
NR-12	Prevent direct discharge of untreated stormwater into fresh water bodies
T-1	Complete and utilize a Pavement Management System to develop a systematic approach to street maintenance and improvement
T-7	Fund the Highway Department at an appropriate level to support the maintenance and replacement of new and existing roads.

CAPITAL BUDGET FY20		<u>AMOUNT</u>	<u>FUNDING SOURCE</u>
<u>PROJECT DESCRIPTION</u>			
COMMUNITY PRESERVATION ACT			
Program Activity Funding	\$1,109,763		CPA Funds
CWRMP IMPLEMENTATION			
Downtown Sewer System Construction and PRB Demonstration Project	\$47,703,800		Debt Exclusion
DPW & NATURAL RESOURCES			
Water Quality Drainage Improvements	\$182,745		Stabilization Funds
Town Pavement Management Program	\$365,511		Stabilization Funds
Replace Landfill Methane Gas Flare Design/Installation	\$190,000		Debt Exclusion
WTP Membrane Replacements - Design	\$36,000		Water Reserves
Water Dept. Connect Well No. 7 to Water Treatment Plant - Design	\$2,335,000		Debt
Replace Rock Harbor Road Water Main - Design	\$72,000		Debt
Replace Rock Harbor Bulkhead/Comm. Loading Dock & Town Cove	\$430,000		Debt Exclusion
FIRE/RESCUE DEPARTMENT			
Feasibility Study - Fire Station Renovation or	\$100,000		Debt Exclusion
NAUSET REGIONAL SCHOOLS			
5-Year Capital Plan Project Funding	\$103,388		Raise & Appropriate
TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM			
Building & Facilities Master Plan Projects	\$350,000		Stabilization Funds
Media Operations	\$18,275		CATV Fees
OES Technology Improvements	\$30,000		Raise & Appropriate
Water Department	\$67,500		Water Fees
TOWN VEHICLE & EQUIPMENT REPLACEMENT PROGRAM			
General Fund Departments	\$570,000		Stabilization Funds
TOTAL	\$53,663,982		

Date: April 3, 2019

PROPOSED MOTION

I move this article be accepted and adopted and that pursuant to Chapter 8, Financial Provisions and Procedures, Section 7, Action of Town Meeting, Sub-section 8-7-1 of the Orleans Home Rule Charter, the Town Meeting accept the Capital Improvement Plan as printed in the warrant.

FY21 PROJECT DESCRIPTIONS

COMMUNITY PRESERVATION ACT – PROGRAM ACTIVITY FUNDING

This is an annual program that for CPA activities that are supported through the 3% CPA surtax, state matching funds and available fund reserves. As required under the CPA, a minimum of 10% of the Town’s annual proceeds have to be allocated to each of the three primary purposes: open space, affordable housing and historic preservation. Town Meeting approval is necessary for all Community Preservation Committee recommendations for funding.

Total Project Funding:	TBD
Method of Financing:	Available Funds (CPA)
Recommended Schedule:	Open
Estimated Annual Cost O/M:	N/A – Dependent upon use

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; water quality monitoring, Mass. Estuaries Program (MEP) reports and updates; and technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY20 – FY39). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY21: Meeting House Pond Area Sewer (\$1,076,200) and Watershed-Wide Planning for Permeable Reactive Barriers (\$549,000).

Total Estimated Cost:	\$1,625,200
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$119,655

DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the Town’s drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various Town coastal embayments and ponds, along with the Town’s freshwater bodies. Addressing these drainage issues will bring the Town into compliance with US EPA Storm Water Quality Permits and MassDEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$187,313
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM

This is an annual appropriation for the local share of the Town’s Pavement Management Program to repair, resurface, and reconstruct Town roadways. The Town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds, and the FY19 apportionment was \$341,759. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$374,649
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

DPW & NATURAL RESOURCES – WATER DEPT. WTP FILTER MEMBRANE REPLACEMENT

This item would replace rack #1 at the water treatment plant. The membranes were supplied with a 10-year performance warranty and need to be replaced. As the heart of the treatment process, their replacement must be planned for and the supplier (Pall Corp.) and other experienced professionals advise planning for the replacement as the warranty expires. One of three racks would be replaced in each of three successive years beginning in FY21.

Total Estimated Cost:	\$120,000
Method of Financing:	Water Reserves
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$50,000

DPW & NATURAL RESOURCES – WATER DEPT. ROCK HARBOR ROAD WATER MAIN REPLACEMENT

This project will fund the replacement of a 6-inch water main with an 8-inch main as recommended in the 20-year Asset Management Plan prepared for the Town by Wright Pierce Engineering in 2014. The project will be bid so that the results can be presented to the annual Town Meeting in May 2020 for funding consideration.

Total Estimated Cost:	\$715,000
Method of Financing:	Bonding (25 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$2,500
Average Annual P&I	\$47,190

DPW & NATURAL RESOURCES – NAUSET BEACH RETREAT AND FACILITY RELOCATION PROJECT

This project is to implement the master plan to construct new beach administration, restrooms and parking lot on the former Hubler motel property. This plan is being implemented to complete the relocation of existing facilities due to erosion. The final design and location and description of the facilities to be constructed will be developed in FY20.

Total Estimated Cost:	\$5,600,000
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Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$412,300

DPW & NATURAL RESOURCES – COMPLETION OF HUBLER WAY ROAD IMPROVEMENTS

This project will complete the upgrade of the driveway connecting the former Hubler motel property to the Nauset Beach parking lot. The upgrade will enable the Town to utilize the road as the main entrance to the beach and create a one-way traffic pattern for improved access and management of beach parking. The project is currently in the design and permitting stage.

Total Estimated Cost:	\$400,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$47,700

DPW & NATURAL RESOURCES – ROCK HARBOR BULKHEAD AND LOADING RAMP REPLACEMENT

This project provides funds for the construction of the replacement of the timber commercial bulkhead and loading ramp at Rock Harbor.

Total Estimated Cost:	\$3,180,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$234,128

DPW & NATURAL RESOURCES – TOWN COVE BULKHEAD REPLACEMENT

This project provides funds for the construction of the replacement of the east bulkhead, storm drain outfall pipe, and boat ramp located at the Town Cove town landing adjacent to the Goose Hummock. This landing receives heavy commercial and recreational use from April to December annually.

Total Estimated Cost:	\$1,850,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$136,206

NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING

This item covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the maintenance and repairs of the middle school, high school and administration building facilities. Under the intermunicipal agreement for the regional school district, Orleans FY19 assessment is 20.07% of the total based on the student enrollments on October 1, 2018.

Total Estimated Cost:	\$108,300
Method of Financing:	Raise & Appropriate
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	N/A

NAUSET REGIONAL SCHOOLS – HIGH SCHOOL MSBA CORE PROJECT CONSTR.

The MSBA CORE Project is a very preliminary cost estimate of \$65,000,000 based on square footage and category totals and will change as Nauset progresses through the MSBA process. The MSBA separates their projects into three categories – additions/renovations, new and repairs. A more accurate estimate will result from the study funded in FY18. Under the intermunicipal agreement for the regional school district, all four towns must approve the project funding and assessments are based on school enrollments, which for Orleans results in a 20.07% share of the total based on the student enrollments on October 1, 2018.

Total Estimated Cost:	\$12,902,500
Method of Financing:	Bonding (20 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$949,947

ORLEANS ELEMENTARY SCHOOL – REPLACE WINDOWS AND ROOFS DESIGN & OPM SERVICES

This project would fund the design and owner's project management services for the replacement of the windows in the original 1990's building along with all of the roofs at the school as recommended in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

Total Estimated Cost:	\$200,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$43,600

SNOW LIBRARY ROOF REPLACEMENT

This project will fund the roof replacement at Snow Library.

Total Estimated Cost:	\$350,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	3 months
Estimated Annual Cost O/M:	N/A
Average Annual P&I	\$25,769

NEW SNOW LIBRARY BUILDING PROJECT - PHASE 2 DESIGN DEVELOPMENT

This project will fund the second phase of the building program in preparation for a new library. Phase two will complete the planning and design necessary to apply for a design development grant through the Massachusetts Board of Library Commissioners (MBLC).

Total Estimated Cost:	\$100,000
Method of Financing:	Raise and Appropriate
Recommended Schedule:	12Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	N/A

TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves, cable television franchise fees, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature.

Total Estimated Cost:	\$465,775
Method of Financing:	Reserves, Stab. Fund, R&A or CATV
Recommended Schedule:	12 Months

TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM

This is an annual level funded program to replace the various motor vehicle and durable equipment each year with funding through the use of stabilization funds or water reserves. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year. Any vehicle or equipment to be funded using debt or ambulance receipts will be presented separately.

Total Estimated Cost:	\$570,000
Method of Financing:	Reserves or Stabilization Fund
Recommended Schedule:	12 Months

FIRE DEPARTMENT PUMPER TRUCK REPLACEMENT

This project will fund the replacement of 2001 KME Excel fire pumper truck.

Total Estimated Cost:	\$675,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	12 months
Estimated Annual Cost O/M:	N/A
Average Annual P&I	\$80,494

FIRE DEPARTMENT AMBULANCE REPLACEMENT

This project will fund the replacement of a 2014 International 4400 SBA LP Ambulance.

Total Estimated Cost:	\$340,000
Method of Financing:	Ambulance Receipts
Recommended Schedule:	12 months
Estimated Annual Cost O/M:	N/A

FY22 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; water quality monitoring, Mass. Estuaries Program (MEP) reports and updates; and technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY20 – FY39). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY22: Downtown Area Sewer (\$282,800); Meeting House Pond Area Sewer (\$2,035,800).

Total Estimated Cost:	\$2,318,600
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$170,707

DPW & NATURAL RESOURCES – WATER DEPT. COUNTRYSIDE DRIVE WATER MAIN DESIGN

This project will fund the engineering design to replace a 6-inch water main with an 8-inch main to improve fire flows in East Orleans as recommended in the 20-year Asset Management Plan prepared for the Town in 2014. The project will be designed and bid so that the results can be presented to the Town Meeting in May 2022.

Total Estimated Cost:	\$11,000
Method of Financing:	Bonding (25 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$2,500
Average Annual P&I	\$726

DPW & NATURAL RESOURCES – WATER DEPT. WTP FILTER MEMBRANE REPLACEMENT

This project would be to replace rack #2 at the water treatment plant. The membranes are nearing the end of their 10-year performance warranty and need to be replaced. As the heart of the treatment process, their replacement must be planned for and the supplier (Pall Corp.) and other experienced professionals advise planning for the replacement as the warranty expires. One of three racks would be replaced in each of three successive years beginning in FY20.

Total Estimated Cost:	\$120,000
Method of Financing:	Water Reserves
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$50,000

NAUSET ESTUARY DREDGING PROJECT

This project will fund the Nauset Estuary dredging project to improve navigation and public safety. The work involves hydraulically dredging approximately 73,800 cubic yards from the channel in the outer estuary from Hopkins Island to the Nauset Inlet. This work will require local, state and federal permits in order to proceed. It is anticipated that these permits will be in place by the end of 2020 or 2021. The dredged sand would be dewatered and used for future phases of the beach retreat project at Nauset Beach.

Total Estimated Cost:	\$1,300,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	N/A
Average Annual P&I	\$283,400

ORLEANS ELEMENTARY SCHOOL – REPLACEMENT WINDOWS AND ROOFS CONSTRUCTION

This project would fund the construction costs associated with the FY21 design to replace the windows in the original 1990's building, along with all of the roofs at the school.

Total Estimated Cost:	\$1,650,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	6 Months Estimated
Annual Cost O/M:	TBD during design
Average Annual P&I	\$121,481

FY23 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; water quality monitoring, Mass. Estuaries Program (MEP) reports and updates; and technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY20 – FY39). The following work is proposed for funding in FY23: Downtown Area Sewer (\$2,988,700); and Meeting House Pond Area Sewer (\$18,463,800).

Total Estimated Cost:	\$21,452,500
Method of Financing:	Bonding (30 years)
Recommended Schedule:	18 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$1,269,273

DPW & NATURAL RESOURCES – WATER DEPT. COUNTRYSIDE DRIVE WATER MAIN CONSTRUCTION

This project will fund the replacement of a 6-inch water main with an 8-inch main to improve fire flows in East Orleans as recommended in the 20-year Asset Management Plan prepared for the Town in 2014. The project will be designed and bid so that the results can be presented to the Town Meeting in May 2022.

Total Estimated Cost:	\$115,000
Method of Financing:	Bonding (25 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$2,500
Average Annual P&I	\$7,590

DPW & NATURAL RESOURCES – WATER DEPT. WTP FILTER MEMBRANE REPLACEMENT

This item would replace Rack #3 at the water treatment plant. The membranes were supplied with a 10-year performance warranty and need to be replaced. As the heart of the treatment process, their replacement must be planned for and the supplier (Pall Corp.) and other experienced professionals advise planning for the replacement as the warranty expires. One of three racks would be replaced in each of three successive years beginning in FY21.

Total Estimated Cost:	\$120,000
Method of Financing:	Water Reserves
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$50,000

ORLEANS ELEMENTARY SCHOOL – REPLACE CLASSROOM SINKS & RENOVATE RESTROOMS DESIGN

This project would fund the design to replace the plumbing and fixtures in the classrooms in the 1956 wing of the school as recommended in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

Total Estimated Cost:	\$70,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during
design Average Annual P&I	\$15,260

DPW & NATURAL RESOURCES – REPLACE STREET SWEEPER

This item will replace a regenerative air street sweeper that was purchased in 2013 to clean the 56 miles of public roads twice a year, clean the downtown area on a weekly basis, and clean all town-owned parking lots.

Total Estimated Cost:	\$275,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	3 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I	\$59,950

FY24 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; water quality monitoring, Mass. Estuaries Program (MEP) reports and updates; and technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY20 – FY39). The following work is proposed for funding in FY24: Downtown Area Sewer (\$1,689,000); and Rock Harbor Watershed Permeable Reactive Barrier (\$8,190,700).

Total Estimated Cost:	\$9,879,700
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during
design Average Annual P&I	\$727,393

DPW & NATURAL RESOURCES - REPLACE FORMER GAVIGAN COTTAGES/ SEASONAL HOUSING

This project would replace the two existing Town owned duplex cottages adjacent to Skaket Beach that are used for seasonal lifeguard housing.

Total Estimated Cost:	\$1,000,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during
design Average Annual P&I	\$119,250

ORLEANS ELEMENTARY – REPLACE CLASSROOM SINKS & RENOVATE RESTROOMS CONSTRUCTION

This project would fund the construction costs associated with the FY23 design to replace the plumbing and fixtures in the classrooms in the 1956 wing of the school.

Total Estimated Cost:	\$340,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during
design Average Annual P&I	\$40,545

FIRE DEPARTMENT AMBULANCE REPLACEMENT

This project will fund the replacement of a 2015 International 4400 SBA LP Ambulance.

Total Estimated Cost:	\$370,000
Method of Financing:	Ambulance Receipts
Recommended Schedule:	12 months
Estimated Annual Cost O/M:	N/A

FY25 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; water quality monitoring, Mass. Estuaries Program (MEP) reports and updates; and technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY20 – FY39). The following work is proposed for funding in FY25: Downtown Area Sewer (\$1,739,600); Meeting House Pond Area Sewer (\$144,300); and Pleasant Bay Watershed Permeable Reactive Barrier (\$3,422,000).

Total Estimated Cost:	\$5,305,900
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$390,647

SUMMARY

In accordance with Chapter 8-5-1 of the Charter the Town Administrator shall prepare a five year Capital Improvements Plan (CIP) and annual Capital Budget which are designed to deal with the unmet long-range needs of the Town and to implement the goals and objectives of the Orleans Comprehensive Plan.

The CIP includes land acquisitions, buildings and improvements, machinery and equipment, vehicles, and infrastructure including roads, water mains, storm drainage and other publicly owned utilities.

The CIP includes proposed expenditures for all town activities and departments, the regional school, and regional, county, state and federal grants that may be used to support and

finance capital improvements, facilities and equipment through grants, loans or inter-municipal agreements.

