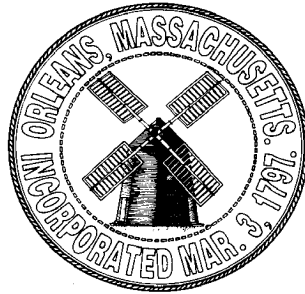


**TOWN OF ORLEANS
TOWN MEETING WARRANTS**

for use at

**MONDAY, May 9, 2016
ANNUAL TOWN MEETING - 6:30 PM
&
SPECIAL TOWN MEETING – 6:30 PM
Nauset Middle School Gymnasium**



**ANNUAL ELECTION
TUESDAY, May 17, 2016
7:00 AM - 8:00 PM
Council on Aging Senior Center**

Published as a supplement of
The Cape Codder – April 22, 2016

***Please bring this copy of the warrant
to Town Meeting.***

**COPIES OF THIS WARRANT ARE AVAILABLE
ON TAPE OR IN LARGER PRINT
PLEASE CALL 240-3700 EXTENSION 415**

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MOTION CHART

Application of rules is indicated by the Motion's Numerical Sequence

Motions	Debatable	Non-Debatable	Amendable	Non-Amendable	Second Required	Second Not Required	Vote Required	May Reconsider	May Not Reconsider
1. Point of Order		X				X	n/a		
2. Previous Question Terminate Debate		X		X	X		4/5		
3. Postpone Indefinitely	X			X	X		MAJ	X	
4. Lay on Table		X		X	X		MAJ	X	
5. Amendment	X		X		X		MAJ	X	
6. Accept and Adopt	X		X		X		MAJ	X	
7. Consider Articles Out of Order	X		X		X		2/3		X
8. Reconsider	X			X	X		2/3		X
9. Adopt a Resolution	X		X		X		MAJ		X
10. Adjourn to Time Uncertain	X		X		X		MAJ	X	
11. Adjourn		X		X	X		MAJ		X

While a motion to amend is under discussion, a motion to postpone indefinitely displaces the previous motion, but a motion to adjourn cannot be taken up until the motion to amend is decided.

ORLEANS TOWN MEETING BYLAWS

Pursuant to the provisions of the Town of Orleans Charter duly adopted by voters of the Town of Orleans, the Town Clerk, with the advice of the Moderator, hereby adopts the following Town Meeting By-Laws:

Procedural Rules: The Moderator shall enforce procedural rules in accordance with general laws, the Charter, and these By-Laws.

Other Procedural Rules: If none of the rules set forth herein or in the Charter governs a situation at the Town Meeting, then rules which would be in effect with respect to the Town Meeting if the Charter had not been adopted shall apply.

Attendance: No person other than a legal voter shall be allowed on the floor of the house except by the consent of the Moderator. At the Town Meeting, a non-voter may speak after a favorable majority vote of Town Meeting.

Quorum: For all Town Meetings, both annual and special, there shall be required a quorum of two hundred (200) registered voters of the Town.

Quorum Challenge: Any five (5) voters may challenge the existence of a quorum. If the Moderator determines the number in attendance to be less than the established quorum, he shall adjourn the meeting to a stated date, time and place.

Moderator: Participation in Discussions: The Moderator, when acting as such, shall not participate in any discussions.

Method of Voting: Except as otherwise specified by law, the Moderator shall have full authority to specify a voice vote, a standing vote counted by him or by tellers appointed by him, or a written ballot. The Moderator may conduct all votes requiring a two-thirds (2/3) majority by statute in the same manner in which the Moderator conducts the vote when a majority vote is required.

Motions in Writing: All motions shall be submitted in writing.

Withdrawal of Motions: A motion moved, seconded and stated may be withdrawn by the mover and the seconder.

Precedence of Motions: When a question is under debate, motions shall have precedence in the order of their arrangement shown on the attached chart.

Changing Order of Articles: The order of consideration of the articles as printed in the warrant may be changed only by a two-thirds (2/3) vote of the Town Meeting.

Speaking Twice: No person shall speak twice on the same question until all those wishing to speak thereon have done so, nor shall any person speak for more than five (5) minutes at one time, except by permission of the Town Meeting; provided, however, that the restrictions shall apply neither to those persons required to be in attendance

under provisions of Clause 2-7-3 of the Charter (town officers, members of boards and commissions, department heads, or their duly designated representatives, when proposals affecting their various office, board or department are being considered), nor to those persons making the original motion or amendments thereto under any article.

Reconsideration: Any vote may be reconsidered if a voter on the prevailing side moves to do so and if the Moderator moves that there is additional information to bring before the meeting. Only one (1) reconsideration shall be allowed per article.

Recount: When a voice vote as decided by the Moderator is questioned by more than one voter, it shall be made certain by a rising vote counted by the Moderator, or the tellers appointed by him, or by a written ballot. When a standing vote is challenged by more than five (5) voters, the Moderator may rule a written ballot be taken.

Move the Question: Requires a second. Not debatable. Four-fifths (4/5) Vote. Terminates debate.

Move the Question After Presentation: A motion to move the question shall not be allowed if the moving party makes a presentation immediately prior to making the motion to call the question.

Amendments to Motions: The first amendment to a motion may be amended (secondary amendment). This secondary amendment may not itself be amended.

Article for Capital Improvements: In accordance with Charter clause 8-7-1, an article for capital improvements not in compliance with the Capital Improvement Plan shall require a three-fourths (3/4) majority vote of the Town Meeting.

Clause 8-7-1 of the Charter reads as follows:

“The Town Meeting shall act on the Capital Improvements Plan, provided that any article for capital improvements not in compliance with clause 8-5-1 shall require a three-fourths majority vote of the town meeting.”

Clause 8-5-1 of the Charter reads:

“The Town Administrator shall prepare a five-year Capital Improvements Plan, which shall be designed to deal with unmet long-range needs, and to implement the goals and objectives of the Orleans Comprehensive Plan.”

Dissolution of Town Meeting: In accordance with Charter clause 2-7-8, the Town Meeting must act on every article placed before it.

Clause 2-7-8 of the Charter reads:

“No motion, the effect of which would be to dissolve the Town Meeting, shall be in order until every article in the Warrant has been duly considered and acted upon. This requirement shall not preclude the postponement of consideration of any article to an adjournment of the meeting to a stated time and place.”

FINANCIAL SUMMARY

TO THE VOTERS:

The Annual Town Meeting warrant includes a number of articles that have an impact on the financial condition of the town, as well as on individual voters in terms of local property taxes.

To assist you in your deliberations, on the following pages you will find a number of schedules and charts that have been included in the warrant to provide additional information that may be of help to you at Town Meeting.

The “Financial Plan” for Fiscal Years 2016 & 2017 compares revenues and expenditures adopted in FY 2016 with those proposed in FY 2017. The Plan assumes approval of all funding articles as recommended in the Annual Town Meeting warrant.

As presented for FY 2017, the total expenditures amount to \$33,923,000, an increase of \$976,000 or 3.0%. The total property tax levy increase would be 0.8% resulting in a tax rate of \$6.47 per thousand dollars of assessed valuation, an increase of \$0.01 or 0.2% over FY 2016.

A “Tax Rate Information” table shows the estimated tax rate increase and tax impact on a property valued at \$500,000 for articles that are funded by property taxes. Each funding article in the warrant includes a notation showing the FY 2017 tax rate impact per thousand dollars of assessed valuation.

The warrant also includes two charts that summarize the Town’s “Financing Sources” and “Expenditure Comparison By Organizational Group” for both FY 2016 and Proposed/Recommended for FY 2017.

Finally, the “Proposed Operating Budget” for the Fiscal Year July 1, 2016 – June 30, 2017 includes the 2016 adopted and 2017 proposed budgets and is broken down by department, line item description and dollar amounts.

For FY 2017, the total proposed operating budget is \$32,010,945, inclusive of all non-school and school costs. This amount represents an overall increase of \$959,939 or 3.1% over FY 2016. As proposed, total non-school expenditures are up 2.0% and total school (Orleans Elementary, Nauset Regional and Cape Cod Tech) expenditures are up 5.9%.

John F. Kelly
Town Administrator

FINANCIAL PLAN
FOR THE FISCAL YEARS 2016 & 2017
(\$000)

REVENUES	ADOPTED FY 2016	PROPOSED FY 2017	DOLLAR CHANGE	PERCENT CHANGE
Property Tax				
Property Tax (Base)	20,989	21,739	750	3.6%
Statutory Increase	525	543	19	3.6%
Growth	225	162	(63)	-28.2%
Debt/Capital Exp. Exclusions	2,502	2,355	(146)	-5.9%
Cape Cod Commission Act	162	166	4	2.5%
General/Stabilization Fund Override	497	509	12	2.5%
Unused Levy Capacity	(822)	(1,194)	(373)	45.3%
Community Preserv. Surtax	694	699	6	0.8%
Total Property Tax	24,771	24,979	208	0.8%
Provision for Abatement/Exempt	(200)	(200)	0	0.0%
Non-Property Tax				
State Aid	507	519	13	2.5%
Motor Vehicle Excise	1,090	1,123	33	3.0%
Local Receipts	4,635	5,020	386	8.3%
Free Cash	627	956	329	52.5%
Funds Resv. Appr./Other Avail.	988	979	(9)	-0.9%
Hotel Tax	530	546	16	3.0%
Total Non Property Tax	8,377	9,144	768	9.2%
Total Revenues	32,947	33,923	976	3.0%
<i>Assessed Value (est. as of 1/1/15)</i>	<i>3,727,103</i>	<i>3,752,103</i>	<i>25,000</i>	<i>0.7%</i>
<i>Tax Rate</i>	<i>6.46</i>	<i>6.47</i>	<i>0.01</i>	<i>0.2%</i>
EXPENDITURES				
Non-School				
Salaries and Wages	10,428	10,618	189	1.8%
Fringe Benefits	2,117	2,294	177	8.4%
Pensions	1,641	1,671	29	1.8%
General Expenses	3,619	3,624	5	0.1%
State/County Assessments	558	571	13	2.4%
Sub Total - Non Sch Operating	18,363	18,777	414	2.3%
Capital Expenditures	192	365	173	90.0%
Debt	3,210	3,067	(143)	-4.5%
Sub Total - Non Sch Capital/Debt	3,402	3,431	30	0.9%
Total - Non School	21,765	22,208	443	2.0%
School				
Nauset Regional	3,800	4,222	422	11.1%
Debt	88	52	(36)	-41.3%
NRS Capital Outlay	88	98	10	11.1%
Sub Total - NRS	3,976	4,371	395	9.9%
Orleans Elementary	3,650	3,683	33	0.9%
Fringe Benefits	781	865	84	10.7%
Pensions	95	112	18	18.7%
Sub Total - OES	4,545	4,680	134	3.0%
C.C. Technical High	261	249	(11)	-4.4%
Total - Schools	8,782	9,301	518	5.9%
Other Expenses				
Community Preserv. Expenses	504	502	(2)	-0.3%
Community Preserv. Fund	190	197	7	3.8%
Special Articles	1,706	1,715	9	0.5%
Sub Total - Other Expenses	2,400	2,414	14	0.6%
Total Expenditures	32,947	33,923	976	3.0%

TAX RATE INFORMATION
ESTIMATED FOR FISCAL YEAR 2017

Per tax rate increments:

TAX RATE INCREASE	MUNICIPAL REVENUE RAISED	TAX IMPACT ON \$500,000.00 PROPERTY
\$ 0.01	\$ 37,521.03	\$ 5.00
\$ 0.05	\$ 187,605.15	\$ 25.00
\$ 0.10	\$ 375,210.30	\$ 50.00
\$ 0.20	\$ 750,420.60	\$ 100.00
\$ 0.30	\$ 1,125,630.90	\$ 150.00
\$ 0.40	\$ 1,500,841.20	\$ 200.00
\$ 0.50	\$ 1,876,051.50	\$ 250.00
\$ 0.60	\$ 2,251,261.80	\$ 300.00
\$ 0.70	\$ 2,626,472.10	\$ 350.00
\$ 0.80	\$ 3,001,682.40	\$ 400.00
\$ 0.90	\$ 3,376,892.70	\$ 450.00
\$ 1.00	\$ 3,752,103.00	\$ 500.00

Per revenue raised increments:

\$ 0.0003	\$ 1,000.00	\$ 0.13
\$ 0.0013	\$ 5,000.00	\$ 0.67
\$ 0.0027	\$ 10,000.00	\$ 1.33
\$ 0.0133	\$ 50,000.00	\$ 6.66
\$ 0.0267	\$ 100,000.00	\$ 13.33
\$ 0.1333	\$ 500,000.00	\$ 66.63
\$ 0.2665	\$ 1,000,000.00	\$ 133.26

As you consider each article included in this year's warrant, the above schedule will provide you with the anticipated tax rate and tax impact on a property valued at \$500,000.00. This applies only to articles funded by property tax and not to articles funded by bonding or by a special revenue or receipts account (such as Ambulance Billing or Stabilization Fund).

The above calculations are based on the Town's total estimated valuation for Fiscal Year 2017. These figures should be considered as estimates only, since valuations can change annually.

FINANCING SOURCES

Adopted Fiscal Year 2016 vs. Proposed Fiscal Year 2017

<u>FINANCING SOURCES</u>	<u>FY 2017 PERCENT OF TOTAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 PROPOSED</u>	<u>PERCENT INCR./DECR</u>	<u>DOLLAR INCR./DECR</u>
Property Tax	73%	24,570,783	24,778,881	1%	208,098
Local Receipts	15%	4,634,598	5,020,456	8%	385,858
Motor Vehicle Excise	3%	1,090,000	1,123,000	3%	33,000
Other Available Funds	3%	988,315	979,055	-1%	(9,260)
Free Cash	3%	627,062	956,427	53%	329,365
Hotel Tax	2%	529,956	545,850	3%	15,894
State Aid	2%	506,589	519,254	2%	12,665
Total	100%	32,947,303	33,922,923	3%	975,620

EXPENDITURE COMPARISON BY ORGANIZATIONAL GROUP

Adopted Fiscal Year 2016 vs. Recommended Fiscal Year 2017

<u>ORGANIZATIONAL UNIT</u>	<u>FY 2017 PERCENT OF TOTAL</u>	<u>FY 2016 ADOPTED</u>	<u>FY 2017 PROPOSED</u>	<u>PERCENT INCR./DECR.</u>	<u>DOLLAR INCR./DECR.</u>
Education (1)	27%	8,782,321	9,300,521	6%	518,200
Public Safety	16%	5,491,183	5,523,585	1%	32,402
Public Works	14%	4,679,910	4,841,003	3%	161,093
Debt	9%	3,209,730	3,066,581	-4%	(143,149)
Fringe Benefits	7%	2,217,368	2,398,923	8%	181,555
General Government	7%	2,124,622	2,281,551	7%	156,929
Special Articles	5%	1,706,298	1,714,798	0%	8,500
Pensions	5%	1,641,363	1,670,600	2%	29,237
Human Services	3%	967,889	984,646	2%	16,757
Culture & Recreation	2%	595,303	605,028	2%	9,725
State & County Assess.	2%	558,057	571,187	2%	13,130
Land Bank Expenses	1%	503,760	502,170	0%	(1,590)
Insurance	1%	279,500	265,150	-5%	(14,350)
<u>OTHER</u>					
Community Preserv. Fund	1%	189,999	197,180	4%	7,181
Total	100%	32,947,303	33,922,923	3%	975,620

(1) Includes Capital Outlay Items per NRSD Agreement.

MUNICIPAL FINANCE TERMS

Appropriation - An authorization made by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Bond - A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Capital Improvement Program - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

Chapter 90 Highway Funds – The state legislature authorizes and issues transportation capital bonds every few years. In each Transportation Bond, funds are apportioned to communities based upon a formula under the provisions of MGL Ch. 90 § 34, hence the term Chapter 90 funds. The Chapter 90 highway formula is comprised for three variables: local road mileage as certified by the Massachusetts Highway Department (MHD), employment figures from the Department of Employment and Training (DET), and population estimates from the U.S. Census Bureau. Under this formula, those communities with a large number of road miles received proportionately more aid than those with fewer road miles. These funds are reimbursed to communities based upon certified expenditure reports submitted to MHD.

Conservation Fund - This fund may be expended for lawful conservation purposes as described in MGL Ch. 40, § 8C. This fund may also be expended for damages related to the taking of land by eminent domain provided that such taking has first been approved by a two-thirds (2/3) vote of city council or town meeting.

Contingent Appropriation – This is an appropriation that authorizes spending for a particular purpose upon the occurrence of a later event. The grant of spending authority made by an appropriation must be certain at the time of the vote and, therefore, contingent appropriations are not generally permissible. Under MGL Ch. 59 § 21C(m), however, towns may make appropriations from the tax levy, available funds or borrowing, contingent upon the subsequent passage of a Proposition 2 ½ override or exclusion question for the same purpose.

Debt Exclusion - A vote by a community at an election to exclude debt service payments for a particular capital project from the levy limit. The amount necessary to

cover the annual debt service payment is added to the levy limit for the life of the debt only. A debt exclusion may temporarily increase the levy above the levy ceiling.

Debt Service - Payment of interest and repayment of principal to holders of a government's debt instruments.

Equalized Valuations (EQVs) - Determinations for the full and fair cash value of all property in the Commonwealth which is subject to local taxation. EQVs have historically been used as variables in distributing certain state aid accounts, and for determining county assessments and certain other costs. The Commissioner of Revenue, in accordance with Chapter 58, Section 10C, is charged with the responsibility of biannually determining an equalized valuation for each city and town in the Commonwealth.

Excess Levy Capacity - The difference between the levy limit and the amount of real and personal taxes actually levied in a given year.

Exemptions - Statutory exclusions of specific amounts of property tax owed. Upon approval of an application to the Board of Assessors, exemptions may be granted for qualified veterans, blind individuals, surviving spouses and persons over 70 years of age. In addition, an exemption may, at the discretion of the Assessors, be issued for certain financial hardships.

Fiscal Year – Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. For example, the 2011 fiscal year is July 1, 2010 to June 30, 2011. Since 1876, the federal government has had a fiscal year that begins October 1 and ends September 30.

Free Cash (also Budgetary Fund Balance) - Funds remaining from the operations of the previous fiscal year which are certified by the Massachusetts Department of Revenue Director of Accounts as available for appropriation. Remaining funds include unexpended free cash from the previous year, receipts in excess of estimates shown on the tax rate recapitulation sheet and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount of remaining funds which can be certified as free cash. The calculation of free cash is made based on the balance sheet, which is submitted by the community's Accountant, Auditor, or Comptroller.

Levy – The amount a community raises through the property tax. The levy can be any amount up to the levy limit.

Levy Ceiling – the maximum levy assessed on real and personal property may not exceed 2 ½ percent of the total full and fair cash value of all taxable property (MGL Ch. 59 § 21C). Property taxes levied may exceed this limit only if the community passes a capital exclusion, a debt exclusion, or a special exclusion.

Levy Limit – The maximum amount a community can levy in a given year. The limit can grow each year by 2 ½ percent of the prior year's levy limit plus new growth and

any overrides. (MGL Ch. 59 § 21C[f & g]. The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, a debt exclusion, or a special exclusion

Local Receipts - Locally generated revenues other than real and personal property taxes and excluding Special Revenue fund revenues. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

New Growth - The taxing capacity added by new construction and other increases in the property tax base. New growth is calculated by multiplying the value associated with new construction by the tax rate of the previous fiscal year.

Proposition 2 ½ Overrides/Underrides - General Override to permanently increase the amount of property taxes the Town can raise. This requires a majority vote by the Selectmen in order to be placed on the ballot.

General Underride to permanently decrease the amount of property taxes the Town can raise. This requires a majority vote by the Selectmen in order to be placed on the ballot.

Capital Override exemption is a one-year increase in the property tax levy for the specific item or project. This requires a two-thirds (2/3) vote by the Selectmen to appear on the ballot.

Debt Exclusion is an increase in the property tax levy for the life of the bond issue. This requires a two-thirds (2/3) vote by the Selectmen to appear on the ballot.

Reserve Fund – An amount set aside annually within the budget of a town (not to exceed 5% of the tax levy for the preceding year) to provide a funding source for extraordinary or unforeseen expenditures. In a town, the Finance Committee can authorize transfers from this fund for “extraordinary or unforeseen” expenditures. Other uses of the fund require budgetary transfers by town meeting.

School Building Assistance Program (SBA) – Established in 1948 and frequently revised by statutory amendments, this state program reimburses cities, towns and regional school districts various percentages of their school construction costs depending on the wealth of the community or district and the category of reimbursement. The Department of Education administers the SBA program.

Stabilization Fund – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose. (MGL Ch. 40 § 5B). Communities may appropriate into this fund in any year an amount not to exceed ten percent of the prior year’s tax levy or a larger amount with the approval of the Emergency Finance Board. The aggregate of the stabilization fund shall not exceed ten percent of the community’s equalized value, and any interest shall be added to and become a part of the fund. A two-thirds vote of town meeting is required to appropriate money from the Stabilization Fund.

Finance Committee FY 2016 Report

To the Voters of the Town of Orleans:

The Town of Orleans Finance Committee (“the Committee”) is pleased to present its 2016 Annual Report on the Town of Orleans' current financial condition and the Town's fiscal outlook for the future. Under the terms of the Orleans Town Charter, the Finance Committee is charged with independently examining and analyzing the financial affairs of the Town and informing Orleans citizens of the Committee's findings and recommendations. In analyzing the financial affairs of the Town, the Committee is required to base its findings and recommendations on a full and fair examination of each issue in the broader context of Town policies, service objectives, and economic conditions.

The Committee would like to note the passing of one of its members, Mr. Robert Donath, earlier this year. Bob served the Town for many years with enthusiasm and passion, and we would like to recognize that service and thank him for his commitment and his contribution to Orleans.

Executive Summary

In recent years the Committee's report has focused on issues such as capital spending and its timing and financing, non-discretionary operating cost increases and the consequences for an ever-tightening operating budget, the desirability of adopting a zero-based budgeting process, better management of the vehicle fleet, funds in reserve for unfunded retiree health benefits, and expanded use of technology to improve efficiencies and work flows.

This year, our focus is on three major areas that gained prominence in our FY 2017 budget discussions: capital spending, revenue, and risk. In summary, the Committee has made the following conclusions and recommendations to the Town and the Board of Selectmen (“the Selectmen”):

- The Capital Improvement Plan (“CIP”), both in the timing of the spending and the amounts, is a make-or-break series of choices for the Town. The Committee has tried to make clear what the consequences may be of these decisions.
- The Town would benefit greatly from seeking new revenue opportunities to help offset the current inequitable burden that Orleans property tax payers bear as a share of Orleans revenue.
- There is a substantial amount of risk facing the Town as it faces difficult capital and operating spending decisions. The Town and the Selectmen should carefully consider all of these risks in making decisions and recommendations on spending, both in amounts and in the timing of the spending.

