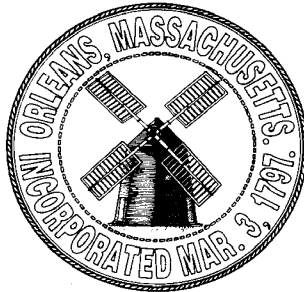


**TOWN OF ORLEANS
TOWN MEETING WARRANTS**

for use at

**MONDAY, May 11, 2015
ANNUAL TOWN MEETING - 6:30 PM
&
SPECIAL TOWN MEETING – 6:30 PM
Nauset Middle School Gymnasium**



**ANNUAL ELECTION
TUESDAY, May 19, 2015
7:00 AM - 8:00 PM
Council on Aging Senior Center**

Published as a supplement of
The Cape Codder – April 24, 2015

***Please bring this copy of the warrant
to Town Meeting.***

**COPIES OF THIS WARRANT ARE AVAILABLE
ON TAPE OR IN LARGER PRINT
PLEASE CALL 240-3700 EXTENSION 415**

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MOTION CHART

Application of rules is indicated by the Motion's Numerical Sequence

Motions	Debatable	Non-Debatable	Amendable	Non-Amendable	Second Required	Second Not Required	Vote Required	May Reconsider	May Not Reconsider
1. Point of Order		X				X	n/a		
2. Previous Question Terminate Debate		X		X	X		4/5		
3. Postpone Indefinitely	X			X	X		MAJ	X	
4. Lay on Table		X		X	X		MAJ	X	
5. Amendment	X		X		X		MAJ	X	
6. Accept and Adopt	X		X		X		MAJ	X	
7. Consider Articles Out of Order	X		X		X		2/3		X
8. Reconsider	X			X	X		2/3		X
9. Adopt a Resolution	X		X		X		MAJ		X
10. Adjourn to Time Uncertain	X		X		X		MAJ	X	
11. Adjourn		X		X	X		MAJ		X

While a motion to amend is under discussion, a motion to postpone indefinitely displaces the previous motion, but a motion to adjourn cannot be taken up until the motion to amend is decided.

ORLEANS TOWN MEETING BYLAWS

Pursuant to the provisions of the Town of Orleans Charter duly adopted by voters of the Town of Orleans, the Town Clerk, with the advice of the Moderator, hereby adopts the following Town Meeting By-Laws:

Procedural Rules: The Moderator shall enforce procedural rules in accordance with general laws, the Charter, and these By-Laws.

Other Procedural Rules: If none of the rules set forth herein or in the Charter governs a situation at the Town Meeting, then rules which would be in effect with respect to the Town Meeting if the Charter had not been adopted shall apply.

Attendance: No person other than a legal voter shall be allowed on the floor of the house except by the consent of the Moderator. At the Town Meeting, a non-voter may speak after a favorable majority vote of Town Meeting.

Quorum: For all Town Meetings, both annual and special, there shall be required a quorum of two hundred (200) registered voters of the Town.

Quorum Challenge: Any five (5) voters may challenge the existence of a quorum. If the Moderator determines the number in attendance to be less than the established quorum, he shall adjourn the meeting to a stated date, time and place.

Moderator: Participation in Discussions: The Moderator, when acting as such, shall not participate in any discussions.

Method of Voting: Except as otherwise specified by law, the Moderator shall have full authority to specify a voice vote, a standing vote counted by him or by tellers appointed by him, or a written ballot. The Moderator may conduct all votes requiring a two-thirds (2/3) majority by statute in the same manner in which the Moderator conducts the vote when a majority vote is required.

Motions in Writing: All motions shall be submitted in writing.

Withdrawal of Motions: A motion moved, seconded and stated may be withdrawn by the mover and the seconder.

Precedence of Motions: When a question is under debate, motions shall have precedence in the order of their arrangement shown on the attached chart.

Changing Order of Articles: The order of consideration of the articles as printed in the warrant may be changed only by a two-thirds (2/3) vote of the Town Meeting.

Speaking Twice: No person shall speak twice on the same question until all those wishing to speak thereon have done so, nor shall any person speak for more than five (5) minutes at one time, except by permission of the Town Meeting; provided, however, that the restrictions shall apply neither to those persons required to be in attendance

under provisions of Clause 2-7-3 of the Charter (town officers, members of boards and commissions, department heads, or their duly designated representatives, when proposals affecting their various office, board or department are being considered), nor to those persons making the original motion or amendments thereto under any article.

Reconsideration: Any vote may be reconsidered if a voter on the prevailing side moves to do so and if the Moderator moves that there is additional information to bring before the meeting. Only one (1) reconsideration shall be allowed per article.

Recount: When a voice vote as decided by the Moderator is questioned by more than one voter, it shall be made certain by a rising vote counted by the Moderator, or the tellers appointed by him, or by a written ballot. When a standing vote is challenged by more than five (5) voters, the Moderator may rule a written ballot be taken.

Move the Question: Requires a second. Not debatable. Four-fifths (4/5) Vote. Terminates debate.

Move the Question After Presentation: A motion to move the question shall not be allowed if the moving party makes a presentation immediately prior to making the motion to call the question.

Amendments to Motions: The first amendment to a motion may be amended (secondary amendment). This secondary amendment may not itself be amended.

Article for Capital Improvements: In accordance with Charter clause 8-7-1, an article for capital improvements not in compliance with the Capital Improvement Plan shall require a three-fourths (3/4) majority vote of the Town Meeting.

Clause 8-7-1 of the Charter reads as follows:

“The Town Meeting shall act on the Capital Improvements Plan, provided that any article for capital improvements not in compliance with clause 8-5-1 shall require a three-fourths majority vote of the town meeting.”

Clause 8-5-1 of the Charter reads:

“The Town Administrator shall prepare a five-year Capital Improvements Plan, which shall be designed to deal with unmet long-range needs, and to implement the goals and objectives of the Orleans Comprehensive Plan.”

Dissolution of Town Meeting: In accordance with Charter clause 2-7-8, the Town Meeting must act on every article placed before it.

Clause 2-7-8 of the Charter reads:

“No motion, the effect of which would be to dissolve the Town Meeting, shall be in order until every article in the Warrant has been duly considered and acted upon. This requirement shall not preclude the postponement of consideration of any article to an adjournment of the meeting to a stated time and place.”

FINANCIAL SUMMARY

TO THE VOTERS:

The Annual Town Meeting warrant includes a number of articles that have an impact on the financial condition of the town, as well as on individual voters in terms of local property taxes.

To assist you in your deliberations, on the following pages you will find a number of schedules and charts that have been included in the warrant to provide additional information that may be of help to you at Town Meeting.

The “Financial Plan” for Fiscal Years 2015 & 2016 compares revenues and expenditures adopted in FY 2015 with those proposed in FY 2016. The Plan assumes approval of all funding articles as recommended in the Annual Town Meeting warrant.

As presented, for FY 2016 the total expenditures amount to \$32,779,000, an increase of \$524,000 or 1.6%. The total property tax levy increase would be 3.6% resulting in a tax rate of \$6.61 per thousand dollars of assessed valuation, an increase of \$0.19 or 2.9% over FY 2015.

A “Tax Rate Information” table shows the estimated tax rate increase and tax impact on a property valued at \$500,000 for articles that are funded by property taxes. Each funding article in the warrant includes a notation showing the FY 2016 tax rate impact per thousand dollars of assessed valuation.

The warrant also includes two charts that summarize the Town’s “Financing Sources” and “Expenditure Comparison By Organizational Group” for both FY 2015 and Proposed/Recommended for FY 2016.

Finally, the “Proposed Operating Budget” for the Fiscal Year July 1, 2015 – June 30, 2016 includes the 2015 adopted and 2016 proposed budgets and is broken down by department, line item description and dollar amounts.

For FY 2016, the total proposed operating budget is \$31,056,397, inclusive of all non-school and school costs. This amount represents an overall increase of \$434,507 or 1.4% over FY 2015. As proposed, total non-school expenditures, including funding union and non-union cost of living increases, are up 1.6% and total school (Orleans Elementary, Nauset Regional and Cape Cod Tech) expenditures are up 1.0%.

John F. Kelly
Town Administrator

FINANCIAL PLAN
FOR THE FISCAL YEARS 2015 & 2016
(\$000)

REVENUES	ADOPTED FY 2015	PROPOSED FY 2016	DOLLAR CHANGE	PERCENT CHANGE
Property Tax				
Property Tax (Base)	20,131	20,989	858	4.3%
Statutory Increase	503	525	21	4.3%
Growth	205	161	(44)	-21.6%
Debt/Capital Exp. Exclusions	2,224	2,515	291	13.1%
Cape Cod Commission Act	158	162	4	2.5%
General/Stabilization Fund Override	635	497	(138)	-21.8%
Unused Levy Capacity	(648)	(794)	(146)	22.5%
Community Preserv. Surtax	669	693	25	3.7%
Total Property Tax	23,876	24,747	871	3.6%
Provision for Abatement/Exempt	(195)	(200)	(5)	2.5%
Non-Property Tax				
State Aid	496	508	12	2.5%
Motor Vehicle Excise	1,060	1,070	10	0.9%
Local Receipts	4,537	4,629	93	2.0%
Free Cash	828	527	(301)	-36.4%
Funds Resv. Appr./Other Avail.	1,133	975	(158)	-13.9%
Hotel Tax	521	523	2	0.4%
Total Non Property Tax	8,575	8,233	(342)	-4.0%
Total Revenues	32,255	32,779	524	1.6%
<i>Assessed Value (est. as of 1/1/14)</i>	3,614,838	3,639,838	25,000	0.7%
<i>Tax Rate</i>	6.42	6.61	0.19	2.9%
EXPENDITURES				
Non-School				
Salaries and Wages	10,134	10,428	294	2.9%
Fringe Benefits	1,990	2,117	127	6.4%
Pensions	1,554	1,641	87	5.6%
General Expenses	3,611	3,619	7	0.2%
State/County Assessments	550	563	13	2.4%
Sub Total - Non Sch Operating	17,840	18,369	528	3.0%
Capital Expenditures	658	192	(466)	-70.8%
Debt	2,924	3,210	286	9.8%
Sub Total - Non Sch Capital/Debt	3,582	3,402	(180)	-5.0%
Total - Non School	21,422	21,770	348	1.6%
School				
Nauset Regional	4,009	3,800	(209)	-5.2%
Debt	2	88	86	4518.0%
NRS Capital Outlay	94	88	(5)	-5.6%
Sub Total - NRS	4,104	3,976	(128)	-3.1%
Orleans Elementary	3,567	3,650	82	2.3%
Fringe Benefits	717	781	64	8.9%
Pensions	99	95	(4)	-4.0%
Sub Total - OES	4,383	4,545	162	3.7%
C.C. Technical High	210	261	51	24.3%
Total - Schools	8,697	8,782	85	1.0%
Other Expenses				
Community Preserv. Expenses	503	504	1	0.1%
Community Preserv. Fund	165	189	24	14.5%
Special Articles	1,468	1,533	65	4.5%
Sub Total - Other Expenses	2,137	2,227	90	4.2%
Total Expenditures	32,255	32,779	524	1.6%