Proposed CIP project financing may include bonding, stabilization or reserve funds, or other available funds. Proposed capital expenditures in excess of \$10,000 for motor vehicles, equipment, building/facility maintenance and repairs are included in the CIP summarized by department and funding source.

As presented, the CIP includes all proposed projects for the period beginning July 1, 2020 (FY21) through June 30, 2025 (FY25). Projects that are proposed for funding in FY20 make up the Capital Budget and may be presented in one or more articles in the town meeting warrant for funding consideration. The Capital Budget projects that were included in the CIP at the May 2018 town meeting are shown in the "Adopted" column under FY19 and those projects that are being proposed for funding are shown in the "Budgeted" column under FY20.

In accordance with the Chapter 8-7-1 of the Charter, the Town Meeting shall act on the five year CIP and the annual Capital Budget, provided all proposed projects have been included in the CIP in the prior fiscal year. Any articles for capital improvements not in compliance with Chapter 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 11. FUND COMMUNITY PRESERVATION ACT PROGRAM BUDGET

To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2020 Community Preservation budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund's Annual Revenues and/or available funds for the payment of debt service, undertaking of Community Preservation projects, the Administrative Expenses of the Community Preservation Committee and all other necessary and proper expenses for FY20, or take any other action relative thereto. (Community Preservation Committee)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant except that the authorization to borrow for Projects 7 & 8 is included in Articles 14 & 15 respectively, and that the sum of One Million One Hundred Nine Thousand Seven Hundred Sixty Three and 00/100 Dollars (\$1,109,763.00) be transferred from the Community Preservation Fund for the purposes and in the amounts set forth in the article.

SUMMARY

The Community Preservation Committee recommends that the following amounts be appropriated and/or reserved from Fiscal Year 2020 Community Preservation Fund revenues, unless otherwise specified, for Fiscal Year 2020 community preservation purposes with each item considered a separate appropriation. The borrowing authorization for Projects 7 & 8 is included in Articles 14 & 15 respectively.

RECOMMENDED AMOUNT AND SOURCE

PURPOSE	FY20 Est. Surtax/State Share/OS Revenue	Toop Fund OS Reserve	Unreserved Funds	Total
Source of Funds	\$1,104,128	\$6,235	\$291,411	\$1,401,774
<i>Proposed Appropriations:</i>				
1) Debt Service Expenses	\$488,974	\$5,635		\$494,609
2) Orleans Historical Society	\$200,000			\$200,000
3) French Cable Station Museum	\$31,625			\$31,625
4) Veterans Memorial Park	\$10,000			\$10,000
5) CDP Cape Housing Inst.	\$7,500			\$7,500
6) Affordable Housing Committee	\$300,000			\$300,000
7) Orleans Conservation Trust	\$1,275			\$1,275
8) Herrick Landing/Lonnie's Pond*		debt service on \$500,000 total included in #1		
9) Sipson's Island CR*		debt service on \$1.5 million included in #1		
10) Eldredge Playground	\$39,754			\$39,754
11) Committee Expenses	\$25,000			\$25,000
Grand Total	\$1,104,128	\$5,635		\$1,109,763
Balance	\$0	\$600	\$291,411	\$292,011
			UNRESERVED FUND BALANCE	OPEN SPACE
EST. END FUND BALANCES			\$291,411	\$600

Project 1: OHS Meetinghouse Preservation (Phase 3)

Type: Historic Preservation

Applicant: Orleans Historical Society

Amount: \$200,000

Summary: This grant will fund ongoing preservation and renovation of the 1824 Universalist Meeting House, and the preservation and exhibit development of historical documents and artifacts. The Historical Commission has determined that the building, documents and artifacts are historically significant and has voted to endorse the project.

Project 2: French Cable Station Museum

Type: Historic Preservation

Applicant: French Cable Station Museum

Amount: \$31,625

Summary: This grant will fund creation of a digital database of the artifacts within the Museum, scanning and preservation of historic documents, and expert evaluation and restoration/repair of existing equipment. The Historical Commission has determined that the building, documents and equipment are historically significant and has voted to endorse the project.

Project 3: Veterans Memorial Park

Type: Historic Preservation

Applicant: Town of Orleans Board of Selectmen

Amount: \$10,000

Summary: This grant will fund the evaluation of current site conditions and development of plans and specifications to restore existing war memorial monuments and improve access and safety at Academy Place. The Historical Commission has determined that the site is historically significant and has voted to endorse the project.

Project 4: Cape Housing Institute Municipal Officials Training

Type: Affordable Housing

Applicant: Community Development Partnership

Amount: \$7,500

Summary: This grant will help fund the third year of the Cape Housing Institute, which equips local officials with the knowledge and skills needed to support the creation of year-round housing on the Lower Cape.

Project 5: Orleans Affordable Housing Trust Fund

Type: Affordable Housing

Applicant: Town of Orleans Affordable Housing Committee

Amount: \$300,000

Summary: This grant will allocate funding in Fiscal Year 2020 to the Orleans Affordable Housing Trust Fund, which was established by the 2018 Annual Town Meeting.

Project 6: Nesting Habitat Enhancement

Type: Open Space/Recreation

Applicant: Orleans Conservation Trust

Amount: \$1,275

Summary: This grant will provide improved nesting habitat for species native to Cape Cod as well as expansion of passive recreational use of existing conservation land.

Project 7: Herrick Landing at Lonnie's Pond

Type: Open Space

Applicant: Town of Orleans Open Space Committee

Amount: \$500,000 bonded (if authorized under Article 14)

Summary: This grant will fund the purchase of a one-acre undeveloped parcel on Lonnie's Pond, as well as the development of a path and steps to provide public access to the water and the construction of storage racks for canoes and kayaks, as approved by the Conservation Commission. The project will be bonded over 20 years with debt payments coming from the Town's annual surtax.

Project 8: Sipson's Island Conservation Restriction

Type: Open Space

Applicant: Friends of Pleasant Bay

Amount: \$1,500,000 bonded (if authorized under Article 15)

Summary: This grant will fund the purchase of a conservation restriction for 18 acres on Sipson's Island, to be managed, with approval of the Board of Selectmen and the Conservation Commission, Sipson Island Trust as the owner, for preserving open space,

protecting the Pleasant Bay Area of Critical Environmental Concern (ACEC) and providing passive recreation opportunities to the public. The project will be bonded over 20 years with debt payments coming from the Town's annual surtax.

Project 9: Eldredge Park Playground

Type: Recreation

Applicant: Town of Orleans Dept. of Public Works and Natural Resources

Amount: \$39,754

Summary: This grant will fund the second phase of the playground improvement project, and consists of the replacement of a rusting, broken fence, installation of a new toddler play structure, and installation of a large fixed shade umbrella for the sandbox.

Committee Expenses: \$25,000

The Community Preservation Act permits the Committee to allocate up to 5% of annual revenues (surtax and state share) for operating administrative expenses. However, the CPC is recommending that only \$25,000 be used for regular expenses including legal consultation, administrative assistance, maintaining records and, if funding permits, additional studies directed toward realizing the Town's possibilities in the areas of recreation, open space, community housing and historic resources. Any and all unused funds at the end of the fiscal year revert to the fund balance for future projects.

BOS: 4 – YES 1 – NO 0 – ABSTAIN

FC: 5 – YES 1 – NO 1 – ABSTAIN

ARTICLE 12. RESCIND CPA PROJECT FUNDING

To see if the Town will vote to act on the report and recommendations of the Community Preservation Committee to amend the action taken under Article 4 of the May 9, 2016 Annual Town Meeting by rescinding the appropriation continued therein in the amount of Forty Eight Thousand One Hundred Ninety and 73/100 Dollars (\$48,190.73) for Project 1 HECH Housing Emergency Loan Program and to transfer those funds to the Community Preservation Undesignated Fund balance, or take any other action relative thereto. (Community Preservation Committee)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Forty Eight Thousand One Hundred Ninety and 73/100 Dollars (\$48,190.73) be transferred to the Community Preservation Undesignated Fund balance for the purposes of and in the amounts set forth in the article.

SUMMARY

Project 1 HECH Housing Emergency Loan Program is not being implemented and as a result the Community Preservation Committee has voted to recommend the funds be transferred to the Community Preservation Undesignated Fund balance.

BOS: 5 – YES 0 – NO 0 – ABSTAIN

FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 13. TRANSFER CPA FUNDS TO THE AFFORDABLE HOUSING TRUST FUND

To see if the Town will vote to act on the report and recommendations of the Community Preservation Committee to transfer the sum of Forty Eight Thousand One Hundred Ninety and 73/100 Dollars (\$48,190.73) to the Affordable Housing Trust Fund, or take any other action relative thereto. (Community Preservation Committee)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Forty Eight Thousand One Hundred Ninety and 73/100 Dollars (\$48,190.73) be transferred from the Community Preservation Undesignated Fund Balance for the purposes set forth in the article.

SUMMARY

The Community Preservation Committee recommends that the unspent balance in the Harwich Ecumenical Council for Housing (HECH) Emergency Loan Program fund, which was approved at the May 2016 Annual Town Meeting, be transferred to the Orleans Affordable Housing Trust Fund.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	6 – YES	0 – NO	1 – ABSTAIN

ARTICLE 14. ACQUIRE LAND OWNED BY HERRICK FAMILY ON LONNIE’S POND

To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, for open space and recreation purposes, the land located at 45 Herring Brook Road, Orleans, MA, consisting of approximately 1.04 acres, and being shown as Lot 4A on a plan entitled “Preliminary Division of Land situated in Orleans, MA prepared for the Harry K. Herrick Family Trust Scale 1” = 40’ Date: June 27, 2018” a copy of which is on file with the Town Clerk’s office, and described in deeds recorded with the Barnstable County Registry of Deeds in Book 29209 Page 155; and further to construct a small parking lot, trail and kayak rack on the property so acquired, and to raise and appropriate or transfer from available funds, or transfer from Community Preservation Act funds, or borrow a sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00) for such acquisition and improvements, including all expenses incidental and related thereto; and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

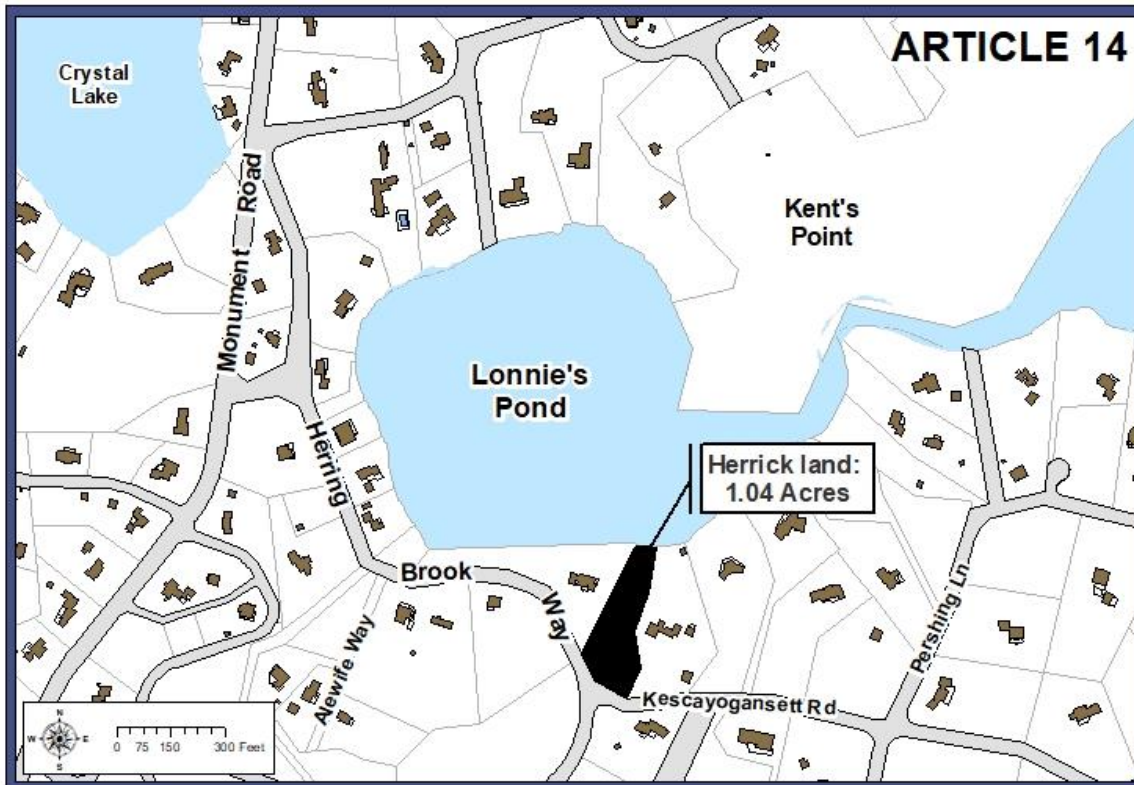
(2/3 Majority Vote Required)

PROPOSED MOTION

I move the article to be accepted and adopted as printed in the warrant and that the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen is authorized to borrow the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00) pursuant to Massachusetts General Laws Chapter 44, Section 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

This is an acquisition of an undeveloped lot just over an acre in size that has about sixty feet of frontage on Lonnie's Pond and 224 feet of frontage on Herring Brook Road. The Town proposes to provide the public with access to Lonnie's Pond via this parcel for kayaking and bird watching. In order to accomplish this goal the Town would develop a small parking lot on the property off herring Brook Road and a trail from the parking lot to water's edge. A kayak rack would be constructed near the water, and space on the rack could be rented by residents and/or visitors on a weekly basis. Other than the trail to the water, the parcel will remain undeveloped in perpetuity.



BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	5 – YES	3 – NO	0 – ABSTAIN

ARTICLE 15. ACQUIRE CONSERVATION RESTRICTION ON SIPSON ISLAND

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, by purchase, by eminent domain, or otherwise, a perpetual conservation restriction ("Restriction") pursuant to the provisions of M.G.L. Ch.184, §§31-33, for open space, conservation and passive recreation purposes under the provisions of M.G.L. Ch. 40, §8C, on certain parcels of land totaling approximately 18.1 acres and situated on Sipson Island in Pleasant Bay, Orleans, MA, shown on the Orleans Assessors' Map 94 as Parcels 5, 6, 7, 10, 11, 12 and 13, and further shown as Lots A-1 and A-2 on plan recorded with the Barnstable County Registry of Deeds in Plan Book 312 Page 84, and as Lots A-4, A-5, A-6 and A-7 on plan recorded in Plan Book 447 Page 6, and as the land on plan recorded in Plan Book 252 Page 45, with the care, custody, control and management of the Restriction to be vested with the Conservation Commission; and, further, to raise and appropriate or transfer from available funds, or transfer from the Community Preservation Act Funds, or borrow a sum of One Million Five Hundred Thousand and 00/100 Dollars (\$1,500,000.00) for such acquisition and, further, to authorize the Board of Selectmen and/or the Conservation Commission to file on behalf of the Town any and all applications for grants and/or reimbursement from the Commonwealth of Massachusetts under the Self-Help Act (Chapter 132A, §11) and/or any others in any way connected with the scope of this article, and, further, to authorize the Board of Selectmen to negotiate the purchase of the Restriction and to make the decision to enter into any agreement to purchase the Restriction and to execute any and all instruments as may be necessary on behalf of the Town, or to take any other action relative thereto. (Community Preservation Committee)

(2/3 Majority Vote Required)