In general, the Town remains in good financial conditions. Tax revenues are strong and consistent, tax rates are among the lowest in the Commonwealth, and the Town continues to deliver services to maintain a very high quality of life for its taxpayers. Property valuations have remained stable, and revenue from tourism has grown in recent years.

However, there are potential storm clouds on the horizon as the Town enters one of the most challenging periods in its recent fiscal history. Five major capital projects, including construction of a new police facility, a new Department of Public Works (“DPW”) facility, wastewater collection and treatment systems, the unexpected need for investment at Rock Harbor, and the planned Nauset Beach retreat, will put tremendous pressure on the tax rate. Mandated increases in personnel costs, already totaling approximately 75% of the operating budget, will add to this pressure. The following are the Finance Committee's conclusions about these issues, and advice and recommendations to mitigate some of that pressure.

Finance Committee FY 2016 Report

The Orleans Fiscal Year 2017 Budget

The Fiscal Year 2017 operating budget that will be presented to Orleans voters for their consideration during the May 9th, 2016 Town Meeting shows a 3.1% increase over the previous fiscal year, increasing from \$31,051,006 for Fiscal Year 2016 to \$32,010,945 for Fiscal Year 2017. Non-school expenses will increase by 2% in FY 2017. Non-property tax revenue is projected to increase by 9.2% in FY 2017 from FY 2016. The town projects a property tax increase of .8% for FY 2017.

Over the past five years, Orleans' operating budget has increased by a total of 15.2%, and capital spending decreased by 2.1%. In that same period, property tax revenues have increased by 19.8%, and the tax base has increased by 3.3%. During the five-year period ending in FY 2017, the Town's budget will have increased by 14%, capital spending by 26.3%, property tax revenues will have increased by 14.1%, and the tax base will have grown by 4.2%.

The Capital Improvement Plan (CIP) for Fiscal Years 2018-2022 provides taxpayers with a plan of the estimated cost and timing for Capital Projects that the Town is considering. The approval of the plan is not a commitment to spend money, as each project must be approved subsequently at Town Meeting in the year in which it is to be funded. The CIP to be presented at this year's Town Meeting totals \$107,539,515. The CIP presented to Town voters last year totaled \$92,075,460. The majority of these funds continue to represent planning for an eventual town-wide wastewater system or systems, with a significant portion dedicated to the design and construction of new police and DPW facilities.

The Capital Improvement Plan

The town of Orleans faces some of the most challenging spending choices in its history. Themes of government that we have been following for decades, like affordability of living and low taxes while delivering high-quality services, are at risk. Aggressive management of operating costs has resulted in an operating budget in which there is, realistically, virtually nothing left to cut to hold the line on taxes and spending unless we decrease services currently provided to residents.

As a result, we appear to be faced with some difficult choices:

- Spend millions of dollars now on a new police station, a new DPW facility, wastewater infrastructure, and the beaches, laying off most if not all of the cost of that spending on the property tax rate;
- Delay spending on one or more of these items until some future year, recognizing that that spending will be significantly greater due to inflation and mandated wage and benefit increases, leading to even greater increases in taxes; or
- Cancel one or more of these major capital items entirely and suffer the long-term consequences of a degraded municipal infrastructure and all of the attendant financial risks of that choice.

There don't appear to be any other options in terms of spending. We can either spend the money now, and have it more cost-controlled rather than less, or we can delay the spending and ensure that it will cost more when we do it in the future. The only other option with regard to spending is to cancel one or more of these projects entirely. However, forgetting about these needs for another decade or more and hoping a cheaper solution can be found in the future is not, in the Finance Committee's view, a realistic option.

Finance Committee FY 2016 Report

Spending

Stringent oversight of operating costs while delivering high-quality services is a hallmark of good governance, and Orleans does this very well. The flip side of that coin, however, is that eventually one runs out of operating items to cut, and it appears that Orleans has reached this point; there appears to be nothing material left to cut out of the Town's operating budget, forcing administrators and managers to get creative in keeping to the Selectmen's aggressive tax rate goals. There is no "silver bullet" left to cut.

At the same time, the Town is faced with non-discretionary expense increases in wages and employee benefits that are making it difficult to manage operating costs. At some point, the Committee believes that we need to recognize that targeting a low tax rate in perpetuity by deferring capital investment is not realistic in light of these mandated cost increases.

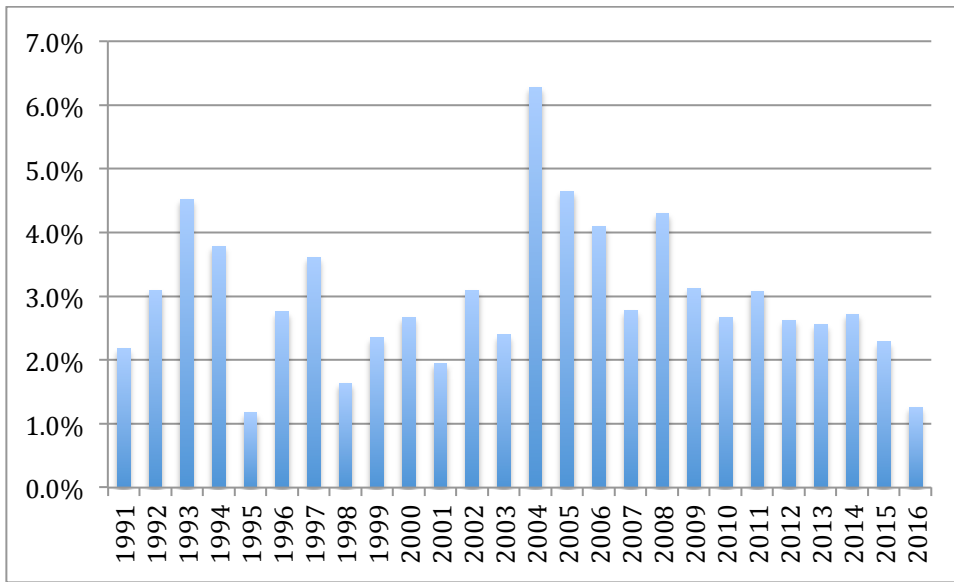
In addition, the Town is facing some extraordinary capital costs as described in the Capital Improvement Plan, virtually all of which most everyone appears to agree are, to one extent or another, genuinely necessary, but also not "affordable" to the average taxpayer in Orleans. However, the term "affordable" has not been defined, and largely cannot be defined as simply the lack of tax increases. Orleans taxpayers are all part of a compact to provide revenue for services for the benefit of all of us; ignoring investment in our infrastructure is neither good governance nor, in the long-term, fiscally responsible.

The Committee believes that holding these two contradictory ideas in our collective heads as we make decisions on spending may well lead us to make decisions that have a materially adverse effect on taxpayers. In other words, if we think we need to execute the Capital Improvement Plan, but we think we can't afford it, the natural thing to do is to delay some of that spending with a view to keeping the tax rate down. The Finance Committee would like to ensure that the Town and the Board of Selectmen understand the long-term consequences and risks associated with this choice.

The Finance Committee recommends that, to the extent that the Board of Selectmen agrees that the Capital Improvement Plan as currently constituted needs to be executed, that it be done sooner rather than later. Simple mathematics demonstrates that any significant delay in the spending outlined in the CIP will result in significantly greater costs to the Town and to taxpayers. By way of example, we are currently planning to spend \$11.4 million on a police station than we could have built in 2008 for an estimated \$9.1 million; neglected maintenance on the Rock Harbor bulkhead over the past several decades will now result in a cost of as much as \$3.4 million to the Town to rebuild this vital piece of our infrastructure. To delay major projects into the future will only ensure that they are materially more expensive. If we say that we want to manage spending with a view to minimizing its impact on taxpayers, simple mathematics would tell us not to delay this spending if we agree that it is genuinely necessary. It is either that or flat out cancelling one or more of these major projects. There is no other spending-based solution to this problem. But mitigation is available in the form of revenue.

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Chart: Yearly Growth in Construction Costs



Source: AECOM Technical Services, Inc.

Revenue

Orleans currently generates approximately 92% of its revenue from residential property taxes. In these circumstances, increases in any expense line in the budget will fall almost entirely on the shoulders of residential taxpayers.

This assumes that we manage our revenues going forward by continuing to put the burden on taxpayers. It is the Committee's view that the Town, in the face of our significant capital expense needs and relatively inflexible operating budget constraints, needs to look as widely and aggressively as possible into new, non-property-tax sources of revenue. Simple investigation into potential sources of revenue has indicated that public-private partnerships, zoning changes, 501 (c) (3) corporations, state and federal grant programs, loan forgiveness, and other opportunities are out there, but we are not currently taking advantage of them.

In the past three years alone, for example, the State of Massachusetts has distributed over \$2 million per year in grants to coastal towns for various kinds of beach management programs. In 2014, Cape towns received almost \$800,000 in grants for projects like beach stabilization. In 2015, Cape and Islands towns received over \$700,000 in such grants, and in 2016 over \$650,000.

Orleans hasn't applied for one of these grants, missing out on non-property-tax revenue to the tune of perhaps half a million dollars over that period. That's real, non-tax revenue that we need to be taking advantage of. Orleans Fire and Rescue has one team member whose non-fire and rescue responsibilities are primarily as a grant-writer, and that department does get grants. There is revenue at the state and federal levels out there and we should be pursuing Orleans' fair share of it.

Other towns in Massachusetts have taken advantage of various opportunities to do things like bring in Hollywood studios to make movies in their town; form Economic Investment Development Corporations to invest in the town; form public-private partnerships to defray the cost of major capital improvement projects – the list of potential revenue sources is there, but appears to be mostly unexploited by the Town of Orleans. If we want to do everything we can to

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make our spending choices more affordable for Orleans taxpayers, we should be doing everything we can to maximize our non-property-tax revenue stream.

To that end, the Committee is sponsoring a Town Meeting warrant article for the creation of a Revenue Committee, whose mandate would be, should it pass, to study these revenue opportunities for approximately nine months, and then deliver a report to the Selectmen and to the Finance Committee in March of 2017 with specific and actionable recommendations on securing new sources of outside revenue. We hope that Orleans voters will support the creation and work of this committee, as we think it represents a viable opportunity to help make our spending choices more affordable.

The Beaches

Our beaches are assets of almost incalculable value. For our residents and our seasonal visitors, Nauset and Skaket Beach are as powerful a drawing card as there is on all of Cape Cod. Last year, over 50,000 cars and well over 100,000 people, paid to visit to the public and ORV beaches at Nauset and Skaket, generating over \$1,000,000 in revenue and hundreds of thousands of dollars of indirect revenue for the Town. There is no more valuable asset to this Town than our beaches. There are few, if any, direct competitors to Nauset for people who visit this part of the Cape. Coast Guard has no on-beach parking; Nauset Light has almost no parking; Marconi and the rest of the Atlantic beaches are remote in comparison. Nauset is a unique asset.

It is the Committee's view that the Town has been less aggressive in its management of these assets as a revenue source than it could be. Simply put, the Committee believes that the Town is missing out on potentially significant beach-related revenue opportunities. The Committee is also concerned that the Town's response to the report by the Wood's Hole Group on continuing erosion at Nauset may be inadequate, and that there is a risk of losing significant ground, and therefore revenue, at Nauset Beach sooner than the report indicates. The Committee asked the question: "what if the Wood's Hole Group report is wrong?" Or more starkly put: can we afford to risk losing ground at Nauset Beach faster than the Woods Hole Group report projects?

To that end, the Committee recommends that the Selectmen accelerate the Nauset Beach retreat project. We recommend that the Town conduct discussions as to whether there is a financial benefit to accelerating the project, funding it and staging it in a shorter time frame and having a pre-agreed action plan in place if the erosion rate is too optimistic. In other words, if we find that the beach retreats some specific distance faster than the existing projections, we should automatically initiate the full beach retreat program early. In any case, the Committee believes that if we do what we usually do and wait years to invest in Nauset Beach, we are putting at risk a potentially significant amount of revenue that, if lost, would have to be replaced with taxpayer dollars.

With regard to current revenue opportunities, the Committee has reached a number of conclusions and would like to make specific recommendations to the Selectmen on beach fees and policies as follows:

- The beach and its operations should pay for themselves through user fees, and this principle should be reflected in the management of the beaches as a separate enterprise fund. This includes funding the financing costs of the beach retreat, which as we note above we think should be accelerated.
- Beach fees should be priced to reflect demand. The Committee recommends that the Town set fees as follows:

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- \$20 per day during the week and \$25 per day Friday through Sunday and holidays from July 1st to September 5th (inclusive, effectively, of the beginning of July 4th weekend through the conclusion of Labor Day weekend).
- Increase RV sticker rate (self-contained, not regular ORV) to \$500 for the season.
- A weekly rate of \$80, a two-week rate of \$150, and a seasonal rate of \$350.
- Further, the Committee makes the following policy recommendations for the ongoing management of the beaches:
 - Fund a parking study for hourly and daily usage at the beach lots during this season.
 - Begin collecting all fees with electronic payment, preferably as the exclusive option. This would allow us to move the payment collection point to the parking lot, alleviating the traffic bottlenecks at the booths and on Beach Road and Skaket Beach Road.
 - Interview vendors who supply tech and data infrastructure for parking management and payment systems.
 - Begin now to project the potential costs and benefits of satellite parking and shuttles for Nauset and Skaket.
 - Designate CPA funds as first preference (ahead of General Funds) to cover projected shortfalls in capital costs.
 - Seek out grants for all further studies and for contribution to all recreational water projects before we ask taxpayers for funding and before using CPA funds.

We are facing challenging financial decisions today. With the best of intentions, the Town and its taxpayers have agreed to put off capital spending projects for years and in some cases, decades. The cost of those well-intentioned delays is now clear; there appears to be no question on the need to undertake and execute these projects, and it is also clear what our cost choices are: either spend the money according to the current CIP, or spend significantly more with further delays. It is the Finance Committee's recommendation that we spend the money sooner rather than later, of course with strict management of the costs to keep them within projections, and at the same time to find new sources of revenue to keep the costs of these projects affordable.

Risk

The Town of Orleans manages its budget with a view to managing the property tax rate to keep it affordable for the average Orleans taxpayer, and has used spending cuts and deferred spending exclusively to manage that strategy. While any budget management strategy carries its own set of risks, the Committee has concluded that using near-term low taxes as a strategic budget management goal, and spending cuts and deferrals as the only tools to manage that strategy, results in material financial risks to the Town and its taxpayers.

Risks Related to the Operating Budget

The Selectmen have made it a matter of policy to shape each new fiscal year's operating budget with a view to limiting property tax increases to no more than 1.4%, below the limits imposed by Proposition 2½. It is the Selectmen's policy that the budget itself should generally increase no

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more than 2.5% per year. This budget policy is meant to be operative without regard to spending needs as they may be estimated by Town officials. The proposed zero-based budget approach recommended by the Committee and recognized as a priority by the Selectmen has not been adopted in a materially effective way.

The Town also lacks a general policy on fees for services and facilities; as a result, it is unclear in many cases what facilities and departments are capable or required to pay for themselves through the application of user fees. Neither has the Town conducted an analysis of the actual costs of delivering a number of services to allow it to determine the level of fees that would allow various departments to pay for themselves through the application of fees. Finally, the Town has not generally sought to maximize potential revenue streams from revenue-generating assets, and has foregone potentially significant operating revenue opportunities over a period of many years.

The Committee has identified one major risk related to this strategy of managing for the tax rate using spending cuts and deferred spending.

Risk of Service Denial: The Town offers a wide array of services to its taxpayers. Many of these services are of a critical nature for the well-being of its taxpayers; many others are critical for the upkeep of the Town itself. Managing the operating budget specifically for the tax rate risks ignoring the fact that cuts in the operating budget to meet that goal will sooner or later result in the denial of some of these services.

Numerous Town departments supply services such as inspections and collections from local entities without knowing the cost of such services. Further, because the operating budget has for many years now been managed with respect to the tax rate rather than the Town's actual projected needs, personnel have been cut so deeply that the provision of these services has been impaired. There is a risk at some point that the Town may be unable to provide important services to taxpayers.

Risks Related to the Capital Improvement Plan

One way that the Selectmen have, over the past several decades, sought to manage the budget with a view to minimizing taxes is to defer capital spending. The Committee has identified a number of risks associated with deferral of capital spending.

Risk of Increased Taxes: As noted in the Committee's letter to the Selectmen dated March 25th, 2016, deferral of capital spending does not result in lower spending over time. Inflation in the costs of goods, services, and labor generally result in a higher net cost to taxpayers once a deferred capital project is eventually executed. Deferring a significant capital cost does not lower the impact to the tax rate if that project is eventually executed. The only way to mitigate the property tax impact of a major capital project is to either: a) cancel it entirely; or b) find a non-property-tax source of revenue to help pay for it. Moving it into the future creates the almost certain risk of greater property tax increases to pay for increased costs.

Risk of Affordability to Taxpayers: Although there is no consensus on specifically what the term affordability means for Orleans taxpayers, there does appear to be a general consensus among participants in the discussion on the CIP that bringing the costs of the CIP forward would make the tax rate unaffordable to many Orleans taxpayers. There is a significant risk that, if the Town executes the CIP in a five-year time frame, and at the same time does not find new, non-property-tax sources of revenue, the property tax rate would increase significantly and become unaffordable for many taxpayers.

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One suggestion to manage this risk is to space the spending recommended in the CIP over a longer period of time. The Committee recognizes that this alternative might be able to lower the risk of increased spending on the property tax rate in any one year. However, it does nothing to mitigate the risk of overall increased costs to taxpayers and, as noted elsewhere in this letter, risks significant overall increases in total property taxes.

The Committee would also like to note that the risk of increased property taxes is unlikely to be made up for by investment gains for anyone who, at the margin, will be materially affected by such increased taxes. Statistics indicate that individuals and families living on retirement savings withdrawals and fixed incomes such as Social Security and pensions do not have sufficient value in their investment and savings to offset significant increases in property tax rates.¹

Risk of Increased Financing Cost: The United States economy remains for the moment in a historically low interest rate environment. The Town can currently finance its capital projects for up to five years through Bond Anticipation Notes (“BANs”) at an interest rate of approximately 0.4%. Municipal bonds issued by a AAA borrower such as the Town currently carry an annual interest rate of approximately 2.75%, well below historic rates. There is no certainty that these low rates will be maintained. Any material increase in interest rates will have a negative impact on the cost of borrowing to finance capital projects, which will lead to higher taxes for Town property owners.

Risk of Losing Other Wastewater Revenue Sources: Federal and state government agencies currently offer a number of low-cost revenue sources to fund wastewater spending. Examples include the State Revolving Fund, United States Department of Agriculture, and others. These low- or in some cases no-cost funding sources are limited in both time and amount, however, and should the Town defer wastewater capital spending too long, there is a risk that the Town may lose its eligibility for these programs, that the programs may become oversubscribed, or that the programs themselves may expire or run out of funds. Should the Town defer wastewater spending to the point where any of these risks are realized, and then decide to undertake that spending, there is a risk that low- or no-cost funding sources may not be available, forcing Orleans to take on all of the cost of the spending, which would materially increase the cost to Orleans taxpayers.

A further risk of lost revenue of long-term deferral of wastewater spending is the loss of septage revenue. The current wastewater capital plan includes the construction of a septage treatment facility, which would generate significant revenues to offset system operating costs. If this treatment facility is delayed too long, there is a risk that the Cape Cod septage market will permanently change and make the construction of such a facility unviable, which would increase the wastewater system’s operating costs, which increased costs would be passed on to Orleans residents.

Risk of Health and Safety Deficiencies: The Town is aware of a significant quantity of health and safety violations at a number of Town facilities, including DPW garages, maintenance facilities, storage spaces, and other buildings and facilities. Despite being aware of these deficiencies, many of which have been publicly recognized by relevant county or state bodies, the Town has not generally taken affirmative steps to remediate or cure these deficiencies. If there is an accident or incident in which a person or private property is injured, and such incident can be

¹ The average saver over 60 years of age has approximately \$172,000 in savings:
<http://www.fool.com/investing/general/2015/10/03/the-average-americans-retirement-savings-by-ageand.aspx>.

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attributed to one or more of these deficiencies, the Town could be found liable for any damages suffered as a result.

Risk of Denial of Services: Many Town assets and personnel that provide critical services to the Town are, when not in active service, located in facilities inadequate for their minimum maintenance needs, and the Town is aware of these deficiencies. Should the Town be unable to render a critical service that results in an injury, death, or property damage, the Town may be held liable for any damages suffered as a result.

Risk of Facilities Failure: The Town owns and operates a number of facilities used by the public. Many of these facilities are deteriorating and in need of investment to maintain their physical plant. Should the Town continue to defer investment in these capital needs, there is a risk of significantly greater cost in the near- to medium-term if there is a critical failure in any of these facilities that would cost significantly more to fix on an emergency basis than had preventive investment been prudently performed.

Risk of Beach Erosion: Nauset and Skaket beaches are significant revenue sources for the Town. Scientific studies indicate that there is an erosion problem at Nauset Beach that will cause it to shrink in the coming years. The Selectmen have chosen to defer investment in the proposed Nauset Beach retreat program over approximately 10 years. If erosion at Nauset Beach exceeds the projected rate, there is the risk of losing significant amounts of revenue from Nauset Beach, not only for beach parking, but, perhaps more significantly, from the related impact on businesses throughout the Town that depend on tourism that the Town presently enjoys. Deferment also carries the risk of incurring greater than anticipated investment costs for critical needs. The realization of this risk would be significant as it represents both lost revenue and increased costs, both of which would have to be borne by property tax payers.

Risk of Deferred Water Quality Investment: Orleans' waterways and water access are generally recognized as one of the Town's most valuable assets and one of the primary reasons that the Town has so many visitors. The Town has recognized that water quality has been deteriorating over many years, in some cases making some of our waterways unusable, impaired, or materially less attractive for residents and visitors. If the Town does not address its water quality issues, there is a risk that many of our water bodies will become less attractive for residents and visitors (including commercial fishermen), and generate less direct and indirect revenue than they currently do, which revenue decrease would have to be borne by property tax payers.

Risk of Foregone Revenue: The Town relies heavily on residential taxpayers for revenue: in FY 2016, approximately 92% of Town revenues came from residential property taxes. The Town has not, as a rule, sought revenue from non-property-tax sources other than the beaches and passive revenue collection from such items as excise, meals, and hotel taxes, despite there being potentially significant non-tax revenue sources. There is material financial risk to taxpayers that, if the Town does not pursue additional, non-property-tax revenue sources, residential taxpayers will continue to bear an inequitable portion of town revenue.