TAX RATE INFORMATION
ESTIMATED FOR FISCAL YEAR 2016

Per tax rate increments:

TAX RATE INCREASE	MUNICIPAL REVENUE RAISED	TAX IMPACT ON \$500,000.00 PROPERTY
\$ 0.01	\$ 36,398.38	\$ 5.00
\$ 0.05	\$ 181,991.90	\$ 25.00
\$ 0.10	\$ 363,983.80	\$ 50.00
\$ 0.20	\$ 727,967.60	\$ 100.00
\$ 0.30	\$ 1,091,951.40	\$ 150.00
\$ 0.40	\$ 1,455,935.20	\$ 200.00
\$ 0.50	\$ 1,819,919.00	\$ 250.00
\$ 0.60	\$ 2,183,902.80	\$ 300.00
\$ 0.70	\$ 2,547,886.60	\$ 350.00
\$ 0.80	\$ 2,911,870.40	\$ 400.00
\$ 0.90	\$ 3,275,854.20	\$ 450.00
\$ 1.00	\$ 3,639,838.00	\$ 500.00

Per revenue raised increments:

\$ 0.0003	\$ 1,000.00	\$ 0.14
\$ 0.0014	\$ 5,000.00	\$ 0.69
\$ 0.0027	\$ 10,000.00	\$ 1.37
\$ 0.0137	\$ 50,000.00	\$ 6.87
\$ 0.0275	\$ 100,000.00	\$ 13.74
\$ 0.1374	\$ 500,000.00	\$ 68.68
\$ 0.2747	\$ 1,000,000.00	\$ 137.37

As you consider each article included in this year's warrant, the above schedule will provide you with the anticipated tax rate and tax impact on a property valued at \$500,000.00. This applies only to articles funded by property tax and not to articles funded by bonding or by a special revenue or receipts account (such as Ambulance Billing or Stabilization Fund).

The above calculations are based on the Town's total estimated valuation for Fiscal Year 2016. These figures should be considered as estimates only, since valuations can change annually.

FINANCING SOURCES
Adopted Fiscal Year 2015 vs. Proposed Fiscal Year 2016

<u>FINANCING SOURCES</u>	<u>FY 2016 PERCENT OF TOTAL</u>	<u>FY 2015 ADOPTED</u>	<u>FY 2016 PROPOSED</u>	<u>PERCENT INCR./DECR</u>	<u>DOLLAR INCR./DECR</u>
Property Tax	75%	23,680,664	24,546,627	4%	865,963
Local Receipts	14%	4,536,600	4,629,147	2%	92,547
Motor Vehicle Excise	3%	1,060,000	1,070,000	1%	10,000
Other Available Funds	3%	1,132,980	974,945	-14%	(158,035)
Free Cash	2%	828,078	527,062	-36%	(301,017)
Hotel Tax	2%	521,000	523,000	0%	2,000
State Aid	2%	496,000	508,400	2%	12,400
Total	100%	32,255,322	32,779,181	2%	523,859

EXPENDITURE COMPARISON BY ORGANIZATIONAL GROUP
Adopted Fiscal Year 2015 vs. Recommended Fiscal Year 2016

<u>ORGANIZATIONAL UNIT</u>	<u>FY 2016 PERCENT OF TOTAL</u>	<u>FY 2015 ADOPTED</u>	<u>FY 2016 PROPOSED</u>	<u>PERCENT INCR./DECR.</u>	<u>DOLLAR INCR./DECR.</u>
Education (1)	27%	8,696,889	8,782,321	1%	85,432
Public Safety	17%	5,561,970	5,491,183	-1%	(70,787)
Public Works	14%	4,848,778	4,679,910	-3%	(168,868)
Debt	10%	2,924,010	3,209,730	10%	285,720
Fringe Benefits	7%	2,077,881	2,217,368	7%	139,487
General Government	6%	2,100,745	2,124,622	1%	23,877
Pensions	5%	1,554,480	1,641,363	6%	86,883
Special Articles	5%	1,468,042	1,533,477	4%	65,435
Human Services	3%	951,150	967,889	2%	16,739
Culture & Recreation	2%	577,888	595,303	3%	17,415
State & County Assess.	2%	550,469	563,448	2%	12,979
Land Bank Expenses	2%	503,130	503,760	0%	630
Insurance	1%	274,500	279,500	2%	5,000
<u>OTHER</u>					
Community Preserv. Fund	1%	165,390	189,307	14%	23,917
Total	100%	32,255,322	32,779,181	2%	523,859

(1) Includes Capital Outlay Items per NRSD Agreement.

MUNICIPAL FINANCE TERMS

Appropriation - An authorization made by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Bond - A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Capital Improvement Program - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

Chapter 90 Highway Funds – The state legislature authorizes and issues transportation capital bonds every few years. In each Transportation Bond, funds are apportioned to communities based upon a formula under the provisions of MGL Ch. 90 § 34, hence the term Chapter 90 funds. The Chapter 90 highway formula is comprised for three variables: local road mileage as certified by the Massachusetts Highway Department (MHD), employment figures from the Department of Employment and Training (DET), and population estimates from the U.S. Census Bureau. Under this formula, those communities with a large number of road miles received proportionately more aid than those with fewer road miles. These funds are reimbursed to communities based upon certified expenditure reports submitted to MHD.

Conservation Fund - This fund may be expended for lawful conservation purposes as described in MGL Ch. 40, § 8C. This fund may also be expended for damages related to the taking of land by eminent domain provided that such taking has first been approved by a two-thirds (2/3) vote of city council or town meeting.

Contingent Appropriation – This is an appropriation that authorizes spending for a particular purpose upon the occurrence of a later event. The grant of spending authority made by an appropriation must be certain at the time of the vote and, therefore, contingent appropriations are not generally permissible. Under MGL Ch. 59 § 21C(m), however, towns may make appropriations from the tax levy, available funds or borrowing, contingent upon the subsequent passage of a Proposition 2 ½ override or exclusion question for the same purpose.

Debt Exclusion - A vote by a community at an election to exclude debt service payments for a particular capital project from the levy limit. The amount necessary to

cover the annual debt service payment is added to the levy limit for the life of the debt only. A debt exclusion may temporarily increase the levy above the levy ceiling.

Debt Service - Payment of interest and repayment of principal to holders of a government's debt instruments.

Equalized Valuations (EQVs) - Determinations for the full and fair cash value of all property in the Commonwealth which is subject to local taxation. EQVs have historically been used as variables in distributing certain state aid accounts, and for determining county assessments and certain other costs. The Commissioner of Revenue, in accordance with Chapter 58, Section 10C, is charged with the responsibility of biannually determining an equalized valuation for each city and town in the Commonwealth.

Excess Levy Capacity - The difference between the levy limit and the amount of real and personal taxes actually levied in a given year.

Exemptions - Statutory exclusions of specific amounts of property tax owed. Upon approval of an application to the Board of Assessors, exemptions may be granted for qualified veterans, blind individuals, surviving spouses and persons over 70 years of age. In addition, an exemption may, at the discretion of the Assessors, be issued for certain financial hardships.

Fiscal Year – Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. For example, the 2011 fiscal year is July 1, 2010 to June 30, 2011. Since 1876, the federal government has had a fiscal year that begins October 1 and ends September 30.

Free Cash (also Budgetary Fund Balance) - Funds remaining from the operations of the previous fiscal year which are certified by the Massachusetts Department of Revenue Director of Accounts as available for appropriation. Remaining funds include unexpended free cash from the previous year, receipts in excess of estimates shown on the tax rate recapitulation sheet and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount of remaining funds which can be certified as free cash. The calculation of free cash is made based on the balance sheet, which is submitted by the community's Accountant, Auditor, or Comptroller.

Levy – The amount a community raises through the property tax. The levy can be any amount up to the levy limit.

Levy Ceiling – the maximum levy assessed on real and personal property may not exceed 2 ½ percent of the total full and fair cash value of all taxable property (MGL Ch. 59 § 21C). Property taxes levied may exceed this limit only if the community passes a capital exclusion, a debt exclusion, or a special exclusion.

Levy Limit – The maximum amount a community can levy in a given year. The limit can grow each year by 2 ½ percent of the prior year's levy limit plus new growth and

any overrides. (MGL Ch. 59 § 21C[f & g]. The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, a debt exclusion, or a special exclusion

Local Receipts - Locally generated revenues other than real and personal property taxes and excluding Special Revenue fund revenues. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

New Growth - The taxing capacity added by new construction and other increases in the property tax base. New growth is calculated by multiplying the value associated with new construction by the tax rate of the previous fiscal year.

Proposition 2 ½ Overrides/Underrides - General Override to permanently increase the amount of property taxes the Town can raise. This requires a majority vote by the Selectmen in order to be placed on the ballot.

General Underride to permanently decrease the amount of property taxes the Town can raise. This requires a majority vote by the Selectmen in order to be placed on the ballot.

Capital Override exemption is a one-year increase in the property tax levy for the specific item or project. This requires a two-thirds (2/3) vote by the Selectmen to appear on the ballot.

Debt Exclusion is an increase in the property tax levy for the life of the bond issue. This requires a two-thirds (2/3) vote by the Selectmen to appear on the ballot.

Reserve Fund – An amount set aside annually within the budget of a town (not to exceed 5% of the tax levy for the preceding year) to provide a funding source for extraordinary or unforeseen expenditures. In a town, the Finance Committee can authorize transfers from this fund for “extraordinary or unforeseen” expenditures. Other uses of the fund require budgetary transfers by town meeting.