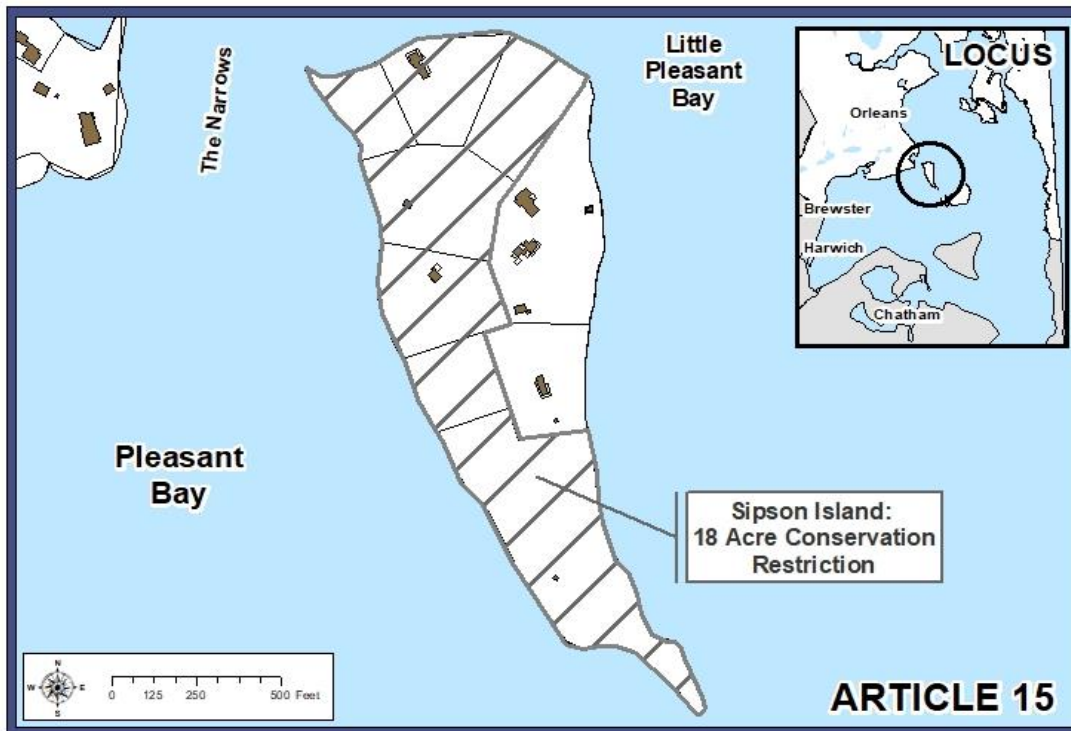
PROPOSED MOTION

I move the article to be accepted and adopted as printed in the warrant and that the sum of One Million Five Hundred Thousand and 00/100 Dollars (\$1,500,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen is authorized to borrow the sum One Million Five Hundred Thousand and 00/100 Dollars (\$1,500,000.00) pursuant to Massachusetts General Laws Chapter 44, Section 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

This article will fund the acquisition of a conservation restriction to be placed on 18 acres of Sipson Island to be managed, with the approval of the Board of Selectmen and the Conservation Commission, Sipson Island Trust as the owner. As part of a private - public partnership between the Town and the Friends of Pleasant Bay, the Friends would raise 2 private dollars from its membership for every public dollar from the Town for the purchase and conservation of Sipson Island. Once the purchase is completed, conservation restrictions would be placed on the entire island. No new structures would be built on the island and several existing structures removed. Eighteen or more of the

24 acres would be maintained as open space in their natural state. Recreational opportunities would include walking trails, use of the island beaches and possibly a small camping area.



BOS: 3 – YES 2 – NO 0 – ABSTAIN
FC: Recommendations to be made at Town Meeting

ARTICLE 16. FUND COMPREHENSIVE WATER RESOURCES MANAGEMENT PLAN IMPLEMENTATION / CONSTRUCTION

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Forty Seven Million Three Hundred Eighty Two Thousand Eight Hundred and 00/100 Dollars (\$47,382,800.00), or any other sum, for the purpose of funding the construction of the Downtown Area Collection System, Wastewater Treatment Plant and Effluent Disposal System including Contract Administration and Owner’s Project Management Services; and for funding the monitoring of the Permeable Reactive Barrier off Eldredge Parkway, including all expenses incidental and related thereto, and further to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise, easements or such other interests in land as necessary to fully implement the Amended Water Quality Management Plan; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance

of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Forty Seven Million Three Hundred Eighty Two Thousand Eight Hundred and 00/100 Dollars (\$47,382,800.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Forty Seven Million Three Hundred Eighty Two Thousand Eight Hundred and 00/100 Dollars (\$47,382,800.00) pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

This article will fund the Town's Amended Comprehensive Water Quality Management Plan activities for FY20. The major project next year is the construction of the new Downtown Area Collection, Wastewater Treatment Plant and Effluent Disposal System (\$47,276,200). This project has been included on MassDEP's Calendar Year 2019 Intended Use Plan and eligible for subsidized financing through the Clean Water State Revolving Fund (SRF) Loan Program. All new projects receiving financial assistance from the SRF will be eligible for loans at 2%; certain projects with the primary purpose of nutrient reduction may be eligible for 0% interest rate loans; and qualifying projects will receive additional subsidy in the form of partial loan forgiveness based on an affordability tier system. The project is also eligible for financial assistance from the Cape and Islands Water Protection Fund using the 2.75% rooms excise tax revenue. This article will also fund the final year of monitoring the permeable reactive barrier demonstration project on Eldredge Parkway (\$106,600).

BOS:	4 – YES	0 – NO	1 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 17. FUND PLEASANT BAY ALLIANCE SHARED WATERSHED PERMIT ACTIVITIES

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of Fifty Thousand Eight Hundred Eighty Seven and 00/100 Dollars (\$50,887.00), or any other sum, to cover the Town's share of matching funds for conducting an update of the Massachusetts Estuaries Project Linked Watershed Model for Pleasant Bay. The

funds will be combined with a total of \$94,503 in matching funds from the towns of Brewster, Chatham, and Harwich, and \$72,610 from the Southeast New England Estuaries Program Watershed Grant awarded to the Pleasant Bay Alliance. The model update is an implementation activity specified in the Pleasant Bay Watershed Permit issued to the Town by Massachusetts Department of Environmental Protection, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Fifty Thousand Eight Hundred Eighty Seven and 00/100 Dollars (\$50,887.00) be raised and appropriated for this purpose.

SUMMARY

The proposed article would fund the Town’s share of required match for one of the tasks under the Southeast New England Watershed Program (SNEP) grant, to update the Massachusetts Estuaries Project (MEP) model for Pleasant Bay.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 18. SPECIAL PURPOSE STABILIZATION FUND FOR WASTEWATER

To see if the Town will vote to accept Paragraph 4 of Chapter 40, Section 5B of the General Laws and dedicate, without further appropriation, into a special purpose Infrastructure and Community Investment Stabilization Fund, created herein for the purpose of funding implementation of the Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town, including all expenses incidental and related thereto; one-hundred percent of the local option rooms excise tax that the Town receives on the transfer of occupancy of a room in a bed and breakfast establishment, hotel, lodging house, short-term rental or motel, pursuant to its acceptance of General Laws Chapter 64G, Section 3A, as amended by Chapter 337 of the Acts of 2018; provided that said dedication shall take effect beginning in Fiscal Year 2020 which begins on July 1, 2019; and provided further that the Town may not revoke its acceptance of this Act for at least three fiscal years; or to take any other action relative thereto.

(Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted as printed in the warrant.

SUMMARY

The Municipal Modernization Act in 2016 allows a town which accepts G.L. c. 40, §5B, to dedicate not less than 25% of the local rooms excise tax to any stabilization fund. This would include any new revenue generated from short-term rentals. The Town must accept paragraph 4 of §5B at Town Meeting, establish the stabilization fund, and designate the percentage of the room excise (not less than 25%) to be deposited in the stabilization

fund. No further appropriation into the fund is required to dedicate the funds. As with any appropriation from a stabilization fund, a two-thirds vote is required by Town Meeting. Once a town accepts the statute, the Town cannot revoke its acceptance for at least three fiscal years. This article creates a special purpose stabilization fund for the implementation of the Town's Amended Water Quality Management activities and directs 100% of receipts to this fund to offset the impact on the property tax. Use of the funding will help offset the Town's ongoing costs related to wastewater, including debt service payments, facility start-up costs, planning, monitoring and other non-construction related costs that are ineligible for borrowing.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 3 – YES 3 – NO 1 – ABSTAIN

ARTICLE 19. AUTHORIZE ROOMS EXCISE TAX INCREASE FROM 4% TO 6%

To see if the Town will vote, pursuant to the provisions of G.L. c. 64G sec. 3A, as amended, to increase the local option rooms excise tax upon the transfer of occupancy by the operator of a room in a bed and breakfast establishment, hotel, lodging house, short-term rental or motel in the Town of Orleans, from 4% to 6%, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted as printed in the warrant.

SUMMARY

Massachusetts General Law Chapter 64G has been amended to include short term rentals within these establishments for which a local option rooms excise tax is charged. This article seeks to increase the local option rooms excise tax from 4% to 6%. The Town's share of the increased tax will be deposited in the special purpose stabilization fund for the implementation of the Town's Amended Water Quality Management activities proposed to be established under article 18.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 5 – YES 2 – NO 0 – ABSTAIN

ARTICLE 20. AUTHORIZE AGREEMENT WITH MASSDOT

To see if the Town will vote to authorize the Board of Selectmen to enter into an Agreement with the Commonwealth of Massachusetts Department of Transportation Highway Division (MassDOT) which authorizes the Town to utilize a section of State Highway (Route 6 Exit 12 Lobe) for the purpose of Aquifer Recharge of effluent from the Town's wastewater treatment facility, which Agreement shall be substantially in the Form of the Agreement on file with the Town Clerk, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted as printed in the warrant.

SUMMARY

This article authorizes the Board of Selectmen to enter into an Agreement with the Commonwealth of Massachusetts Department of Transportation Highway Division (MassDOT) to utilize a section of State Highway (Route 6 Exit 12 Lobe) as a backup area for the purpose of Aquifer Recharge of effluent from the Town’s wastewater treatment facility.

BOS: 4 – YES 0 – NO 1 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 21. FUND CONSTRUCTION TO CONNECT WELL NO. 7 TO THE WATER TREATMENT PLANT

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Two Million Three Hundred Thirty Five Thousand and 00/100 Dollars (\$2,335,000.00), or any other sum, for the purpose of funding the construction to connect Well No. 7 to the water treatment plant at 350 South Orleans Rd, including all expenses incidental and related thereto, and to authorize the Board of Selectman to acquire by purchase, gift, eminent domain or otherwise, easements or other interests in land necessary to complete the authorized connection, and to further authorize the Board of Selectmen and/or the Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Two Million Three Hundred Thirty Five Thousand and 00/100 Dollars (\$2,335,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Two Million Three Hundred Thirty Five Thousand and 00/100 Dollars (\$2,335,000.00) pursuant to Massachusetts General Laws, Chapter 44, Sec. 8 (5), or any other enabling authority, and to issue bonds or notes of the Town therefore, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

This article is to fund construction to connect Well No. 7, the Town’s largest producing well, from Quanset Road to the water treatment plant at 350 South Orleans Road.

Connecting Well No. 7 will allow more flexibility to rest Wells 1, 4, 5 & 6 during the months of low demand and to utilize the Town's largest well for more than just during the seasonal demand months of July and August due to its rising iron content. The debt service to be paid annually from the Water Special Revenue Fund. At the time the warrant went to press the project was out to bid and the results will be presented at Town Meeting.

BOS: Recommendations to be made at Town Meeting

FC: Recommendations to be made at Town Meeting

ARTICLE 22. REPLACE LANDFILL METHANE GAS FLARE DESIGN AND INSTALLATION

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of One Hundred Ninety Thousand and 00/100 Dollars (\$190,000.00), or any other sum, for the purpose of funding the design and replacement of the methane gas flare at the landfill, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Ninety Thousand and 00/100 Dollars (\$190,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of One Hundred Ninety Thousand and 00/100 Dollars (\$190,000.00) pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

The municipal landfill was capped in 2004 and it was designed with an active gas collection system that includes a propane fueled flare to burn off excess methane gas

that is generated by the decaying solid waste. The flare has reached the end of its useful life. Under our MassDEP permit, the Town is required to maintain the active gas collection system and replace the flare.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 23. REPLACE BULKHEADS AT ROCK HARBOR AND TOWN COVE – DESIGN

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Four Hundred Thirty Thousand and 00/100 Dollars (\$430,000.00), or any other sum, for the purpose of funding the replacement design of the Rock Harbor commercial timber bulkhead and loading dock and the Town Cove bulkhead and storm drain pipe, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Four Hundred Thirty Thousand and 00/100 Dollars (\$430,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Four Hundred Thirty Thousand and 00/100 Dollars (\$430,000.00) pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

The Rock Harbor and Town Cove bulkheads are structurally deficient and in need of replacement based on a recently completed engineering assessment. This project includes the design and permitting for the proposed construction of replacement facilities in FY21.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 24. REPLACE ROCK HARBOR ROAD WATER MAIN – DESIGN

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds transfer the sum of Seventy Two Thousand and 00/100 Dollars (\$72,000.00), or any other sum, for the purpose of designing the replacement of the water main on Beach Road, including all expenses incidental and related thereto; and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Water and Sewer Commissioners)

(3/4 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and the sum of Seventy Two Thousand and 00/100 Dollars (\$72,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Seventy Two Thousand and 00/100 Dollars (\$72,000.00), pursuant to Massachusetts General Laws, Chapter 44 Sec. 8(5), or any other enabling authority, and to issue bonds or notes of the Town therefore. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

This project involves the engineering design to replace an undersized 6-inch water main on Rock Harbor Road with an 8-inch main. The debt service to be paid annually from the Water Special Revenue Fund.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 6 – YES 1 – NO 0 – ABSTAIN

ARTICLE 25. FUND MAIN STREET RECONSTRUCTION AND VILLAGE CENTER STREETScape

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Six Hundred Thousand and 00/100 Dollars (\$600,000.00), or any other sum, for the purpose of funding the Main Street Reconstruction and Village Center Streetscape, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Six Hundred Thousand and 00/100 Dollars (\$600,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Six Hundred Thousand and 00/1 00 Dollars (\$600,000.00) pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

The Main Street Reconstruction Project will completely rebuild the section of Main Street between two state highways, Route 6A and Route 28 in Orleans. This section is the heart of Orleans Village Center District, which has been the focus of planning efforts by the State, County, and Town for more than a decade. The intersections themselves are presently being reconstructed by MassDOT, with construction expected to be completed in the spring of 2019. The center section, approximately 900 feet will be reconstructed under this project. The intent is to improve motor vehicle, bicycle and pedestrian movements, and to enhance pedestrian activity in the downtown area by the addition of streetscape amenities, including repairs to brick sidewalks, traditional streetlamps, public art, benches, and landscaping. The project will improve access to local businesses in the downtown area and stimulate housing and business investment in conjunction with public sewers. The Town received a MassWorks Infrastructure grant for \$1.5 Million and

the additional \$600,000 under this article will fund the remaining amount needed for the \$2.1 Million project to move forward.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 6 – YES 1 – NO 0 – ABSTAIN

ARTICLE 26. TRANSFER OF UNEXPENDED BOND PROCEEDS

To see if the Town will appropriate the following unexpended amounts of money that were initially borrowed to finance the following project that is now complete and for which no further liability remains, to pay Thirty Four Thousand Ninety Six and 00/100 Dollars (\$34,096.00) in costs associated with the Orleans Elementary School Heating and Ventilation Systems project authorized under Article 5 at the October 16, 2017 Town Meeting; and to pay Forty Seven Thousand Twenty Nine and 00/100 Dollars (\$47,029.00) in costs associated with the Main Street Reconstruction and Village Center Streetscape project authorized under Article 25 at this Town Meeting, as permitted by Chapter 44, Section 20 of the General Laws:

<u>Unexpended Amount</u>	<u>Date of Approval</u>	<u>Warrant Article</u>	<u>Original Purpose</u>
\$81,125.00	05/09/2016	7	Design of New DPW Facility

Or take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that the Town appropriates the unexpended amount of Eighty One Thousand One Hundred Twenty Five and 00/100 Dollars (\$81,125.00) that was initially borrowed to finance the Design of the New DPW Facility that is now complete and for which no further liability remains, to pay costs associated with the Orleans Elementary School Heating and Ventilation System and the Main Street Reconstruction and Village Center Streetscape projects in the amounts printed in the warrant and as permitted by Chapter 44, Section 20 of the General Laws.