The Town of Orleans faces significant financial risks in the coming years. The Finance Committee is charged with advising the Town on matters of significant financial impact. Based on our analysis of the risks outlined in this memorandum, the Committee sees four alternatives for managing the cost of increased capital spending to taxpayers:

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- Bring the costs of the Capital Improvement Plan forward, taking the pain of a significant increase in taxes sooner rather than later, but keeping the overall cost of the CIP lower than if the spending is delayed.
- Delay the CIP over a period of years, potentially lowering the cost of property tax increases in any one year, but recognizing that this will increase the overall costs of CIP implementation over time.
- Cancel one or more projects in the CIP permanently.
- Seek non-property-tax sources of revenue to offset the cost of CIP implementation to taxpayers.

In addition, the Committee recommends that the Town begin to manage its revenue-producing departments (with the exception of Fire and Rescue) on a cost basis, and that all departments that collect fees for their services determine and set their fees to cover 100% of their costs.

Finally, the Committee would recommend that the Board of Selectmen make a firm commitment that, regardless of what choice they make with regard to the Capital Improvement Plan and the property tax consequences of that choice, they commit to making further policy choices that will, under all circumstances, make those spending choices affordable. The Committee recommends that the Selectmen not limit themselves to using the property tax rate either as the sole source of revenue to fund the CIP, or as a simple justification for not making the critical infrastructure investments that the Town needs to continue to be a vibrant and sustainable community.

To that end, the Committee recommends that the Town pursue any and all policies to ensure the CIP's affordability, which policies may include (but not be limited to) some of the following:

- Adopt a fee structure for the beaches as recommended in the Committee's March 25th, 2016 letter to the Board of Selectmen.
- Seek grants from the Commonwealth of Massachusetts for beach stabilization.
- Set fees for Town services to cover 100% of the costs of the delivery of such services.
- Support the work of the proposed Revenue Committee and commit to implementing its recommendations to the extent they may be consistent with supporting the Town's financial goals.
- Work with private entities and investors to bring appropriate capital investment projects to the Town.
- Support financing structures for wastewater spending such as forty-year financing, equitable betterment charges and user fees, implementation of Property Assessed Wastewater Obligations, and other alternative sources and structures to ensure the affordability of CWRMP implementation.
- Other sources of funding and financing not currently contemplated by the Town, including sources that may require changes in local or state legislation.

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Conclusion

The Town of Orleans has the opportunity in the coming years to manage its inevitable spending increases for the benefit of the Town's future while being fair to taxpayers and users of Town services. It is the Finance Committee's view that the Town should be casting the net of spending on operating costs, capital costs, and non-property-tax revenues as widely as possible, and to think comprehensively about the risks present in making the spending choices that lie ahead. It is possible to make our operating budgets and spending choices more efficient and affordable, and the Committee continues to advise the Town to make them efficiently and effectively with an eye to increasing the tax base, as well as improving the efficiency and per-unit cost of our operating budget through investment in technology to allow the Town to continue to deliver services to all of its taxpayers.

Respectfully submitted,

Joshua W. Larson, Chair
John A. Laurino, Vice Chair
George W. Malloy

Mark E. Carron
Ralph A. Cuomo
Ron J. Fernandes

Peter H. O'Meara
Joseph M. Cardito
Peter Monger

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable
GREETINGS:

IN THE NAME OF The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the NAUSET MIDDLE SCHOOL GYMNASIUM in said ORLEANS on MONDAY, the NINTH day of MAY in the year TWO THOUSAND SIXTEEN at 6:30 P.M. to act on the following:

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ARTICLE 1. REPORT OF THE SELECTMEN, TOWN OFFICERS AND SPECIAL COMMITTEES

To act upon the Annual Report of the Board of Selectmen, Town Officers and other Special Committees. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move the Town vote to accept and adopt the report of the Selectmen, Town Officers and all Town Committees, Commissions and Boards as published in the 2015 Annual Town Report and hear the report(s) of any other Town Committee reporting to the Town Meeting.

SUMMARY

This article provides for the acceptance of the Annual Town Report and any other reports that Town Boards, Committees and Commissions may want to present to the Annual Town Meeting.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 2. TOWN / SCHOOL BUDGET (FY17)

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund and pay departmental expenses for the fiscal year commencing July 1, 2016 and ending June 30, 2017 and to authorize the Board of Selectmen to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interest of the Town. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or service as the case may be, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

**TOWN OF ORLEANS
PROPOSED OPERATING BUDGET
FOR THE FISCAL YEAR JULY 1, 2016 - JUNE 30, 2017**

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2016 ADOPTED</u>	<u>2017 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
GENERAL GOVERNMENT						
	122	<u>SELECTMEN/TOWN ADMINISTRATOR</u>				
1		SALARY	366,062	372,268	6,206	1.7%
2		EXPENSE	116,935	192,760	75,825	64.8%
	TOTAL	SELECTMEN/TOWN ADMINISTRATOR	482,997	565,028	82,031	17.0%
	123	<u>TELEPHONE/COMMUNICATIONS</u>				
3		EXPENSE	30,180	30,960	780	2.6%
	TOTAL	TELEPHONE/COMMUNICATIONS	30,180	30,960	780	2.6%
	124	<u>MEDIA OPERATIONS</u>				
4		SALARY	72,563	73,774	1,211	1.7%
5		EXPENSE	17,740	16,490	(1,250)	-7.0%
6		CAPITAL OUTLAY	17,500	17,500	-	0.0%
	TOTAL	MEDIA OPERATIONS	107,803	107,764	(39)	0.0%
	131	<u>FINANCE COMMITTEE</u>				
7		SALARY	2,300	2,314	14	0.6%
8		EXPENSE	900	900	-	0.0%
9		RESERVE FUND	117,875	117,875	-	0.0%
	TOTAL	FINANCE COMMITTEE	121,075	121,089	14	0.0%
	135	<u>FINANCE</u>				
10		SALARY	223,326	229,822	6,496	2.9%
11		EXPENSE	33,118	33,118	-	0.0%
	TOTAL	FINANCE DIRECTOR	256,444	262,940	6,496	2.5%
	141	<u>ASSESSING</u>				
12		SALARY	152,170	156,774	4,604	3.0%
13		EXPENSE	75,975	75,990	15	0.0%
	TOTAL	ASSESSING	228,145	232,764	4,619	2.0%
	145	<u>TREASURER/COLLECTOR</u>				
14		SALARY	214,208	213,207	(1,001)	-0.5%
15		EXPENSE	37,542	31,292	(6,250)	-16.6%
	TOTAL	TREASURER/COLLECTOR	251,750	244,499	(7,251)	-2.9%
	155	<u>MANAGEMENT INFORMATION SYSTEMS</u>				
16		SALARY	86,836	88,649	1,813	2.1%
17		EXPENSE	75,308	115,113	39,805	52.9%
18		CAPITAL OUTLAY	53,500	52,250	(1,250)	-2.3%
	TOTAL	MANAGEMENT INFORMATION SYSTEMS	215,644	256,012	40,368	18.7%
	161	<u>TOWN CLERK/ELECTIONS/VOTER REG.</u>				
19		SALARY	130,498	137,597	7,099	5.4%
20		EXPENSE	15,275	16,915	1,640	10.7%
	TOTAL	TOWN CLERK	145,773	154,512	8,739	6.0%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2016 ADOPTED</u>	<u>2017 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	171	CONSERVATION				
21		SALARY	98,801	120,825	22,024	22.3%
22		EXPENSE	4,103	4,200	97	2.4%
	TOTAL	CONSERVATION	102,904	125,025	22,121	21.5%
	175	PLANNING				
23		SALARY	147,351	150,273	2,922	2.0%
24		EXPENSE	14,100	14,100	-	0.0%
	TOTAL	PLANNING	161,451	164,373	2,922	1.8%
	176	ZONING BOARD OF APPEALS				
25		SALARY	8,096	5,000	(3,096)	-38.2%
26		EXPENSE	4,300	3,800	(500)	-11.6%
	TOTAL	ZONING BOARD OF APPEALS	12,396	8,800	(3,596)	-29.0%
	195	TOWN REPORTS/TOWN MEETING				
27		EXPENSE	8,060	7,785	(275)	-3.4%
	TOTAL	TOWN REPORTS/TOWN MEETING	8,060	7,785	(275)	-3.4%
	TOTAL	GENERAL GOVERNMENT	2,124,622	2,281,551	156,929	7.4%
		PUBLIC SAFETY				
	210	POLICE/COMMUNICATIONS				
28		SALARY	2,213,197	2,257,472	44,275	2.0%
29		EXPENSE	223,639	219,282	(4,357)	-1.9%
30		CAPITAL OUTLAY	-	-	-	
	TOTAL	POLICE/COMMUNICATIONS	2,436,836	2,476,754	39,918	1.6%
	213	FUEL				
31		EXPENSE	148,350	99,909	(48,441)	-32.7%
	TOTAL	FUEL	148,350	99,909	(48,441)	-32.7%
	220	FIRE/RESCUE				
32		SALARY	2,197,350	2,264,423	67,073	3.1%
33		EXPENSE	395,462	392,788	(2,674)	-0.7%
34		CAPITAL OUTLAY	-	-	-	
	TOTAL	FIRE/RESCUE (see note 1)	2,592,812	2,657,211	64,399	2.5%
	241	BUILDING				
35		SALARY	192,247	166,766	(25,481)	-13.3%
36		EXPENSE	76,675	78,675	2,000	2.6%
	TOTAL	BUILDING	268,922	245,441	(23,481)	-8.7%
	242	BUILDING CODE BOARD OF APPEALS				
37		SALARY	388	395	7	1.8%
38		EXPENSE	50	50	-	0.0%
	TOTAL	BUILDING CODE BOARD OF APPEALS	438	445	7	1.6%
	291	EMERGENCY MANAGEMENT				
39		SALARY	28,000	28,000	-	0.0%
40		EXPENSE	15,825	15,825	-	0.0%
41		CAPITAL OUTLAY	-	-	-	
	TOTAL	CIVIL DEFENSE	43,825	43,825	-	0.0%
	TOTAL	PUBLIC SAFETY	5,491,183	5,523,585	32,402	0.6%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2016 ADOPTED</u>	<u>2017 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
EDUCATION						
	300	<u>ORLEANS ELEMENTARY SCHOOL</u>				
42		BENEFITS	875,808	977,142	101,334	11.6%
43		OPERATIONS	3,649,541	3,682,694	33,153	0.9%
44		CAPITAL OUTLAY	20,000	20,000	-	0.0%
	TOTAL	ORLEANS ELEMENTARY SCHOOL	4,545,349	4,679,836	134,487	3.0%
	310	<u>NAUSET REGIONAL ASSESSMENT</u>				
45		EXPENSE	3,888,007	4,273,290	385,283	9.9%
46		CAPITAL OUTLAY - NRSD AGREEMENT	88,302	98,145	9,843	11.1%
	TOTAL	NAUSET REGIONAL ASSESSMENT	3,976,309	4,371,435	395,126	9.9%
	330	<u>CAPE COD TECHNICAL ASSESSMENT</u>				
47		EXPENSE	260,663	249,250	(11,413)	-4.4%
	TOTAL	CAPE COD TECHNICAL ASSESSMENT	260,663	249,250	(11,413)	-4.4%
	TOTAL	EDUCATION	8,782,321	9,300,521	518,200	5.9%
PUBLIC WORKS AND FACILITIES						
	420	<u>DEPARTMENT OF PUBLIC WORKS</u>				
48		SALARY	2,471,390	2,489,365	17,975	0.7%
49		EXPENSE	917,074	908,056	(9,018)	-1.0%
50		CAPITAL OUTLAY	-	170,000	170,000	
	TOTAL	HIGHWAY	3,388,464	3,567,421	178,957	5.3%
	423	<u>SNOW REMOVAL</u>				
51		SALARY	47,024	47,024	-	0.0%
52		EXPENSE	124,976	124,976	-	0.0%
	TOTAL	SNOW REMOVAL	172,000	172,000	-	0.0%
	450	<u>WATER</u>				
53		SALARY	573,248	590,287	17,039	3.0%
54		EXPENSE	425,198	386,295	(38,903)	-9.1%
55		CAPITAL OUTLAY	121,000	125,000	4,000	3.3%
	TOTAL	WATER-SRF (see note 2)	1,119,446	1,101,582	(17,864)	-1.6%
	TOTAL	PUBLIC WORKS AND FACILITIES	4,679,910	4,841,003	161,093	3.4%
HUMAN SERVICES						
	510	<u>HEALTH</u>				
56		SALARY	240,319	238,244	(2,075)	-0.9%
57		EXPENSE	53,124	52,643	(481)	-0.9%
	TOTAL	HEALTH	293,443	290,887	(2,556)	-0.9%
	541	<u>COUNCIL ON AGING</u>				
58		SALARY	526,353	541,509	15,156	2.9%
59		EXPENSE	91,488	94,650	3,162	3.5%
60		CAPITAL OUTLAY	-	-	-	
	TOTAL	COUNCIL ON AGING	617,841	636,159	18,318	3.0%
	543	<u>VETERANS BENEFITS</u>				
61		EXPENSE	56,605	57,600	995	1.8%
	TOTAL	VETERANS BENEFITS	56,605	57,600	995	1.8%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2016 ADOPTED</u>	<u>2017 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	TOTAL	HUMAN SERVICES	967,889	984,646	16,757	1.7%
		CULTURE AND RECREATION				
	610	SNOW LIBRARY				
62		SALARY	434,911	441,804	6,893	1.6%
63		EXPENSE	154,837	158,313	3,476	2.2%
64		CAPITAL OUTLAY	-	-	-	
	TOTAL	SNOW LIBRARY	589,748	600,117	10,369	1.8%
	690	OLD KINGS HIGHWAY REG DISTRICT				
65		SALARY	1,680	1,711	31	1.8%
66		EXPENSE	750	800	50	6.7%
	TOTAL	OLD KINGS HIGHWAY REG DISTRICT	2,430	2,511	81	3.3%
	692	MEMORIAL & VETERANS DAY				
67		EXPENSE	1,875	1,500	(375)	-20.0%
	TOTAL	MEMORIAL & VETERANS DAY	1,875	1,500	(375)	-20.0%
	699	SPECIAL EVENTS & INFORMATION				
68		EXPENSE	1,250	900	(350)	-28.0%
	TOTAL	SPECIAL EVENTS & INFORMATION	1,250	900	(350)	-28.0%
	TOTAL	CULTURE AND RECREATION	595,303	605,028	9,725	1.6%
		DEBT SERVICE				
	710	PRINCIPAL - NOTES & BONDS				
69		EXPENSE	3,047,500	2,848,713	(198,787)	-6.5%
	TOTAL	PRINCIPAL - NOTES & BONDS	3,047,500	2,848,713	(198,787)	-6.5%
	751	INTEREST - NOTES & BONDS				
70		EXPENSE	665,990	720,038	54,048	8.1%
	TOTAL	INTEREST - NOTES & BONDS	665,990	720,038	54,048	8.1%
	TOTAL	DEBT SERVICE	3,713,490	3,568,751	(144,739)	-3.9%
		INTERGOVERNMENTAL/INSURANCE				
	820	STATE ASSESSMENTS				
71		EXPENSE	200,786	205,806	5,020	2.5%
	TOTAL	STATE ASSESSMENTS	200,786	205,806	5,020	2.5%
	830	COUNTY ASSESSMENTS				
72		SALARY	1,641,363	1,670,600	29,237	1.8%
73		EXPENSE	314,621	322,487	7,866	2.5%
	TOTAL	COUNTY ASSESSMENTS	1,955,984	1,993,087	37,103	1.9%
	840	OTHER STATE & COUNTY CHARGES				
74		EXPENSE	42,650	42,894	244	0.6%
	TOTAL	OTHER STATE & COUNTY CHARGES	42,650	42,894	244	0.6%
	912	INSURANCE NOTES AND BONDS				
75		EXPENSE	380,059	370,150	(9,909)	-2.6%
	TOTAL	INSURANCE NOTES AND BONDS	380,059	370,150	(9,909)	-2.6%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2016 ADOPTED</u>	<u>2017 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	913	UNEMPLOYMENT COMPENSATION				
76		EXPENSE	27,056	15,000	(12,056)	-44.6%
	TOTAL	UNEMPLOYMENT COMPENSATION	27,056	15,000	(12,056)	-44.6%
	914	EMPLOYEE HEALTH & MEDICARE				
77		SALARY	2,089,753	2,278,923	189,170	9.1%
	TOTAL	EMPLOYEE HEALTH & MEDICARE	2,089,753	2,278,923	189,170	9.1%
	TOTAL	INTERGOVERNMENTAL/INSURANCE	4,696,288	4,905,860	209,572	4.5%
	GRAND TOTAL		31,051,006	32,010,945	959,939	3.1%
		TOTAL-OPERATING BUDGETS	31,051,006	32,010,945	959,939	3.1%
		SPECIAL ARTICLES	1,706,298	1,714,798	8,500	0.5%
		COMMUNITY PRESERVATION FUND	189,999	197,180	7,181	3.8%
		GRAND TOTAL	32,947,303	33,922,923	975,620	3.0%

Note 1 \$ 500,000 of appropriations for the FY 2017 Fire/Rescue budget are offset by revenues from ambulance billings.

Note 2 Appropriations for employee benefits and debt payments associated with Water Department operations are included in the operating budget under employee health/Medicare and debt service totals. A portion of the Water Department revenues will be used to offset these costs.

PROPOSED MOTION

I move this article be accepted and adopted and that the Town Meeting adopt the Selectmen’s proposed FY17 budget as printed in the warrant and that the sum of Thirty Million Five Hundred Seventy Nine Thousand Seven Hundred Twenty and 00/100 Dollars (\$30,579,720.00) be raised and appropriated, and the sum of Five Hundred Two Thousand One Hundred Seventy and 00/100 Dollars (\$502,170.00) be transferred from the Community Preservation Fund, and the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00) be transferred from the Ambulance Receipts for Reserve for Appropriation Account, and the sum of One Hundred Thirty Two Thousand and 00/100 Dollars (\$132,000.00) be transferred from the Cable Fees Reserve for Appropriations Account, and the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00) be transferred from the Municipal Insurance Fund, and the sum of One Hundred Twenty Six Thousand and 00/100 Dollars (\$126,000.00) be transferred from the Water Ways Improvement Account, and the sum of Five Thousand and 00/100 Dollars (\$5,000.00) be transferred from the Water Pollution Abatement Trust, and the sum of Ten Thousand and 00/100 Dollars (\$10,000.00) be transferred from the Wetlands Protection Fund, and the sum of Eighty Thousand Eight Hundred Forty Six and 00/100 Dollars (\$80,846.00) be transferred from the Fund Balance Reserve for Premiums on Bond Issue, and the sum of Sixty Thousand Two Hundred Nine and 00/100 Dollars (\$60,209.00) be transferred from the EEA LAND Grants for a total appropriation of Thirty One Million Fifty Six Thousand Three Hundred Ninety Seven and 00/100 Dollars (\$32,010,945.00).

SUMMARY

This article would set and fund the operational budgets for the normal operation for all Town functions in the amount of \$30,579,720 for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 0 – YES 8 – NO 0 – ABSTAIN

ARTICLE 3. CAPITAL IMPROVEMENTS PLAN (FY18 – FY22)

To see if the Town will vote pursuant to CHAPTER 8 FINANCIAL PROVISIONS AND PROCEDURES, Section 7, Action of Town Meeting, Subsection 8-7-1 of the Orleans Home Rule Charter, to act on the Capital Improvements Plan as published in the Warrant, by adopting said Plan with or without amendments thereto, which amendments may include an increase or decrease in the amount of money allocated to any particular line item contained therein, the addition of new line items or the deletion of line items contained therein, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that pursuant to Chapter 8, Financial Provisions and Procedures, Section 7, Action of Town Meeting, Sub-section 8-7-1 of the Orleans Home Rule Charter, the Town Meeting accept the Capital Improvement Plan as printed in the warrant.