School Building Assistance Program (SBA) – Established in 1948 and frequently revised by statutory amendments, this state program reimburses cities, towns and regional school districts various percentages of their school construction costs depending on the wealth of the community or district and the category of reimbursement. The Department of Education administers the SBA program.

Stabilization Fund – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose. (MGL Ch. 40 § 5B). Communities may appropriate into this fund in any year an amount not to exceed ten percent of the prior year’s tax levy or a larger amount with the approval of the Emergency Finance Board. The aggregate of the stabilization fund shall not exceed ten percent of the community’s equalized value, and any interest shall be added to and become a part of the fund. A two-thirds vote of town meeting is required to appropriate money from the Stabilization Fund.

Finance Committee FY 2015 Report

To the Voters of the Town of Orleans:

The Finance Committee is pleased to present its 2015 Annual Report on the Town of Orleans' current financial condition and the Town's fiscal outlook. Under the terms of the Orleans Town Charter, the Finance Committee is charged with independently examining and analyzing the financial affairs of the Town and informing Orleans citizens of the Committee's findings and recommendations. In analyzing the financial affairs of the Town, the Committee is required to base its findings and recommendations on a full and fair examination of each issue in the broader context of Town policies, service objectives, and economic conditions.

Summary

In recent years the Committee's report has focused on issues such as the Town's changing demographics and the challenges those changes pose to providing services to Town residents, as well as what they mean for budgeting and spending. We have also discussed priority areas for investment such as technology, and how the Town uses stabilization and other funds to pay for capital and operating items and other contingencies.

This year, our focus is on areas that have come to the fore in FY 2015 as the Town has begun to address its capital spending needs more methodically. This has allowed the Finance Committee to step back from the trees of individual projects and look at the forest of the new Capital Improvement Plan (CIP) and its long-term implications for our budget and our tax rates. In summary, the Committee has made the following conclusions and recommendations to the Town and the Board of Selectmen:

- the Town is in excellent financial condition but faces significant capital spending challenges in the coming years in managing spending to provide for both continued services and programs as well as an equitable distribution of the tax burden for all Orleans taxpayers;
- contractual personnel cost increases make hard caps on tax increases susceptible to the unintended consequence of poor spending choices and cuts in services and programs;
- a zero-based budget process is a better method of arriving at accurate budgets, and the Town should adopt this approach;
- the Committee believes that the Town needs to put more funds in reserve for unfunded retiree health benefits;
- the Committee has recommended that the Town adopt a centralized maintenance contract approach for its vehicle fleet;
- the Town would benefit from a comprehensive technology audit and the adoption of cloud-based technology (vs. locally installed and maintained) to manage and coordinate intra- and inter-departmental work flows; and
- the use of stabilization funds to finance purchases and other services should be continued, and, where appropriate, expanded.

We have examined our budget against other towns' and concluded that Orleans spends taxpayer money efficiently. The Committee has also spent time and attention studying the matter of the effective subsidy that full-time residents receive from non-resident taxpayers, and how this can be addressed through user fees in some instances. However, the Committee recognizes the subsidy that non-resident taxpayers provide, and the need to provide support for the services that they need while in Orleans.

While the Town is in excellent financial health, as evidenced by the recent awarding of a AAA credit rating by Standard & Poor's, there are a number of challenges before us as we look to the

Finance Committee FY 2015 Report

future. How are we going to meet the Town's capital and infrastructure needs while controlling the growth of spending and its effects on taxes at a level that is affordable? Our capital investment needs are formidable in the coming years, portending potentially significant increases in tax rates to meet debt payment obligations. At the same time, total personnel expenses represent over 75% of our budget, and collective bargaining agreements stipulate fixed increases in these costs. Thus, achieving meaningful budget savings requires either improved productivity or a reduction in services that either holds headcount flat or reduces it.

This gives the Town very little room on the services side of the budget; given our capital needs, how are we going to meet non-salary service needs going forward? Minimizing annual increases in the operating budget will not make up for the resulting shortfall, as most departments, as well as the schools, have already or are cutting non-personnel expenses to the bone. Programs and their current service levels could be in jeopardy. When a budget must pay an increased salary, pension liability, healthcare cost, or debt payment, but is limited in increasing by some small percentage overall, it starts reducing or eliminating programs and capital spending. We must address this issue or be faced with potentially significant cuts in important programs for our increasingly elderly population, our youth, and our economically disadvantaged citizens, contradicting the Town's mission of responsible service provision.

Another issue that the Finance Committee continues to address with the Board of Selectmen is the budgeting process itself: while the Selectmen have begun the implementation of a zero-based budgeting process, the Board continues to impose a hard cap on annual budget increases. Any rational government body held to a maximum possible budget increase will take advantage of that by incorporating it into its budget without question. And in many cases these cumulative year-over-year increases have been based on decades-old starting points with no "reset" to today's reality.

The zero-based budgeting approach doesn't square up with a hard cap budget increase limit. Budgets do not always have to go up, and it is the Finance Committee's position that the Town of Orleans' budget should, on an annual basis, be entirely zero-based, with department heads basing their annual departmental budget request on purely physical needs to fulfill their respective missions, irrespective of the amount spent the previous year. This would produce a budget based not on last year's number, but on true needs to deliver the required services. Aggregated, this overall budget number could then be compared with a goal for a maximum budget increase set by the Selectmen, and adjusted accordingly. The Finance Committee believes strongly that this is a better, more effective methodology for arriving at budgets that address the Town's mission to deliver services rather than establish arbitrary limits on budget increases, which may or may not represent the Town's actual need on a department-by-department basis. In practice, the hard-cap percentage approach often has the unintended consequence of incentivizing departments not to spend budgeted funds on necessary goods and services this year as a way to ensure availability of funds for some other good or service next year. A zero-based budget approach removes these incentives and creates a better environment for controlling spending.

The Orleans Fiscal Year 2016 Budget

The Fiscal Year 2016 operating budget that will be presented to Orleans voters for their consideration during the May 11, 2015 Town Meeting shows a 1.4% increase over the previous fiscal year, growing from \$30,621,890 for Fiscal Year 2015 to \$31,056,397 for Fiscal Year 2016. Non-school expenses will increase by 1.6% in FY 2016, while school expenses are projected to

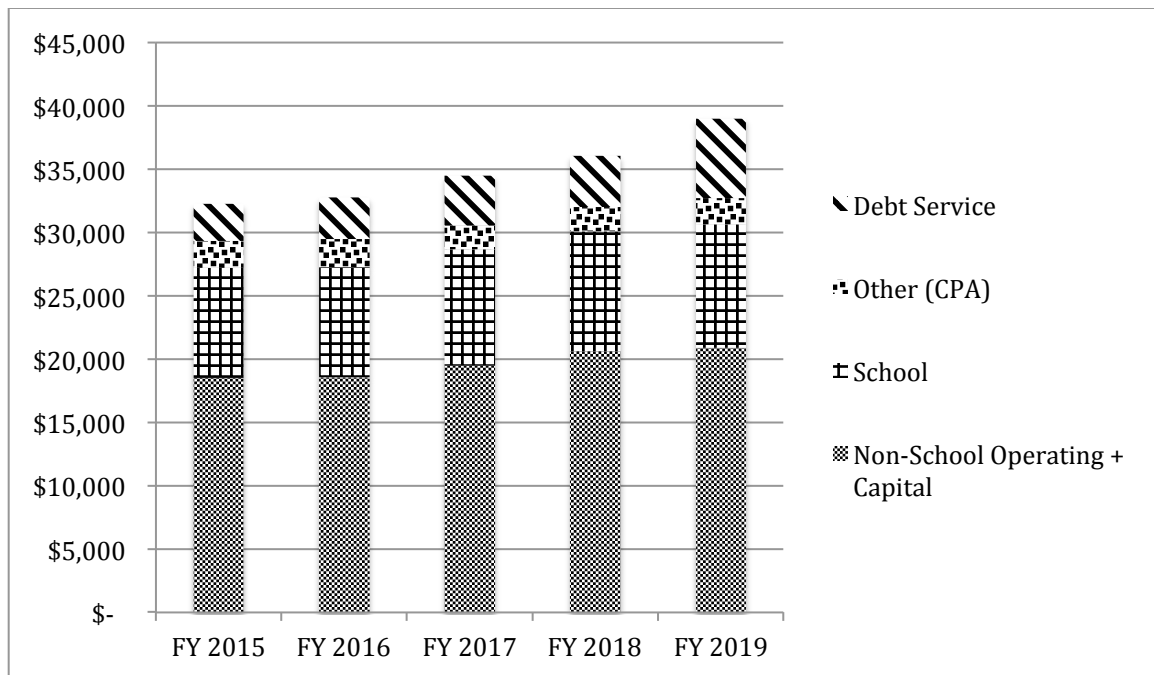
Finance Committee FY 2015 Report

increase by 1% over FY 2015. Non-property tax revenue is projected to decrease by 4% in FY 2016 from FY 2015. The Town projects a property tax increase of 3.6% for FY 2016, resulting in a rate of \$6.61 per thousand dollars of assessed value.

Over the past five years, Orleans' operating budget has increased by 15%. In that same period, property tax revenues have increased by 24%, the tax rate has increased 28%, and the total assessed valuation of the Town has decreased 4.5%, from \$3.8 billion to \$3.6 billion.

The Capital Improvement Plan (CIP) for Fiscal Years 2016-2020 provides taxpayers with a plan of the estimated cost and timing for Capital Projects that the Town is considering. The approval of the plan is not a commitment to spend money, as each project must be approved subsequently at Town Meeting in the year in which it is to be funded. The CIP to be presented at this year's Town Meeting totals \$92,075,460. The CIP presented to Town voters last year totaled \$68,903,220. The majority of these funds continue to represent planning for an eventual town-wide wastewater system or systems, with a significant portion dedicated to the design and construction of new police and DPW facilities.

Chart One: Share of Budget by Category



Fiscal Condition

Orleans remains in sound financial condition. The Town has a bond rating of AAA, one of a small handful of Massachusetts towns with this highest rating, and manages its budgeting and spending efficiently and effectively. The Committee's analysis of the Town's budgeting and spending habits, and the administration's focus on high standards of transparency and accountability, have led the Committee to conclude that the Town of Orleans is financially well-managed.