SUMMARY

The costs to design the new DPW facility was \$81,125 less than anticipated. This article is to re-purpose the unused funds that have been previously borrowed to reduce the amounts to be borrowed to fund the OES HVAC and the Main Street Reconstruction/Village Center Streetscape projects.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 27. FUND FEASIBILITY STUDY FOR FIRE STATION RENOVATION OR REPLACEMENT

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00), or any other sum, for the purpose of funding a feasibility study for renovation or replacement of the existing Fire Station, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00) pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

SUMMARY

The Fire Station on Eldredge Parkway was constructed in 1988 and does not meet the current and future staffing, equipment and storage needs of the Department. This study will focus on the existing conditions of the facility and the options available to address the deficiencies through either renovation or replacement.

BOS:	4 – YES	0 – NO	0 – ABSTAIN
FC:	6 – YES	1 – NO	0 – ABSTAIN

ARTICLE 28. FUND FIRE DEPARTMENT STAFFING AND ORGANIZATIONAL STUDY

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00) for the purpose of funding a Fire Department staffing and organizational study, including all expenses incidental and related thereto, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00) be raised and appropriated for this purpose.

SUMMARY

This article will fund an independent study of the staffing and organizational structure of the Fire Department. The consultant will be asked to review the existing operations and the cost of providing services to the community, with the primary focus being on emergency medical response, and will report his/her findings and recommendations to the Board of Selectmen.

BOS:	4 – YES	0 – NO	0 – ABSTAIN
FC:	6 – YES	1 – NO	0 – ABSTAIN

ARTICLE 29. FUND WATER TREATMENT PLANT MEMBRANE REPLACEMENT - DESIGN

To see if the Town will vote to transfer from available funds the sum of Thirty Six Thousand and 00/100 Dollars (\$36,000.00), or any other sum, for the purpose of funding the replacement design of the Water Treatment Plant Membranes, including all expenses incidental and related thereto, or to take any other action relative thereto. (Board of Water and Sewer Commissioners)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty Six Thousand and 00/100 Dollars (\$36,000.00) be transferred from the Water Surplus Account for this purpose.

SUMMARY

This project will fund the engineering design and bid preparation services needed for the replacement of the three racks of filter membranes at the water treatment plant that are scheduled for replacement beginning in FY21.

BOS:	4 – YES	0 – NO	0 – ABSTAIN
FC:	6 – YES	1 – NO	0 – ABSTAIN

ARTICLE 30. FUND WATER QUALITY DRAINAGE IMPROVEMENTS

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of One Hundred Eighty Two Thousand Seven Hundred Forty Five and 00/100 Dollars (\$182,745.00), or any other sum, into the Stabilization Fund for Water Quality Drainage Improvements, and further to transfer from the Stabilization Fund the sum of One Hundred Eighty Two Thousand Seven Hundred Forty Five and 00/100 Dollars (\$182,745.00) for the purpose of funding the design and construction of improvements to the Town’s drainage infrastructure systems, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Eighty Two Thousand Seven Hundred Forty Five and 00/100 Dollars (\$182,745.00) be raised and appropriated to the Stabilization Fund for Water Quality Drainage Improvements, and further to authorize the sum of One Hundred Eighty Two Thousand Seven Hundred Forty Five and 00/100 Dollars (\$182,745.00) to be transferred from the Stabilization Fund for Water Quality Drainage Improvements for the purpose of funding the design and construction of improvements to the Town’s drainage infrastructure systems, including all expenses incidental and related thereto.

SUMMARY

This project seeks to address storm water quality issues resulting from storm water runoff that adversely affects the health of the various Town coastal embayments and ponds, as well as the Town’s fresh water bodies. Addressing these drainage issues will bring the Town into compliance with US EPA Storm Water Quality Permits and Massachusetts DEP Water Quality requirements. Funding for this article is an annual appropriation from the stabilization fund established for this purpose.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 6 – YES 1 – NO 0 – ABSTAIN

ARTICLE 31. FUND TOWN PAVEMENT MANAGEMENT PROGRAM

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of Three Hundred Sixty Five Thousand Five Hundred Eleven and 00/100 Dollars (\$365,511.00), or any other sum, into the Stabilization Fund for the Town Pavement Management Program, and further to transfer from the Stabilization Fund the sum of Three Hundred Sixty Five Thousand Five Hundred Eleven and 00/100 Dollars (\$365,511.00) for the purpose of funding the local share of the Town’s ongoing Pavement Management Program to repair, resurface, and reconstruct Town roadways, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other

funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Three Hundred Sixty Five Thousand Five Hundred Eleven and 00/100 Dollars (\$365,511.00) be raised and appropriated to the Stabilization Fund for the Town Pavement Management Program, and further to authorize the sum of Three Hundred Sixty Five Thousand Five Hundred Eleven and 00/100 Dollars (\$365,511.00) to be transferred from the Stabilization Fund for the Town Pavement Management Program, for the purpose of funding the local share of the Town’s ongoing Pavement Management Program to repair, resurface, and reconstruct Town roadways, including all expenses incidental and related thereto.

SUMMARY

This article will provide the local share of the funding for the Town’s ongoing Pavement Management Program to repair, resurface, and reconstruct Town roadways. The program also includes work related to roadway drainage and sidewalk projects. The Town maintains approximately 56 miles of public roadways and uses an inventory of roadway conditions to prioritize the long-term maintenance needs of the Town. Funding from this article will supplement existing appropriations, enabling the Town to move forward with the completion of projects already scheduled through FY20 that may otherwise be delayed. Funding for this article is an annual appropriation from the stabilization fund established for this purpose. In addition to local funding of roadway projects, the Town receives State Aid Chapter 90 funds each year; our FY20 apportionment is \$341,759.

BOS:	4 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 32. FUND OTHER POST-EMPLOYMENT BENEFITS (OPEB) LIABILITY TRUST FUND

To see if the Town will vote to raise and appropriate the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) to be deposited in the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) be raised and appropriated for this purpose.

SUMMARY

This article adds to the trust fund established by Town Meeting to fund future financial obligations for retirees, primarily for town retiree health benefits, otherwise known as Other Post- Employment Benefits (OPEB). This trust fund allows the Town to have access

to the State Retiree Benefits Trust Fund, for purposes of investing OPEB funds. Adoption of the trust was recommended by the Governmental Accounting Standard Board as well as the Massachusetts Department of Revenue, our independent auditors and municipal bond rating agencies. Funding for this article is an annual appropriation from the General Tax Override voted on May 15, 2018 in accordance with Massachusetts General Laws, Chapter 59, Section 21c (g).

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 33. FUND AFFORDABLE HOUSING TRUST FUND

To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00), to be deposited in the Affordable Housing Trust Fund, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00) be raised and appropriated for this purpose.

SUMMARY

This article proposes to fund the Affordable Housing Trust Fund. Funding for this article is an annual appropriation from the General Tax Override voted on May 15, 2018 in accordance with Massachusetts General Laws, Chapter 59, Section 21c (g).

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 6 – YES 1 – NO 0 – ABSTAIN

ARTICLE 34. FUND MAINTENANCE OF BUILDINGS AND FACILITIES

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00), or any other sum, into the Stabilization Fund for Building and Facility Maintenance, and further to transfer from the Stabilization Fund the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) be raised and appropriated to the Stabilization Fund for Building and Facility Maintenance, and further to authorize the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) to be transferred from the Stabilization Fund for Building and Facility Maintenance for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto.

SUMMARY

This article adds to the targeted Stabilization Fund under Massachusetts General Law Chapter 40, Section 5B which was established for the sole purpose of funding a building and facility maintenance program. The Town’s 6-year Buildings and Facilities Master Plan identifies, prioritizes and schedules remedial work to address the deficiencies, repairs and/or upgrades necessary for all Town buildings and facilities, and is updated for review periodically with the Board of Selectmen who has final approval over annual project funding.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 35. FUND PURCHASE OF MOTOR VEHICLES AND EQUIPMENT

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of Five Hundred Seventy Thousand and 00/100 Dollars (\$570,000.00), or any other sum, into the Stabilization Fund for Motor Vehicles and Equipment, and further to transfer from the Stabilization Fund the sum of Five Hundred Seventy Thousand and 00/100 Dollars (\$570,000.00) for the purpose of funding vehicle and equipment purchases, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Five Hundred Seventy Thousand and 00/100 Dollars (\$570,000.00) be raised and appropriated to the Stabilization Fund for Motor Vehicles and Equipment, and further to authorize the sum of Five Hundred Seventy Thousand and 00/100 Dollars (\$570,000.00) to be transferred from the Stabilization Fund for Motor Vehicles and Equipment for the purpose of funding motor vehicle and equipment purchases, including all expenses incidental and related thereto.

SUMMARY

This article adds to the targeted Stabilization Fund under Massachusetts General Law Chapter 40, Section 5B which was established for the sole purpose of funding vehicle and equipment purchases. The Town’s 10-year Motor Vehicle Inventory and Durable Equipment Replacement Schedule identifies, prioritizes and tracks 125 different vehicles and equipment types for all town departments and is updated periodically for review

with the Board of Selectmen which has final approval over all purchases and changes. Over the next 3 years, the total General Fund expenditures from the Stabilization Fund are estimated at \$1.72 million. As proposed, the program would be level funded annually at \$570,000 over the next 3 years to meet the equipment needs of town departments. The goal of level funding is to avoid spikes in the property tax and provide the ability to prioritize and fund larger purchases incrementally over several years without the need to borrow money. Proposed equipment to be purchased in FY20 by department is as follows:

Fire Department (\$209,800)

- Replace 2010 4WD Utility Pickup Truck (\$60,000)
- Striker Ambulance Stretchers (\$60,000)
- Replace Portable Radios (\$12,000)
- Hostile Event Protective Equipment (\$12,000)
- Replace Thermal Imager Units (\$30,000)
- Traffic Signal on Eldredge Park Way (\$35,800 partial fund)

DPW & Natural Resources (\$153,600)

- Replace 2008 2WD Pickup Truck with a 4WD Pickup Truck (\$40,000)
- Replace 2011 Club Car ATV Diesel (\$20,000)
- Replace Portable Radios (\$3,600)
- Replace 2008 4WD Dump Truck (\$90,000)

Police Department (\$110,500)

- Replace 2017 Explorer SUV (\$44,000)
- Replace 2011 Explorer SUV (\$44,000)
- Replace Portable Radios (\$8,700)
- Replace Mobile Data Terminals (\$13,800)

Town Hall (\$44,050)

- MIS Computer Equipment (\$33,000)
- Replace 2008 Compact Car (\$11,050 partial fund)

Balance to be reserved for purchases in FY21 and FY22 (\$52,050)

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 6 – YES 1 – NO 0 – ABSTAIN

ARTICLE 36. FUND VISITOR MANAGEMENT SERVICES BY ORLEANS CHAMBER OF COMMERCE

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty Three Thousand and 00/100 Dollars (\$33,000.00), or any other sum, to be spent under the direction of the Orleans Chamber of Commerce, Inc. and the Board of Selectmen for the purposes of managing year round visitors and making the Town more user friendly; or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Thirty Three Thousand and 00/100 Dollars (\$33,000.00), be raised and appropriated for this purpose.

SUMMARY

The Orleans Chamber of Commerce, Inc. is requesting funds for projects including management of the Town’s Visitor Information Center, staffing, technology services, annual property lease payment, and projects and functions designed to make the Town of Orleans more user-friendly for residents and visitors.

Fiscal Year 2020 tax rate impact of \$0.008 per thousand valuation.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 37. FUND HUMAN SERVICES AGENCIES (FY20)

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of One Hundred Twenty Six Thousand Six Hundred and 00/100 Dollars (\$126,600.00), or any other sum, to fund the following human services organizations for the period July 1, 2019 to June 30, 2020.

Funding for FY 2020

AIDS Support Group of Cape Cod	\$ 2,000.00
Alzheimers Support Group of Cape Cod	\$ 10,000.00
Big Brothers/Big Sisters	\$ 2,000.00
CapeAbilities	\$ 6,000.00
Cape Cod Children’s Place	\$ 3,250.00
Consumer Assistance Council, Inc.	\$ 650.00
Duffy Health Center	\$ 1,000.00
Elder Services of Cape Cod and the Islands, Inc.	\$ 2,500.00
Food4Kids	\$ 4,000.00
Gosnold, Inc.	\$ 9,000.00
Homeless Prevention Council	\$ 10,000.00
Independence House, Inc.	\$ 10,000.00
Lower Cape Outreach Council	\$ 10,000.00
Nauset Together We Can	\$ 12,000.00
Orleans After School Activities Program	\$ 20,000.00
Outer Cape Health Services	\$ 20,000.00
Sight Loss Services, Inc.	\$ 1,600.00
South Coastal Counties Legal Services, Inc.	\$ 2,600.00
TOTAL:	\$ 126,600.00

Or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant, and that the sum of One Hundred Twenty Six Thousand Six Hundred and 00/100 Dollars (\$126,600.00) be raised and appropriated for this purpose.

SUMMARY

Aids Support Group of Cape Cod: Saves lives through prevention, education and life-sustaining Services that address public health crises to build healthy communities across the Cape and Islands.

FY19 funding: \$ 2,000.00

The projected number of Orleans residents to be served in FY20 is 8.

Recommended funding for FY20: \$ 2,000.00

Alzheimer's Family Caregiver Support Center: Its main goal is to help families, individuals and caregivers on Cape Cod navigate the complexities and challenges they face living with Alzheimer's and other dementia-related diseases.

FY19 funded: \$ 9,000.00

The projected number of Orleans residents to be served in FY20 is 90.

Recommended funding for FY20: \$ 10,000.00

Big Brothers/Big Sisters of Cape Cod: Works with under-resourced families to provide their children with transformational, one-to-one professionally-supported relationships with caring adult mentors, so that their children will thrive.

FY19 funded: \$0

The projected number of Orleans residents to be served in FY20 is 10.

Recommended funding for FY20: \$ 2,000.00

Cape Abilities: This agency serves individuals with disabilities by educating, counseling, providing residential, social, therapeutic and employment supports to empower them to achieve meaningful and valued roles in society.

FY19 funded: \$5,900.00

The projected number of Orleans residents to be served in FY20 is 25.

Recommended funding for FY20: \$ 6,000.00

Cape Cod Children's Place: This education center provides high quality care, support and advocacy for families with young children. In Orleans, they provide a playgroup for preschool children.

FY19 funded: \$ 3,250.00

The projected number of Orleans residents to be served in FY20 is 175 families.

Recommended funding for FY20: \$ 3,250.00

Consumer Assistance Council, Inc.: This non-profit assists and educates consumers and sellers of goods and services about consumer protection laws. They also ensure consumer transactions are conducted in a fair and equitable way.

FY19 funded: \$500.00

The projected number of Orleans residents to be served in FY20 is 220.

Recommended funding for FY20: \$ 650.00

Duffy Health Center: This nonprofit health center provides comprehensive, integrated health care and support services to persons who are experiencing homelessness or are at risk of homelessness on Cape Cod, and to improve the quality of life for vulnerable populations through community collaborations, leadership, and advocacy.

FY19 funded: \$1,000.00

The projected number of Orleans residents to be served in FY20 is 22.

Recommended funding for FY20: \$ 1,000.00

Elder Services of Cape Cod and the Islands Inc.: This nonprofit is dedicated to promoting the welfare, enhancing the quality of life and maintaining the dignity of elders. Orleans funding goes to support the Meals on Wheels program in Orleans.

FY19 funded: \$ 2,500.00

The projected number of Orleans residents to be served in FY19 is 98.

Recommended funding for FY20: \$ 2,500.00

Food 4 Kids: This summer program provides free lunches and snacks to children in the 8 communities of the Lower/Outer Cape when school meals are not available. The Summer Food Service Program (SFSP) is a USDA funded child nutrition program. In Orleans the SFSP partnered with the Summer Recreation Program, the Orleans After School Activities Program and the Just T.R.i IT Program.

FY19 funded: \$5,000.00

The projected number of Orleans residents to be served in FY20 is 145.