Project Descriptions	Adopted	Budgeted	Proposed				
	FY17	FY17	FY18	FY19	FY20	FY21	FY22
COMMUNITY PRESERVATION ACT							
Program Activity Funding	302,756	302,756	(1)	(1)	(1)	(1)	(1)
CWRMP IMPLEMENTATION (CF-27) (CF-28)							
Planning, Engineering & Adaptive Management Activities <i>(Debt Exclusion)</i>	2,405,900	1,674,100	5,860,500	32,729,500	4,090,200	9,928,300	10,681,000
Treatment & Disposal Site Investigations							
Non-Traditional Technologies Design, Demonstration & Implementation							
Wastewater Facilities Design							
Wastewater Facilities Construction							
Update of Amended CWMP							
Water Quality Monitoring, MEP Report & Updates							
Technical Oversight & Projects Management							
Tri-Town Septage Facility & Compost Shed Demolition <i>(Debt Exclusion)</i>			1,535,000				
DPW & NATURAL RESOURCES							
New Central Maintenance Garage and Facilities (CF-11)							
Final Design <i>(Debt Exclusion)</i>	1,200,000	900,000					
Construction <i>(Debt Exclusion)</i>			13,590,000				
New Town Fuel Depot at Giddiah Hill							
Construction <i>(Debt Exclusion)</i>	500,000	496,000					
Water Quality Drainage Improvements (NR-6)(NR-12) <i>(Stabilization Fund)</i>	169,805	169,805	174,159	178,624	182,745	183,204	187,902
Town Pavement Management Program (T-1)(T-7) <i>(Stabilization Fund)</i>	339,620	339,414	348,328	357,260	366,420	375,816	385,452
Add'l Nauset Beach Parking Lot Design & Construction <i>(Debt Exclusion)</i>	350,000	385,000					
Water Department Asset Management Plan							
Replace Countryside Drive 6-inch Water Main w/8-inch <i>(Debt)</i>					11,000	115,000	
WTP Membrane Replacement (Rack 1) <i>(Water Reserves)</i>				362,000			
WTP Membrane Replacement (Rack 2) <i>(Water Reserves)</i>					362,000		
WTP Membrane Replacement (Rack 3) <i>(Water Reserves)</i>						362,000	
Chemical Containment and HVAC Improvements <i>(Water Reserves)</i>	273,000	40,000	320,000				
Replace Beach Road 8-inch Water Main with 12-inch <i>(Debt)</i>	0	156,000	2,445,000				
Well No. 7 to WTP Raw Water Main Project <i>(Debt)</i>				235,000	2,335,000		
Replace Rock Harbor Road 6-inch Water Main w/8-inch <i>(Debt)</i>							72,000

Project Descriptions	Adopted	Budgeted	Proposed				
	FY17	FY17	FY18	FY19	FY20	FY21	FY22
Replace Skaket Beach Administration Building and Restrooms							
Feasibility Study (<i>Debt Exclusion</i>)	35,000	35,000					
Final Design and Construction (<i>Debt Exclusion</i>)			350,000				
Nauset Beach Dune Restoration Project at Main Parking Lot				1,500,000			
Bring in sand, remove first row of parking, install beach grass, demolish admin/restrooms and snack bar buildings (<i>Debt Exclusion</i>)							
Town Landing Boating Ramp and Bulkhead Replacement Projects							
Rock Harbor (North Section) - Construction (<i>Debt Exclusion</i>)	0	3,432,350					
Town Cove (by Goose Hummock) - Design & Permitting (<i>Debt Exclusion</i>)				80,000			
Construction (<i>Debt Exclusion</i>)					700,000		
Portanimitcut Road - Design & Permitting (<i>Debt Exclusion</i>)					80,000		
Construction (<i>Debt Exclusion</i>)						750,000	
Rock Harbor (Commercial/Loading Dock) - Design & Permitting (<i>Debt Exclusion</i>)							100,000
Construction (<i>Debt Exclusion</i>)							
FIRE/RESCUE DEPARTMENT							
New Traffic Signal on Eldredge Park Way at Fire Station (<i>Debt Exclusion</i>)			135,000				
NAUSET REGIONAL SCHOOLS							
Five Year Capital Plan Project Funding (<i>Raise & Appropriate</i>)	0	98,145	100,600	103,115	92,545	152,565	111,180
High School MSBA CORE Project							
Feasibility Study & Schematic Design (<i>Debt Exclusion</i>)			72,100				
Construction (<i>Debt Exclusion</i>)					7,210,000		
(<i>Orleans share of project cost is 19.85% based on FY17 assessments</i>)							
ORLEANS ELEMENTARY SCHOOL							
Heating and Ventilation System Improvements							
Design (<i>Debt Exclusion</i>)	250,000	40,000					
Construction (<i>Debt Exclusion</i>)			600,000				
MSBA CORE Project (classroom & restroom plumbing, stage and roof)							
Feasibility Study & Schematic Design (<i>Debt Exclusion</i>)				250,000			
Construction (<i>Debt Exclusion</i>)							1,120,000
POLICE DEPARTMENT							
Police Station Replacement (CF-32)							
Construction (<i>Debt Exclusion</i>)	10,500,000	11,457,850					

Project Descriptions	Adopted	Budgeted	Proposed				
	FY17	FY17	FY18	FY19	FY20	FY21	FY22
TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM	(6)	(6)	(6)	(6)	(6)	(6)	(6)
Building & Facilities Master Plan Projects (<i>Stabilization Funds</i>)	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Media Operations (<i>CATV Fees</i>)	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Management Information Systems (<i>Raise & Appropriate</i>)	55,000	55,000	55,000	55,000	55,000	55,000	55,000
OES Technology Improvements (<i>Raise & Appropriate</i>)	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Water Department (<i>Water Reserves</i>)	125,000	125,000	129,000	144,000	148,000	152,000	156,000
TOWN VEHICLE & EQUIPMENT REPLACEMENT PROGRAM	(7)	(7)	(7)	(7)	(7)	(7)	(7)
DPW & Natural Resources (<i>Stabilization Funds</i>)	259,000	194,000	251,000	163,000	305,000	224,000	210,000
Replace Large Dump Truck (<i>Debt Exclusion</i>)				150,000			
Replace Front End Loader (<i>Debt Exclusion</i>)							180,000
Fire and Rescue Department							
New Ambulances (<i>Ambulance Reserves</i>)			300,000			330,000	
Other Vehicles & Equip (<i>Stabilization Funds</i>)	0	58,000	62,000	37,000	60,000	55,000	
Replace Pumper Truck (<i>Debt Exclusion</i>)						675,000	
Police Department (<i>Stabilization Funds</i>)	73,000	72,000	74,000	81,000	86,000	86,000	90,000
Water Department (<i>Water Reserves</i>)	35,000	35,000	150,000	46,000	0	85,000	130,000
TOTALS	17,158,081	20,350,420	26,836,687	36,756,499	16,368,910	13,813,885	13,763,534

Proposed				
FY18	FY19	FY20	FY21	FY22

Total Property Tax	\$ 2,004,870	\$ 4,951,729	\$ 8,608,933	\$ 9,652,687	\$ 9,707,629
Tax Rate Impact	\$ 0.53	\$ 1.30	\$ 2.25	\$ 2.51	\$ 2.50
\$500k Property	\$ 265	\$ 651	\$ 1,125	\$ 1,253	\$ 1,252
Note:	Does not include Water Dept. debt which impacts water charges.				

Proposed Annual Funding by Source:

Water Fees/Funds	\$ 599,000	\$ 552,000	\$ 744,090	\$ 1,059,188	\$ 752,226
Stabilization Funds (Prop. Tax)	\$ 637,000	\$ 531,000	\$ 701,000	\$ 615,000	\$ 550,000
Ambulance Receipts	\$ 300,000	\$ -	\$ -	\$ 330,000	\$ -
CATV Fees	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Debt Exclusions (Prop. Tax)	\$ 669,783	\$ 3,706,730	\$ 7,191,223	\$ 8,251,102	\$ 8,398,095
Property Tax	\$ 698,087	\$ 713,999	\$ 716,710	\$ 786,585	\$ 759,534

Notations: References to the Orleans Comprehensive Plan are shown after each project description in parenthesis and described in the addendum.

(1) Community Preservation Act program activities will be supported through state matching funds (\$184,860 est.), and fund reserves for Historical Resources (\$117,896). Existing Community Preservation Fund Balance and the proceeds from the Community Preservation Surtax will be used to pay debt amortization costs for previous open space purchases funded by long term debt.

(2) Town Building & Facilities Maintenance Program includes projects grouped by funding source - dedicated stabilization fund, cable television franchise fees, water reserves, debt exclusion or raise and appropriate. A separate 10-year master plan of scheduled projects is maintained for review and approval by the Board of Selectman. The funding source for each group is shown in parenthesis.

(3) Town Vehicle & Equipment Replacement Program includes purchases grouped by funding source - dedicated stabilization fund, ambulance receipts, water reserves, debt exclusion or raise and appropriate. A separate 10-year master plan of scheduled purchases is maintained for review and approval by the Board of Selectmen. The funding source for each group is shown in

Approved: March 30, 2016

ITEM	ORLEANS COMPREHENSIVE PLAN IMPLEMENTATION PROGRAM DESCRIPTIONS
AH-1	Develop 35 new units of affordable housing for families over the next twenty years, and support this activity by scheduling it in the capital improvement plan.
CF-11	Construct office, storage and maintenance facilities for Highway Department, Parks & Beaches and Water Department.
CF-19	Implement improvements to Town Landings as scheduled.
CF-27	Develop a wastewater management plan for the entire town
CF-28	Implement recommendations of the wastewater management plan
CF-32	Study the future facilities and staffing needs of the Police and Fire/Rescue Departments
CF-33	Initiate consideration of potential sites for wastewater treatment
NR-6	Prevent direct discharge of untreated stormwater into coastal embayments and ponds
NR-12	Prevent direct discharge of untreated stormwater into fresh water bodies
OS-2	Preserve 400 or more acres of high priority parcels for ground and surface water protection, conservation, recreation and other environmental purposes
T-1	Complete and utilize a Pavement Management System to develop a systematic approach to street maintenance and improvement
T-7	Fund the Highway Department at an appropriate level to support the maintenance and replacement of new and existing roads.

<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>FUNDING SOURCE</u>
COMMUNITY PRESERVATION ACT		
Program Activity Funding	\$302,756	CPA Funds
CWRMP IMPLEMENTATION		
Planning, Engineering and Adaptive Management Activities	\$1,674,100	Debt Exclusion
New Treatment & Disposal Site Investigations		
Non-Traditional Technologies Demonstration Projects		
Wastewater Facilities Design		
Water Quality Monitoring, MEP Compliance & Project Baselines		
Technical Oversight & Projects Management		
DPW & NATURAL RESOURCES		
New Central Maintenance Garage Final Design	\$900,000	Debt Exclusion
New Town Fuel Depot at Giddiah Hill Construction	\$496,000	Debt Exclusion
Water Quality Drainage Improvements	\$169,805	Stabilization Funds
Town Pavement Management Program	\$339,414	Stabilization Funds
Add'l Nauset Beach Parking Lot Design & Construction	\$385,000	Debt Exclusion
Water Dept. Chemical Containment & HVAC Improvements Design	\$40,000	Water Reserves
Water Dept. Replace Beach Road 8-inch Water Main Design	\$156,000	Debt
Replace Skaket Beach Admin Building & Restrooms Feasibility Study	\$35,000	Debt Exclusion
Town Landing Bulkhead Replacement at Rock Harbor Construction	\$3,432,350	Debt Exclusion
NAUSET REGIONAL SCHOOLS		
5-Year Capital Plan Project Funding	\$98,145	Raise & Appropriate
ORLEANS ELEMENTARY SCHOOL		
Heating & Ventilation System Improvements Design	\$40,000	Debt Exclusion

<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>FUNDING SOURCE</u>
POLICE DEPARTMENT		
Police Station Replacement Construction	\$11,457,850	Debt Exclusion
TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM		
Building & Facilities Master Plan Projects	\$250,000	Stabilization Funds
Media Operations	\$15,000	CATV Fees
Management Information Systems	\$55,000	Raise & Appropriate
OES Technology Improvements	\$20,000	Raise & Appropriate
Water Department	\$125,000	Water Reserves
TOWN VEHICLE & EQUIPMENT REPLACEMENT PROGRAM		
DPW & Natural Resources	\$194,000	Stabilization Funds
Fire & Rescue Department Other Vehicles & Equip	\$58,000	Stabilization Funds
Police Department	\$72,000	Stabilization Funds
Water Department	\$35,000	Water Reserves
TOTAL	\$20,350,420	

Note: The following changes are being proposed to the Capital Improvements Plan since its adoption at Town Meeting in May 2015:

Projects Added: Tri-Town Septage Facility Demolition (FY18); New Traffic Signal on Eldredge Park Way (FY18); Nauset Regional Schools 5-Year Capital Plan Project Funding (FY18); Nauset Beach Dune Restoration (FY19); Town Landing Bulkhead Replacement (FY19 - FY22); Water Treatment Plant Membrane Replacements (FY19- FY21); Nauset Regional High School MSBA CORE Project (FY20); Replace Water Mains on Couttryside Drive (FY21) and Rock Harbor Road (FY22); and OES MSBA CORE Project (FY19 & FY22).

Project Start Dates: Beach Road Water Main Replacement (FY18 to FY17).

Projects Removed: Water Quality Maintenance Dredging Plan (FY18); Replace Bandshell & Public Restrooms at Eldredge Field (FY20); Depot Square Public Restrooms and Site Redevelopment (FY18); Property Acquisitions for Open Space, Affordable Housing and Wastewater Management (FY18 - FY19).

FY18 PROJECT DESCRIPTIONS

COMMUNITY PRESERVATION ACT – PROGRAM ACTIVITY FUNDING

This is an annual appropriation of the matching funds Orleans receives from its CPA 3% surtax from the Commonwealth's CPA Trust Fund annually. The amount currently available for appropriation as of 1/15/16 is \$302,756. As required under the CPA, a minimum of 10% of the Town's annual proceeds have to be allocated to each of the three primary purposes: open space, affordable housing and historic preservation. Town Meeting approval is necessary for all Community Preservation Committee recommendations for funding.

Total Project Funding:	TBD
Method of Financing:	Available Funds (CPA)
Recommended Schedule:	Open
Estimated Annual Cost O/M:	N/A – Dependent upon use

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Orleans Water Quality Advisory Panel, appointed by the Board of Selectmen, reached agreement on a set of key elements of an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town. This Agreement includes and requires successful completion of a number of steps to resolve uncertainties and confirm key elements, such as treatment and disposal site suitability and availability, development of demonstration sites for non-traditional technologies, and further work to find an equitable distribution of costs necessary to the development of an acceptable and executable engineering plan that adheres to key elements. In order to move the Amended Water Quality Plan and associated Adaptive Management Plan process forward, the Board of Selectmen proposes to fund the following tasks in FY18:

1. Continued Planning and Engineering (\$5,287,000): Preplanning - Treatment and Disposal Site Permitting and Design; NT Technologies – 2nd Round Demonstration Project Design and Implementation; Design – WWTF, Collection System; Regulatory Coordination; and Submission and Regulatory Approval of Final Amended CWMP.
2. Adaptive Management Implementation (\$343,200): Water Quality Monitoring for MEP compliance; MEP Remodeling & Report Updates; Namskaket & Little Namskaket Adaptive Plans; Stormwater & Fertilizer Management; and Cedar Pond & Rock Harbor Creek Resolution, Ponds Water Quality Management Plan Implementation.
3. Program Management (\$230,300): Technical Oversight & Projects Management; Public Engagement Coordination; Financial Modeling and Analysis; and Regulatory Coordination.

Total Estimated Cost:	\$5,860,500
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	To be developed during design
Average Annual P&I	\$416,100

TRI-TOWN SEPTAGE FACILITY DEMOLITION

This project involves the demolition and removal of the existing septage treatment plant that is owned by the Towns of Orleans, Brewster and Eastham under an intermunicipal

agreement that expires on December 31, 2016 at which time the plant will cease operations. The Towns will be going out to bid on the demolition of the facility in FY17 and the results presented to the town meetings in each Town in May 2017 for funding authorization. The estimated cost of the demolition project is \$2,000,000 with each Town being responsible for 1/3 of the total.

Total Estimated Cost:	\$1,535,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	9 Months
Average Annual P&I	\$325,420

DPW & NATURAL RESOURCES – NEW CENTRAL GARAGE & FACILITIES

This project involves the construction of a new Central Garage and Facilities that would replace the existing facilities on Bay Ridge Lane. The Town’s new DPW Facilities Feasibility Study Committee is currently working to address the Town’s facility needs. Funding in FY16 will provide further soil/site testing to reduce unknowns and design contingencies related to the proposed redevelopment of the Town property adjacent to the landfill and construction of the new Department of Public Works and Natural Resources facilities. The soil/site work will include early schematic site design, subsurface investigation and environmental sampling. Once the soil/site testing is complete, work will proceed with early schematic building design, equipment identification, and cost estimating. This project involves the design of a new Central Garage and Facilities that would replace the existing facilities on Bay Ridge Lane. The new facilities would be located on land adjacent to the Transfer Station.

Total Estimated Cost:	\$13,590,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$964,890

DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the town’s drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town’s fresh water bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$174,159
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM

This is an annual appropriation for the local share of the town’s pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town

has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds, and the FY14 apportionment was provisionally \$433,778. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$348,328
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

DPW & NATURAL RESOURCES – WATER DEPT. CHEMICAL CONTAINMENT/HVAC

The chemical storage area in the WTP is open to the main building area and likely does not meet current building codes. The corrosive environment is leading to crazing and corrosion in electrical equipment housed in the main treatment building. This project includes the installation of containment walls and doors to isolate chemical storage area from the main treatment area, installation of a limited area sprinkler system and updating HVAC system to provide code compliant air exchange in the area.

Total Estimated Cost:	\$320,000
Method of Financing:	Water Reserves
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$10,000

DPW & NATURAL RESOURCES – WATER DEPT. BEACH ROAD MAIN REPLACEMENT

This project involves the engineering design to replace an 8 inch water main on Beach Road with a 12 inch main to improve fire flows in East Orleans as recommended in the Town’s 20 year Asset Management Plan by Wright Pierce Engineering in May 2014. The project will be designed and bid in FY17 with the results presented to the town meeting in May 2016 for consideration.

Total Estimated Cost:	\$2,445,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	\$2,500
Average Annual P&I	\$173,595

DPW & NATURAL RESOURCES – REPLACE SKAKET BEACH ADMIN & RESTROOMS

This project involves the demolition, removal and replacement of the existing administration building and restrooms at Skaket Beach. A new administration building would be constructed based on the selected option that meets current building codes and has ADA compliant restroom facilities.

Total Estimated Cost:	\$350,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	9 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$40,775

FIRE/RESCUE DEPARTMENT – INSTALL TRAFFIC SIGNAL ON ELDREDGE PARK WAY

The layout of the Fire Station property causes a dangerous situation when entering onto Eldredge Park Way in an emergency. This project involves the installation of the traffic signal at the entrance to the Fire Station that can be activated in an emergency that would stop traffic and prevent possible accidents.

Total Estimated Cost:	\$135,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	\$2,000
Average Annual P&I	\$28,620

NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING

This items covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the maintenance and repairs of the middle school, high school and administration building facilities. Under the intermunicipal agreement for the regional school district, Orleans FY16 assessment is 18.3% of the total based on the student enrollments on October 1, 2014.

Total Estimated Cost:	\$100,600
Method of Financing:	Raise & Appropriate
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	N/A

NAUSET REGIONAL SCHOOLS – HIGH SCHOOL MSBA CORE PROJECT STUDY/DESIGN

The MSBA CORE Project is a very preliminary cost estimate of \$55,000,000 based on square footage and category totals and will change as Nauset progresses through the MSBA process. The MSBA separates their projects into three categories – additions/renovations, new and repairs and a more accurate estimate will result from the study funded in FY17. Under the intermunicipal agreement for the regional school district, all four towns must approve the project funding and assessments are based on school enrollments, which for Orleans results in an 19.85% share of the total based on the student enrollments on October 1, 2015.

Total Estimated Cost:	\$72,100
Method of Financing:	Bonding (20 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$5,120

ORLEANS ELEMENTARY SCHOOL – HEATING & VENTILATION IMPROVEMENTS

This project involves improving the heating and ventilation system in the elementary school, including the replacement of hot water pumps, classroom unit ventilators, and roof top units. The scope of work needed is outlined in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

Total Estimated Cost:	\$600,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	8 Months

Estimated Annual Cost O/M:	To be determined during design
Average Annual P&I	\$66,600

TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature. A copy of the two schedules that are maintained for this program are included for further reference.

Total Estimated Cost:	\$469,000
Method of Financing:	Reserves, Stabilization, R&A or CATV
Recommended Schedule:	12 Months

TOWN VEHICLE & EQUIPMENT REPLACEMENT PROGRAM

This is an annual program that includes the various motor vehicle and equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year. A copy of the 10-year schedule is included for further reference.

Total Estimated Cost:	\$837,000
Method of Financing:	Reserves, Stabilization, or Bonding
Recommended Schedule:	12 Months

FY19 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Orleans Water Quality Advisory Panel, appointed by the Board of Selectmen, reached agreement on a set of key elements of an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town. This Agreement includes and requires successful completion of a number of steps to resolve uncertainties and confirm key elements, such as treatment and disposal site suitability and availability, development of demonstration sites for non-traditional technologies, and further work to find and equitable distribution of costs necessary to the development of an acceptable and executable engineering plan that adheres to key elements. In order to move the Amended Water Quality Plan and associated Adaptive Management Plan process forward, the Board of Selectmen proposes to fund the following tasks in FY19:

1. Continued Planning and Engineering (\$31,920,500): NT Technologies – Continued Design and Implementation; Construction and Replacement – Downtown WWTF, Collection System, Effluent Disposal; Regulatory Coordination; and Implementation of Amended CWMP.
2. Adaptive Management Implementation (\$572,000): Water Quality Monitoring for MEP compliance & Project Baselines; Continued MEP Model & Report Updates; Namskaket & Little Namskaket Adaptive Plan Implementation; Stormwater & Fertilizer Management;; Nauset Estuary Increased Monitoring; and Pond Nutrient Management Plan Implementation.

3. Program Management (\$237,000): Technical Oversight & Projects Management; Public Engagement Coordination; Financial Modeling and Analysis; and Regulatory Coordination.

Total Estimated Cost:	\$32,729,500
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$2,323,795

DPW & NATURAL RESOURCES – WATER DEPT. WTP FILTER MEMBRANE REPLACEMENT

This item would replace Rack #1 at the water treatment plant. The membranes were supplied with a 10 year performance warranty and need to be replaced. As the heart of the treatment process their replacement must be planned for and the supplier (Pall Corp.) and other experienced professionals advise planning for the replacement as the warranty expires. One of three racks would be replaced in three successive years beginning in FY19.

Total Estimated Cost:	\$362,000
Method of Financing:	Water Reserves
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$50,000

DPW & NATURAL RESOURCES – WATER DEPT. WELL NO. 7 TO WTP DESIGN

This project will incorporate well #7 into the water treatment plant by extending a water main from Quanset Road to the plant. This will improve reliability during peak summer demand periods and deliver a high quality product to consumers. Well #7 currently has an increasing iron problem and even though it is our largest single source, it is only used during peak summer demand or emergencies because of the water quality.

Total Estimated Cost:	\$235,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I	\$16,685

DPW & NATURAL RESOURCES – NAUSET BEACH DUNE RESTORATION

This project will fund the dune restoration project at the main parking lot for Nauset Beach in accordance with the Woods Hole Group's Outer Beach Management Plan recommendations in November 2015. Due to the accelerating rate of erosion and rising sea levels, it is estimated that the existing dune that protects the town's 900 parking lot will be washed away within 5 years if the town takes no action. As part of the recommended phased retreat, the town would undertake a dune restoration project that would bring in sand to bolster the back side of the existing dune, remove the first row of parking and pavement from the lot, plant beach grass, install sand fencing, and demolish the administration/bathrooms and snack bar buildings. The buildings would be replaced with mobile facilities beginning in the summer of 2020.

Total Estimated Cost:	\$1,500,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	8 Months

Estimated Annual Cost O/M:	\$TBD during design
Average Annual P&I	\$318,000

DPW & NATURAL RESOURCES – TOWN COVE BULKHEAD REPLACEMENT DESIGN

This project provides funds for the engineering design and permitting for the replacement of the east bulkhead and boat ramp located at the Town Cove town landing adjacent to the Goose Hummock. This landing receives heavy commercial and recreational use from April to December annually.

Total Estimated Cost:	\$80,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	\$TBD during design
Average Annual P&I	\$5,680

ORLEANS ELEMENTARY SCHOOL – MSBA CORE PROJECT STUDY & DESIGN

This project would fund a feasibility study and schematic design necessary to participate in the MSBA CORE program to address the complete replacement of the plumbing and fixtures in the restrooms and classrooms in the original building; replacing the rubber membrane roof; replacing the stage accessibility ramp/lift; sound absorption panels in the K-3 wing; and interior lighting occupancy sensors, signage and access to the playfields. The scope of work needed is outlined in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

Total Estimated Cost:	\$250,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$17,750

FY20 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Orleans Water Quality Advisory Panel, appointed by the Board of Selectmen, reached agreement on a set of key elements of an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town. This Agreement includes and requires successful completion of a number of steps to resolve uncertainties and confirm key elements, such as treatment and disposal site suitability and availability, development of demonstration sites for non-traditional technologies, and further work to find and equitable distribution of costs necessary to the development of an acceptable and executable engineering plan that adheres to key elements. In order to move the Amended Water Quality Plan and associated Adaptive Management Plan process forward, the Board of Selectmen proposes to fund the following tasks in FY20:

1. Continued Planning and Engineering (\$2,460,000): Design - WWTF, Collection System, Effluent Disposal and NT Technologies; Construction and Replacement - WWTF, Collection System, Effluent Disposal and NT Technologies; Regulatory Coordination; and Update of Amended CWMP.