As in years past, the primary basis for the development of the Town's fiscal and budgetary policy has been the goal of Town leadership to control the growth of the tax rate. The Town has achieved this goal through the diligent management of spending. The Finance Committee has on an annual basis for the last four years conducted an analysis of year-end turn backs,

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representing budgeted but unused amounts returned to the General Fund by departments. The Committee's analysis indicates that departments are regularly returning to the General Fund a total of between \$400,000 and \$600,000. The unusually low interest rate environment that continues to prevail has allowed the Town to continue to borrow at a current interest rate of less than 0.5% in FY 2015. The Town's cost of debt for FY 2016 is anticipated to remain stable.

Property taxes in Orleans remain among the lowest on Cape Cod. As in recent years, the Town continues to apply excess free cash to lowering the tax rate.

Infrastructure Investment

No town on Cape Cod and perhaps in the Commonwealth of Massachusetts gets more in services from its town administration with less than Orleans. The managers and employees of Orleans do more for its citizens and taxpayers with fewer resources, and Orleans is efficiently-managed. The low tax rate that we enjoy is a product of that frugality, and Orleans' taxpayers have been well-served by this approach.

However, one consequence of this approach of keeping spending under control has been the gradual but steady depreciation of much of our infrastructure. The capital planning process has, until recently, been largely deferred. In FY 2015, led by the Board of Selectmen, Orleans has taken a new approach to the Capital Improvement Plan, a more detailed and realistic examination of the critical capital and infrastructure needs that the Town faces in the coming five years, and how much that program might cost to taxpayers. This has allowed the Finance Committee to undertake a more objective analysis of the financial effects of an updated CIP. The question of the consequences of squeezing the budget and moving major expenses to the future has been answered: critical infrastructure is getting more and more expensive. There do not seem to be any instances in which a deferred capital expense will be less costly to the Town when it is ultimately undertaken.

The new capital planning process has led to the conclusion that the Town of Orleans faces a significant amount of capital spending in several key areas of our infrastructure, including wastewater, public safety, schools, and public works. Moreover, many of these projects are converging into a relatively small window of time, within the next five to seven years. It is the Finance Committee's responsibility not to take a position on the spending as such, but to take voters through the process and the implications of making these decisions and the information to make an informed decision about capital expenditure requests that are certain to come before Town Meeting over the next five years.

It is the Committee's view that we should look at several categories of infrastructure spending and judge each project on its merits within the framework of its category, and to focus on the benefits and costs to taxpayers.

Critical/Non-Discretionary Projects

This category of infrastructure spending applies to projects that the Town must undertake, for regulatory, public safety, or other reasons. Examples of such projects would be public safety, such as the police facility, wastewater treatment, or other regulated and government-mandated projects.

Projects of this type tend to be expensive, much of that expense being driven by state and federal code compliance laws. The Police Station Building Committee has estimated that approximately 50% of the total cost of the proposed police facility is driven by designing and building it in full compliance with state and federal public safety facility building codes. In

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addition, investments such as these rarely come with significant offsetting revenue sources or savings.

Because of the lack of revenue and high expense, projects like these generally do not benefit the taxpayer in the form of lower taxes or savings from the alternative outcome of not making the investment. In the case of the police facility, its current condition is such that the police department may not be able to effectively discharge its duties. In the case of wastewater, the Town is the subject of an adopted plan to implement a solution (the so-called "208 Plan"), and is working with government agencies to ensure compliance of the proposed solution to state and federal mandates. In both cases, the Town will need to decide whether or not to spend a significant amount of capital investing in these two areas in the coming years, and we may have limited discretion in choosing how much to spend.

In light of this Hobson's choice scenario, how should we judge these projects? It is the Finance Committee's view that we should think about projects such as these not from the point of view of savings as a result of making the investment, but rather from the point of view of making the investment in as cost-affordable a manner as possible, in distributing the cost of these investments in the most equitable way possible, and in developing a thorough understanding of the benefits to the community in funding them.

In the case of the proposed police facility, the public good seems clear: our safety is protected directly by our police force. It is difficult to put a price tag on that safety, but if the alternative is not having a police facility adequate to ensure that the police force is able to comprehensively and safely discharge its duties, it seems clear that investing in a modern, code-compliant facility is a necessity. Any other solution is not reasonable for taxpayers.

Wastewater presents us with a different set of issues. We have limited discretion on whether or not to undertake a wastewater management plan that involves infrastructure spending, and construction of wastewater infrastructure is costly. Spending on wastewater will affect all taxpayers in Town, and needs to be judged critically according to the potential effects of expenditure of that scale on potential tax rate increases and on the potential for increased investment in the Town center.

From a financial perspective, assuming that the cost of the project is on the lower end of the consensus estimates, and that we are able to finance the projects as inexpensively as possible, it should be possible to spread out the burden of paying for these projects in a manner that is transparent and fair. The Finance Committee, as a liaison to the Orleans Water Quality Advisory Panel, participated fully in all of the panel's meetings, and has worked closely with the Town's engineering and financial advisors in formatting and vetting the financial model analyzing alternative wastewater solutions.

The Finance Committee believes that if we are able to keep the initial cost of our investment into wastewater management infrastructure at a reasonable level, finance it at current favorable rates for which this project is currently eligible, and receive grants and/or debt forgiveness from various state and federal funds, the Town should be able to devise a rate and payment structure that will result in affordable solutions for taxpayers and fee-paying users.

At last year's Special Town Meeting the Committee noted that only about 6% of property taxes in Orleans are paid by commercial properties. There are at least a dozen unutilized or under-utilized and vacant commercial properties in downtown alone. Sewering downtown will most likely solve the issues connected with investing in that part of town, creating the potential for an

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expanded commercial tax base, which may mitigate to an extent the tax burden to be borne by residential taxpayers. In addition, to qualify for the lowest-cost funding for the Town's wastewater investment, we must complete a comprehensive planning study for investment in the Town center, which will ensure that any such investment is done according to a well-researched and coherent plan.

There are, clearly, scenarios in which a comprehensive clean water management program would be both unaffordable for the average taxpayer and unreasonable to recommend to voters. There are also solutions that we should not pursue. A solution that costs too much would be unacceptable in the view of the Finance Committee. But a solution that provides the potential for improved commercial opportunities and revenue downtown, that can be financed creatively, and the costs of which can be equitably allocated should provide a net benefit to all Orleans taxpayers.

Discretionary Projects

There are other projects that the Town will be considering in the coming years as well, all of which can impact the tax rate. Specifically, the Town is currently studying the potential of designing and building a new facility for the Department of Public Works (DPW), at a potentially significant cost. This, however, is a partially discretionary expenditure, which the Committee thinks should be judged according to a different standard.

A facility like the one being proposed for DPW has two critical differences from the non-discretionary projects: 1) we can decide not to do parts of it, avoiding some of the significant capital expense involved; and 2) if we choose to do it all, that decision should be based on projected net costs and savings generated as a direct result of making the investment. If the annual cost to the Town of the project (the cost to taxpayers in interest and principal repayments for the project) is greater than the annual costs saved in the DPW budget as a result of constructing the new facility, then from a financial point of view the project would require further justification, similar to other subsidized Town operations such as the Transfer Station.

In other words, the DPW's budget would need to shrink (i.e. realize actual cost savings) on an annual basis in an amount equal to or greater than the cost to the Town of paying off the annual interest and principal for the project. There may be other benefits of the project, such as bringing the DPW's facilities up to code, realizing productivity gains through centralizing maintenance, equipment and personnel, extending the life of vehicles, improving working conditions, and others. But if the project does not generate net cost savings over its working life, it will be challenging to gain priority in the CIP and should be judged critically from that point of view.

The Finance Committee serves as a liaison to the DPW Building Committee, and is working diligently in developing an understanding of this project's financial parameters, and will make any judgment on the project based on a thorough analysis of these parameters.

Other Projects

Another category of infrastructure project would be something like the intersection project approved at Town Meeting last fall. Public investment in improving common areas such as downtown can add economic value to the Town by increasing foot traffic and commercial revenue, resulting in increased tax receipts. But the case for such investment needs to be made in as comprehensive a way as possible. The Committee remains behind the concept of continued investment in Town infrastructure to the extent that this investment adds value to

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downtown businesses by increasing foot traffic and improves the Town's attractiveness as a tourist destination.

It is important to note that to qualify for the lowest-cost financing for our wastewater spending, we are required to adopt a plan for developing the downtown area. The downtown planning report will provide the Selectmen and the Town administration the necessary tools to propose sensible investments in the Town center. This plan is vital for financing the first phase of wastewater investment, as it will allow us to evaluate the economic benefits that residential and commercial properties in the area may derive when they are no longer constrained by Title V restrictions. This information will allow Town planners to calculate equitable charges to downtown properties that will benefit from the sewer.

Unfunded Retiree Health (OPEB) Liabilities

Another important issue facing the Town as we think about future tax rates is the need to pay for our unfunded retiree health (OPEB) liabilities. We currently face an unfunded OPEB liability of approximately \$22 million. The schedule of payments that the Town will make according to this liability is not yet established; the timing of the liability will be determined by the timing of the retirement of Town employees covered by the plan. It is the Committee's view that the Town is not currently funding this liability adequately, and we would encourage any opportunity for the Town to work with the Commonwealth in reaching a clear understanding of the potential schedule of any possible mandated funding of this liability. The Committee feels strongly that the Town should be contributing more to the OPEB fund to dampen the potential shock of a state-mandated funding. The current level of \$150,000 a year is insufficient in the Committee's view, and contributes to our unease at the potential consequences of future contributions in the coming years that may require a tax increase to fund.

Centralized Maintenance Contracts

The Town has a substantial fleet of vehicles and other rolling stock, including police cruisers, ambulances, fire trucks and other fire-department-related vehicles, dump trucks, four-wheel drive trucks, and others. All in all, the Town of Orleans owns and operates approximately 100 registered vehicles and other rolling stock, including multi-purpose items such as tractors and front-end loaders. Currently, each department in the Town has responsibility for seeing to its own department's vehicle maintenance, including determining the maintenance schedule for department vehicles, scheduling appointments with local contractors, having work done on the vehicles, and determining when new vehicles are required. Other than for police cruisers and ambulances, there are no firm Town-wide guidelines for vehicle replacement schedules. The Finance Committee considers this a significant inefficiency in the management of the vehicle fleet and has recommended that the Town centralize its vehicle and other capital asset maintenance programs. Centralizing the management of these assets would both optimize fleet management by allowing a vehicle maintenance specialist to oversee the program, making better decisions based on actual needs, as well as streamline costs related to the management of these assets by eliminating the time commitment for this function from department employees, which should result in more efficient and lower-cost vehicle management.