Recommended funding for FY20: \$4,000.00

Gosnold, Inc.: This not for profit Cape based organization provides treatment to men, women and families affected by addiction and mental/emotional disorders and to promote lasting recovery.

FY19 funded: \$ 8,500.00

The projected number of Orleans residents to be served in FY20 is 120.

Recommended funding for FY20: \$ 9,000.00

Homeless Prevention Council: The mission is to provide case management solutions to support self-sufficiency and stability in the 8 communities of the Lower Cape.

FY19 funded: \$ 10,000.00

The projected number of Orleans residents to be served in FY20 is 170.

Recommended funding for FY20: \$ 10,000.00

Independence House: The mission is to help all domestic violence and sexual assault victims, survivors and their children by creating opportunities to find safety and become empowered through crisis intervention, advocacy, counseling, referral, prevention, outreach, education and inspiring change in our community.

FY19 funded: \$4,800.00

The projected number of Orleans residents to be served in FY20 is 103.

Recommended funding for FY20: \$10,000.00

Lower Cape Outreach Council, Inc.: The organization provides emergency assistance of food, clothing, and financial support to individuals and families on the Lower Cape which will lead to healthy, productive and self-sustaining lives as part of the Cape Cod community.

FY19 funded: \$10,000.00

The projected number of Orleans residents to be served in FY19 is 564 households.

Recommended funding for FY20: \$ 10,000.00

Nauset Together We Can: The mission of this group is to provide programs and activities that support, engage and empower the youth of the lower Cape community.

FY19 funded: \$ 12,000.00

The projected number of Orleans residents to be served in FY20 is 25.

Recommended funding for FY20: \$ 12,000.00

Orleans After School Activities Program: This nonprofit serves only Orleans families by providing working parents quality after school care including school vacations and summer daycare for children in kindergarten through 5th grade. It offers a safe, nurturing, creative, fun environment for the children in Orleans.

FY19 funded \$20,000.00

The projected number of Orleans residents to be served in FY20 is 105 families.

Recommended funding for FY20: \$ 20,000.00

Outer Cape Health Services: This organization provides a full range of primary health care and supportive social services to all who live or visit the 10 mid and outermost towns on Cape Cod. It is a federally qualified health center. It provides healthcare regardless of financial or insurance status.

FY19 funded: \$15,000

The projected number of Orleans residents served in FY20 is 1000.

Recommended funding for FY20: \$ 20,000.00

Sight Loss Services: This nonprofit corporation provides support, information and referrals, education and awareness, outreach/home independence training and adaptive aids to people living on Cape Cod who are learning to cope and function safely and independently with the loss of sight.

FY19 funded: \$ 1,200.00

The projected number of Orleans residents served in FY20 is 90.

Recommended funding for FY20: \$ 1,600.00

South Coast Legal Services, Inc.: This legal aid nonprofit provides free individual representation, group advocacy and community education to low income residents and residents over the age of 60, despite income, in southeastern Massachusetts.

FY19 funded: \$ 2,500.00

The projected number of Orleans residents to be served in FY20 is 30.

Recommended funding for FY20: \$2,600.00

Fiscal Year 2020 tax rate impact of \$0.030 per thousand valuation.

BOS: 5 – YES 0 – NO 0 – ABSTAIN

FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 38. FUND FOURTH OF JULY CELEBRATION

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Eight Thousand and 00/100 Dollars (\$8,000.00), or any other sum, for the purpose of funding the July 4th celebration within the Town of Orleans. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant, and that the sum of Eight Thousand and 00/100 Dollars (\$8,000.00) be raised and appropriated for this purpose.

SUMMARY

This article would fund expenses related to the annual July 4th parade in the Town of Orleans. The Town funds will be used to supplement private fundraising activities necessary to support the parade and any unexpended funds will be available for the following year.

Fiscal Year 2020 tax rate impact of \$0.002 per thousand valuation.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 6 – YES 1 – NO 0 – ABSTAIN

ARTICLE 39. FUND CULTURAL COUNCIL GRANTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Two Thousand and 00/100 Dollars (\$2,000.00), or any other sum, for the purpose of funding Cultural Council awards to organizations that benefit Orleans residents. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant, and that the sum of Two Thousand and 00/100 Dollars (\$2,000.00) be raised and appropriated for this purpose.

SUMMARY

This article would provide additional funding for Cultural Council programs and awards beyond what is provided by the Commonwealth of Massachusetts. The Town funds will be used for awards to benefit Orleans residents. Any unexpended funds will be available for the following year.

Fiscal Year 2020 tax rate impact of \$0.001 per thousand valuation.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 40. AUTHORIZE AND FUND HABITAT CONSERVATION PLAN PERMITS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Forty Two Thousand and 00/100 Dollars (\$42,000.00), or any other sum, for the purpose of funding the implementation costs, including all expenses incidental and related thereto, of the Habitat Conservation Plan (HCP) approved by the Federal and State Fish and Wildlife Services. The HCP provides for limited over sand vehicle use of Nauset Beach south of the bathing beach parking lot during the summer migratory bird nesting season, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Forty Two Thousand and 00/100 Dollars (\$42,000.00) be raised and appropriated for this purpose.

SUMMARY

This article will fund the annual cost to implement the statewide HCP permits. The permits are issued for a period of three years and the implementation costs include additional seasonal staff, equipment and predator mitigation funds as conditions of the permits.

Fiscal Year 2020 tax rate impact of \$0.009 per thousand valuation.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 6 – YES 0 – NO 1 – ABSTAIN

ARTICLE 41. FUND ELECTED OFFICIALS COMPENSATION (FY20)

To see if the Town will vote to fix the salaries of elected officials for the twelve month period beginning July 1, 2019 as follows:

- 1) Board of Selectmen (5) \$3,000.00
- 2) Board Chairman \$ 500.00
- 3) Moderator \$ 300.00
- 4) Constables (2) \$ 150.00

and to raise and appropriate and/or transfer from available funds the sum of Sixteen Thousand One Hundred and 00/100 Dollars (\$16,100.00), or any other sum, for this purpose, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Sixteen Thousand One Hundred and 00/100 Dollars (\$16,100.00) be raised and appropriated for this purpose.

SUMMARY

This article will provide funding for the Board of Selectmen, Moderator and Constables compensation for Fiscal Year 2020.

Fiscal Year 2020 tax rate impact of \$0.004 per thousand valuation.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 42. FUND UNANTICIPATED EMPLOYEE BUYOUTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00), or any other sum, to fund unanticipated employee related buyouts, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00) be raised and appropriated for this purpose.

SUMMARY

This article will set aside funding for unanticipated employee related buyouts of unused sick leave and vacation leave in accordance with existing collective bargaining agreements.

Fiscal Year 2020 tax rate impact of \$0.008 per thousand valuation.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 43. TRANSFER WATER SERVICE CONNECTION FUNDS

To see if the Town will vote to transfer from available funds the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00), or any other sum, to the Water Special Revenue Fund - Water Service Connection Account for the purpose of maintaining water service connections, or to take any other action relative thereto. (Board of Water and Sewer Commissioners)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00) be transferred from the Water Special Revenue Fund – Fund Balance Reserved for Water Service Connections for this purpose.

SUMMARY

This article transfers funds from a reserve account to the working account of the Water Department, to fund supplies, materials and equipment needed to install, maintain and improve water service connections and associated capital investments.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 44. FUND ORLEANS POLICE FEDERATION CONTRACT (FY20)

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to be added to the FY20 Salaries Account for the Police Department budget for employees covered under the collective bargaining agreement between the Town and the Orleans Police Federation, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will fund contract obligations with the Orleans Police Federation, for the period July 1, 2019 – June 30, 2020 (FY20). At the time warrant went to press the negotiations have not been completed.

BOS: Recommendations to be made at Town Meeting

FC: Recommendations to be made at Town Meeting

ARTICLE 45. FUND ORLEANS PERMANENT FIREFIGHTERS ASSOCIATION CONTRACT (FY20)

To see if the Town will vote to transfer from available funds a sufficient sum of money to be added to the FY20 Salary Accounts for the Fire Department budget for employees covered under the collective bargaining agreement between the Town and the Orleans Permanent Firefighters Association, Local 2675 I.A.F.F., or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article funds the contract obligations with the Orleans Permanent Firefighters Association, Local 2675 I.A.F.F for the period July 1, 2019 – June 30, 2020 (FY20). At the time warrant went to press the negotiations have not been completed.

BOS: Recommendations to be made at Town Meeting

FC: Recommendations to be made at Town Meeting

ARTICLE 46. AMEND GENERAL BYLAW CH. 40 – PERSONNEL AND FUND NON-UNION EMPLOYEE COLA

To see if the Town will vote to amend Chapter 40, Personnel, to update full time employee benefit and compensation provisions to be comparable with recent collective bargaining

agreements, update part time and seasonal employment requirements, a copy of the update to Chapter 40 is on file with the Town Clerk, and approve a 2% cost of living wage increase for the period of July 1, 2019 to June 30, 2020 (FY20) for those employees who are covered by the Personnel Bylaw Compensation Plans and those employees covered by individual contracts and employment agreements; or take any action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article updates certain provisions of the Personnel Bylaw and approves a 2% percent cost of living wage increase for all non-union employees. Funding for the COLAs is included in the FY20 operating budget. A copy of the proposed changes is on file with the Town Clerk.

BOS: Recommendations to be made at Town Meeting

FC: Recommendations to be made at Town Meeting

ARTICLE 47. AMEND GENERAL BYLAW CH. 88 – DRAINAGE & EROSION & SEDIMENT CONTROL

To see if the Town will vote to amend the General By-Laws, Section 88. Drainage and Erosion and Sediment Control, as follows:

§ 88-1. Purpose.

The purpose of this bylaw is to protect, maintain and enhance the public health, safety, environment and general welfare by establishing minimum requirements to control the adverse effects of stormwater runoff and erosion. Through proper management of stormwater, sediment and erosion controls this bylaw safeguards the public health, safety, environment and general welfare of the public. This bylaw serves to protect water and groundwater resources, promote groundwater recharge and prevent flooding.

§ 88-2. Applicability.

The requirements of this bylaw shall apply to existing development, new development, and redevelopment projects to minimize adverse impacts of erosion and stormwater runoff off site and downstream which would be borne by abutters, townspeople and the general public. The Board of Selectmen may delegate from time to time certain duties described in this bylaw to designees who will act on its behalf for the purposes of enforcement.

§ 88-3. Drainage requirements.

- a. Runoff. All runoff from impervious surfaces of a lot shall be recharged on that lot. Runoff shall be diverted towards areas covered with vegetation for surface infiltration.

- b. Stormwater. All Stormwater drainage shall be contained on the development site and away from wetland resources. All stormwater shall be treated on site unless there is a public benefit to connecting to another drainage system or allowing stormwater to flow off site. Commercial development shall be required to handle calculated flows from a 25-year storm.
- c. Drains. In no instance shall roof drains, subsurface drains, or overflow drains of any kind be directed to the public road layout.
- d. **Post Construction Stormwater Management. For new development or redevelopment, any construction activities or land alteration resulting in total earth disturbance equal to or greater than one (1) acre (or activities that are part of a larger common plan of development disturbing greater than one (1) acre), shall meet the following stormwater management requirements:**
 - 1. Low Impact Development (LID) site planning and design strategies must be used to the maximum extent feasible.**
 - 2. The design of treatment and infiltration practices should follow the guidance in Volume 2 of the Massachusetts Stormwater Handbook, as amended, or other State approved BMP design guidance.**
 - 3. Stormwater management systems on new development sites shall be designed to:**
 - i. **Not allow new stormwater conveyances to discharge untreated stormwater in accordance with Massachusetts Stormwater Handbook Standard 1;**
 - ii. **Control peak runoff rates in accordance with Massachusetts Stormwater Handbook Standard 2;**
 - iii. **Recharge groundwater in accordance with Massachusetts Stormwater Handbook Standard 3;**
 - iv. **Eliminate or reduce the discharge of pollutants from land uses with higher pollutant loads as defined in the Massachusetts Stormwater Handbook in accordance with Massachusetts Stormwater Handbook Standard 5;**
 - v. **Protect Zone II or Interim Wellhead Protection Areas of public water supplies in accordance with Massachusetts Stormwater Handbook Standard 6;**
 - vi. **Implement long term maintenance practices in accordance with Massachusetts Stormwater Handbook Standard 9; and**
 - vii. **Require that all stormwater management systems be designed to:**
 - 1) **Retain the volume of runoff equivalent to, or greater than, one (1.0) inch multiplied by the total post-construction impervious surface area on the site AND/OR**
 - 2) **Remove 90% of the average annual load of Total Suspended Solids (TSS) generated from the total post-construction impervious area on the site AND 60% of the average annual load of Total Phosphorus**

(TP) generated from the total post-construction impervious surface area on the site. Pollutant removal shall be calculated consistent with EPA Region 1's BMP Performance Extrapolation Tool or other BMP performance evaluation tool provided by EPA Region 1, where available.

4. Stormwater management systems on Redevelopment sites shall meet the following sections to the maximum extent feasible:

- i. Be designed to meet Massachusetts Stormwater Standard Volumes 1-3 and the pretreatment and structural best management practices requirements of Massachusetts Stormwater Standards 5 and 6.
- ii. Stormwater management systems on Redevelopment sites shall also improve existing conditions by requiring that stormwater management systems be designed to:
 - 1) Retain the volume of runoff equivalent to, or greater than, 0.80 inch multiplied by the total post-construction impervious surface area on the site AND/OR
 - 2) Remove 80% of the average annual post-construction load of Total Suspended Solids (TSS) generated from the total post-construction impervious area on the site AND 50% of the average annual load of Total Phosphorus (TP) generated from the total post-construction impervious surface area on the site. Pollutant removal shall be calculated consistent with EPA Region 1's BMP Performance Extrapolation Tool or other BMP performance evaluation tool provided by EPA Region 1, where available.
- iii. Stormwater management systems on redevelopment sites may utilize offsite mitigation within the same USGS HUC10 as the redevelopment site to meet the equivalent retention or pollutant removal requirements as described in the Massachusetts 2016 MS4 Permit part 2.3.6.a.ii.4(b).
- iv. Redevelopment activities that are exclusively limited to maintenance and improvement of existing roadways, (including widening less than a single lane, adding shoulders, correcting substandard intersections, improving existing drainage systems, and repaving projects) shall improve existing conditions where feasible.

Roadway widening or improvements that increase the amount of impervious area on the redevelopment site by greater than or equal to a single lane width shall meet the requirements fully.

5. As-built drawings shall be submitted no later than two years after completion of construction projects and must depict all on-site stormwater controls (both structural and non-structural) designed to manage the post-construction stormwater associated with the site. The submittal shall include planned long-term operation and maintenance practices that will be undertaken to ensure adequate on-going functioning of site controls.

§ 88-4. Erosion and sediment control requirements.

- a. Erosion. Erosion control provisions shall be designed and executed to prevent **erosion or excessive uncontrolled surface water runoff from** draining onto any public way, both during and after construction. No grading or clearing of land shall begin until all required erosion control measures are in place and fully constructed. Permanent erosion control measures including but not limited to re-vegetation, retention basins and siltation barriers may be required to ensure stormwater will not discharge onto the public way.
- b. Sediment control. The Town may require measures to reduce tracking of sediment from construction vehicles onto the public way. The contractor is required to clean up any sediment inadvertently discharged, through tracking or other means, into the public way or drainage systems. In no case shall sediment be allowed to discharge onto a public way or into public drainage infrastructure.

§ 88-5. Construction Site Stormwater Controls

This section is applicable to any construction activities or land alteration resulting in total earth disturbance equal to or greater than one (1) acre (or activities that are part of a larger common plan of development disturbing greater than one (1) acre),

- a. **In addition to complying with § 88-4 Erosion and Sediment Control requirements, controls must be in place to ensure proper handling and disposal of demolition debris, litter, concrete truck wash out, chemicals and sanitary wastes to prevent these wastes from being discharged into the public stormwater system or waters of the Commonwealth.**
- b. **Construction site operators performing land disturbing activities must implement a sediment and erosion control program that includes Best Management Practices (BMPs) as appropriate for the conditions at the site. The BMPs shall meet the design standards as detailed in the Massachusetts Stormwater Handbook, as amended.**
- c. **The Town has the right to inspect construction sites and enforce compliance with approved stormwater management plans and construction permits.**

§ 88-6. Fines and penalties.