2. Adaptive Management Implementation (\$443,000): Water Quality Monitoring for MEP compliance & Project Baselines; MEP Study & Report Updates; Namskaket & Little Namskaket Adaptive Plans; Stormwater & Fertilizer Management; and Cedar Pond & Rock Harbor Creek Resolution Plus Cedar Pond Single EIR; Nauset Estuary Increased Monitoring; and Pond Nutrient Study.
3. Program Management (\$244,200): Technical Oversight & Projects Management; Public Engagement Coordination; Financial Modeling and Analysis; and Regulatory Coordination.

Total Estimated Cost:	\$4,090,200
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$290,405

DPW & NATURAL RESOURCES – WATER DEPT. WTP FILTER MEMBRANE REPLACEMENT

This item would replace rack #2 at the water treatment plant. The membranes were supplied with a 10 year performance warranty and need to be replaced. As the heart of the treatment process their replacement must be planned for and the supplier (Pall Corp.) and other experienced professionals advise planning for the replacement as the warranty expires. One of three racks would be replaced in three successive years beginning in FY19.

Total Estimated Cost:	\$362,000
Method of Financing:	Water Reserves
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$50,000

DPW & NATURAL RESOURCES – WATER DEPT. WELL NO. 7 TO WTP CONSTRUCTION

This project will incorporate well #7 into the water treatment plant by extending a water main from Quanset Road to the plant. This will improve reliability during peak summer demand periods and deliver a high quality product to consumers. Well #7 currently has an increasing iron problem and even though it is our largest single source, it is only used during peak summer demand or emergencies because of the water quality.

Total Estimated Cost:	\$2,335,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I	\$165,785

DPW & NATURAL RESOURCES – TOWN COVE BULKHEAD REPLACEMENT

This project provides funds for the construction of the replacement of the east bulkhead and boat ramp located at the Town Cove town landing adjacent to the Goose Hummock. This landing receives heavy commercial and recreational use from April to December annually.

Total Estimated Cost:	\$700,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	6 Months

Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$49,700

DPW & NATURAL RESOURCES – PORTANIMICUT ROAD BULKHEAD REPLACEMENT

This project provides funds for the engineering design and permitting for the replacement of the bulkhead and boat ramp located at the Portanimicut Road town landing. This landing receives heavy commercial and recreational use from April to December annually.

Total Estimated Cost:	\$80,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$5,680

NAUSET REGIONAL SCHOOLS – HIGH SCHOOL MSBA CORE PROJECT CONSTRUCTION

The MSBA CORE Project is a very preliminary cost estimate of \$55,000,000 based on square footage and category totals and will change as Nauset progresses through the MSBA process. The MSBA separates their projects into three categories – additions/renovations, new and repairs and a more accurate estimate will result from the study funded in FY18. Under the intermunicipal agreement for the regional school district, all four towns must approve the project funding and assessments are based on school enrollments, which for Orleans results in a 19.85% share of the total based on the student enrollments on October 1, 2015.

Total Estimated Cost:	\$7,210,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$511,910

FY21 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Orleans Water Quality Advisory Panel, appointed by the Board of Selectmen, reached agreement on a set of key elements of an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town. This Agreement includes and requires successful completion of a number of steps to resolve uncertainties and confirm key elements, such as treatment and disposal site suitability and availability, development of demonstration sites for non-traditional technologies, and further work to find and equitable distribution of costs necessary to the development of an acceptable and executable engineering plan that adheres to key elements. In order to move the Amended Water Quality Plan and associated Adaptive Management Plan process forward, the Board of Selectmen proposes to fund the following tasks in FY21:

1. Continued Planning and Engineering (\$9,430,500): Design - WWTF, Collection System, Effluent Disposal and NT Technologies; Construction and Replacement - WWTF, Collection System, Effluent Disposal and NT Technologies; Regulatory Coordination; Meetinghouse Pond Utility Survey; and Update of Amended CWMP.

2. Adaptive Management Implementation (\$248,000): Water Quality Monitoring for MEP compliance & Project Baselines; MEP Study & Report Updates; Namskaket & Little Namskaket Adaptive Plans; Stormwater & Fertilizer Management; and Cedar Pond & Rock Harbor Creek Resolution Plus Cedar Pond Single EIR; Nauset Estuary Increased Monitoring; and Pond Nutrient Study.
3. Program Management (\$249,800): Technical Oversight & Projects Management; Public Engagement Coordination; Financial Modeling and Analysis; and Regulatory Coordination.

Total Estimated Cost:	\$9,928,300
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$722,000

DPW & NATURAL RESOURCES – WATER DEPT. COUNTRY LANE WATER MAIN

This project will fund the engineering design to replace a 6-inch water main with an 8-inch main to improve fire flows in East Orleans as recommended in the 20-year Asset Management Plan prepared for the Town in 2014. The project will be designed and bid so that the results can be presented to the Town Meeting in May 2019.

Total Estimated Cost:	\$115,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$2,500
Average Annual P&I	\$13,400

DPW & NATURAL RESOURCES – WATER DEPT. WTP FILTER MEMBRANE REPLACEMENT

This project would be to replace rack #3 at the water treatment plant. The membranes are nearing the end of their 10 year performance warranty and need to be replaced. As the heart of the treatment process their replacement must be planned for and the supplier (Pall Corp.) and other experienced professionals advise planning for the replacement as the warranty expires. One of three racks would be replaced in three successive years beginning in FY19.

Total Estimated Cost:	\$362,000
Method of Financing:	Water Reserves
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$50,000

DPW & NATURAL RESOURCES – PORTANIMICUT ROAD BULKHEAD REPLACEMENT

This project provides funds for the engineering design and permitting for the replacement of the bulkhead and boat ramp located at the Portanimicut Road town landing. This landing receives heavy commercial and recreational use from April to December annually.

Total Estimated Cost:	\$750,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$53,250

FY22 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Orleans Water Quality Advisory Panel, appointed by the Board of Selectmen, reached agreement on a set of key elements of an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town. This Agreement includes and requires successful completion of a number of steps to resolve uncertainties and confirm key elements, such as treatment and disposal site suitability and availability, development of demonstration sites for non-traditional technologies, and further work to find and equitable distribution of costs necessary to the development of an acceptable and executable engineering plan that adheres to key elements. In order to move the Amended Water Quality Plan and associated Adaptive Management Plan process forward, the Board of Selectmen proposes to fund the following tasks in FY22:

1. Continued Planning and Engineering (\$10,281,000): NT Technologies - Demonstration Project Planning & Pre-Design, Final Design and Implementation; Design - WWTF, Collection System, Effluent Disposal and NT Technologies; Construction and Replacement - WWTF, Collection System, Effluent Disposal and NT Technologies; Regulatory Coordination; and Update of Amended CWMP.
2. Adaptive Management Implementation (\$143,000): Water Quality Monitoring for MEP compliance & Project Baselines; MEP Study & Report Updates; Namskaket & Little Namskaket Adaptive Plans; Stormwater & Fertilizer Management; and Cedar Pond & Rock Harbor Creek Resolution Plus Cedar Pond Single EIR; Nauset Estuary Increased Monitoring; and Pond Nutrient Study.
3. Program Management (\$257,000): Technical Oversight & Projects Management; Public Engagement Coordination; Financial Modeling and Analysis; and Regulatory Coordination.

Total Estimated Cost:	\$10,681,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$758,355

DPW & NATURAL RESOURCES – WATER DEPT. ROCK HARBOR RD WATER MAIN

This project will fund the engineering design to replace a 6-inch water main with an 8-inch main as recommended in the 20-year Asset Management Plan prepared for the Town by Wright Pierce Engineering in 2014. The project will be designed and bid so that the results can be presented to the town meeting in May 2022 for consideration.

Total Estimated Cost:	\$115,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$2,500
Average Annual P&I	\$13,400

DPW & NATURAL RESOURCES – ROCK HARBOR BULKHEAD REPLACEMENT

This project provides funds for the engineering design and permitting for the replacement of the commercial bulkhead and loading dock located at Rock Harbor. This landing receives heavy commercial and recreational use from April to December annually.

Total Estimated Cost:	\$100,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$7,100

ORLEANS ELEMENTARY SCHOOL – MSBA CORE PROJECT CONSTRUCTION

This project would fund the construction of the MSBA CORE final program scope developed in FY19 to address the complete replacement of the plumbing and fixtures in the restrooms and classrooms in the original building; replacing the rubber membrane roof; replacing the stage accessibility ramp/lift; sound absorption panels in the K-3 wing; and interior lighting occupancy sensors, signage and access to the playfields. The scope of work needed is outlined in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

Total Estimated Cost:	\$1,120,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$79,520

SUMMARY

In accordance with Chapter 8-5-1 of the Charter, the Town Administrator shall prepare a five year Capital Improvements Plan (CIP), which is designed to deal with the unmet long-range needs, and to implement the goals and objectives of the official town plan.

The purpose of the CIP is to systematically plan, schedule, and finance capital projects over a five-year period. The plan is to include, but not necessarily be limited to, major infrastructure projects involving roads, storm drainage, water and sidewalks; public building or facility renovation or replacement; and property acquisitions.

Wherever possible, to emphasize project planning, the CIP will incorporate the progression of a project through the various phases, beginning first with a feasibility study, after which final design plans and specifications are developed, followed by construction to complete the project.

Proposed CIP project financing may include bonding, stabilization or reserve funds, or other available funds. Proposed capital expenditures in excess of \$10,000 for motor vehicles, equipment, building/facility maintenance and repairs are included in the CIP summarized by department and funding source.

As presented, the CIP includes all proposed projects for the period beginning July 1, 2017 (FY18) through June 30, 2022 (FY22). Projects that are proposed for funding in FY17 make up the Capital Budget and will be presented as separate articles in the town meeting warrant for funding consideration. The Capital Budget projects were either “Adopted” in the CIP at the May 2015 town meeting or are new and being “Budgeted” for the first time in FY17.

In accordance with the Orleans Home Rule Charter, any project that did not appear in the CIP in the prior year or exceeds the estimated cost by ten percent (10%) must receive a favorable three-fourths majority vote of the town meeting to be approved.

BOS: 3 – YES 2 – NO 0 – ABSTAIN
FC: 2 – YES 6 – NO 0 – ABSTAIN

ARTICLE 4. FUND COMMUNITY PRESERVATION ACT PROGRAM BUDGET

To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2017 Community Preservation budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund's Annual Revenues and/or available funds for the payment of debt service, undertaking of Community Preservation projects, the Administrative Expenses of the Community Preservation Committee and all other necessary and proper expenses for FY17, or take any other action relative thereto. (Community Preservation Committee)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Nine Hundred Ten Thousand Seven Hundred Thirty Four and 00/100 Dollars (\$910,734.00) be transferred from the Community Preservation Fund for the purposes and in the amounts set forth in the article.

SUMMARY

The Community Preservation Committee recommends that the following amounts be appropriated and/or reserved from Fiscal Year 2017 Community Preservation Fund revenues, unless otherwise specified, for Fiscal Year 2017 community preservation purposes with each item considered a separate appropriation.

RECOMMENDED AMOUNT AND SOURCE

<u>PURPOSE</u>	<u>FY17 Est. Surtax</u>	<u>FY17 Est. State Share</u>	<u>Unreserved Fund Balance</u>	<u>Total</u>
Source of Funds	\$698,000	\$181,480	\$31,254	\$910,734
<i>Appropriations:</i>				
1) Debt Service Expenses (Note 1)	\$489,750			\$489,750
2) Project #1 HECH Housing Emergency Loan Program	59,000			59,000
3) Project #2 Cape Cod Village	100,000			100,000
4) Project #3 Housing Reserves		100,000		100,000
5) Project #4 Demographic/Housing Study		35,000		35,000
6) Project #5 Recreation Project Eldredge Playground	9,500			9,500
7) Project #6 Interpretive Historic Markers – Phase II	29,300			29,300

8) Project #7 Historic Reserves		31,930	31,254	63,184
9) Committee Expenses	10,450	14,550		25,000
 Grand Total	 \$698,000	 \$181,480	 \$31,254	 \$910,734

Note 1: Debt service previously voted in the operating budget (Article 2)

		Unreserved	Historic	Community
		<u>Fund Balance</u>	<u>Resources</u>	<u>Housing</u>
<u>ENDING FUND BALANCES</u>		\$276,728	\$181,080	\$100,000

Project 1: HECH Housing Emergency Loan Program

Applicant: Harwich Ecumenical Council for the Homeless, Inc.

Amount: \$59,000

Summary: This program provides technical and financial assistance to bring residential properties up to current codes; upgrade failing systems to energy efficient systems; and ensure decent, safe, warm and sanitary housing conditions for low to moderate income-qualifying Orleans residents. This is the second year of this program and the new funds are estimated to provide loans for three additional households.

Project 2: Cape Cod Village

Applicant: Cape Cod Village, Inc.

Amount: \$100,000

Summary: Cape Cod Village, Inc., a private non-profit organization, is requesting funds to assist on the development of property in Orleans for an innovative community that will provide a safe and caring home environment for 16 adults with Autism as well as providing programs for residents, their families and those who are part of the larger area community. The campus style setting will consist of four homes with four residents in each, common facilities and space for outdoor activities. The current cost of the development is estimated to be over \$4.5 million dollars. Since each bedroom will be considered an affordable housing unit under State guidelines, CCV will add 16 units to the Orleans affordable housing inventory. CCV has acquired the land and recently completed all of the local regulatory reviews. Construction is expected to begin later this year.

Project 3: Housing Reserves

Applicant: Orleans Affordable Housing Committee

Amount: \$100,000

Summary: The Orleans Affordable Housing Committee is requesting that \$100,000 dollars be set aside in CPC housing reserves for future use in an affordable housing initiative. With this appropriation, these funds become dedicated for future use to further the town's goal of insuring that at least 10% of our housing is available for income eligible families and individuals.

Project 4: Demographic/Housing Study

Applicant: Orleans Affordable Housing Committee

Amount: \$35,000

Summary: The Orleans Affordable Housing Committee is requesting funds to undertake a detailed study of Orleans' community housing needs. Although there is a

general understanding of our housing needs, the Committee has determined that a more solid, empirically - based assessment is needed. The study would include a careful evaluation of population trends and projections in order to better understand the true housing needs in the future. It would also include a detailed analysis of the existing housing market in order to understand which segments of our population are not being adequately served.

Project 5: Eldredge Park Playground Improvements

Applicant: Town of Orleans Public Works and Natural Resources

Amount: \$9,500

Summary: This is a collaborative project between town agencies, the Orleans Improvement Association, private citizens and the CPC. The playground at Eldredge Field will be improved with park benches, a picnic bench, a shade pavilion, shade trees an irrigation system and drainage improvements. The Orleans Improvement association has committed \$12,000 to the project. Private citizens have raised over \$2,500 and the DPW has committed materials and labor. The CPC funds will be used for the new irrigation system. With funding, the project will be completed by the end of the summer.

Project 6: Interpretive Historic Markers Phase II

Applicant: Orleans Community Partnership, Inc. on behalf of the Town of Orleans and collaborating Community Organizations

Amount \$29,300

Summary: The Orleans Community Partnership and its partners is seeking funds to continue their effort to provide permanent, outdoor, all-weather interpretive markers at additional historic sites in Orleans. During Phase I of the program, funded by the CPC last year, the group discovered additional sites in addition to the 21 sites that were honored as part of the 1976 Bi Centennial. This program will be done in collaboration with the Town of Orleans (including the Historical Commission, Planning Department, and Board of Selectmen) and the Historical Society.

Project 7: Historic Reserves

Applicant: CPC

Amount: \$63,184

Summary: In order for the town to meet the CPC regulatory requirement that not less than 10% of the annual funds be set aside for historic resources, the CPC is recommending that \$63,184 be placed into the Historic Reserve account for future use. This amount is calculated by subtracting the Historic Marker grant (\$29,300) from the 10% requirement of \$92,484.

Committee Expenses: CP Committee Voted \$25,000

The Community Preservation Act permits the Committee to allocate up to 5 per cent of annual revenues (surtax and state share) for operating administrative expenses. For FY 2016, the 5% would be \$43,974 (total revenue estimated to be \$879,480). However, the CPC is recommending that only \$25,000 be used for regular expenses (including legal consultation, secretarial assistance, maintaining records and, if funding permits, additional studies directed toward effectively realizing the Town's possibilities in the areas of recreation, open space, community housing and historic resources. Any and all unused funds at the end of the fiscal year revert to the fund balance for future projects.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 1 – ABSTAIN

ARTICLE 5. FUND POLICE STATION CONSTRUCTION

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Eleven Million Four Hundred Fifty Seven Thousand Eight Hundred Fifty and 00/100 Dollars (\$11,457,850.00), or any other sum, for the purpose of constructing a new Police Station on the corner of South Orleans Road and Eldredge Park Way, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted and that the sum of Eleven Million Four Hundred Fifty Seven Thousand Eight Hundred Fifty and 00/100 Dollars (\$11,457,850.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Eleven Million Four Hundred Fifty Seven Thousand Eight Hundred Fifty and 00/100 Dollars (\$11,457,850.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 7(3) and (3A), or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

The current Police Station was built in 1966 as a combination police and fire facility, and was converted to a dedicated police station in 1989. In the fall of 2006 a minimal upgrade was undertaken to remedy health and safety issues. A 2008 study identified significant safety, security, environmental and structural deficiencies and recommended that the building be demolished and a new Police Station be built on the current site. In November 2014, the Selectmen appointed a Police Station Building Committee to re-examine alternatives for the Police Station complex. Funding to design a new Police Station to replace the current building on the same site was approved at the May 2015 Annual Town Meeting. To assist the Committee, the Town hired Pomroy Associates as the Owner's Project Manager and Kaestle Boos Associates as the Design Architect.

A one-story building plus an auxiliary building was designed to meet the current and long-term needs of the Police Department, incorporating items identified in the Department's

Strategic Plan. The design also focused on operational efficiency, durability, energy efficiency and harmony with the architecture of the neighborhood and the Town in general. Three architectural firms have all agreed on the square footage requirements. The Police Station Building Committee, in addition to reviewing the design with the appropriate Town Boards and Committees, held Public Information Sessions. The Committee unanimously supported this design and recommended the Board of Selectmen bring the project forward to Town Meeting for construction funding.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 6. FUND CONSTRUCTION OF NEW TOWN FUEL DEPOT

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Four Hundred Ninety Six Thousand and 00/100 Dollars (\$496,000.00), or any other sum, for the purpose of constructing a new town fuel depot on Town property adjacent to the landfill, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted and that the sum of Four Hundred Ninety Six Thousand and 00/100 Dollars (\$496,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Four Hundred Ninety Six Thousand and 00/100 Dollars (\$496,000.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7(34), or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

This project involves the construction of a new town fuel depot on Town property adjacent to the landfill to replace the existing underground fuel tanks adjacent to the Police Station. Project includes site work and installation of two above-ground fuel tanks for gasoline and diesel.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 7. FUND DESIGN OF NEW DPW & NATURAL RESOURCES FACILITIES

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Nine Hundred Thousand and 00/100 Dollars (\$900,000.00), or any other sum, for the purpose of designing new Department of Public Works and Natural Resources facilities on Town property adjacent to the landfill, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted and that the sum of Nine Hundred Thousand and 00/100 Dollars (\$900,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Nine Hundred Thousand and 00/100 Dollars (\$900,000.00), pursuant to Massachusetts General Laws, Chapter 44 Sec. 7(21) and (22), or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

This project involves the design of a new Central Garage and Facilities that would replace the existing facilities on Bay Ridge Lane. The Town's DPW Facilities Feasibility Study Committee has been working to address the Town's facility needs. Soil/site testing was completed in FY16 to reduce unknowns and design contingencies related to the proposed redevelopment of the Town property adjacent to the landfill and construction of the new Department of Public Works and Natural Resources facilities. Work proposed for FY17 includes schematic building design, equipment identification, and cost estimating.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 8. FUND CONSTRUCTION OF ADDITIONAL NAUSET BEACH PARKING

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Three Hundred Eighty Five Thousand and 00/100 Dollars (\$385,000.00), or any other sum, for the design and construction of the additional parking lot for Nauset Beach on the former Hubler property in East Orleans, including all expenses incidental

and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen).

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted and that the sum of Three Hundred Eighty Five Thousand and 00/100 Dollars (\$385,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Three Hundred Eighty Five Thousand and 00/100 Dollars (\$385,000.00), pursuant to Massachusetts General Laws, Chapter 44 Sec. 7(6), or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

The partial redevelopment of the former Hubler motel property would provide additional parking for Nauset Beach-related activities, including the ORV program, bathing beach and employee parking. The main motel currently used for seasonal lifeguard housing by the Town would remain. The rear of the property would be re-graded and a new gravel parking area constructed. Access to the existing beach parking lot would be via the driveway re-established by the Town in 2014. Based on a 2010 conceptual design plan, the entire Hubler property could accommodate a new 400-car parking lot. This project would be to design and construct the first phase of the parking lot, resulting in approximately 200 parking spaces, with further expansion available in the future.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: Recommendation to be made at Town Meeting

ARTICLE 9. FUND INTERIM COMPREHENSIVE WATER RESOURCE MANAGEMENT PLANNING, ENGINEERING AND MANAGEMENT ACTIVITIES

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Six Hundred Ninety One Thousand Five Hundred and 00/100 Dollars (\$691,500.00), or any other sum, for the purpose of funding an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) amounts required to pay

the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted and that the sum of Six Hundred Ninety One Thousand Five Hundred and 00/100 Dollars (\$691,500.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Six Hundred Ninety One Thousand Five Hundred and 00/100 Dollars (\$691,500.00) pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

The Orleans Water Quality Advisory Panel, appointed by the Board of Selectmen, reached agreement on a set of key elements of an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town. This Agreement includes and requires successful completion of a number of steps to resolve uncertainties and confirm key elements, such as treatment and disposal site suitability and availability, development of demonstration sites for non-traditional technologies, and further work to find an equitable distribution of costs necessary for the development of an acceptable and executable engineering plan that adheres to key elements.