Technology

In researching the deployment of technology and the potential for investment into efficiency improvements through technology, the Committee has become convinced of the need to make significant improvements in our technological capabilities. In particular, the use of cloud-based

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technology (as opposed to installed and internally-maintained technology), currently used by the Water Department, has created efficiencies in the management of the Town's water assets by enabling department employees to more efficiently gather, process and store information on assets' status, maintenance schedules, repairs, and other aspects of their management. Other departmental employees can then use the cloud to access this information for their needs, without having to make a printout, create a file, or make a phone call. The potential for this technology to improve efficiency across almost all Town departments is significant, and the Finance Committee has recommended that the Town undertake a comprehensive technology audit to allow the administration and the Board of Selectmen to make more informed judgments about investing in and deploying technology to make Town government more efficient, effective, and less expensive. It is significantly less expensive and more productive to make investments in improving technology rather than new headcount, and the Town should consider this when making decisions about maintaining service levels in light of tight budgets.

Use of Funds to Finance Purchases and Other Services

The Town continues to establish and utilize discrete funds to plan for and pre-fund known or expected expenses for certain functions. These include Stabilization Funds established for pavement management, building and facilities maintenance, water quality, general needs, and a proposed fund for vehicle and equipment maintenance. In addition, funds have been established for ambulance receipts, retiree benefit funding, municipal insurance funding, waterways improvement funding, community preservation, affordable housing, and conservation and wetlands maintenance. The Finance Committee continues to support the establishment and maintenance of these funds where appropriate, and will continue to monitor their performance to ensure that the funds are used only in support of their strictly-defined and chartered purpose, and not used to fund anything outside the scope of that charter. Funds should be restricted to those functions that are known to have upcoming financing needs in the range from tens of thousands to several hundred thousand dollars within a certain time period, but not for larger capital expenses. The use of such funds can help to smooth the tax rate and make upcoming spending needs more transparent, as well as to avoid unexpected requests for appropriations in the operating budget from year to year. But outside of the Ambulance Fund, the Committee strongly recommends that capital spending on major items remain on the capital side of the budget where it belongs.

Water Department

Many Orleans citizens will be aware of two current issues involving the Water Department: the department's progress in installing new water mains, and how the department plans to fund the repair of unexpected water main breaks during the winter of 2015. Information from the Water Department indicates that the water main investment will be paid out of water fees, meaning that full-time residents will be most affected. Funding of the numerous unexpected water main breaks will also be funded entirely from Water Department fees.

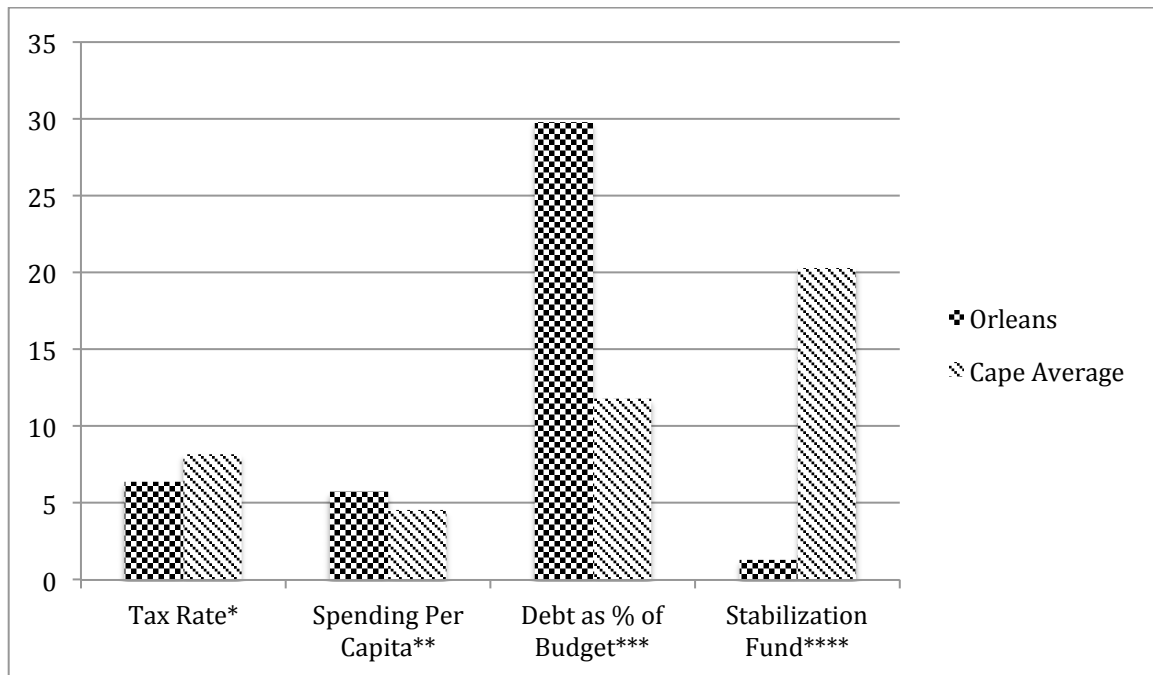
The Water Department has developed a comprehensive asset management plan for the next 20 years, which includes proposed rate increases to offset the cost of that plan, reflecting thoughtful planning and efficient department management. The Selectmen have approved a 7% increase in water rates for FY 2016 as part of this plan. Barring unexpected failures or accidents, the Water Department should be entirely self-funded by its planned rates over that planning period.

Finance Committee FY 2015 Report

Town Financial Performance

The Finance Committee began this year to analyze how the Town of Orleans performs financially compared with some of our peers. Our analysis indicates that Orleans operates an efficient town government. The Committee analyzed several key performance indicators (KPIs) for the Town, and compared those KPIs to other towns' performance in similar areas. Below is a table with some of those comparable KPIs.

Chart Two: Comparison of Key Performance Indicators



* \$ per \$1,000 of assessed value ** \$000 *** % **** \$000,000

Source:

https://dlsgateway.dor.state.ma.us/DLSReports/DLSReportViewer.aspx?ReportName=Comparative_Report&ReportTitle=Community%20Comparison%20Report

The Town of Orleans is a high performer in per-unit costs of delivery of critical services. Fire and Rescue, which made over 2,000 calls in FY 2015, costs approximately \$1.24 per taxable property per day in Orleans; the Police Department costs approximately \$1.19 per taxable property per day. The Water Department, recognized as one of the best in the Commonwealth, pays for itself entirely through user fees, saving non-resident taxpayers significant costs by requiring users to pay based on usage. There are other such examples of conservative and prudent management of taxpayer dollars, and the Committee will continue to monitor these and other KPIs to track the Town's financial performance and report on the results of these KPIs to Town voters annually.

Conclusion

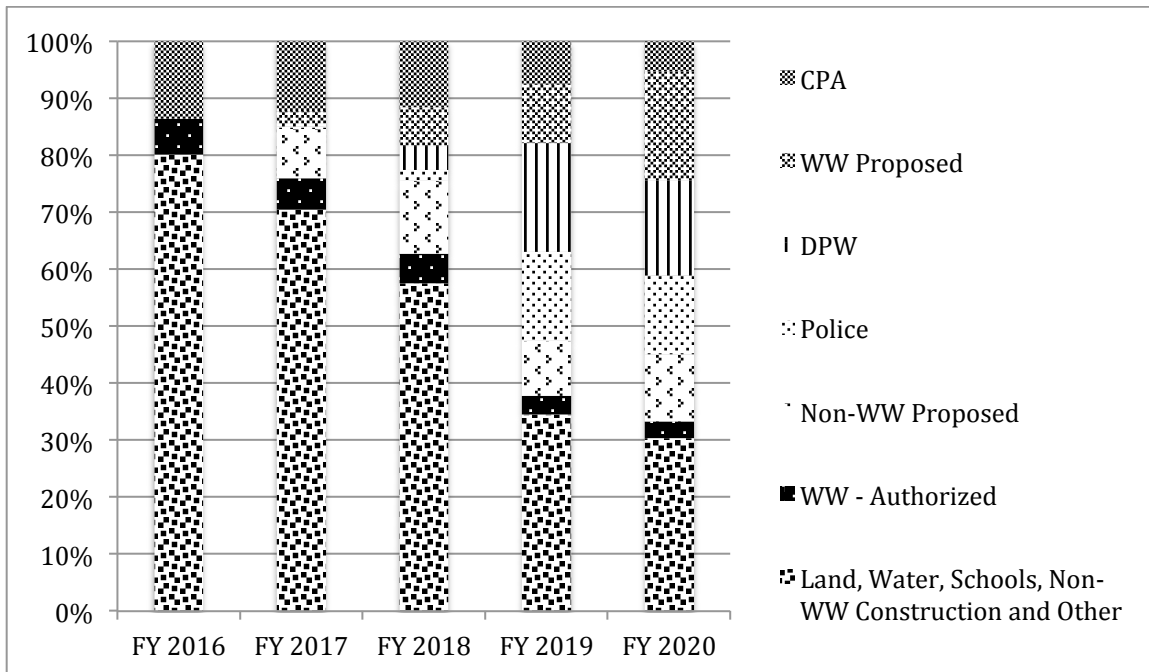
For the past several years, the Finance Committee has addressed issues of efficiency, effectiveness, and transparency of the budgeting and spending process. The ongoing use of funds, the creation of new funds, movement toward a zero-based budgeting process, improving asset management and a significant improvement in the capital planning process reflect some of that effort, and the Committee will continue to recommend to the Town and the Selectmen

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policies and actions that we believe will improve our ability to analyze and manage our budgets and spending more efficiently and transparently.

However, there are some important issues facing the Town that we must face up to if we are to realistically determine our Town's future direction and the impact it will have on our taxes. In light of the significant capital spending that the Town faces in the coming five to ten years, we must recognize the fact that the tax rate will go up, potentially significantly compared with the past rate of increase. But the rate of that increase will not depend solely on the amount of money we spend on capital projects, and it is critical for taxpayers to understand what the components are of these potential tax increases. The chart below indicates how much of the Town's debt service is represented by what components.