Any person violating this chapter shall be punished by a fine of not more than two hundred dollars (\$200.) for each offense, and may have his permit revoked. Each day that such offense continues shall constitute a separate offense.

Or to take any other action relative thereto (Board of Selectmen).

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

The Environmental Protection Agency has jurisdiction over stormwater discharge locations, and requires municipalities to make progress in the treatment of stormwater. For 2019, EPA is requiring towns to improve local stormwater bylaws. The proposed amendments to Chapter 88 pertain only to developments greater than 1 acre in size. Such developments would be required to use Low Impact Development design, adhere to the Massachusetts Stormwater Handbook, and employ Best Management Practices for stormwater infiltration. Adoption of the article is required for the Town to maintain its National Pollutant Discharge Elimination System MS-4 permit.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	1 – ABSTAIN

ARTICLE 48. ADOPT GENERAL BYLAW CH. 97 – PROHIBITION ON SALE AND USE OF BALLOONS

To see if the Town will vote to adopt Chapter 97, Prohibition on Sale and Use of Balloons, as follows:

§97-1. Purpose and Intent

The purpose of this Bylaw is to address public concerns regarding the environmental hazards to wildlife and marine life in the Town of Orleans posed by the release and improper disposal of balloons.

§97.2. Definitions

Lighter-than-air gas: a gas that is buoyant in air because it has an average density lower than that of air (including, but not limited to helium gas).

§97.3 Applicability

Effective September 15, 2019, no person shall sell, or distribute to the public, any type of balloon (including, but not limited to plastic, latex, rubber or Mylar balloons) inflated with any type of **lighter-than-air gas**. No person shall throw, deposit, discard, or otherwise discharge inflated or uninflated balloons into any street, alley, waterway, park, beach, or other public place in the Town of Orleans unless placing in a trash receptacle. Further, no person shall knowingly release or cause to be released into the air any balloon(s) inflated with any **lighter-than-air gas**.

§97.4. Exemptions

Launching or operation of lighter-than-air aircraft, or the launching of balloons inflated with lighter-than-air gas by government agencies or scientific organizations is allowed.

§97.5. Enforcement

This bylaw may be enforced by any Town of Orleans police officer or other designee/agent authorized by the Board of Selectman.

§97.6. Fines and Penalties

Any person or Establishment violating this chapter shall be punished by a non-criminal fine of not more than fifty dollars (\$50) for each offense.

Or to take any other action relative thereto (Conservation Commission).

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article proposes to eliminate the sale and distribution of lighter than air gas filled balloons. It also proposes to prohibit balloon litter in public spaces. Balloons are frequently intentionally or accidentally released into the environment and can become debris. Once they go up, they must come down, and they may get snagged on tree branches, electrical wires, or make their way into our ocean and onto our beaches. Balloon debris, which can be easily mistaken for real food, can be ingested by animals and entangle our wildlife. This is a national issue, but with the passage of this Article and the increased awareness of this proposed ban, we work towards reducing this preventable form of marine debris from our fragile waters and beaches.

BOS: 5– YES 0 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 49. AMEND GENERAL BYLAW CH. 104 – AFFORDABLE HOUSING TRUST FUND BOARD OF TRUSTEES

To see if the Town will vote to amend the General By-Laws, Section 104-2. Board of Trustees, as follows:

Section 2: Board of Trustees. There shall be a Board of Trustees (Board) consisting of not less than ~~five~~ **seven** nor more than ~~seven~~ **nine** Trustees who shall be appointed by the Board of Selectmen. At least one of the Trustees shall be a member of the Selectmen. Only persons who are residents of the Town shall be eligible to hold the office of Trustee. Trustees shall serve for a term of two years, except that two of the initial Trustee appointments shall be for a term of one year, and may be re-appointed at the discretion of the Selectmen. Any Trustee who ceases to be a resident of the Town shall cease to be a Trustee and shall promptly provide a written notification of the change in residence to the Selectmen. Any Trustee may resign by written instrument signed and acknowledged by such Trustee and duly filed with the Town Clerk. If a Trustee shall die, resign, or for any other reason cease to be a Trustee before his or her term of office expires, a successor shall be appointed by the Selectmen to fill such vacancy provided that in each case the appointment and acceptance in writing by the Trustee so appointed is filed with the Town Clerk. No such appointment shall be required so long as there are seven Trustees in office. Upon the appointment of any succeeding Trustee and the filing of such appointment, the title to the Trust estate shall thereupon and without the necessity of any conveyance be vested in such succeeding Trustee jointly with the remaining Trustees.

Or take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

The proposed change in the Bylaw will enable the Board of Selectmen to increase the current seven member Trust Board to nine members and provide additional appointment opportunities for interested residents.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 50. ACCEPT MGL CH 59, SEC 5 – PROPERTY; EXEMPTIONS

To see if the Town will vote to accept the provisions of General Laws Chapter 59, §5, Clause Forty-first D which increases annually the amounts of the gross receipts and whole estate, real and personal, as set forth in clauses Forty-first, Forty-first B, and Forty-first C of said Section 5, by an amount equal to the increase in the United States Department of Labor, Bureau of Labor Statistics Consumer Price Index for Urban Consumers, Boston (CPI-U) for the previous calendar year, for such year; said adjustments to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2019, or take any other action relative thereto (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

Acceptance of Clause 41D at Town Meeting would authorize the Board of Assessors to increase the income and whole estate figures that are used in determining eligibility for the Clause 41C Elderly Exemption which grants qualifying seniors a \$1,000 exemption on their real estate taxes. These figures would be increased annually by a percentage determined by any increase to the Consumer Price Index as set by the US Department of Labor. The increase should help a few more seniors each year be able to qualify for this need-based tax relief.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 1 – ABSTAIN

ARTICLE 51. AMEND TOWN MEETING BYLAWS - METHOD OF VOTING – ELECTRONIC VOTING

To see if the Town will vote to amend the bylaws governing Town Meeting Procedure as follows:

Under Method of Voting: by adding the phrase at the end of the first sentence “ or by electronic voting” and by striking out the word “or” before the phrase “a written ballot” so

as revised the first sentence will read, “Except as otherwise specified by law, the Moderator shall have full authority to specify a voice vote, a standing vote counted by him or by tellers appointed by him, a written ballot or by electronic voting.”; and to raise and appropriate or transfer from available funds the sum of Twenty Five Thousand and 00/100 Dollars (\$25,000.00), or any other sum, for the purpose of leasing or purchasing electronic voting equipment, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Twenty Five Thousand and 00/100 Dollars (\$25,000.00) be raised and appropriated for this purpose.

SUMMARY

This article proposes to amend the bylaws governing Town Meeting Procedure to provide for the use of electronic voting and provide \$25,000 to purchase and lease the necessary equipment.

Fiscal Year 2020 tax rate impact of \$0.006 per thousand valuation.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 4 – YES 4 – NO 0 – ABSTAIN

ARTICLE 52. AMEND FEES – RECREATION

To see if the Town will vote, pursuant to the Orleans Code §94-8 A. and B., to authorize the Board of Selectmen to increase the fees for Recreation Department, as set forth in the following schedule, effective June 1, 2019, or take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

630 Recreation		
Youth Sports	0	\$30
Youth Sports (Soccer)	\$0	\$30
Youth Sports (Field Hockey)	\$0	\$30
Youth Sports (Basketball)	\$0	\$30
Youth Sports (Baseball)	\$0	\$30
Youth Sports (Softball)	\$0	\$30
Summer Program resident/non-resident	\$0	\$125/\$150 6 wks
		\$75/\$95 3 wks
		\$40/day
Swimming Lessons res/non-resident	\$0	\$25/\$45 6 wks
Youth Clinics	\$0	\$15
Youth Clinics (Tennis Lessons)	\$0	\$15
Adult Programs	\$0	\$15

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article would establish a user fee structure for participation in all programs offered. Recreation fees would be used to offset the cost of equipment, uniforms and if necessary instructor fees currently funded through the operating budget. The estimated annual revenue based on similar fees charged in neighboring communities is \$33,000.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 53. AUTHORIZE CHANGES IN FEE SCHEDULE

To see if the Town will vote, pursuant to the Orleans Code §94-8 A. and B., to authorize the Board of Selectmen to increase or set user fees, license fees and permit fees for various departments as set forth in the following schedule, effective September 1, 2019, or take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

Department	Current	Proposed
122 Selectmen/Town Administrator		
Auto Class I	\$75	\$100
Auto Class IV	\$75	\$100
Auto Class V	\$75	\$100
Hawkers/Peddler		
Annual	\$75	\$100
Transient Vendor		
Annual	\$75	\$100
Lodging House	\$50	\$75
Innholder	\$50	\$75
Entertainment		
Annual (Mon - Sat)	\$75	\$125
Temporary Entertainment per day		
Annual (Mon - Sat)	\$20	\$30
LIQUOR LICENSES		
Common Victualler - A		
All Alcoholic	\$1,500	\$1,750
Wine & Malt	\$1,000	\$1,250
Common Victualler - S.		
All Alcoholic	\$1,400	\$1,525
Wine & Malt	\$1,000	\$1,125
Innholder		
All Alcoholic	\$1,500	\$1,750
Wine & Malt	\$750	\$1,250
Club		
All Alcoholic	\$1,250	\$1,275

Wine & Malt	\$625	\$875
Gen Pouring License - A		
Wine & Malt	\$750	\$1,000
Gen. Pouring License - S		
All Alcoholic	\$1,250	\$1,375
Wine & Malt	\$625	\$1,000
Retail Package Goods Store		
All Alcoholic - A	\$1,750	\$1,850
Wine & Malt	\$1,000	\$1,250

161 Town Clerk		
Other fees		
Dog Licenses, male/female	\$12	\$15
Dog Licenses, neutered/spayed	\$6	\$10

241 Building		
Plumbing/Gas Fees		
Base plus 1 fixtures		
2 fixtures	\$68	\$70
3 fixtures	\$76	\$80
4 fixtures	\$84	\$90
5 fixtures	\$92	\$100
6 fixtures	\$100	\$110
7 fixtures	\$108	\$120
8 fixtures	\$116	\$130
9 fixtures	\$124	\$140
10 fixtures	\$132	\$150
1 st Reinspection	\$35	\$40

295 Shellfish/Harbormaster		
Commercial Shellfish permit	\$100	\$200
Mooring Permit Non-Commercial Individual	\$75	\$100

650 Parks and Beaches		
ORV		
Resident - Off season	\$30	\$40
Resident - Yearly	\$50 or \$60	\$60 or \$70
Non-Resident - Off Season	\$90	\$100
Non-Resident - Yearly	\$180	\$190
Self-Contained - Off Season	\$125	\$135
Self-Contained - Yearly	\$250	\$260
Camp Owner	\$50 or \$180	\$60 or \$190
Pochet	\$5	\$10

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

Following a comprehensive review of all Town Fees set by the Board of Selectmen, the Board is recommending increases or new fees in a number of departments. By increasing user fees, permits and licenses so that they cover more of the total cost of providing these services will reduce the share of the cost paid through property taxes. In accordance with the Orleans Code, the Board of Selectmen may not increase user fees, license fees or permit fees more than 5% or set new fees without Town Meeting approval.

BOS: 5 – Yes 0 – No 0 – Abstain
FC: 7 – Yes 1 – No 0 – Abstain

ARTICLE 54. AMEND FEES & FUND SEASONAL PARKING ENFORCEMENT PROGRAM

To see if the Town will vote, pursuant to the Orleans Code §94-8 A. and B., to authorize the Board of Selectmen to set a user fee for each resident and/or taxpayer seasonal parking sticker in the amount of twenty-five dollars (\$25.00) effective September 1, 2019, and to raise and appropriate or transfer from available funds the sum of Thirty Thousand Dollars (\$30,000.00), for the purpose of funding a Seasonal Parking Enforcement Program, or take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00) be raised and appropriated for this purpose.

SUMMARY

The purpose of this article is to fund the establishment of a comprehensive Parking Enforcement Program in the Town. Currently, residents/taxpayers are not charged for parking at Town-owned beaches, landings or in municipal lots downtown. This program would include an annual parking sticker fee for residents/taxpayers with the funding to be used to offset the startup cost of the Parking Enforcement Program which is proposed to be implemented on May 1, 2020. One of the goals of the program would be to better manage the available parking and seasonal impacts around Town.

Fiscal Year 2020 tax rate impact of \$0.007 per thousand valuation.

BOS: 4 – YES 1 – NO 0 – ABSTAIN
FC: 7 – YES 1 – NO 0 – ABSTAIN

ARTICLE 55. AMEND ZONING BYLAW CHAPTER 164-35, SIGNS

To see if the Town will vote to amend the Town's Zoning Bylaw Section 164-35 Signs, to amend the following sections:

B. Definitions

SIGN AREA — The area of the smallest single horizontal or vertical rectangle which will totally enclose the face of a sign, including any borders, or, in the case of a sign painted or otherwise applied directly to the sides of buildings, the smallest vertical or horizontal rectangle which will completely enclose the identifying or advertising information. Support structures for freestanding signs shall not be considered in determining “sign area” unless they are deemed to contribute significantly to the advertising content of the sign or are of such construction that they would contribute to the limiting of vision of oncoming traffic. **Support structures of temporary signs shall be considered part of the sign for the purposes of calculating sign area.** The area of a two-faced sign shall be figured using one (1) face only.

TEMPORARY SIGN — One that is used to identify or advertise a use or activity that is not a principal use or activity for the property with which it is associated and which is intended for removal when such use or activity stops. Such signs shall include but are not limited to sale, rent or lease signs erected by a property owner or licensed real estate broker, yard sale, garage sale or open house signs. **A temporary sign shall not be dug into the ground or permanently affixed to the property.**

C. Sign Permits

- (3) The following signs may be erected without a permit granted by the Building Commissioner, provided that they conform in all respects to height, setback and other restrictions as set forth elsewhere in this section:
- (b) One (1) temporary sign not to exceed ~~Six (6)~~ **four (4)** square feet in area, advertising property for sale, rent or lease. Such sign shall be removed within ten (10) days of a transfer of title or signing of a lease or rental agreement.

J. Erection time, inspection and removal of sign violations, and pre-existing signs

(4) In Residence Districts, summer rental signs shall not be present on the property between October 1st and January 1st.

Or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This amendment would limit the impact of temporary signs advertising property for sale, rent or lease. Temporary signs do not require a permit and allowed up to 6 square feet in size. Recently, some short-term rental signs have been installed on a posted frame and displayed continuously throughout the year. In response to concerns about the effects on community character and neighborhood charm, the article would reduce the allowed size of a temporary sign to 4 square feet, and prohibit it from being permanently affixed to the

property. In addition, the calculation of sign area would include the support structure of a temporary sign. Finally, the amendment would prohibit the display of summer rental signs between October 1 and January 1 each year.

BOS: 0 – YES 5 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 56. AMEND ZONING BYLAW CHAPTER 164-40. UNCOMMON HOUSING

To see if the Town will vote to amend the Town's Zoning Bylaw Section 164-40. A. Accessory Dwellings, to read as follows:

Bold underline = new language ~~striketrough~~ = language removed

§164-40 Uncommon Housing

A. Accessory Dwellings

Accessory dwellings shall be permitted subject to the following provisions:

- (4)** Lot area must equal at least ~~40,000~~ **30,000** square feet of contiguous buildable upland.

Or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

The amendment would reduce the minimum lot size for accessory dwellings in Residential Districts from 40,000 s.f. of buildable upland down to 30,000 s.f. The change will enable more residential properties to support an accessory dwelling. The dwelling units are limited to 800 s.f. in floor area and must be leased on an annual basis. A property would still need to meet the Board of Health Nutrient Management Regulation, which regulates the number of bedrooms based on lot size.