In order to move the Amended Water Quality Plan and associated Adaptive Management Plan process forward, the Board of Selectmen proposes to fund the following interim tasks from June through October, 2016:

1. Continued Planning and Engineering (\$482,500): Preplanning – Preliminary Environmental Evaluation of Parcel 1/1A; NT Technologies – Demonstration Project Design and Implementation; and Design – WWTF Evaluation of Public Private Partnership.
2. Adaptive Management Implementation (\$107,000): Water Quality Monitoring for MEP compliance & Project Baselines; MEP Study & Report Updates; Cedar Pond Single EIR; and Nauset Estuary Increased Monitoring.
3. Program Management (\$102,000): Technical Oversight & Projects Management; Public Engagement Coordination; and Financial Modeling and Analysis.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: Recommendation to be made at Town Meeting

ARTICLE 10. FUND ROCK HARBOR BULKHEAD REPLACEMENT PROJECT

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Three Million Four Hundred Thirty Two Thousand Three Hundred Fifty and 00/100 Dollars (\$3,432,350.00), or any other sum, for the purpose of replacing a portion of the bulkhead at Rock Harbor, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted and that the sum of Three Million Four Hundred Thirty Two Thousand Three Hundred Fifty and 00/100 Dollars (\$3,432,350.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Three Million Four Hundred Thirty Two Thousand Three Hundred Fifty and 00/100 Dollars (\$3,432,350.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7(33), or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

The older portion of the existing sheet steel pile bulkhead at Rock Harbor, running east from the boat ramp for approximately 455 feet, has been determined to be structurally unsound in two separate engineering reviews. The project will consist of the installation of 540 LF of proposed steel sheet pile bulkhead, associated tie-back anchor systems, drainage and utility improvements, and refurbishing the concrete boat ramp. The project also includes the installation of timber fender piles and timber safety railing, construction of a concrete cap/sidewalk, reconstruction of the parking lot and associated site work.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 11. FUND DESIGN OF IMPROVEMENTS TO ORLEANS ELEMENTARY SCHOOL HEATING AND VENTILATION SYSTEMS

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Forty Thousand and 00/100 Dollars (\$40,000.00), or any other sum, for

the purpose of preparing design plans for improvements to the heating and ventilation systems at the Orleans Elementary School, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen).

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted and that the sum of Forty Thousand and 00/100 Dollars (\$40,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Forty Thousand and 00/100 Dollars (\$40,000.00), pursuant to Massachusetts General Laws, Chapter 44 Sec. 7(22), or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

This project involves improving the heating and ventilation systems at the elementary school. The work includes replacement of hot water pumps, classroom unit ventilators, and roof top units. The scope of work needed is outlined in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

(2/3 Vote Required)

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 12. FUND FEASIBILITY STUDY FOR REPLACEMENT OF SKAKET BEACH ADMINISTRATION BUILDING AND PUBLIC RESTROOMS

To see if the Town will vote to raise and appropriate, borrow, and/or transfer from available funds the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00) or any other sum, for the purpose of funding a feasibility study for the replacement of the administration building and public restrooms at Skaket Beach, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County

or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen).

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted and that the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00), pursuant to Massachusetts General Laws, Chapter 44 Sec. 7(21), or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

This article would provide funding for a feasibility study for the demolition, removal and replacement of the existing administration building and restrooms at Skaket Beach. A new administration building would be constructed that includes ADA compliant restroom facilities and building access. The feasibility study will look at the various options and develop preliminary design plans and cost estimates.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	1 – NO	0 – ABSTAIN

ARTICLE 13. FUND TRI-TOWN SEPTAGE FACILITY CLOSURE COSTS

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00) for costs associated with the closure, decommissioning, demolition permitting and design under the Intermunicipal Agreement between the Towns of Orleans, Brewster and Eastham for the Construction, Management and Operation of a Septage Treatment Facility, and to authorize the Town Administrator to solicit bids and/or proposals as necessary, enter into a contract or contracts and expend said funds for this purpose, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted and that the sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00) be raised and appropriated for this purpose and for costs incidental and related thereto.

SUMMARY

The original Tri-Town Septage Treatment plant was constructed in 1985 under an inter-municipal agreement between the Towns of Orleans, Eastham and Brewster. This

agreement will expire on December 31, 2016. The Boards of Selectmen of the member communities have voted not to extend the agreement and move ahead with plans to demolish and remove the facilities. The plant is scheduled to close on June 1, 2016 and commence a 3-month process to decommission the facilities in preparation for demolition. A contract for engineering services to oversee decommissioning and complete the permitting and design for the demolition of the facility will begin following the plant closure. The demolition project will go out to bid in early 2017 with the results presented to the annual town meetings in May 2017 for funding.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 14. FUND HABITAT CONSERVATION PLAN (HCP) PERMIT COSTS

To see if the Town will vote to raise and appropriate the sum of Forty Two Thousand and 00/100 Dollars (\$42,000.00) for the purpose of funding the implementation costs, including all expenses incidental and related thereto, of the Habitat Conservation Plan (HCP) approved by the Federal and State Fish and Wildlife Services. The HCP provides for limited over sand vehicle use of Nauset Beach south of the bathing beach parking lot during the summer migratory bird nesting season, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of Forty Two Thousand and 00/100 Dollars (\$42,000.00) be raised and appropriated for this purpose.

SUMMARY

This article will fund the second year cost to implement the HCP permits. The permits are issued for a period of three years and the implementation costs include additional seasonal staff, equipment and predator mitigation funds as conditions of the permits.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 15. FUND WATER QUALITY DRAINAGE IMPROVEMENTS

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of One Hundred Sixty Nine Thousand Six Hundred Ninety Seven and 00/100 Dollars (\$169,697.00) into the Stabilization Fund for Water Quality Drainage Improvements, and further to transfer from the Stabilization Fund the sum of One Hundred Sixty Nine Thousand Six Hundred Ninety Seven and 00/100 Dollars (\$169,697.00) for the purpose of funding the design and construction of improvements to the town's drainage infrastructure systems, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this

purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of One Hundred Sixty Nine Thousand Six Hundred Ninety Seven and 00/100 Dollars (\$169,697.00) be raised and appropriated to the Stabilization Fund for Water Quality Drainage Improvements, and further to authorize the sum of One Hundred Sixty Nine Thousand Six Hundred Ninety Seven and 00/100 Dollars (\$169,697.00) to be transferred from the Stabilization Fund for Water Quality Drainage Improvements for the purpose of funding the design and construction of improvements to the town’s drainage infrastructure systems, including all expenses incidental and related thereto.

SUMMARY

This project seeks to address storm water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, as well as the town’s fresh water bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Massachusetts DEP Water Quality requirements. Funding for this article is an annual appropriation from the stabilization fund established for this purpose.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 16. FUND TOWN PAVEMENT MANAGEMENT PROGRAM

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of Three Hundred Thirty Nine Thousand Four Hundred Fourteen and 00/100 Dollars (\$339,414.00) into the Stabilization Fund for the Town Pavement Management Program, and further to transfer from the Stabilization Fund the sum of Three Hundred Thirty Nine Thousand Four Hundred Fourteen and 00/100 Dollars (\$339,414.00) for the purpose of funding the local share of the town’s ongoing pavement management program to repair, resurface, and reconstruct town roadways, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of Three Hundred Thirty Nine Thousand Four Hundred Fourteen and 00/100 Dollars (\$339,414.00) be raised and appropriated to the Stabilization Fund for the Town Pavement Management Program, and further to authorize the sum of Three Hundred Thirty Nine Thousand Four Hundred

Fourteen and 00/100 Dollars (\$339,414.00) to be transferred from the Stabilization Fund for the Town Pavement Management Program, for the purpose of funding the local share of the town's ongoing pavement management program to repair, resurface, and reconstruct town roadways, including all expenses incidental and related thereto.

SUMMARY

This article will provide the local share of the funding for the town's ongoing pavement management program to repair, resurface, and reconstruct town roadways. The program also includes work related to roadway drainage and sidewalk projects. The town maintains approximately 56 miles of public roadways and uses an inventory of roadway conditions to prioritize the long term maintenance needs of the town. Funding from this article will supplement existing appropriations, enabling the town to move forward with the completion of projects already scheduled through FY17 that may otherwise be delayed. Funding for this article is an annual appropriation from the stabilization fund established for this purpose. In addition to local funding of roadway projects, the Town receives State Aid Chapter 90 funds each year; our FY17 apportionment is \$290,140.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 17. FUND OTHER POST-EMPLOYMENT BENEFITS (OPEB) LIABILITY TRUST FUND

To see if the Town will vote to raise and appropriate, and/or transfer the sum of One Hundred Fifty Thousand and 00/100 Dollars (\$150,000.00) to be deposited in the Other Post-Employment Benefits (OPEB) Liability Trust Fund to cover the unfunded actuarial liability related to retirees' health care and other post-employment benefits, and further to authorize funds of the Town to be invested and reinvested by the Town Treasurer consistent with the prudent investor rule of M.G.L. Chapter 32B, section 20 as the same may be amended from time to time, or take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of One Hundred Fifty Thousand and 00/100 Dollars (\$150,000.00) be raised and appropriated to be deposited in the Other Post-Employment Benefits (OPEB) Liability Trust Fund, and further to authorize funds of the Town to be invested and reinvested by the Town Treasurer consistent with the prudent investor rule of M.G.L. Chapter 32B, section 20 as the same may be amended from time to time.

SUMMARY

This article adds to the trust fund established by Town Meeting vote on October 27, 2014, to fund future financial obligations for retirees, primarily for town retiree health benefits, otherwise known as Other Post-Employment Benefits (OPEB). This trust fund allows the town to have access to the State Retiree Benefits Trust Fund (SRBTF), for purposes of investing OPEB funds. Adoption of the trust was recommended by the Governmental

Accounting Standard. Board (GASB) as well as the Massachusetts Department of Revenue, our independent auditors and municipal bond rating agencies.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 6 – YES 2 – NO 0 – ABSTAIN

ARTICLE 18. FUND MAINTENANCE OF BUILDINGS AND FACILITIES

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00) into the Stabilization Fund for Building and Facility Maintenance, and further to transfer from the Stabilization Fund the sum of Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00) for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00) be raised and appropriated to the Stabilization Fund for Building and Facility Maintenance, and further to authorize the sum of Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00) to be transferred from the Stabilization Fund for Building and Facility Maintenance for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto.

SUMMARY

This article adds to the “targeted” Stabilization Fund under Massachusetts General Law Chapter 40, Section 5B which was established for the sole purpose of funding a building and facility maintenance program. The Town’s 10-year Buildings and Facilities Master Plan identifies, prioritizes and schedules remedial work to address the deficiencies, repairs and/or upgrades necessary for all Town buildings and facilities, and is updated for review periodically with the Board of Selectmen who has final approval over annual project funding.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 19. FUND PURCHASE OF MOTOR VEHICLES AND EQUIPMENT

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of Three Hundred Fifty Nine Thousand and 00/100 Dollars (\$359,000.00) into the Stabilization Fund for Motor Vehicles and Equipment, and further to transfer from the

Stabilization Fund the sum of Three Hundred Fifty Nine Thousand and 00/100 Dollars (\$359,000.00) for the purpose of funding vehicle and equipment purchases, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of Three Hundred Fifty Nine Thousand and 00/100 Dollars (\$359,000.00) be raised and appropriated to the Stabilization Fund for Motor Vehicles and Equipment, and further to authorize the sum of Three Hundred Fifty Nine Thousand and 00/100 Dollars (\$359,000.00) to be transferred from the Stabilization Fund for Motor Vehicles and Equipment for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto.

SUMMARY

This article adds to the “targeted” Stabilization Fund under Massachusetts General Law Chapter 40, Section 5B which was established for the sole purpose of funding vehicle and equipment purchases.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	6 – YES	2 – NO	0 – ABSTAIN

ARTICLE 20. FUND VISITOR MANAGEMENT SERVICES BY ORLEANS CHAMBER OF COMMERCE

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Twenty Two Thousand Six Hundred Sixty and 00/100 Dollars (\$22,660.00), or any other sum, to be spent under the direction of the Orleans Chamber of Commerce, Inc. and the Board of Selectmen for the purposes of managing summer visitors and making the Town more user friendly; or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of Twenty Two Thousand Six Hundred Sixty and 00/100 Dollars (\$22,660.00) be raised and appropriated for this purpose.

SUMMARY

The Orleans Chamber of Commerce, Inc. is requesting funds for projects including management of the Town’s seasonal Visitor Information Center, staffing, technology services, annual property lease payment, and projects and functions designed to make the Town of Orleans more user-friendly for residents and visitors.

Fiscal Year 2017 tax rate impact of \$0.006 per thousand valuation.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 21. FUND HUMAN SERVICES AGENCIES (FY17)

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Ninety Thousand Nine Hundred Twenty Seven Dollars and 00/100 Dollars (\$90,927.00), or any other sum, to fund the following human services organizations for the period July 1, 2016 to June 30, 2017.

Alzheimer’s Family Caregivers Support Services	8,000.00
CapeAbilities	5,827.00
Cape Cod Child Development	2,500.00
Cape Cod Children’s Place	3,000.00
Consumer Assistance Council	300.00
Gosnold, Inc.	7,500.00
Homeless Prevention Council	8,800.00
Independence House	4,700.00
Lower Cape Outreach Council	10,000.00
Nauset Together We Can	7,000.00
Orleans After School Activities Program	20,000.00
Outer Cape Health Services	10,000.00
Sight Loss Services	1,000.00
South Coast Legal Services	<u>2,300.00</u>
	\$90,927.00

Or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant, and that the sum of Ninety Thousand Nine Hundred Twenty Seven and 00/100 Dollars (\$90,927.00) be raised and appropriated for this purpose.

SUMMARY

Alzheimer’s Family Caregiver Support Center provides free personalized services to families, individuals and caregivers on Cape Cod living with Alzheimer’s and other dementia-related diseases.

- First year applicant
- The projected number of Orleans residents to be served in FY17 is 63.
- Recommended funding for 2017: \$8,000.00

CapeAbilities provides vocational support services, education, counseling, residential and social therapeutic support to residents who have disabilities to empower them to achieve meaningful and valued roles in society.

- (FY16 funded \$5,8270.00)
- The projected number of Orleans residents to be served in FY17 is 14.
- Recommended funding for 2017: \$5,827.00

Cape Cod Children's Place is an education center committed to providing high quality care, support and advocacy for families with young children. In Orleans, they provide a playgroup for preschool children.

- (FY16 funded \$3,000.00)
- The projected number of Orleans residents to be served in FY17 is 110 families.
- Recommended funding for 2017: \$3,000.00

Cape Cod Child Development provides quality childcare, early education, developmental intervention and family support services on Cape Cod and the Islands. A non-profit resource for early intervention for children with disabilities and a provider of the Head Start program are a small part of what they provide.

- (FY16 funded \$2,500.00)
- The projected number of Orleans residents to be served in FY 17 is 13.
- Recommended funding for 2017: \$2,500.00

Consumer Assistance Council, Inc. assists and educates consumers and sellers of goods and services about consumer protection laws. They also ensure consumer transactions are conducted in a fair and equitable way.

- (Not funded in FY16)
- The projected number of Orleans' residents to be served in FY17 is 125.
- Recommended funding for 2017: \$300.00

Gosnold, Inc. is a not for profit Cape based organization helping individuals and families with drug and alcohol addiction and mental health issues.

- (FY16 funded \$7,500.00)
- The projected number of Orleans' residents to be served in FY17 is 140.
- Recommended funding for 2017: \$ 7,500.00

Homeless Prevention Council's mission is to combat and prevent homelessness and to assist and empower families and individuals to be self-sufficient and preserve their housing.

- (FY11 funded \$ 8,800.00)
- The projected number of Orleans' residents to be served in FY17 is 107.
- Recommended funding for 2017: \$8,800.00

Independence House is the only comprehensive resource center on Cape Cod for victims of domestic violence, their children and sexual assault survivors.

- (FY16 funded \$4,700.00)
- The projected number of Orleans' residents to be served in FY17 is 61.
- Recommended funding for 2017: \$4,700.00

Lower Cape Outreach Council, Inc. provides emergency assistance of free food, clothing, and financial support to individuals and families, which will lead to healthy, productive and self-sustaining lives as part of the Cape Cod Community.

- (FY16 funded \$10,000.00)
- The projected number of Orleans' residents to be served in FY17 is 505 households.
- Recommended funding for 2017: \$10,000.00

Nauset Together We Can mission is to provide programs and activities to support, engage and empower middle school and high school age youth in the Nauset District.

- (FY16 funded \$7,000.00)
- The projected number of Orleans' residents to be served in FY17 is 30-50.
- Recommended funding for 2017: \$ 7,000.00

Orleans After School Activities Program provides safe, quality after school care for Orleans children 5-14 years of age after school, during vacations and in the summer.

- (FY16 funded \$20,000.00)
- The projected number of Orleans' residents to be served in FY17 is 85 -90 families.
- Recommended funding for 2017: \$20,000.00

Outer Cape Health Services is a federally qualified 501(3) not for profit, JCAHO accredited community health center that provides high quality primary care to those living in or visiting the Lower and Outer Cape, regardless of their financial circumstances.

- (FY16 funded \$10,000.00)
- The projected number of Orleans residents served in FY17 is 1,300.
- Recommended funding for 2017: \$10,000.00

Sight Loss Services is the only nonprofit corporation serving the blind and visually impaired on Cape Cod and the Islands.

- (FY16 funded \$950.00)
- The projected number of Orleans residents served in FY17 is 90.
- Recommended funding for 2017: \$1,000.00

South Coast Legal Services, Inc. formerly Legal Services for Cape Cod and Islands, Inc. provides free legal advice and representation to qualified Orleans residents.

- (Not funded in FY16)
- The projected number of Orleans' residents to be served in FY17 is 23.
- Recommended funding for 2017: \$2,300.00

Fiscal Year 2017 tax rate impact of \$0.024 per thousand valuation.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 22. FUND FOURTH OF JULY CELEBRATION

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Eight Thousand and 00/100 Dollars (\$8,000.00), or any other sum, for the purpose of funding the July 4th celebration within the Town of Orleans. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of Eight Thousand and 00/100 Dollars (\$8,000.00) be raised and appropriated for this purpose.

SUMMARY

This article would fund expenses related to the annual July 4th parade in the Town of Orleans. The Town funds will be used to supplement private fundraising activities necessary to support the parade and any unexpended funds will be available for the following year.

Fiscal Year 2017 tax rate impact of \$0.002 per thousand valuation.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 23. FUND CULTURAL COUNCIL GRANTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Two Thousand and 00/100 Dollars (\$2,000.00), or any other sum, for the purpose of funding Cultural Council awards to Orleans recipients. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of Two Thousand and 00/100 Dollars (\$2,000.00) be raised and appropriated for this purpose.

SUMMARY

This article would provide additional funding for Cultural Council programs and awards beyond what is provided by the Commonwealth of Massachusetts. The Town funds will be used only for awards to Orleans residents and businesses located in Orleans. Any unexpended funds will be available for the following year.

Fiscal Year 2017 tax rate impact of \$0.001 per thousand valuation.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 24. FUND ELECTED OFFICIALS COMPENSATION (FY17)

To see if the Town will vote to fix the salaries of elected officials for the twelve month period beginning July 1, 2016 as follows:

- 1) Board of Selectmen (5) \$2,000.00
- 2) Board Chairman \$ 500.00
- 3) Moderator \$ 300.00
- 4) Constables (2) \$ 150.00

and to raise and appropriate and/or transfer from available funds the sum of Eleven Thousand One Hundred and 00/100 Dollars (\$11,100.00), or any other sum, for this purpose, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Eleven Thousand One Hundred and 00/100 Dollars (\$11,100.00) be raised and appropriated for this purpose.

SUMMARY

This article will provide funding for Board of Selectmen, Moderator and Constables compensation for Fiscal Year 2017.

Fiscal Year 2017 tax rate impact of \$0.003 per thousand valuation.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 25. FUND UNANTICIPATED EMPLOYEE RETIREMENT BUYOUTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Fifty Five Thousand and 00/100 Dollars (\$55,000.00), or any other sum, to fund unanticipated employee retirement buyouts, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of Fifty Five Thousand and 00/100 Dollars (\$55,000.00) be raised and appropriated for this purpose.

SUMMARY

This article will set aside funding for unanticipated employee retirement related buyouts of unused sick leave and vacation leave in accordance with existing collective bargaining agreements. Normally, if an employee provides timely notice of their retirement plans, any buyout amount is included as part of the annual operating budget for that department.

Fiscal Year 2017 tax rate impact of \$0.015 per thousand valuation.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 26. TRANSFER WATER SERVICE CONNECTION FUNDS

To see if the Town will vote to transfer the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00) from the Water Service Connection Funds Reserved for Appropriation Account to the Water Service Connection Account, or to take any other action relative thereto. (Board of Water and Sewer Commissioners)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00) be transferred from the Water Service Connection Funds Reserved for Appropriations Account to the Water Service Connection Expense Account for this purpose.

SUMMARY

This article transfers funds from a reserve account to the working account of the Water Department, to fund supplies, materials and equipment needed to install, maintain and improve water service connections and associated capital investments.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 27. WATER TREATMENT PLANT CHEMICAL CONTAINMENT / HVAC IMPROVEMENTS

To see if the Town will vote to transfer the sum of Forty Thousand and 00/100 Dollars (\$40,000.00) from Water Surplus Funds Reserved for Appropriations Account for the purpose of funding engineering services related to the enclosure of the chemical containment area at the water treatment plant, including all expenses incidental and related thereto; and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept and Federal, State, County or other funds that may be available for this purpose and to enter into Inter-municipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or take any other action relative thereto. (Board of Water and Sewer Commissioners)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and the sum of Forty Thousand and 00/100 Dollars (\$40,000.00) be transferred from the Water Surplus Funds Reserved for Appropriations Account for this purpose.

SUMMARY

This article transfers funds from a reserve account to fund Engineering Services for enclosure of the chemical containment area within the water treatment plant, as

recommended in the Water Department Asset Management Plan (May 2014). The chemical storage area is open to the main building area, resulting in corrosion of electrical equipment housed in the main treatment building. This project will include the installation of containment wall and doors to isolate chemical storage area from the main treatment area, installation of a limited area sprinkler system and updating HVAC system to provide code compliant air exchange.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 28. FUND DESIGN OF REPLACEMENT OF BEACH ROAD WATER MAIN

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds transfer the sum of One Hundred Fifty Six Thousand and 00/100 Dollars (\$156,000.00), or any other sum, for the purpose of designing the replacement of the water main on Beach Road, including all expenses incidental and related thereto; and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Water and Sewer Commissioners)

(3/4 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and the sum of One Hundred Fifty Six Thousand and 00/100 Dollars (\$156,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of One Hundred Fifty Six Thousand and 00/100 Dollars (\$156,000.00), pursuant to Massachusetts General Laws, Chapter 44 Sec. 8(5), or any other enabling authority, and to issue bonds or notes of the Town therefor.

SUMMARY

This project involves the engineering design to replace an 8-inch water main on Beach Road with a 16-inch main to improve fire flows in East Orleans.

BOS: 4 – YES 0 – NO 1 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 29. ACCEPT TRANSPORTATION BOND BILL FUNDS

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into a contract for the expenditure of any funds allocated or to be allocated from year to year by the Commonwealth of Massachusetts and/or Barnstable County for the construction, reconstruction and improvements of roads and bikeways within the Town of Orleans, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that said funds and their earned interest shall be expended to repair and resurface certain Town roads under the direction of the Board of Selectmen.