Chart Three: Percentage of Total Debt Service Attributable to Capital Line Items*



* Assumes 100% of debt service is paid by the tax rate.

Analysis of this chart indicates that the increase in debt service costs can be broken down as follows:

- debt service attributable to land acquisition and maintenance, schools, non-wastewater construction and other capital spending accounts for 80% of projected debt costs in FY 2016, decreasing to 30% by FY 2020;
- proposed and authorized debt service related to wastewater spending comprises a maximum of approximately 22% of debt service by FY 2020;
- debt service attributable to the proposed police facility comprises approximately 14% of debt service by FY 2020; and
- debt service attributable to the proposed DPW facility comprises approximately 17% of debt service by FY 2020.

Clearly, wastewater spending accounts for a meaningful portion of projected future debt service. However, it is not the lion's share of the projected increase and it is important to understand that if the Town is to be in a position to meet its needs in providing the necessary

Finance Committee FY 2015 Report

services to taxpayers, tax rates will increase. In many cases there are no alternatives to meeting state and federal mandates in complying with safety and workplace codes and standards. It is also important to note that critical infrastructure spending has some potential to increase the tax base and to mitigate a portion of the tax increase to individuals as commercial properties grow. It is the Finance Committee's position that Town administrators should be charged with a duty to seek every possible means of mitigating the potential tax increase through more creative means of financing, including for terms longer than 30 years if possible, applying for state and federal grants and loan forgiveness, no-cost (zero-interest) financing, private grants, and any other means available to help lighten the burden to taxpayers.

Our spending needs are clearer now than they have been in the past five years; the Board of Selectmen and Town administrators have made a thorough assessment of the need to undertake capital spending on wastewater, the police facility, our schools, and other projects such as a DPW facility. At the same time, however, the Town needs to be able to offer the level of services for all of its taxpayers that it has in the past; that will be challenging without placing significant pressure on the current tax rate.

The Finance Committee believes that once the Town has accepted the need to make these capital investments and to continue to offer a range of necessary services, we must focus on making them efficiently and effectively with an eye to increasing the tax base, as well as improving the efficiency and per-unit cost of our operating budget through investment in technology to allow the Town to continue to deliver services to all of its taxpayers.

Respectfully submitted,

Gwen A. Holden Kelly, Chair
Joshua W. Larson, Vice Chair
Joseph M. Cardito, Secretary

Mark E. Carron
Ralph A. Cuomo
James R. Jackson

John A. Laurino
Peter H. O'Meara
George W. Malloy

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable
GREETINGS:

IN THE NAME OF The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the NAUSET MIDDLE SCHOOL GYMNASIUM in said ORLEANS on MONDAY, the ELEVENTH day of MAY in the year TWO THOUSAND FIFTEEN at 6:30 P.M. to act on the following:

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ARTICLE 1. REPORT OF THE SELECTMEN, TOWN OFFICERS AND SPECIAL COMMITTEES

To act upon the Annual Report of the Board of Selectmen, Town Officers and other Special Committees. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move the Town vote to accept and adopt the report of the Selectmen, Town Officers and all Town Committees, Commissions and Boards as published in the 2014 Annual Town Report and hear the report(s) of any other Town Committee reporting to the Town Meeting.

SUMMARY

This article provides for the acceptance of the Annual Town Report and any other reports that Town Boards, Committees and Commissions may want to present to the Annual Town Meeting.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 2. TOWN / SCHOOL BUDGET (FY16)

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund and pay departmental expenses for the fiscal year commencing July 1, 2015 and ending June 30, 2016 and to authorize the Board of Selectmen to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interest of the Town. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or service as the case may be, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

**TOWN OF ORLEANS
PROPOSED OPERATING BUDGET
FOR THE FISCAL YEAR JULY 1, 2015 - JUNE 30, 2016**

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2015 ADOPTED</u>	<u>2016 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
GENERAL GOVERNMENT						
	122	<u>SELECTMEN/TOWN ADMINISTRATOR</u>				
1		SALARY	354,486	366,062	11,576	3.3%
2		EXPENSE	116,935	116,935	-	0.0%
	TOTAL	SELECTMEN/TOWN ADMINISTRATOR	471,421	482,997	11,576	2.5%
	123	<u>TELEPHONE/COMMUNICATIONS</u>				
3		EXPENSE	31,428	30,180	(1,248)	-4.0%
	TOTAL	TELEPHONE/COMMUNICATIONS	31,428	30,180	(1,248)	-4.0%
	124	<u>MEDIA OPERATIONS</u>				
4		SALARY	68,808	72,563	3,755	5.5%
5		EXPENSE	18,988	17,740	(1,248)	-6.6%
6		CAPITAL OUTLAY	17,500	17,500	-	0.0%
	TOTAL	MEDIA OPERATIONS	105,296	107,803	2,507	2.4%
	131	<u>FINANCE COMMITTEE</u>				
7		SALARY	2,253	2,300	47	2.1%
8		EXPENSE	900	900	-	0.0%
9		RESERVE FUND	115,000	117,875	2,875	2.5%
	TOTAL	FINANCE COMMITTEE	118,153	121,075	2,922	2.5%
	135	<u>FINANCE</u>				
10		SALARY	228,935	223,326	(5,609)	-2.5%
11		EXPENSE	33,118	33,118	-	0.0%
	TOTAL	FINANCE DIRECTOR	262,053	256,444	(5,609)	-2.1%
	141	<u>ASSESSING</u>				
12		SALARY	153,117	152,170	(947)	-0.6%
13		EXPENSE	75,220	75,975	755	1.0%
	TOTAL	ASSESSING	228,337	228,145	(192)	-0.1%
	145	<u>TREASURER/COLLECTOR</u>				
14		SALARY	206,916	214,208	7,292	3.5%
15		EXPENSE	37,542	37,542	-	0.0%
	TOTAL	TREASURER/COLLECTOR	244,458	251,750	7,292	3.0%
	155	<u>MANAGEMENT INFORMATION SYSTEMS</u>				
16		SALARY	85,007	86,836	1,829	2.2%
17		EXPENSE	76,678	75,308	(1,370)	-1.8%
18		CAPITAL OUTLAY	54,000	53,500	(500)	-0.9%
	TOTAL	MANAGEMENT INFORMATION SYSTEMS	215,685	215,644	(41)	0.0%
	161	<u>TOWN CLERK/ELECTIONS/VOTER REG.</u>				
19		SALARY	128,635	130,498	1,863	1.4%
20		EXPENSE	17,195	15,275	(1,920)	-11.2%
	TOTAL	TOWN CLERK	145,830	145,773	(57)	0.0%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2015 ADOPTED</u>	<u>2016 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	171	CONSERVATION				
21		SALARY	95,650	98,801	3,151	3.3%
22		EXPENSE	4,103	4,103	-	0.0%
	TOTAL	CONSERVATION	99,753	102,904	3,151	3.2%
	175	PLANNING				
23		SALARY	144,141	147,351	3,210	2.2%
24		EXPENSE	14,100	14,100	-	0.0%
	TOTAL	PLANNING	158,241	161,451	3,210	2.0%
	176	ZONING BOARD OF APPEALS				
25		SALARY	7,930	8,096	166	2.1%
26		EXPENSE	4,300	4,300	-	0.0%
	TOTAL	ZONING BOARD OF APPEALS	12,230	12,396	166	1.4%
	195	TOWN REPORTS/TOWN MEETING				
27		EXPENSE	7,860	8,060	200	2.5%
	TOTAL	TOWN REPORTS/TOWN MEETING	7,860	8,060	200	2.5%
	TOTAL	GENERAL GOVERNMENT	2,100,745	2,124,622	23,877	1.1%
		PUBLIC SAFETY				
	210	POLICE/COMMUNICATIONS				
28		SALARY	2,123,562	2,213,197	89,635	4.2%
29		EXPENSE	227,051	223,639	(3,412)	-1.5%
30		CAPITAL OUTLAY	68,000	-	(68,000)	-100.0%
	TOTAL	POLICE/COMMUNICATIONS	2,418,613	2,436,836	18,223	0.8%
	213	FUEL				
31		EXPENSE	202,894	148,350	(54,544)	-26.9%
	TOTAL	FUEL	202,894	148,350	(54,544)	-26.9%
	220	FIRE/RESCUE				
32		SALARY	2,196,565	2,197,350	785	0.0%
33		EXPENSE	396,418	395,462	(956)	-0.2%
34		CAPITAL OUTLAY	38,500	-	(38,500)	-100.0%
	TOTAL	FIRE/RESCUE (see note 1)	2,631,483	2,592,812	(38,671)	-1.5%
	241	BUILDING				
35		SALARY	185,313	192,247	6,934	3.7%
36		EXPENSE	74,475	76,675	2,200	3.0%
	TOTAL	BUILDING	259,788	268,922	9,134	3.5%
	242	BUILDING CODE BOARD OF APPEALS				
37		SALARY	317	388	71	22.4%
38		EXPENSE	50	50	-	0.0%
	TOTAL	BUILDING CODE BOARD OF APPEALS	367	438	71	19.3%
	291	EMERGENCY MANAGEMENT				
39		SALARY	28,000	28,000	-	0.0%
40		EXPENSE	20,825	15,825	(5,000)	-24.0%
41		CAPITAL OUTLAY	-	-	-	
	TOTAL	CIVIL DEFENSE	48,825	43,825	(5,000)	-10.2%
	TOTAL	PUBLIC SAFETY	5,561,970	5,491,183	(70,787)	-1.3%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2015 ADOPTED</u>	<u>2016 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
EDUCATION						
	300	<u>ORLEANS ELEMENTARY SCHOOL</u>				
42		BENEFITS	815,863	875,808	59,945	7.3%
43		OPERATIONS	3,567,125	3,649,541	82,416	2.3%
44		CAPITAL OUTLAY	-	20,000	20,000	
	TOTAL	ORLEANS ELEMENTARY SCHOOL	4,382,988	4,545,349	162,361	3.7%
	310	<u>NAUSET REGIONAL ASSESSMENT</u>				
45		EXPENSE	4,010,720	3,888,007	(122,713)	-3.1%
46		CAPITAL OUTLAY - NRSD AGREEMENT	93,517	88,302	(5,215)	-5.6%
	TOTAL	NAUSET REGIONAL ASSESSMENT	4,104,237	3,976,309	(127,928)	-3.1%
	330	<u>CAPE COD TECHNICAL ASSESSMENT</u>				
47		EXPENSE	209,664	260,663	50,999	24.3%
	TOTAL	CAPE COD TECHNICAL ASSESSMENT	209,664	260,663	50,999	24.3%
	TOTAL	EDUCATION	8,696,889	8,782,321	85,432	1.0%
PUBLIC WORKS AND FACILITIES						
	420	<u>DEPARTMENT OF PUBLIC WORKS</u>				
48		SALARY	2,350,396	2,471,390	120,994	5.1%
49		EXPENSE	904,941	917,074	12,133	1.3%
50		CAPITAL OUTLAY	260,600	-	(260,600)	-100.0%
	TOTAL	HIGHWAY	3,515,937	3,388,464	(127,473)	-3.6%
	423	<u>SNOW REMOVAL</u>				
51		SALARY	31,352	47,024	15,672	50.0%
52		EXPENSE	73,200	124,976	51,776	70.7%
	TOTAL	SNOW REMOVAL	104,552	172,000	67,448	64.5%
	450	<u>WATER</u>				
53		SALARY	584,174	573,248	(10,926)	-1.9%
54		EXPENSE	425,115	425,198	83	0.0%
55		CAPITAL OUTLAY	219,000	121,000	(98,000)	-44.7%
	TOTAL	WATER-SRF (see note 2)	1,228,289	1,119,446	(108,843)	-8.9%
	TOTAL	PUBLIC WORKS AND FACILITIES	4,848,778	4,679,910	(168,868)	-3.5%
HUMAN SERVICES						
	510	<u>HEALTH</u>				
56		SALARY	240,409	240,319	(90)	0.0%
57		EXPENSE	53,946	53,124	(822)	-1.5%
	TOTAL	HEALTH	294,355	293,443	(912)	-0.3%
	541	<u>COUNCIL ON AGING</u>				
58		SALARY	502,377	526,353	23,976	4.8%
59		EXPENSE	93,082	91,488	(1,594)	-1.7%
60		CAPITAL OUTLAY	-	-	-	
	TOTAL	COUNCIL ON AGING	595,459	617,841	22,382	3.8%
	543	<u>VETERANS BENEFITS</u>				
61		EXPENSE	61,336	56,605	(4,731)	-7.7%
	TOTAL	VETERANS BENEFITS	61,336	56,605	(4,731)	-7.7%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2015 ADOPTED</u>	<u>2016 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	TOTAL	HUMAN SERVICES	951,150	967,889	16,739	1.8%
		<i>CULTURE AND RECREATION</i>				
	610	<u>SNOW LIBRARY</u>				
62		SALARY	413,902	434,911	21,009	5.1%
63		EXPENSE	158,526	154,837	(3,689)	-2.3%
64		CAPITAL OUTLAY	-	-	-	
	TOTAL	SNOW LIBRARY	572,428	589,748	17,320	3.0%
	690	<u>OLD KINGS HIGHWAY REG DISTRICT</u>				
65		SALARY	1,645	1,680	35	2.1%
66		EXPENSE	690	750	60	8.7%
	TOTAL	OLD KINGS HIGHWAY REG DISTRICT	2,335	2,430	95	4.1%
	692	<u>MEMORIAL & VETERANS DAY</u>				
67		EXPENSE	1,875	1,875	-	0.0%
	TOTAL	MEMORIAL & VETERANS DAY	1,875	1,875	-	0.0%
	699	<u>SPECIAL EVENTS & INFORMATION</u>				
68		EXPENSE	1,250	1,250	-	0.0%
	TOTAL	SPECIAL EVENTS & INFORMATION	1,250	1,250	-	0.0%
	TOTAL	CULTURE AND RECREATION	577,888	595,303	17,415	3.0%
		<i>DEBT SERVICE</i>				
	710	<u>PRINCIPAL - NOTES & BONDS</u>				
69		EXPENSE	2,662,500	3,047,500	385,000	14.5%
	TOTAL	PRINCIPAL - NOTES & BONDS	2,662,500	3,047,500	385,000	14.5%
	751	<u>INTEREST - NOTES & BONDS</u>				
70		EXPENSE	764,640	665,990	(98,650)	-12.9%
	TOTAL	INTEREST - NOTES & BONDS	764,640	665,990	(98,650)	-12.9%
	TOTAL	DEBT SERVICE	3,427,140	3,713,490	286,350	8.4%
		<i>INTERGOVERNMENTAL/INSURANCE</i>				
	820	<u>STATE ASSESSMENTS</u>				
71		EXPENSE	197,849	202,795	4,946	2.5%
	TOTAL	STATE ASSESSMENTS	197,849	202,795	4,946	2.5%
	830	<u>COUNTY ASSESSMENTS</u>				
72		SALARY	1,554,480	1,641,363	86,883	5.6%
73		EXPENSE	310,346	318,003	7,657	2.5%
	TOTAL	COUNTY ASSESSMENTS	1,864,826	1,959,366	94,540	5.1%
	840	<u>OTHER STATE & COUNTY CHARGES</u>				
74		EXPENSE	42,274	42,650	376	0.9%
	TOTAL	OTHER STATE & COUNTY CHARGES	42,274	42,650	376	0.9%
	912	<u>INSURANCE NOTES AND BONDS</u>				
75		EXPENSE	362,397	380,059	17,662	4.9%
	TOTAL	INSURANCE NOTES AND BONDS	362,397	380,059	17,662	4.9%