BOS: 4 – YES 1 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 57. AMEND ZONING BYLAW CHAPTER 164-33, SITE PLAN REVIEW

To see if the Town will vote to amend the Zoning Bylaws, Section 164-33. Site Plan Review, Subsection VI., as follows:

§164-33 Site Plan Review

VI. APPROVED SITE PLAN/WHEN REQUIRED.

- A. No building permit, special permit, or occupancy permit shall be issued for any activity or use within the scope of § 164-33 II.B. herein unless a Site Plan Review has been approved therefor or the deadline for action has expired.

For all construction activities that result in a land disturbance of greater than or equal to one (1) acre or is part of a larger common plan of development that would disturb one (1) or more acres, the site plan review shall include a pre-construction review of the stormwater management site design which shall include a description of planned operations at the construction site, planned Best Management Practices (BMPs) to be used during the construction phase, planned BMPs to be used to manage runoff volume and water quality after development, and shall include an evaluation of the opportunity to use low impact design and green infrastructure practices.

Or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

The Site Plan Review Committee reviews commercial development proposals for compliance with Town regulations and bylaws, including drainage. The proposed article would require construction activities that disturb more than one acre of land to demonstrate the use of stormwater management “Best Management Practices”, both during and post-construction. The amendment is required for the Town to maintain its EPA MS-4 Stormwater Discharge Permit.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 58. AMEND ZONING BYLAW CHAPTER 164-4. DEFINITIONS

To see if the Town will vote to amend the Town's Zoning Bylaw Section 164-4. Definitions, to amend the following definition:

Buildable Upland: That land which is contiguous, not in the Conservancy District, and which is not (a) a swamp, pond, bog, dry bog, salt marsh, coastal bank, coastal beach, coastal dune, (b) areas of exposed ground water, **nor** (c) subject to flooding from storms and mean high tides, ~~nor (d) is located in the FEMA flood zone 100-year base flood elevation.~~ (See §164-23 and §164-20). The terms “swamp,” “pond,” “salt marsh,” “coastal bank,” “coastal beach,” or “coastal dune,” as used in this section, shall be defined as in the Massachusetts Wetlands Protection Act, MGL C. 131, § 40, and the regulations issued thereunder, 310 CMR 10.04, as of May, 2008.

Or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

Proposed amendment would remove the reference to the FEMA flood zone from the definition of Buildable Upland. This change will address an issue that developed since adoption of the updated Flood Insurance Rate Maps in 2014. Because land in the 100-year flood zone is not categorized as buildable upland, many residential parcels lack the upland area required to put an addition on a home and need to obtain a zoning variance. The current definition also prevents affected parcels from being able to support an accessory dwelling. If the article is approved, the Town will rely primarily on the MA Building Code to regulate development within flood-prone areas.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 59. CHARTER AMENDMENT – NAME CHANGE FROM BOARD OF SELECTMEN TO SELECT BOARD

To see if the Town will vote to adopt the following proposed order of amendment to the Orleans Home Rule Charter:

By striking out the words “Board of Selectmen” and “Selectman” wherever they appear, and inserting in place thereof, in each instance, the words “Select Board”; and to insert a new subsection in the Charter section 3-8-5 to read as follows:

3-8-5 The Select Board shall have the full role of and all powers and authorities of a Board of Selectmen under any general or special laws, and its members and officers shall have the full role of and all of the powers and authority of the members and officers of a Board of Selectmen under any general or special laws.

Or to take any other action relative thereto (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article proposes an amendment to the Town’s Home Rule Charter to change the name of the Board of Selectmen to the Select Board.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: No Significant Fiscal Implication

ARTICLE 60. APPLICATION OF BOND AND BOND ANTICIPATION NOTE PREMIUMS

To see if the Town will vote to appropriate the premium paid to the Town upon the sale of notes issued on February 9, 2018, bonds issued on February 7, 2019, and notes issued on February 8, 2019 to pay costs of capital projects and to reduce the amounts appropriated for such projects by the same amount; or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that the Town votes to appropriate the sum of Eighty Six Thousand One Hundred Ninety Two and 28/100 Dollars (\$86,192.28) from the premium paid to the Town upon the sale of the notes issued on February 9, 2018; and the sum of One Hundred Forty Nine Thousand Seven Hundred Forty One and 13/100 Dollars (\$149,741.13) from the premium paid to the Town upon the sale of the notes issued on February 8, 2019; to pay costs of the following projects:

- (a) Water Quality Management Plan project authorized by vote of the Town on October 24, 2016 (Article 2) in the amount of Two Hundred Twenty Six Thousand Nine Hundred Eighty Eight and 13/100 Dollars (\$226,988.13) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount;
- (b) Engineering and Design to connect Well No.7 to Water Treatment Plant Facility project authorized by vote of the Town on May 7, 2018 (Article 22) in the amount of Two Thousand One Hundred Seventy Seven and 42/100 Dollars (\$2,177.42) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount; and
- (c) Nauset Beach Retreat Master Plan and Design project authorized by vote of the Town on May 7, 2018 (Article 6) in the amount of Six Thousand Seven Hundred Sixty Seven and 86/100 Dollars (\$6,767.86) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount.

AND:

That the Town votes to appropriate the sum of One Thousand Six Hundred Thirty Seven and 32/100 Dollars (\$1,637.32) from the premium paid to the Town upon the sale of the notes issued on February 9, 2018; and the sum of Three Thousand Four Hundred Sixty One and 95/100 Dollars (\$3,461.95) from the premium paid to the Town upon the sale of the bonds issued on February 7, 2019; to pay costs associated with the:

- (a) Main Street Reconstruction and Village Center Streetscape project authorized under Article 24 at this town meeting, in the amount of Five Thousand Ninety Nine and 27/100 Dollars (\$5,099.27) and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount.

SUMMARY

This article permits the usage of undesignated bond premiums to pay project costs, and thereby reduces the amount of funds to be borrowed to pay for these projects.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 61. ENFORCING FEDERAL IMMIGRATION POLICY – BY PETITION

To see if the Town will vote to adopt the following Resolution:

A Resolution Regarding U.S. Federal Policy Concerning Refugees and Immigrants

Orleans is a community which welcomes visitors from all over the world and celebrates diversity as a source of strength. Our success is grounded in a generosity of spirit to our neighbors, not in fears for our own security.

In recent months, the Federal Administration's actions towards immigrants and refugees have been inconsistent with these values. The Administration has promulgated extreme policies, including:

'Zero tolerance' for those seeking asylum who cross our nation's borders, resulting in the inhumane separation of children from parents and burgeoning detentions and deportations;

Preventing asylum seekers from entering the United States;

Drastically decreasing the number of refugee admissions by lowering the annual target, slowing down vetting procedures and discriminating against those from some Muslim majority nations;

Increasing the arrests, detentions and deportations of unauthorized residents who have committed no crimes, uprooting lives and families;

Proposing to deny green card legal status to immigrants who receive basic government services (such as nutrition and medical care) which might help them to become self-sustaining.

These policies have been promulgated through fear and false claims about the lives of newcomers and their impact on the United States. They have diminished our nation's standing in the world by eroding our moral authority. To date, our elected leaders have been unable or unwilling to act to reverse these policies.

Therefore, because we recognize the genuine contributions that immigrants, refugees, asylees and those seeking asylum, and those here on Temporary Protected Status, make to our society the Town Meeting of Orleans, through the Board of Selectman, calls upon Congress and the Administration to:

Enact comprehensive immigration reform, with appropriate border protections, that establishes merciful and humane processes for handling refugees and those seeking asylum and takes a reasonable approach toward the millions of unauthorized persons living in our midst, including the Dreamers;

Cease the arbitrary arrests, detentions, and deportations of persons who have not been convicted of serious crimes;

Treat both documented and undocumented people with the humanity and dignity they deserve.

Or to take any other action relative thereto. (By Petition)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article is a resolution and therefore non-binding. It requests that the Board of Selectmen communicate support for comprehensive immigration reform which would address community concerns over certain current immigration practices and policies to appropriate elected officials and the Federal Government.

BOS: 5 – YES 0 – NO 0 – ABSTAIN

FC: No Significant Fiscal Implication

ARTICLE 62. ADOPT GENERAL BYLAW CH. 129 – PLASTIC CONTAINER PROHIBITION – BY PETITION

To see if the Town will vote to adopt the following as a general bylaw and to insert it into the Code of the Town of Orleans as Chapter 129, § 129-I:

The procurement by the Town of Orleans of either water or any other beverage in plastic containers of any size is prohibited, and the dispensing of water or any beverage in plastic containers is prohibited on Town property.

Or to take any other action relative thereto. (By Petition)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article would establish a general bylaw to prohibit the Town from purchasing water or beverages in plastic containers and prohibit the dispensing of these products on Town property.

BOS: 5 – YES 0 – NO 0 – ABSTAIN

FC: No Significant Fiscal Implication

ARTICLE 63. RESOLUTION TO CREATE COMMISSION RELATIVE TO THE STATE SEAL & MOTTO – BY PETITION

To see if the Town will vote to adopt the following resolution to provide for the creation of a Special Commission relative to the Seal and Motto of the Commonwealth:

Whereas the 400th anniversary of the landing of the Euro-Colonists at Plymouth Plantation, which gave rise to the long chain of genocidal wars and deliberate policies of

cultural destruction against Native Nations of this continent, is approaching in the year 2020, affording every citizen of the Commonwealth a chance to reflect upon this history and come to a new awareness of a better relationship between the descendants of the Euro-colonial immigrants and the Native Nations of the Commonwealth;

Whereas Native Americans have long suffered the many cases of abuse of racism, the appropriation of their symbols for public schools and sports teams, the diminution, and pollution of their ancestral lands and the encroachment of their culture;

Whereas Cape Cod towns and villages continue to examine the symbols, names, and features that convey disrespect for the people of Native Nations and their culture;

Now, therefore, **BE IT RESOLVED** that the Town of Orleans hereby adopt this resolution in support of HD. 2776 and SD.1877 and vote to:

Support the proposed legislation by the Senate and House that “a special commission is hereby established (1) for the purpose of investigating the features of the official seal and motto of the Commonwealth including those which potentially have been unwittingly harmful to or misunderstood by the citizens of the Commonwealth and (2) for the purpose of examining the seal and motto of the Commonwealth to ensure that they faithfully reflect and embody the historic and contemporary commitments of the commonwealth to peace, justice, liberty and equality and to spreading the opportunities and advantages of education.”

This article will not 1) require changes to existing town regulations; 2) require a public hearing; and 3) create ongoing expenses, and is not required to be included in the capital outlay recommendations;

Or to take any other action relative thereto. (By Petition)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article proposes a non-binding resolution in support of the creation of a Statewide Special Commission for the purpose of investigating and examining the official seal and motto of the Commonwealth all as set forth in the article.

BOS: 5 – YES 0 – NO 0 – ABSTAIN

FC: No Significant Fiscal Implication

ARTICLE 64. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this meeting be adjourned.

Given under our hands this SEVENTEENTH day of APRIL in the year of our Lord TWO THOUSAND NINETEEN

A true copy.
Attest:
Cynthia S. May
Town Clerk

Alan McClennen, Chairman
Mark Mathison
Kevin Galligan
Mefford Runyon
David Currier.

ORLEANS BOARD OF SELECTMEN

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the Annual and Special Town Meetings to be held on Monday, May 13, 2019 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE fourteen (14) days before the date, time and place of the meeting, as within directed.

Mary E. Stevens, Constable

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the Middle School Gymnasium in said Orleans on MONDAY, the THIRTEENTH day of MAY in the year TWO THOUSAND NINETEEN at 6:00 P.M. to act on the following:

ARTICLES

Article 1. Pay Bills of Prior Years	98
Article 2. Transfer Article(s)	98
Article 3. Fund Special Needs Education Program at OES	100
Article 4. Fund Costs for CATV Franchise Renewal Negotiations.....	100
Article 5. Rescind Old Debt Authorization for Closed Projects.....	101
Article 6. Fund Unanticipated Employee Retirement Buyouts	101
Article 7. Closing Article	102

ARTICLE 1. PAY BILLS OF PRIOR YEARS

To see if the Town will vote to transfer from available funds a sum of money to pay bills of prior years under the provisions of Chapter 179, Acts of 1941, as amended, or to take any other action relative thereto. (Board of Selectmen)

(9/10 Vote Required)

PROPOSED MOTION

The motion will be made at Town Meeting and will include the total as of May 13, 2019, and a breakdown by Town department, vendor and amount.

SUMMARY

This article requests funding to pay outstanding bills from the previous fiscal year. According to Massachusetts General Law, a town cannot pay a bill of a previous year from the current fiscal year’s appropriations. A 9/10 vote is required for passage of this article.

BOS: Recommendation to be made at Town Meeting

FC: Recommendation to be made at Town Meeting

ARTICLE 2. FY 19 BUDGET ADJUSTMENTS

To see if the Town will vote to transfer from available funds and/or authorize the transfer from various line items within current appropriations, such sums of money as necessary to supplement the operating budgets of the various Town departments for Fiscal Year 2019 as follows:

1. Transfer from DPW/Facilities/Non-Union Others Salary Account the sum of Nine Thousand Three Hundred Fifty Five and 00/100 Dollars (\$9,355.00), or any other sum, to the DPW/Facilities/Maintenance Contracts Expense Account to hire an outside contractor instead of a seasonal employee.
2. Transfer from Overlay Surplus the sum of Six Thousand Four Hundred and 00/100 Dollars (\$6,400.00), or any other sum, to the Building Department Expense Account for the purpose of paying the Plumbing & Gas Inspector for his inspections to meet the contract obligations through the end of the fiscal year.
3. Transfer from the Overlay Surplus Account the sum of Twenty Thousand and 00/100 Dollars (\$20,000.00), or any other sum, to the Transfer Station Expense Account due to increase in cost of recycling disposal.
4. Transfer from Overlay Surplus the sum of Ten Thousand Five Hundred Eight and 00/100 Dollars (\$10,508.00), or any other sum, to the DPW/Facilities Electricity Expense Account to pay electric bills through year end for DPW facilities.
5. Transfer from Overlay Surplus the sum of Thirty Nine Thousand and 00/100 Dollars (\$39,000.00), or any other sum, to the Selectmen/Town Administrator's Expense Account for the purpose of paying Legal and Labor Counsel services.
6. Transfer from Overlay Surplus the sum of Thirty Seven Thousand One Hundred Fifty Nine and 00/100 Dollars (\$37,159.00), and from Free Cash the sum of Thirty Three Thousand Nine Hundred Sixty One and 00/100 Dollars (\$33,961.00), or any other sum; to the Fire Department/Union Firefighter Overtime Salary Account in the amount of Thirty Six Thousand One Hundred Twenty and 00/100 Dollars (\$36,120.00), and the Fire Department/Vehicle Repairs Expense Account in the amount of Thirty Five Thousand and 00/100 Dollars (\$35,000.00).
7. Transfer from the Water Surplus Account the sum of Sixty Seven Thousand and 00/100 Dollars (\$67,000.00), or any other sum, to the Water Department Expense Account for the purpose of replacing computer hardware, software, and firmware communication equipment at the Water Treatment Plant.
8. Transfer from Water Surplus Account the sum of Four Thousand and 00/100 Dollars (\$4,000.00), or any other sum, to the Water Department Overtime Account for the purpose of funding additional overtime from water main breaks.
9. Transfer from the Water Surplus Account the sum of Six Thousand and 00/100 Dollars (\$6,000.00), or any other sum, to the Water Department Heating Account for the purpose of paying to heat the maintenance garage during the winter months due to a delayed move into the new DPW facility initially projected for October.

Or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as read, and the transfers be made from available funds for the purpose(s) set forth in the article.

SUMMARY

The transfers are needed to cover the unbudgeted costs as described in the article.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 3. FUND SPECIAL NEEDS EDUCATION PROGRAM AT OES

To see if the Town will vote to transfer from available funds the sum of Ninety Seven Thousand and 00/100 Dollars (\$97,000.00), or any other sum, to fund Orleans Elementary School Special Needs budget, or to take any other action relative thereto. (Nauset Regional School District)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Ninety Seven Thousand and 00/100 Dollars (\$97,000.00) be transferred from the Cape Cod Technical Assessment account in the amount of Forty Thousand and 00/100 Dollars (\$40,000.00); and from Free Cash in the amount of Fifty Seven Thousand and 00/100 Dollars (\$57,000.00) for this purpose.