SUMMARY

This article will allow the Town to accept money from the state to perform work under the provisions of Massachusetts General Law Chapter 90, Section 34(2)(a). The Town's apportionment for FY17 is \$290,140.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 30. HOLD STATE HARMLESS FOR WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as most recently amended by Chapter 5 of the Acts of 1955, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Management for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tide-waters, foreshores and shores along a public beach, in accordance with Section 11 of Chapter 91 of the General Laws and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The Commonwealth requires that the Town annually assume all liability for certain damages that may occur when work is performed by the Massachusetts Department Environmental Management within tidal and non-tidal waterways within the Town.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 31. AUTHORIZATION TO SELL SURPLUS EQUIPMENT & ACCEPT GIFTS

To see if the Town will vote to authorize the Town Administrator to dispose of surplus supplies and equipment under such terms and conditions as the Town Administrator deems advisable, provided all proceeds from any such disposition are returned to the General Fund, Water Surplus Fund or Reserve for Appropriation account where applicable and to accept any gift items that may be given to the Town on behalf of the citizens of Orleans, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article authorizes the Town Administrator to dispose of surplus/outdated supplies and equipment during the fiscal year. All money received for the disposal of such goods is to be placed in the General Fund, Water Surplus Fund or Reserve for Appropriation account, as appropriate. It will also allow the Town Administrator to accept gifts to the Town or any departments of the Town without additional Town Meeting action.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 32. ADOPT M.G.L. CH. 44, SECTION 53E ½ - REVOLVING ACCOUNTS

To see if the Town will vote to authorize the establishment of the following Revolving Accounts, in accordance with Massachusetts General Law Chapter 44, § 53E ½;

- 1) The Home Composting Bin/Recycling Containers Account, said account not to exceed Fifteen Thousand and 00/100 Dollars (\$15,000.00). The Account will be used to purchase additional composting bins and recycling containers. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 2) The Council on Aging Account, said account not to exceed Sixty Thousand and 00/100 Dollars (\$60,000.00). Monies on hand in the Account will be used to fund programs, class instructor fees, fees for reservations and tickets related to trips and functions, and an annual volunteer appreciation function. All funds to be spent under the direction of the department manager and the Town Administrator.
- 3) The Council on Aging Transportation Account, said account not to exceed Twenty Thousand and 00/100 Dollars (\$20,000.00). The Account will be used to fund driver salaries, vehicle maintenance and other necessary expenses related to the transportation program. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 4) The Conservation Properties Account, said account not to exceed Twenty Five Thousand and 00/100 Dollars (\$25,000.00). The Account will be used to pay utility bills and other necessary expenses associated with the rental of the Town owned properties under the jurisdiction and control of the Conservation Commission. Said funds to be spent under the direction of the Conservation Commission and the Town Administrator.
- 5) The Seasonal Housing Properties Account, said account not to exceed Thirty Thousand and 00/100 Dollars (\$30,000.00). The Account will be used to pay utility and other necessary expenses associated with the rental of the property on Wildflower Lane and the former Hubler property located on Beach Road. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 6) The Cultural Council Awards Account, said account not to exceed Two Thousand and 00/100 Dollars (\$2,000.00). The Account will be used for awarding of cash

prizes for participants and reception expenses for special art gallery showings. Said funds to be spent under the direction of the Cultural Council and the Town Administrator.

- 7) The H.K. Cummings Collection Account, said account not to exceed Five Thousand and 00/100 Dollars (\$5,000.00). The account will be used for costs associated with reproduction and digitization of prints. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 8) The Community Building Account, said account not to exceed Twenty Thousand and 00/100 Dollars (\$20,000.00). The Account will be used to pay utility and other necessary expenses associated with the rental of the property at 44 Main Street. Said funds to be spent under the direction of the department manager and the Town Administrator.

Or to take any other action relative thereto to. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the Revolving Accounts as set forth in the article be established in accordance with Massachusetts General Laws Chapter 44, Section 53E ½.

SUMMARY

This article will authorize, establish and continue the authorization of various revolving funds for the following purposes:

- 1) A revolving fund for the purchase of composting bins and recycling containers. These bins and containers are sold to the general public and the funds collected are placed in a special revolving account that allows for the purchase of additional composting bins and recycling containers.
- 2) A revolving fund for the specific receipts, fees and charges for particular programs, services and activities of the Council on Aging.
- 3) A revolving fund for use by the Council on Aging to offset expenses related to the transportation program with monies collected through donations *and gifts*.
- 4) A revolving fund for the properties managed by the Conservation Commission. Monies collected as rent will be placed in the account for use to pay utility bills and other necessary expenses associated with the rental of the properties.
- 5) A revolving fund for the Gavigan and Hubler properties. Monies collected as rent from seasonal employees will be placed in the account and used to pay utility bills and other necessary expenses associated with the rental of the property.
- 6) A revolving fund for use by the Cultural Council to award cash prizes for selected juried shows. The funds for cash prizes would be generated by the entry fee that artists pay to show their work.
- 7) A revolving fund for use by Snow Library to fund the reproduction and digitization of prints in the H.K. Cummings special collection. The funds would be transferred from an existing special revenue account and additional funding would be generated by the sale of the prints.
- 8) A revolving fund for the Community Building, also known as the Old Firehouse. Monies collected as rent from organizations using the property will be placed in the

account and used to pay utility bills and other necessary expenses associated with the rental of the property.

This article authorizes the establishment of revolving accounts and must be voted on annually. The Town Accountant shall account for all funds separately from all other monies of the Town and credit will include only departmental receipts received in connection with the programs supported by such revolving funds.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 33. ADOPT M.G.L. CH. 44, §53F ¾, ESTABLISH PEG ACCESS AND CABLE RELATED FUND

To see if the Town of Orleans will accept General Laws Chapter 44, Section 53F¾, which establishes a special revenue fund known as the PEG Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for fiscal year 2017, which begins on July 1, 2016, or take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the Town of Orleans accept General Laws Chapter 44, Section 53F¾, which establishes a special revenue fund known as the PEG Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for fiscal year 2017, which begins on July 1, 2016.

SUMMARY

Under M.G.L. Ch. 44, Section 53F¾, cable franchise fees collected from customers by cable companies and other cable-related revenues, including those negotiated for the support of public, educational and government (PEG) programming, would be transferred from the general fund into a special revenue fund reserved for appropriation for cable-related expenses.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 34. ADOPT M.G.L. CH. 71, § 16B, ASSESSMENT FORMULA – NAUSET REGIONAL SCHOOLS

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 71, § 16B, which would reallocate the sum of the member towns' contribution to the Nauset Regional School District in accordance with the Regional Agreement rather

than the Education Reform Formula, so-called, or to take any other action relative thereto. (Nauset Regional School Committee)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will apportion the Nauset Regional School Assessments for FY17 to the four member towns based on their proportionate enrollment within the school district. This is the method provided within the inter-municipal agreement approved by the four towns establishing the Nauset Regional School District, and has been applied in each of the last ten years by town meeting vote.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 35. AMEND CH. 40, PERSONNEL BYLAW, CLASSIFICATION / COMPENSATION PLANS

To see if the Town will vote to approve a 2% cost of living wage increase for the period of July 1, 2016 to June 30, 2017 (FY17) for those employees who are covered by the current Personnel Bylaw Compensation Plans and those employees covered by individual contracts and employment agreements; and to amend pay plan B by adding one position and by moving toward consistency with state minimum wage rates; or take any action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will approve a 2% percent cost of living wage increase for those non-union employees covered by the Personnel Bylaw Compensation Plans and employees covered by individual contracts and employment agreements. It will also revise pay plan B to include the position of Beach Director, and remove an hourly wage which is less than the state minimum wage. Funding for this article is included in the FY17 operating budget.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 36. ADD GENERAL BYLAW CH. 52 – NAMING / DEDICATION OF TOWN PROPERTY

To see if the Town will vote to amend the General Bylaws by adding a new Chapter 52, Naming/Dedication of Town Property, to read as follows:

52-1. Purpose.

This by-law is enacted for the purpose of preserving the history of the Town by insuring that in naming, renaming or otherwise designating public buildings and public lands, the Town seeks to recognize individuals and/or events of significance to local history.

52-2. Definitions

- A. "Designate" – the act of calling by a distinctive title, term or expression any public buildings or public lands as defined in this by-law.
- B. "Name" - a word or phrase that constitutes the distinctive designation of any public buildings or public lands as defined in this by-law.
- C. "Rename" – the act of re-designating any public buildings or public lands as defined in this by-law.
- D. "Public Building" – any structure, edifice or other facility owned or maintained by the Town of Orleans.
- E. "Public Land" – any real property owned or maintained by the Town of Orleans.

52-3. Procedure

- A. The naming, renaming or other designation of any public building or public land shall be by a two-thirds majority vote of Town Meeting.
- B. Any proposed name or designation of any public building or land shall be submitted to the Orleans Historical Commission for its review and recommendation as to the historic significance of the proposed name or designation. The Orleans Historical Commission shall forward its recommendation to the Town Meeting.

or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This bylaw would allow Town Meeting to approve the naming or designation of town property upon the review and recommendation of the Orleans Historical Commission.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 37. AMEND GENERAL BYLAW CHAPTER 122 – OUTDOOR LIGHTING

Bold underline = new language ~~strikethrough~~ = language removed

Chapter 122 OUTDOOR LIGHTING

§ 122-1. Purpose.

The regulation of outdoor lighting is intended to: enhance public safety and welfare by providing for adequate and appropriate outdoor lighting, provide for lighting that will complement the character of the town, reduce glare, encourage energy savings, and minimize light trespass onto other properties.

§ 122-2. Applicability.

The requirements of this bylaw shall apply to outdoor lighting on lots and parcels in all districts but shall not apply to: one- and two-family dwellings on lots on which they are the principal use, or streetlighting, seasonal holiday lighting, public athletic fields, light fixtures with a lighting output of less than 1,200 lumens (75 wattage incandescent lighting or equal), lights that control traffic, or for public safety on streets and ways. Municipal facilities shall comply with this bylaw except as required for emergency services and public safety.

§ 122-3. Definitions.

As used in this section, the following terms shall have the meanings indicated:

FULLY SHIELDED LIGHT FIXTURE — A light fixture closed at the top with shielding so that the lower edge of the shield is at or below the center line of the light source or lamp so as to minimize the light rays emitted above the horizontal plane.

GLARE — Light emitted from a lamp with an intensity great enough to produce a reduction in a typical viewer's ability to see.

HEIGHT OF THE LIGHT FIXTURE — The vertical distance from the finished grade of the ground directly below the light fixture to the lowest point of the lamp of the light fixture.

LAMP — A bulb **or other device that emits light**, which is a component of a light fixture. ~~It consists of an outer glass envelope and a metal base enclosing a filament or arc tube and electrodes.~~

LIGHT FIXTURE — A lighting device that may be secured to a wall, ceiling, pole, or post and is used to hold one or more lamps. Lighting fixtures are designed to distribute the light, to position and protect the lamp(s), and to connect the lamp(s) to the electrical power supply.

LIGHT TRESPASS — The shining of direct light produced by a light fixture onto an abutting lot, parcel, or street.

§ 122-4. Control of glare and light trespass.

- A. To the greatest extent feasible, all light fixtures shall be equipped with whatever shielding, lenses, or cutoff devices are required to eliminate light trespass onto any street or abutting lot or parcel and to minimize glare to persons on any street or abutting lot or parcel.
- B. All light fixtures, regardless of their intended use or mounting configuration, shall be fully shielded, and directed downward. Downward direction may be waived by the Building Commissioner when illuminating architectural features such as building sections, spires, American flags, or landscaping features, provided efforts are made to minimize glare.
- C. All light fixtures shall also be positioned on the site so as to direct light into the site, lot or parcel and away from the property boundaries of the site and away from abutting properties.

§ 122-5. Pole height.

- A. Wherever outside light fixtures are proposed for parking areas, the height of the light fixture, including the pole, base and light fixture itself shall not exceed 20 feet in height.
- B. Wherever outside light fixtures are proposed for walkway lighting, the height of the light fixture, including the pole, base and light fixture itself shall not exceed 12 feet in height.
- C. Wherever outside light fixtures are proposed for walls or building surfaces, the height of the light fixture, including the light fixture itself, shall not exceed 12 feet in height.
- D. Wherever outside light fixtures are proposed for accenting architectural features of building surfaces, the height of the light fixture shall be exempt from the height requirements, provided the light fixture is in compliance with all provisions of this bylaw.

§ 122-6. Compliance.

When an existing outdoor lighting fixture is being modified, extended, expanded, or added to, the outdoor lighting fixture shall be subject to this section. All other outdoor lighting fixtures must come into conformance with this section within 5 years of its effective date.

§ 122-7. Severability.

The invalidity of any section or provision of this chapter shall not invalidate any other section or provision hereof.

§ 122-8. Enforcement.

This bylaw shall be enforced by the Building Commissioner, or his designee.

§ 122-9. Appeals.

- A. A Lighting Review Committee is hereby created and shall consist of three members appointed by the Board of Selectmen, or in the alternative the Board of Selectmen may designate the Architectural Review Committee, as set forth in § 164-33.1B of the Town of Orleans Zoning Bylaw, as the Lighting Review Committee. The Committee shall have the power to hear and decide appeals from orders or decisions of the Building Commissioner in accordance with § 122-9B.
- B. Any order or decision of the Building Commission made in the administration of this bylaw, may be appealed by any person aggrieved, to the Lighting Review Committee. Any such appeal shall be taken within thirty (30) days from the date of the decision or order which is being appealed by filing a notice of appeal, specifying the grounds thereof, in the office of the Town Clerk with a copy in the office of the Building Commissioner. The Lighting Review Committee shall hold a public hearing on any such appeal within thirty (30) days from the date of filing.

The Lighting Review Committee shall cause notice of the public hearing to be published once in a newspaper of general circulation in the Town of Orleans at least seven (7) days before the hearing. All hearings of the Committee shall be open to the public. The decision of the Committee shall be made within fifteen (15) days of the close of the public hearing and within seven days filed in the Office of the Town Clerk with a copy sent to the petitioners. In exercising the powers granted by this section, the Committee may make orders or decisions, reverse or affirm in whole or in part, or modify any order of decision, and to that end shall have all the powers of the Building Commissioner.

An applicant may appeal for a variance from the requirements of this section. The Lighting Review Committee may not grant such relief unless it makes findings on each of the criteria below:

- 1. That strict compliance with the bylaw creates an undue hardship on the applicant;**
- 2. That the relief sought is uncommon and not generally applicable to other properties which must comply with the section;**
- 3. That the proposed lighting will comply with the purpose of the bylaw; and**
- 4. That the relief is the least reasonably necessary.**

or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The Outdoor Lighting Bylaw approved in 2004 requires outdoor lighting to be shielded and directed downward, with no “spillage” of directed light onto other properties. The Building Department has been assisting business property owners to comply with the bylaw, and most businesses have been able to do so. However, some businesses cannot comply due to unique circumstances. Rather than exempt such uses, the article provides an appeal process. The Architectural Review Committee, which serves as the Lighting Review Committee, will be authorized to consider variances from the bylaw requirements based on specific findings, and allow accommodations to be made where literal compliance cannot be reasonably achieved.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 38. AMEND ZONING BYLAW SECTION 164-4. Definitions and SECTION 164-21. Schedule of Lot, Yard and Bulk Requirements

Bold underline = new language ~~strikethrough~~ = language removed

To see if the Town will vote to amend Section 164-4, Definitions, by amending the section as follows:

§164-4 Definitions

Accessory Dwelling: A subsidiary dwelling unit created within, **detached from**, or on an extension to an existing single-family dwelling.

And further, to amend Section 164-21, Schedule of Lot, Yard, and Bulk Requirements to read as follows:

§164-21 Schedule of Lot, Yard and Bulk Requirements

B. Building Separation. Any building intended for human habitation, except in licensed boys’ and girls’ camps, shall be separated from any other such building on the same lot by a distance equal to ~~two (2) times~~ the required side yard unless connected with a solid roofed structure with a permanent floor to create usable space fit for occupancy or access between the two buildings.

or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article would allow an accessory dwelling to be located in a detached structure on a lot. They are currently allowed on lots that have 40,000 s.f. of buildable upland, and are

limited in size (800 s.f. of floor area). Either the primary dwelling or the accessory unit must be owner occupied with the remaining unit rented on an annual basis. These units provide living space for family members or tenants. It is hoped that allowing such units to be detached from the primary dwelling will encourage homeowners to construct a unit and fill a community housing need.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 1 – NO 0 – ABSTAIN

ARTICLE 39. AMEND ZONING BYLAW SECTION 164-31, APARTMENT DEVELOPMENT

Bold underline = new language ~~strike through~~ = language removed

To see if the Town will vote to amend the Zoning Bylaws, Section 164-31. Apartment Development to read as follows:

§164-31 Apartment Development

- A. Applicability. Apartments may be developed only in districts as provided in §164-13. A special permit for apartments, shall be granted only in accordance with Subsections B through D of this section and only upon these findings being made by the Board of Appeals:
 - (1) By virtue of its sponsorship, financing, or design, the housing will serve an important unmet housing need of the community, such as the need of area residents for year-round housing, and there is enforceable assurance that the housing will continue to meet such need for at least twenty (20) years.
 - (2) The housing will not adversely affect business operation on that or other premises within the district or be detrimentally affected by such uses.

- B. Lot Area. Minimum lot area shall equal sixty thousand (60,000) square feet contiguous buildable upland area, **except in the Village Center District, where minimum lot area shall equal twenty thousand (20,000) square feet contiguous buildable upland area.** Seven Thousand (7,000) square feet of contiguous buildable upland area shall be provided per dwelling unit, except that in the Rural Business District fourteen thousand (14,000) square feet of contiguous buildable upland area shall be provided per dwelling unit. Alternatively, in each structure in which the floor area devoted to dwellings is less than that devoted to business, minimum lot area shall equal three thousand five hundred (3,500) square feet contiguous buildable upland area per dwelling unit, plus the area covered by the building, plus the area required for parking servicing the business use.

- C. Other Dimensional Requirements. The normally applicable district frontage, yard, and building height requirements shall be observed.

- D. Design Requirements. No structure shall contain more than twelve (12) dwelling units. No dwelling unit shall have its lowest floor below grade at its entire perimeter.
- E. No Special Permit shall be issued by the Zoning Board of Appeals for an apartment or other multi-family housing development where the density exceeds two (2) units per acre of buildable upland area unless the Board of Health certifies that the septic system is designed to achieve an effluent nitrogen concentration of 19 milligrams per liter (mg/l) or less, as measured at the discharge.

or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The proposal would reduce the minimum lot size for apartment development in the Village Center to 20,000 s.f. of buildable upland. This will allow owners of qualified lots to seek a Special Permit from the Zoning Board of Appeals for residential apartment development. All other bylaw requirements will remain the same. Approval of the amendment is consistent with the Orleans Comprehensive Plan goal to allow additional housing units in the Village Center District.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 1 – NO 0 – ABSTAIN

ARTICLE 40. AUTHORIZE WATER RATE INCREASE

To see if the Town will vote, pursuant to the Orleans Code §94-8 A., to authorize the Board of Selectmen to raise the water rates as listed, effective July 1, 2016, or to take any other action relative thereto. (Board of Water and Sewer Commissioners)

	<u>Current</u> <u>Rates</u>	<u>Proposed</u> <u>Rates</u>	
Basic Service	\$88.84	\$95.18	per thousand gallons
0 to 15,000 gallons	\$1.88	\$2.01	per thousand gallons
15,001 to 30,000 gallons	\$4.64	\$4.96	per thousand gallons
30,001 to 50,000 gallons	\$5.97	\$6.39	per thousand gallons
Over 50,000 gallons	\$7.23	\$7.74	per thousand gallons

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article authorizes the Board of Selectmen to increase water rates by 7%, to fund projects and improvements identified in the Town’s Water Asset Management Plan. A

public hearing was held on March 23, 2016. The proposed rates would be effective with the August 2016 billing. Pursuant to the Orleans Code §94-8A, any increase over 5% must be approved by Town Meeting.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 41. AUTHORIZE DEEDS / EASEMENTS FOR 17 HERRING BROOK WAY

To see if the Town will vote to authorize the Board of Selectmen to execute and deliver a release deed of all the Town's right, title and interest, if any, in a certain parcel of land located at 17 Herring Brook Way, as shown on a plan of land labeled "Release Deed, April 7, 2016," a copy of which is on file in the Office of the Town Clerk (the "Property"), to Anne F. Kilguss, Trustee of the Herring Brook Way Nominee Trust, or her nominee ("Kilguss"), which release deed shall be in exchange for the grant of an easement to the Town from Kilguss for pedestrian access and small boat storage within a portion of the Property, which easement area is shown as "Town of Orleans Easement Area" on a plan entitled "Herring Brook Way Nominee Trust Easement Plan," dated January 27, 2016, a copy of which is on file in the Office of the Town Clerk; and further to authorize the Board of Selectmen to determine the terms, conditions and form of any such Easement and to take any and all actions necessary to consummate the exchange of interests in the Property, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article authorizes the Board of Selectmen to settle a boundary dispute with the property owner abutting the Town landing off Herring Brook Way. The proposed settlement consists of the grant of an easement to the Town in exchange for a release deed.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: No significant financial impact

ARTICLE 42. GRANT EASEMENT FOR INSTALLATION AND MAINTENANCE OF SEWER LINE IN COTTAGE STREET.

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to the Holbrook Miller Nominee Trust owners of the property located at 10 and 11 Cottage Street, Orleans, MA for the installation and maintenance of an underground sewer line in Cottage Street on such terms and conditions as the Board of Selectmen and the Board of Health deem appropriate, and to further authorize the Board of Selectmen to execute any and all instruments and to take such action as may be necessary on behalf of the

Town, or to take any other action relative thereto. (Board of Selectmen and Board of Health)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

Cottage Street is a public way. This article authorizes the Board of Selectmen to grant an easement in Cottage Street to permit the upgrade of an existing sewer line of the owners of property at 10 and 11 Cottage Street.

BOS: 5 – YES 0 – NO 0 – ABSTAIN

FC: No significant financial impact

ARTICLE 43. AUTHORIZE AMENDMENT TO CONSERVATION RESTRICTION AT 22 MAIN STREET

To see if the Town will vote to authorize and direct the Board of Selectmen to consent to an amendment of the Conservation Restriction on property located at 22 Main Street, Orleans, MA granted by the Snow Realty Trust to the Town of Orleans, through its Conservation Commission, and recorded on January 5, 2001 with the Barnstable Registry District of the Land Court as Document No. 821,302 and recorded with the Barnstable Registry of Deeds in Book 13472 Page 176, said amendment to be pursuant to and consistent with the provisions of Paragraph M of the Conservation Restriction and, further, to authorize the Board of Selectmen and/or the Conservation Commission to negotiate the terms of the amendment and to execute any and all instruments as may be necessary on behalf of the Town, and further to petition the state legislature for special legislation to authorize said amendment to the extent required, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article authorizes the Board of Selectmen and the Conservation Commission to negotiate the terms of and execute an amendment to the Conservation Restriction placed on land at 22 Main Street. The restriction was placed on the property as a condition of a Cape Cod Commission Development of Regional Impact (DRI) decision pertaining to Snow's Home and Garden Center. It is anticipated that such an amendment will involve the payment of funds by the property owners to be used for the purchasing of substitute open space land.