<u>LINE #</u>	<u>CODE</u>	<u>DEPARTMENT</u>	<u>2015 ADOPTED</u>	<u>2016 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	913	UNEMPLOYMENT COMPENSATION				
76		EXPENSE	26,990	27,056	66	0.2%
	TOTAL	UNEMPLOYMENT COMPENSATION	26,990	27,056	66	0.2%
	914	EMPLOYEE HEALTH & MEDICARE				
77		SALARY	1,962,994	2,089,753	126,759	6.5%
	TOTAL	EMPLOYEE HEALTH & MEDICARE	1,962,994	2,089,753	126,759	6.5%
	TOTAL	INTERGOVERNMENTAL/INSURANCE	4,457,330	4,701,679	244,349	5.5%
	GRAND TOTAL		30,621,890	31,056,397	434,507	1.4%
		TOTAL-OPERATING BUDGETS	30,621,890	31,056,397	434,507	1.4%
		SPECIAL ARTICLES	1,468,042	1,533,477	65,435	4.5%
		COMMUNITY PRESERVATION FUND	165,390	189,307	23,917	14.5%
		GRAND TOTAL	32,255,322	32,779,181	523,859	1.6%

Note 1 \$ 575,500 of appropriations for the FY 2016 Fire/Rescue budget are offset by revenues from ambulance billings.

Note 2 Appropriations for employee benefits and debt payments associated with Water Department operations are included in the operating budget under employee health/Medicare and debt service totals. A portion of the Water Department revenues will be used to offset these costs.

**NAUSET REGIONAL SCHOOL DISTRICT
ANNUAL CAPITAL OUTLAY PLAN FY16**

<u>Description</u>	<u>Amount</u>
Middle School:	
Security	75,000
Computer Replacement	25,000
Replace Furniture	14,375
General Repairs	25,000
Playfield Irrigation	15,188
Baseball Field resurface infield	16,381
Repair main entrance stairs & walks to street	41,250
Replace cabinets & countertops	22,000
Middle School Total	234,194
High School:	
Technology Infrastructure	50,000
General Repairs	24,818
Furniture	120,000
Paving next to tennis courts	25,000
Kiln	10,000
Art Sinks	18,225
High School Total	248,043
Administration Building:	
Administration Total	-
	482,237

**NAUSET REGIONAL SCHOOL DISTRICT
ANNUAL CAPITAL OUTLAY PLAN FY16**

MIDDLE SCHOOL

1. Security-\$75,000. Funds will be utilized to replace outdated security cameras with new digitalizing cameras as identified and recommended by our security consultant campus wide.
2. Computer Replacement-\$25,000. Funds will be utilized to replace outdated technology equipment (computers) in various classrooms. Replacement inclusive of purchase of teachers/classrooms computers.
3. Replace Furniture-\$14,375. Funds will be utilized to replace dated classroom desks and chairs as well as office partitions needed in the main office.
4. General Repairs-\$25,000. Funds will be utilized for painting and to support any unforeseen repairs and or extraordinary maintenance needs pertaining to the building infrastructure such as electrical, plumbing, exterior envelope, and HVAC including boilers and pumps.
5. Playfield Irrigation-\$15,188. Funds will be utilized to make needed repairs to correct the current irrigation system for the baseball field.
6. Baseball Field Resurface Infield-\$16,381. Funds will be utilized to resurface the stone dust on the baseball field infield once the playfield irrigation project is completed.
7. Repair Main Entrance Stairs and Walkways to Street- \$41,250. Funds will be utilized to make major repairs to the main entrance stairs and walkways. These repairs are necessitated by the settling and deterioration of the concrete steps and walkways which pose a life safety hazard to faculty, guests and students. In addition, State mandated safety measures for the sidewalk from Route 28 to the Middle School require this major update to ensure student and faculty safety.
8. Replace Cabinets and Countertops-\$22,000. Funds will be used to make small repairs for the second phase of replacing cabinets and countertops in the remaining art rooms including wall repairs and replacement of some cabinetry and furniture.

HIGH SCHOOL

9. Technology Infrastructure-\$50,000. Funds will be utilized in order to continue the program of providing a Smart board in each classroom. Seventeen classrooms have been identified that are in need of this technology. This funding request will enable the purchase of seven new Smart boards for the next year. Funds will be utilized in order to replace outdated technology equipment including PC's or laptops across the campus.
10. General Repairs-\$24,818. Funds will be used to support any unforeseen repairs and or extraordinary maintenance needs pertaining to the building infrastructure such as electrical, plumbing, exterior envelope, and HVAC. In addition, continuous improvements to the bathrooms campus wide to include the replacement of tile flooring and bathroom partitions.
11. Furniture-\$120,000. Funds will be used to replace furniture campus wide. Many of the classrooms in the older buildings still have the original furniture in the classrooms. The focus will be to replace the desks, chairs, teacher desks, and tables in classrooms in "A" Building.
12. Paving Next to the Tennis Courts-\$25,000. Additional funds for paving will ensure our ability to fully complete the paving project around the new tennis courts scheduled to be completed this spring.
13. Kiln-\$10,000. Funds will be used to purchase a new kiln for our clay program. Our current electric Kiln is in dire need of replacement. Our clay teacher has taken it upon herself to fundraising efforts in order to offset the cost of a new one. The \$10,000 requested represents fifty percent of the cost of a new gas fired kiln.
14. Art Sinks-\$18,225. Funds will be used to make needed repairs identified within the Habeeb report to the art sinks which are old and in poor condition.