SUMMARY

These funds will cover the costs for two unanticipated special needs students out of district tuition to the Cape Cod Collaborative and related transportation costs for the FY19 year based on their Individual Education Plans

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 4. FUND COSTS FOR CATV FRANCHISE RENEWAL NEGOTIATIONS

To see if the Town will vote to transfer from available funds the sum of Seven Thousand Five Hundred and 00/100 Dollars (\$7,500.00), or any other sum, to fund outside legal and technical services in connection with the upcoming CATV franchise renewal negotiations, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Seven Thousand Five Thousand and 00/100 Dollars (\$7,500.00) be transferred from the Cable Fees Receipts Reserved for Appropriation account for this purpose.

SUMMARY

The Town of Orleans is participating in a regional effort along with Brewster, Eastham, Wellfleet and Truro for the upcoming negotiations with Comcast for renewal of our 10-year franchise agreements. Funding will be used to pay for Orleans share of total cost of outside legal and technical services necessary to reach agreement.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 1 – NO 0 – ABSTAIN

ARTICLE 5. RESCIND OLD DEBT AUTHORIZATIONS FOR CLOSED PROJECTS

To see if the Town will vote to rescind the outstanding balances of the authorized and unissued borrowing for the following projects:

	TOWN MEETING	ARTICLE	AMOUNT AUTHORIZED	TOTAL ISSUED/ RETIRED/ RESCINDED	TOTAL UNISSUED
NON - EXEMPT DEBT					
Beach Road Water Main	05/08/2017	16	\$ 1,270,000	\$ 1,044,961	\$ 225,039
TOTAL NON-EXEMPT DEBT			\$ 1,270,000	\$ 1,044,961	\$ 225,039
TOTAL AUTHORIZED & UNISSUED TO BE RESCINDED					\$ 225,039

The total to be rescinded is Two Hundred Twenty Five Thousand Thirty Nine and 00/100 Dollars (\$225,039.00).

Or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This project has been completed. The Town only borrowed/issued debt for the total costs incurred. The unissued amount needs to be rescinded.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 6. FUND UNANTICIPATED EMPLOYEE BUYOUTS

To see if the Town will vote to transfer from available funds the sum of Twelve Thousand Two Hundred Fifty Eight and 00/100 Dollars (\$12,258.00), or any other sum, to fund unanticipated employee related buyouts, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Twelve Thousand Two Hundred Fifty Eight and 00/100 Dollars (\$12,258.00) be transferred from Free Cash for this purpose.

SUMMARY

This article will set aside funding for unanticipated employee-related buyouts of unused sick leave and vacation leave in accordance with existing collective bargaining agreements.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 7. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this meeting be adjourned.

Given under our hands this SEVENTEENTH day of APRIL in the year of our Lord TWO THOUSAND NINETEEN

A true copy.
Attest:
Cynthia S. May
Town Clerk

Alan McClennen, Chairman
Mark Mathison
Kevin Galligan
Mefford Runyon
David Currier.

ORLEANS BOARD OF SELECTMEN

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the Annual and Special Town Meetings to be held on Monday, May 13, 2019 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE fourteen (14) days before the date, time and place of the meeting, as within directed.

Mary E. Stevens, Constable

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS:

To either of the Constables of the Town of Orleans in the County of Barnstable
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at Precinct #1, in the Council on Aging Senior Center in said Orleans on Tuesday the TWENTY-FIRST day of MAY in the year TWO THOUSAND NINETEEN from 7:00 am to 8:00 pm to vote on the following.

To Vote for the Election of the following Town Officers and Questions:

- 1 Moderator (three year term)
- 1 Constable (three year term)
- 2 Selectman (three year term)
- 1 Board of Health (three year terms)
- 2 Orleans Elementary School Committee (three year term)
- 1 Housing Authority (five year term)
- 2 Snow Library Trustees (three year terms)
- 2 Nauset Regional School Committee (three year term)

QUESTION 1.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the construction of the Downtown Area Collection System, Wastewater Treatment Plant and Effluent Disposal System including Contract Administration and Owner's Project Management Services; and for funding the monitoring of the Permeable Reactive Barrier off Eldredge Parkway, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 2.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the design and replacement of the methane gas flare at the landfill, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 3.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the

replacement design of the Rock Harbor commercial timber bulkhead and loading dock and the Town Cove bulkhead and storm drain pipe, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 4.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund the Main Street Reconstruction and Village Center Streetscape, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 5.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition 2½, so-called, the amounts required to pay for the bond issued in order to fund a Feasibility Study for Renovation or Replacement of the existing Fire Station, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 6.

Shall the Town approve the Charter Amendment proposed by Article 10 of the October 29, 2018 Special Town Meeting as summarized below?

This amendment excepts operating expenses associated with any Enterprise Fund established pursuant to M.G.L. c. 44, §53F ½, from the requirement that all proposed operating expenses shall be included in a single, omnibus -type article in the Town Meeting Warrant.

YES _____ NO _____

And you are directed to serve this Warrant, by posting up attested copies thereof at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE in said Town, seven (7) days at least before the time of holding said Election.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of the Election, as aforesaid.

Given under our hands this SEVENTEENTH day of APRIL in the year of our Lord TWO THOUSAND NINETEEN

A true copy.
Attest:
Cynthia S. May
Town Clerk

Alan McClennen, Chairman
Mark Mathison
Kevin Galligan
Mefford Runyon
David Currier.

ORLEANS BOARD OF SELECTMEN

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the said Warrant for the Annual Town Election to be held on Tuesday, May 13, 2019 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE seven (7) days before the date, time and place of the meeting, as within directed.

Mary E. Stevens, Constable

TOWN OF ORLEANS BOARDS AND COMMITTEES

Affordable Housing Committee – Works to create and maintain affordable housing stock which is equal to at least 10% of Orleans’ year-round occupied dwelling units. Seven members.

Affordable Housing Trust Fund Board – Works to provide for the creation and preservation of affordable housing in Orleans, for the benefit of low and moderate income households and for the funding of community housing, as defined in and in accordance with the provisions of MGL Chapter 44, §55C. Five - Six members.

Agricultural Advisory Council – Represents the town’s agricultural community with regard to sustainable agriculture-based economic activities in Orleans. Five members.

Architectural Review Committee – Promotes the continuation of attractive building and landscaping styles, with a good blending of the old and the new. Five members and two associates.

Bike and Pedestrian Committee – Advocates and supports the use of bicycling as transportation and recreation and makes recommendations to encourage and facilitate safe cycling within the Town. Seven members.

Board of Assessors – Sets policies regarding property valuation; sets tax rates; administers motor vehicle excise and boat excise; hears assessment appeals and abatements; reviews exemption applications; and administers betterments. Three members.

Board of Health - Elected board that through the Massachusetts General Laws and state regulations, is responsible for protecting the public health, safety and environment of the community accomplished through enforcement of state laws, the sanitary and environmental code, adopting reasonable local health regulations and by implementing preventive programs. Five members.

Board of Trustees for Snow Library – Acts as the governing body of Snow Library. Sets policies regarding use of the building; determines the days and hours of operation; approves, promotes and participates in functions, displays, and exhibitions held in the library; and oversees all financial matters pertaining to the library. Seven members.

Board of Selectmen – Serves as the chief executive goal-setting and policy making agency of the Town. Among other responsibilities as outlined in the Orleans Home Rule Charter, the Board enacts rules and regulations establishing town policies, acts as the licensing authority for the Town, and appoints certain personnel, board and committee members. Five members.

Board of Water & Sewer Commissioners – Develops rules and regulations and sets policies governing the operation of the municipal water system. Oversees the watershed properties. 3 members and 2 associates appointed by the Selectmen, 1 member appointment each from the Planning Board and 1 from the Board of Health.

Building Code Board of Appeals – Reviews appeals made by builders and individuals from the requirements of the Massachusetts State Building Code. Five members.

Cape Cod Commission – One person appointed by Board of Selectmen to represent the Town at the Cape Cod Commission, dealing with issues of regional significance.

Cape Cod Regional Tech High School Committee – Formulates and adopts policy for the Regional Tech School system and hires a superintendent. 1 Orleans resident to act as Representative and 1 resident to act as alternate appointed by the Town Moderator.

Commission on Disabilities – Coordinates and carries out programs designed to meet the problems of persons with disabilities; ensures appropriate accessibility and compliance with Americans with Disabilities Act and regulations of the State and Town as related to the needs of persons with disabilities. Five members and two associates.

Community Preservation Committee - The Community Preservation Committee implements the requirements of the Community Preservation Act and makes recommendations to the Town Meeting for the use of monies in the Community Preservation Fund. Eligible projects involve opens space, historic preservation, community housing, and recreation that are consistent with a Community Preservation Plan based upon the Local Comprehensive Plan. Nine members.

Conservation Commission – Administers the Massachusetts Wetlands Protection Act (Mass. General Law Chapter I31, Section 40) and the Orleans Wetlands By-Law (Code of the Town of Orleans, Chapter I60); manages conservation properties. Seven members and three associates.

Council on Aging Board of Directors – Directs the Council on Aging, which is the designated agency to evaluate, promote and encourage new and existing activities and services for the older residents of the community. Seven members.

Cultural Council – Promotes the arts and humanities in the Town of Orleans; reviews Arts Grants Applications and makes grant awards, administers the Town Hall Art Gallery. Five to twenty-two members.

Dredge Advisory Committee – Develops a town-wide dredging improvement and maintenance plan to promote improved navigation, boater safety, water quality and protection of natural resources in our saltwater estuaries and freshwater ponds. Five members three associates.

Finance Committee – Reviews proposed budget, capital plan and warrant articles and provides residents with information and recommendations resulting from their in depth review and investigation. Nine members appointed by Town Moderator.

Fourth of July Committee – Responsible for planning, organizing, and overseeing the annual Fourth of July parade and fireworks. Seven members and three associates.

Historical Commission – Transmits the Historical Property Survey to the Massachusetts Historical Commission. Nominates properties and districts for historical designation by the State Historical Commission. Seven members.

Human Services Advisory Committee – Reviews funding requests from human services agencies in order to determine which requests and what amounts may be presented to the Annual Town meeting for consideration. Five members.

Marine & Fresh Water Quality Committee – Studies water quality issues; devises alternatives to current practices to protect marine water resources; conducts and analyzes Town's water quality monitoring program; operates water quality laboratory. Seven members.

Memorial Day & Veteran's Day Committee – The Committee shall plan, organize and oversee ceremonies and events honoring our veterans on Memorial Day and Veteran's Day.

Old King's Highway Regional Historic District Commission - The purpose of the Old King's Highway Regional Historic District Act is to promote the preservation and protection of buildings, settings and places within the boundaries of the District. Each application shall be judged on the criteria set forth in the Act under Section 10 including therein, but not limited to, historic value and significance, general design, arrangement, texture, material, color, relative size and settings. Five members with at least three members residing in the district.

Ombudsman Task Force – assists the Board of Selectmen in identifying areas where the Town could improve upon its interactions with residents and businesses including providing a link between residents, visitors and employees who have problems or are seeking information and solutions, along with technical assistance and advocacy for businesses to identify and resolve business or permitting challenges. Five members.

Open Space Committee – Assists the Town in the acquisition and preservation of open space; revises and updates the Conservation, Recreation and Open Space Plan; prepares grant applications, assists property owners in keeping private lands preserved as open space. Five members.

Personnel Advisory Board – Responsible for the administration of the Town Personnel Classification Plan. Also, conducts inter-town studies of wage rates and employee benefits, mediates disputes over the interpretation of grievance procedure; factors new positions for placement in the classification schedule, and re-factors existing positions when the responsibilities have changed. Three members.

Planning Board – Oversees subdivision of land, considers long range planning and initiates changes to zoning by-laws. Five regular members and two associates.

Renewable Energy/Wind Committee – Shall identify and review renewable energy options that meet the goals and objectives established by the Board of Selectmen and that build upon work of prior committees. The Committee shall explore and analyze topics such as energy production facilities and infrastructure, efficiency and conservation measures, regional opportunities, funding sources, business costs and revenues, and public outreach and education. Five regular and two associate members.

Shellfish and Waterways Improvement Advisory Committee – Serves as an advisory committee to the Board of Selectmen on all matters relating to the Town's shellfish beds. 7 regular members and 2 associate members with priority given to those possessing varied and related backgrounds in marine science, boating, shellfishing, fishing, dealers and aquaculture both commercial and recreational. At least 2 commercial fishermen, if possible.

Village Center Cultural District – Promotes fine arts and culture and fosters the endeavors of artists and arts supporters through enhanced opportunity and innovative collaboration, embracing an environment supportive to the creative economy. Five to fifteen members.

Zoning Board of Appeals – Hears applications and petitions for Special Permits and Variances and makes determinations for granting or denying same under the constraints of the Zoning By-Laws of the Town and Mass. General Laws, Chapter 40A. Hears and decides appeals from decisions of the zoning administrator. Five regular members and three associate members.

Zoning Bylaw Task Force – Reviews the Orleans Zoning Bylaw on an ongoing basis to identify areas for improvement, resolve discrepancies, draft new sections as needed and expand and clarify definitions. Five members and two ex officios.

TOWN OF ORLEANS
Town Administrator's Office
19 School Road
Orleans, MA 02653

CITIZEN INTEREST FORM

Date	Name	
Street Address		
Mailing Address (including Zip Code)		
Home Phone	Cell Phone	E-Mail

Thank you for your interest in serving the Town. Please prioritize your interest in the Committees that you wish to serve on the back of this form.

Experience which might be helpful to the Town:

Educational Background which might be useful to the Town:

Are you available to serve on a Town committee/commission on a year-round basis?

Yes No If not, what is your availability? _____

How did you become interested in serving the Town?

Newspaper Friend Personal Interest Other _____

We suggest that you be aware of the time commitment you will need to make to the committee/board of your choice. For more information, please contact the Selectmen's Office at 508-240-3700, ext. 415.

PLEASE RETURN THIS FORM TO:
TOWN ADMINISTRATOR'S OFFICE
19 School Road
Orleans, MA 02653

TOWN OF ORLEANS COMMITTEES, BOARDS AND COUNCILS

*I would like to serve Orleans and am interested in the following committees:
(please indicate your preference(s) as #1, 2, 3)*

- | | |
|--|---|
| — Affordable Housing Committee | — Dredge Advisory Committee |
| — Affordable Housing Trust Fund Board | — Fourth of July Committee |
| — Agricultural Advisory Council | — Historical Commission |
| — Architectural Review Committee | — Human Services Advisory Committee |
| — Barnstable County Home Consortium
(Orleans Rep.) | — Long Range Capital Planning Committee |
| — Barnstable County Human Right
Commission (Orleans Rep.) | — Insurance Advisory Committee |
| — Bike & Pedestrian Committee | — Marine & Fresh Water Quality Committee |
| — Board of Assessors | — Memorial & Veterans Day Committee |
| — Board of Water & Sewer Commissioners | — Open Space Committee |
| — Building Code Board of Appeals | — Personnel Advisory Board |
| — Cape Cod Commission (Orleans Rep.) | — Planning Board |
| — Cape Cod Light Compact JPE (Orleans
Rep.) | — Pleasant Bay Alliance Steering Committee |
| — Commission on Disabilities | — Renewable Energy/Wind Committee |
| — Community Preservation Committee | — Shellfish & Waterways Improvement
Advisory Committee |
| — Conservation Commission | — Village Center Cultural District |
| — Council on Aging | — Zoning Board of Appeals |
| — Cultural Council | — Zoning Bylaw Task Force |
| | — Other (please list) _____ |
| | _____ |

If you would like to learn more about a specific committee, please check the Town website at www.town.orleans.ma.us under the “Volunteer” tab, or contact the Town Administrator’s Office at 508-240-3700 Ext. 415. In the event there is not an opening on the committee that interests you, the Town does maintain a waiting list and will keep your name on file for one year and we will notify you if an opening becomes available.