BOS: Recommendation to be made at Town Meeting

FC: No significant financial impact

ARTICLE 44. AUTHORIZE AND DIRECT BOS TO EVALUATE DESIGN-BUILD CONSTRUCTION OPTION

To see if the Town will vote to authorize and direct the Board of Selectmen to evaluate the Design-Build option for a new wastewater treatment collection and treatment facility that may be built by the Town. The Design-Build alternative is an option under M.G.L. c. 149A, Sections 14-21 for public works projects costing over \$5 million that allows a Town to select and execute a single contract with a single firm to design and construct the project. This alternative approach streamlines the process and has the potential for substantial savings compared to the traditional Design then Build option that is typically used by Towns for public construction projects. As proposed, the Board of Selectmen will evaluate the Design-Build option and the potential costs/benefits to the Town and report their findings to the Town Meeting in May 2017, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will authorize the evaluation of an alternative approach to public construction of a new wastewater collection and treatment system that may be built by the Town. With the substantial capital investment required to construct a new wastewater system, the Design-Build option will be evaluated for comparison with the traditional approach of public construction so that the Town can make an informed decision as we proceed with the planning to address our wastewater needs.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 6 – YES 2 – NO 0 – ABSTAIN

ARTICLE 45. CREATE AND FUND INDEPENDENT TOWN REVENUE COMMITTEE

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Twenty Five Thousand and 00/100 Dollars (\$25,000.00) for the purpose of funding the activities of an *ad hoc* Revenue Committee, which committee shall be constituted and begin its activities no later than July 1, 2016, and shall be composed of five (5) Town residents or taxpayers (who are not then serving on either the Board of Selectmen or the Finance Committee) to be appointed by the Moderator, which shall meet on a regular basis for the purpose of making a report and recommendations to the Board of Selectmen and the Finance Committee no later than February 28, 2017 of potential sources of non-property-tax revenue that the Town may be able to raise, so that the Selectmen may make a decision on which sources of such potential revenue to pursue. The Committee shall invite the appointment as liaisons to attend its meetings and to report back to their respective organizations, individuals from the following Town bodies: the Board of Selectmen; the Department of Finance; the Finance Committee; the Planning Department; and the Planning Board. Upon delivery of its report to the Selectmen and the

Finance Committee, the Revenue Committee shall be dissolved, or to take any other action relative thereto. (Finance Committee)

(Simple Majority Vote required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of Twenty Five Thousand and 00/100 Dollars (\$25,000.00) be raised and appropriated for this purpose.

SUMMARY

This article provides for the formation of a new committee, the goal of which would be to identify potential new sources of non-property-tax revenue that may be available to the Town in the form of grants, loans, public-private partnerships, 501 (c) (3) corporations, and any other private or state, federal, or other government programs. The proposed committee would make a set of concrete recommendations to the Board of Selectmen and to Town Meeting on what the most attractive potential sources of such revenue are, and which ones to pursue.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 46. FUND PURCHASE OF ELLICOT 370 DREDGE OR EQUIVALENT - BY PETITION

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Nine Hundred Five Thousand and 00/100 Dollars (\$905,000.00) for the purpose of purchasing an Ellicott 370 Dredge, or equivalent, for the Harbormaster’s Department, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 ½) amounts required to pay the principal and interest of the borrowing approved by such vote, or to take any other action relative thereto. (By Petition)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Nine Hundred Five Thousand and 00/100 Dollars (\$905,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Nine Hundred Five Thousand and 00/100 Dollars (\$905,000.00), pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

This article will fund a dredge that the town will be able to use in projects in both Nauset and Pleasant Bay estuaries and also Rock Harbor. Its production of sand would be able to supply beach restoration at Nauset Beach while additionally providing navigable channels in the town's waterways.

BOS: Recommend Indefinite Postponement
FC: Recommendation to be made at Town Meeting

ARTICLE 47. FUND RE-EXAMINATION OF OAK RIDGE ARCHAEOLOGICAL SITE ON NAMSKAKET CREEK – BY PETITION

To see if the Town will vote to raise and appropriate, borrow, and/or transfer from available funds the sum of Twenty Five Thousand and 00/100 (\$25,000) for the purpose of conducting a “re-examination” of the Oak Ridge Archaeological Site located on upper Namskaket Creek by reviewing the Final Report published in 1984 by Leonard Loparto—the project archaeologist—concerning his research and fieldwork of this Transitional Late Archaic tool-making workshop location. He reported that “significant cultural materials were found.” Mr. Loparto recommended that “a data recovery plan for the Oak Ridge site should include historical, environmental and archaeological research for the site and surrounding area.” Mr. Loparto called for a “determination of eligibility: of the Oak Ridge Site for recognition by the National and State Registers of Historic Places.”

This research has never been conducted. Town elders owe a duty of stewardship to the Nauset culture to undertake a peer review of Mr. Loparto’s research work and to conduct a field survey to update town residents as to the present conditions found at the site. Artifacts found during the preliminary 1984 “dig” are held locally under the jurisdiction of the Massachusetts Historical Commission.

Support this citizen petition calling for “re-examination” of the Oak Ridge Site before the demolition of the Tri-Town Septage Treatment Plant and reclamation in this area of critical archaeological significance in town history.

Provided however, that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by the Massachusetts General Law Chapter 59, Section 21C (Proposition 2 ½) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, any such funds or grants which shall be used to offset the total appropriation authorized herein, or to take any other action relating thereto. (Submitted by Petition).

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Twenty Five Thousand and 00/100 (\$25,000.00) be raised and appropriated for this purpose.

SUMMARY

This article seeks up to \$25,000.00 to fund a professional archaeological examination of a known, significant, approximately 3,000 year old, Native American tool making and ceremonial site at the head of Namskaket Marsh/Creek that is proximate to a site that has already yielded more than 1,600 artifacts and was only partially examined and excavated in 1985 (in advance of the building of the TriTown facility), with no new archaeological explorations having been conducted on this 26 acre site since. Funds may also be used to support the exhibition of current or further uncovered artifacts for public viewing in an appropriate setting, i.e., the Orleans Historical Society, all in conjunction with the requirements of appropriate state and federal agencies and statutes."

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 3 – YES 1 – NO 4 – ABSTAIN

ARTICLE 48. FREE CASH

To see if the Town will vote to transfer from Free Cash in the Town’s Treasury a sum of money to be used for the reduction of taxes, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of _____ and 00/100 Dollars (\$_____.00) be transferred from available funds for this purpose for FY17.

SUMMARY

This article would transfer from Free Cash a sum of money to reduce the taxes for Fiscal Year 2017.

BOS: Recommendation to be made at Town Meeting
FC: Recommendation to be made at Town Meeting

ARTICLE 49. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this meeting be adjourned.

Given under our hands this TWENTIETH day of APRIL in the year of our Lord TWO THOUSAND SIXTEEN.

A true copy.
Attest:
Cynthia S. May
Town Clerk

Alan McClennen, Chairman
Jon R. Fuller.
Sims McGrath, Jr.
John Hodgson
David M. Dunford

ORLEANS BOARD OF SELECTMEN

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the Annual and Special Town Meetings to be held on Monday, May 9, 2016 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE fourteen (14) days before the date, time and place of the meeting, as within directed.

Paul Kelly, Constable

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable GREETINGS:

IN THE NAME OF The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the MIDDLE SCHOOL GYMNASIUM in said ORLEANS on MONDAY, the NINTH day of MAY in the year TWO THOUSAND SIXTEEN at 6:30 P.M. to act on the following:

ARTICLES

Article 1. Pay Bills of Prior Years 94
Article 2. Retire debt on Twining’s property purchase..... 95
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Article 8. Grant Permanent Easements for MassDOT Highway Interchange Improvements at Route 6A and Main Street..... 98
Article 9. Grant Eversource Easement for 90 South Orleans Road..... 99
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Article 11. Closing Article 100

ARTICLE 1. PAY BILLS OF PRIOR YEARS

To see if the Town will vote to transfer from available funds a sum of money to pay bills of prior years under the provisions of Chapter 179, Acts of 1941, as amended, or to take any other action relative thereto. (Board of Selectmen)

(9/10 Vote Required)

PROPOSED MOTION

The motion will be made at Town Meeting and will include the total as of May 9, 2016, and a breakdown by Town department, vendor and amount.

SUMMARY

This article requests funding to pay outstanding bills from the previous fiscal year. According to Massachusetts General Law, a town cannot pay a bill of a previous year from the current fiscal year’s appropriations. A 9/10 vote is required for passage of this article.

BOS: Recommendation to be made at Town Meeting

FC: Recommendation to be made at Town Meeting

ARTICLE 2. RETIRE DEBT ON TWINING’S PROPERTY PURCHASE

To see if the Town will vote to transfer the sum of Ninety Six Thousand Dollars (\$96,000.00) from the Community Preservation Fund to pay off the remaining balance of the Twining’s Property purchase, or to take any other action relative thereto. (Community Preservation Committee)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of Ninety Six Thousand Dollars (\$96,000.00) be transferred from the Community Preservation Fund for this purpose.

SUMMARY

The purchase of this property was originally funded by debt, but the Community Preservation Committee has recommended paying off this remaining balance.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 3. PURCHASE PROPERTY AT 141 PORTANIMICUT ROAD

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, by purchase or otherwise, for open space and recreation purposes, the property located at 141 Portaminicut Road, shown on Town of Orleans Assessors Map 76 as Parcel 24, and more particularly described in a deed recorded at Barnstable County Registry of Deeds in Book 8707, Page 313 and shown on a plan of land recorded in Plan Book 136, Page 91, and to transfer from Community Preservation Act funds the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00) for such acquisition; and to further authorize the Board of Selectmen and the Conservation Commission to execute any and all documents as may be necessary on behalf of the Town to carry out the provisions of this article, or to take any other action relative thereto. (Community Preservation Committee)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00) be transferred from the Community Preservation Fund for this purpose as follows: Two Hundred Forty Six Thousand Six Hundred Ninety Eight and 00/100 Dollars (\$246,698.00) from the Sparrow Open Space reserve, Sixteen Thousand One Hundred Nine and 00/100 Dollars (\$16,109.00) from the Toop Fund; and Two Hundred Thirty Seven Thousand One Hundred Ninety Three and 00/100 Dollars (\$237,193.00) from the CPA unreserved fund balance, for a total of Five Hundred Thousand and 00/100 Dollars (\$500,000.00); and that the Board of Selectmen and the Conservation Commission be authorized to take all actions necessary to carry out the acquisition of the property described in the article.

SUMMARY

This article would authorize the Town to acquire for open space and recreation purposes an approximately 2.1 acre parcel of land adjacent to the Town Landing at Portaminicut Road. The purchase is proposed to be funded with Community Preservation Act funds.

BOS: 4 – YES 0 – NO 0 – ABSTAIN
FC: Recommendation to be made at Town Meeting

ARTICLE 4. SUPPLEMENTAL FY16 HUMAN SERVICES FUNDING

To see if the Town will vote to transfer from available funds the sum of Two Thousand and 00/100 Dollars (\$2,000.00) for the purpose of replenishing the FY16 Human Services account due to a timing error in the payment of a FY15 grant award using the FY16 appropriation, or to take any action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of Two Thousand and 00/100 Dollars (\$2,000.00) be transferred from available funds for this purpose.

SUMMARY

This article will replenish the FY16 Human Services account to ensure that all payments due to human services agencies in FY16 are made in a timely manner.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 5. RETIRE DEBT ON AMBULANCE PURCHASE

To see if the Town will vote to transfer from the Ambulance Receipts Reserve for Appropriation Account the sum of One Hundred Ninety-Five Thousand and 00/100 Dollars (\$195,000.00) to the General Fund for the purpose of paying off the balance of the short term note issued to purchase a new ambulance in 2014, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of One Hundred Ninety-Five Thousand and 00/100 Dollars (\$195,000.00) be transferred from the Ambulance Receipts Reserve for Appropriation Account for this purpose.

SUMMARY

Under the Board of Selectmen Policy, all new ambulances will be purchased with funds set aside in the Ambulance Receipts Reserve for Appropriation Account. The Account

has a sufficient balance to pay off the short term note that was issued to purchase the last ambulance in 2014.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 6. ESTABLISH REVOLVING ACCOUNT FOR ORLEANS ELEMENTARY SCHOOL TUITION REIMBURSEMENT

To see if the Town will vote to accept G.L. Ch. 71, Section 71F to authorize the Town to establish an account for acceptance and expenditure of tuition payments received for non-resident students and students in foster care, to be spent without further appropriation, or to take any other action relative thereto. (Orleans Elementary School Committee)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article allows the Orleans Elementary School to establish a fund into which fees from non-residents whose children or foster children are enrolled in the special education program will be deposited. Money will only be expended from the fund for special education services, with the approval of the Orleans School Committee.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 7. ROCK HARBOR LAND LEASE AUTHORIZATION

To see if the Town will vote to authorize the Board of Selectmen to enter into a five-year lease of a Town-owned parcel of land consisting of approximately .05 acres, located at Rock Harbor, on such terms as they deem appropriate, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

Approval of this article will authorize the Board of Selectmen to enter into a contract to lease .05 acres of land located at Rock Harbor for a period of five years. Currently the land is leased to Young's Fish Market. The building that houses Young's Fish Market is owned by the business leasing the land. Under Massachusetts General Law an affirmative vote of Town Meeting is required for the Town to enter into certain leases for more than three years. The current lease expires on May 31, 2016.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 2 – YES 6 – NO 0 – ABSTAIN

ARTICLE 8. GRANT PERMANENT EASEMENTS FOR MASSDOT HIGHWAY INTERCHANGE IMPROVEMENTS AT ROUTE 6A AND MAIN STREET

To see if the Town will vote to authorize the Board of Selectmen to grant and convey temporary and permanent easements, by deed, eminent domain, or otherwise, necessary for and in connection with the Massachusetts Department of Transportation Highway Division project “Two Intersections Main Street at Route 6A & at Route 28” for public right of way purposes, including public utilities, grading, loaming, seeding, roadway and driveway construction and reconstruction, sidewalks, surveying, constructing, inspecting, and installing roadway improvements, and the construction, operation and maintenance of drainage and utilities, and all other acts incidental thereto; and further, to authorize the Board of Selectmen to negotiate the terms and conditions of such easements and to execute land damage agreements in connection therewith. The temporary and permanent easements are shown on plans entitled “Massachusetts Department of Transportation Highway Division Plan and Profile of Two Intersections Main Street at Route 6A & at Route 28 in the Town of Orleans Barnstable County Preliminary Right of Way” as:

6-3-T, 6-PUE-9-T, 6-TE-17
6-TE-35
6-2-T, 6-PUE-10, 6-TE-16, 6-TE-23
6-11-T, 6-PUE-9, 6-PUE-6-T, 6-TE-54, 6-TE-55

or take any action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article authorizes the Board of Selectmen to grant temporary and permanent easements to Massachusetts Department of Transportation Highway Division as are necessary in connection with the upgrade of the two intersections, Main Street at Route 6A and at Route 28.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 9. GRANT EVERSOURCE EASEMENTS FOR 90 SOUTH ORLEANS ROAD

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to Eversource Energy for utility purposes over the property owned by the Town of Orleans and located at 90 South Orleans Road, Orleans, Mass. and described in a deed recorded with the Barnstable County registry of Deeds in Book 1301, Page 215, on such terms and conditions as the Board of Selectmen may determine, and to further authorize the Board of Selectmen to execute any and all instruments and to take such action as may be necessary on behalf of the Town to effectuate this vote; or to take any action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article authorizes the Board of Selectmen to grant to Eversource a utility easement necessary to provide power to the proposed new police facility at 90 South Orleans Road.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 10. FUND PRELIMINARY DESIGN PLAN FOR DREDGING PROJECT IN NAUSET ESTUARY

To see if the Town will vote to borrow and/or transfer from available funds the sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00), or any other sum, for the purpose of developing preliminary design plans for a dredging project in Nauset Estuary, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00), pursuant to Massachusetts General Laws, Chapter 44 Sec. 7(17A), or any other enabling authority, and to issue bonds or notes of

the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

This article will fund the development of preliminary design plans for a maintenance dredging project in Nauset Estuary in the Town of Orleans based on the findings in the Nauset Estuary Dredging Feasibility Assessment report prepared by the Woods Hole Group in February 2016. The design and permitting process may take 3 years to complete before the Town can proceed with the dredging project. The preliminary design will determine the scope and cost of a dredging project for presentation to the Town Meeting for further funding consideration in May 2017.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	7 – YES	0 – NO	0 – ABSTAIN

ARTICLE 11. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this meeting be adjourned.

Given under our hands this TWENTIETH day of APRIL in the year of our Lord TWO THOUSAND SIXTEEN.

A true copy.
Attest:
Cynthia S. May
Town Clerk

Alan McClennen, Chairman
Jon R. Fuller.
Sims McGrath, Jr.
John Hodgson
David M. Dunford

ORLEANS BOARD OF SELECTMEN

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the Annual and Special Town Meetings to be held on Monday, May 9, 2016 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE fourteen (14) days before the date, time and place of the meeting, as within directed.

Paul Kelly, Constable

Barnstable SS:

To either of the Constables of the Town of Orleans in the County of Barnstable
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at Precinct #1, in the Council on Aging Senior Center in said Orleans on Tuesday the SEVENTEENTH day of MAY in the year TWO THOUSAND SIXTEEN from 7:00 am to 8:00 pm to vote on the following.

To Vote for the Election of the following Town Officers and Questions:

- 1 Moderator (one year term)
- 2 Selectmen (three year terms)
- 1 Board of Health (three year term)
- 1 Nauset Regional School Committee (three year term)
- 2 Elementary School Committee (three year terms)
- 2 Snow Library Trustees (three year terms)
- 1 Housing Authority (five year term)
- 1 Constable (three year term)

QUESTION 1.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the construction of a new Police Station on the corner of South Orleans Road and Eldredge Park Way, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 2.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the construction of a new town fuel depot on Town property adjacent to the landfill, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 3.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the design of the new Department of Public Works and Natural Resources facilities on Town property adjacent to the landfill, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 4.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the design and construction of the additional parking lot for Nauset Beach on the former Hubler property in East Orleans, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 5.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 6.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund replacement of a portion of the bulkhead at Rock Harbor, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 7.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the preparation of design plans for improvements to the heating and ventilation systems at the Orleans Elementary School, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 8.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund a feasibility study for the replacement of the administration building and restrooms at Skaket Beach, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 9.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the preparation of preliminary design plans for a dredging project in Nauset Estuary, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 10.

Shall the Town of Orleans approve the Charter Amendment proposed by Article 42 of the May 11, 2015 Annual Town Meeting as summarized below?

This amendment requires a cost estimate and supporting data for all Town Meeting warrant articles that include an appropriation of funds, except those submitted by petition.

YES _____ NO _____

QUESTION 11.

Shall the Town of Orleans approve the Charter Amendment proposed by Article 43 of the May 11, 2015 Annual Town Meeting as summarized below?

This amendment proposes a "Consent Calendar" which consolidates voting on Town Meeting articles that are considered to be noncontroversial.

YES _____ NO _____

QUESTION 12.

Shall the Town of Orleans approve the Charter Amendment proposed by Article 44 of the May 11, 2015 Annual Town Meeting as summarized below?

This amendment recognizes the authority of the Moderator to control the time allowed to each speaker at Town Meeting, and changes the vote needed to terminate debate from a 4/5 vote to a 2/3 vote to be consistent with the Orleans Town Code.

YES _____ NO _____

QUESTION 13.

Shall the Town of Orleans approve the Charter Amendment proposed by Article 45 of the May 11, 2015 Annual Town Meeting as summarized below?

This amendment requires that any motion for reconsideration must be taken up at the session at which the matter is originally considered.

YES _____ NO _____

QUESTION 14.

Shall the Town of Orleans approve the Charter Amendment proposed by Article 46 of the May 11, 2015 Annual Town Meeting as summarized below?

This amendment increases the annual honorarium for each Selectman from \$2,000 to \$3,000.

YES _____ NO _____

QUESTION 15.

Shall the Town of Orleans approve the Charter Amendment proposed by Article 47 of the May 11, 2015 Annual Town Meeting as summarized below?

This amendment increases the appropriation and duration thresholds at which inter-municipal agreements must be approved by Town Meeting, from more than \$50,000 to more than \$500,000, and from more than three years to more than five years.

YES _____ NO _____

QUESTION 16.

Shall the Town of Orleans approve the Charter Amendment proposed by Article 50 of the May 11, 2015 Annual Town Meeting as summarized below?

This amendment changes the word “to” to the word “of” in sentences relating to Board of Water and Sewer Commissioners appointments, making the clause consistent with others in the Charter.

YES _____ NO _____

QUESTION 17.

Shall the Town of Orleans approve the Charter Amendment proposed by Article 51 of the May 11, 2015 Annual Town Meeting as summarized below?

This amendment will allow the Finance Committee and Board of Selectmen to hold a single joint public hearing on the budget prior to Town Meeting to solicit public priorities.

YES _____ NO _____

QUESTION 18.

Shall the Town of Orleans approve the Charter Amendment proposed by Article 52 of the May 11, 2015 Annual Town Meeting as summarized below?

This amendment clarifies and updates the Charter provisions related to the development, scope and functions of the Capital Improvements Plan.

YES _____ NO _____

QUESTION 19.

Shall the Town of Orleans approve the Charter Amendment proposed by Article 53 of the May 11, 2015 Annual Town Meeting as summarized below?

This amendment updates the job titles of various Town employees.

YES _____ NO _____

QUESTION 20.

Shall the Town of Orleans approve the Charter Amendment proposed by Article 56 of the May 11, 2015 Annual Town Meeting as summarized below?

This amendment prohibits the acceptance of contributions from political party committees by candidates for elective town offices.

YES _____ NO _____

And you are directed to serve this Warrant, by posting up attested copies thereof at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE in said Town, seven (7) days at least before the time of holding said Election.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of the Election, as aforesaid.

Given under our hands this TWENTIETH day of APRIL in the year of our Lord TWO THOUSAND SIXTEEN.

A true copy.
Attest:
Cynthia S. May
Town Clerk

Alan McClennen, Chairman
Jon R. Fuller.
Sims McGrath, Jr.
John Hodgson
David M. Dunford

ORLEANS BOARD OF SELECTMEN

Barnstable SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the said Warrant for the Annual Town Election to be held on Tuesday, May 17, 2016 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE seven (7) days before the date, time and place of the meeting, as within directed.

Paul Kelly, Constable