PROPOSED MOTION

I move this article be accepted and adopted and that the Town Meeting adopt the Selectmen’s proposed FY16 budget as printed in the warrant and that the sum of Twenty Nine Million Six Hundred Twenty Thousand Two Hundred Two and 00/100 Dollars (\$29,620,202.00) be raised and appropriated, and the sum of Five Hundred Three Thousand Seven Hundred Sixty and 00/100 Dollars (\$503,760.00) be transferred from the Community Preservation Fund, and the sum of Five Hundred Seventy Five Thousand Five Hundred and 00/100 Dollars (\$575,500.00) be transferred from the Ambulance Receipts for Reserve for Appropriation Account, and the sum of One Hundred Thirty Two Thousand and 00/100 Dollars (\$132,000.00) be transferred from the Cable Fees Reserve for Appropriations Account, and the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00) be transferred from the Municipal Insurance Fund, and the sum of One Hundred Twenty Six Thousand and 00/100 Dollars (\$126,000.00) be transferred from the Water Ways Improvement Account, and the sum of Five Thousand and 00/100 Dollars (\$5,000.00) be transferred from the Water Pollution Abatement Trust, and the sum of Ten Thousand and 00/100 Dollars (\$10,000.00) be transferred from the Wetlands Protection Fund, and the sum of Seven Thousand Four Hundred Ninety and 00/100 Dollars (\$7,490.00) be transferred from the Fund Balance Reserve for Premiums on Bond Issue, and the sum of Sixty One Thousand Four Hundred Forty Five and 00/100 Dollars (\$61,445.00) be transferred from the EEA LAND Grants for a total appropriation of Thirty One Million Fifty Six Thousand Three Hundred Ninety Seven and 00/100 Dollars (\$31,056,397.00).

SUMMARY

This article would set and fund the operational budgets for the normal operation for all Town functions in the amount of \$31,056,397 for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 1 – ABSTAIN

ARTICLE 3. CAPITAL IMPROVEMENTS PLAN (FY17 – FY21)

To see if the Town will vote pursuant to CHAPTER 8 FINANCIAL PROVISIONS AND PROCEDURES, Section 7, Action of Town Meeting, Subsection 8-7-1 of the Orleans Home Rule Charter, to act on the Capital Improvements Plan as published in the Warrant, by adopting said Plan with or without amendments thereto, which amendments may include an increase or decrease in the amount of money allocated to any particular line item contained therein, the addition of new line items or the deletion of line items contained therein, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that pursuant to Chapter 8, Financial Provisions and Procedures, Section 7, Action of Town Meeting, Sub-section 8-7-1 of the Orleans Home Rule Charter, the Town Meeting accept the Capital Improvement Plan as printed in the warrant.

**Capital Improvements Plan
FY17 - FY21**

Project Descriptions	Adopted	Budgeted	Proposed				
	FY16	FY16	FY17	FY18	FY19	FY20	FY21
COMMUNITY PRESERVATION ACT							
Program Activity Funding	333,612	333,612	(1)	(1)	(1)	(1)	(1)
CWRMP IMPLEMENTATION (CF-27) (CF-28)							
Planning, Engineering and Adaptive Management Activities	1,000,000	1,000,000	2,400,000	4,000,000	5,500,000	18,800,000	20,800,000
Treatment & Disposal Site Investigations							
Demonstration Project Planning & Pre-Design							
Facilities Engineering							
Tri-Town Transition Requirements							
Update of Amended CWMP							
Water Quality Monitoring, MEP Report & Updates							
Namskaket & Little Namskaket Adaptive Plans							
Water Quality Maintenance Dredging Plan (CF-28)	100,000	0		100,000			
DPW & NATURAL RESOURCES							
New Central Maintenance Garage and Facilities (CF-11)							
Soil Evaluation and Preliminary Design	0	149,000					
Final Design			1,200,000				
Construction	5,000,000	0		12,000,000			
New Town Fuel Depot at Giddiah Hill							
Final Design	0	50,000					
Construction			500,000				
Water Quality Drainage Improvements (NR-6)(NR-12)	165,560	165,560	169,700	173,940	178,280	182,850	187,540
Town Pavement Management Program (T-1)(T-7)	331,130	331,130	339,400	347,880	356,570	365,710	375,090
Add'l Nauset Beach Parking Lot Design & Construction							
Remove cottages on former Hubler Motel Property	500,000	200,000					
Design and Construct New Gravel Parking Lot			350,000				
Replace Bandshell and Public Restrooms at Eldredge Field							
Feasibility Study of Options and Preliminary Design					30,000		
Final Design and Construction						400,000	
Water Department Asset Management Plan							
Replace Tonset Road 6 inch Water Main with 12 inch Main	0	755,000					
Improvements to Wells No. 1, 2, and 3 and Auxilliary Power	0	640,000					
Chemical Containment and HVAC Improvements			273,000				

**Capital Improvements Plan
FY17 - FY21**

Project Descriptions	Adopted		Budgeted		Proposed					
	FY16		FY16		FY17	FY18	FY19	FY20	FY21	
Replace Beach Road 8 inch Water Main with 16 inch Main						245,000	2,445,000			
Well No. 7 to WTP Raw Water Main Project							235,000	2,332,000		
Replace Skaket Beach Administration Building and Restrooms										
Feasibility Study					35,000					
Final Design and Construction						350,000				
Depot Square Public Restrooms and Site Redevelopment										
Final Design					35,000					
Construction						250,000				
ORLEANS ELEMENTARY SCHOOL										
Heating, Ventilation and Restroom Improvements		430,000		0						
MSBA Feasibility Study and Schematic Design					250,000					1,250,000
Construction										
POLICE DEPARTMENT										
Police Station Renovation/Addition/Replacement (CF-32)										
Architectural & Engineering Design		625,000		670,000						
Construction					10,500,000					
PROPERTY ACQUISITIONS										
Open Space Purchases (OS-2)		455,000		0	(2)	(2)	(2)			
Affordable Housing Development (AH-1)		350,000		0	(3)	(3)	(3)			
Wastewater Management Purchases (CF-27)(CF-28)(CF-33)		1,500,000		0	(4)	(4)	(4)			
SNOW LIBRARY										
Feasibility Study of Options to address Space Needs					40,000					
TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM										
Building & Facilities Master Plan Projects (Stabilization Funds)		(5)	255,000		(5)	(5)	(5)	(5)	(5)	(5)
Media Operations (CATV Fees)		300,000		17,500	250,000	250,000	250,000	250,000	250,000	250,000
Management Information Systems (Raise & Appropriate)		15,000		53,500	15,000	15,000	15,000	15,000	15,000	15,000
OES Technology Improvements (Raise & Appropriate)		55,000		20,000	55,000	55,000	55,000	55,000	55,000	55,000
Water Department (Water Reserves)		20,000		121,000	20,000	20,000	20,000	20,000	20,000	20,000
		108,000			125,000	129,000	144,000	148,000	129,000	
TOWN VEHICLE & EQUIPMENT REPLACEMENT PROGRAM										
DPW & Natural Resources (Stabilization Funds)		(6)	233,700		(6)	(6)	(6)	(6)	(6)	(6)
		228,700			259,000	318,500	267,000	226,000	187,000	

**Capital Improvements Plan
FY17 - FY21**

Project Descriptions	Adopted	Budgeted	Proposed				
	FY16	FY16	FY17	FY18	FY19	FY20	FY21
Replace Front End Loader (Debt Exclusion)	175,000	175,000					
Fire and Rescue Department							
New Ambulances (Ambulance Reserves)				300,000			300,000
Other Vehicles & Equip (Stabilization Funds)	69,000	87,000		42,000	88,000		55,000
Police Department (Stabilization Funds)	73,000	68,000	73,000	76,000	78,000	79,000	81,000
Water Department (Water Reserves)			35,000	135,000	58,000	46,000	
TOTALS	11,834,002	5,325,002	16,924,100	18,807,320	9,719,850	24,169,560	22,454,630

Total Property Tax \$ 1,400,070 \$ 2,010,443 \$ 4,489,026 \$ 5,033,379 \$ 5,696,492
 Tax Rate Impact \$ 0.38 \$ 0.54 \$ 1.21 \$ 1.38 \$ 1.51
 \$500k Property \$ 191.01 \$ 272.23 \$ 603.77 \$ 690.92 \$ 756.00

Note: Does not include Water Dept. debt which impacts water charges.

Proposed Annual Funding by Source:

Water Fees/Funds \$ 614,350 \$ 441,165 \$ 374,980 \$ 604,895 \$ 761,360
 Stabilization Funds (Prop. Tax) \$ 1,091,100 \$ 1,208,320 \$ 1,217,850 \$ 1,103,560 \$ 1,135,630
 Ambulance Receipts \$ - \$ 300,000 \$ - \$ - \$ 300,000
 CATV Fees \$ 15,000 \$ 15,000 \$ 15,000 \$ 15,000 \$ 15,000
 Debt Exclusions (Prop. Tax) \$ 193,970 \$ 727,123 \$ 3,196,176 \$ 3,854,819 \$ 4,485,862
 Property Tax \$ 115,000 \$ 75,000 \$ 75,000 \$ 75,000 \$ 75,000

Notations: References to the Orleans Comprehensive Plan are shown after each project description in parenthesis and described in the addendum.

(1) Community Preservation Act program activities will be supported through state matching funds (\$180,700 est.), and fund reserves for Historical Resources (\$152,912). Existing Community Preservation Fund Balance and the proceeds from the Community Preservation Surtax will be used to pay debt amortization costs for previous open space purchases funded by long term debt.

(2) Open Space Purchases can be made in FY16 up to \$455,000. The balance available for FY17 - FY19 will be determined based on expenditures made during the previous year.

(3) Affordable Housing Development purchases can be made in FY16 up to \$350,000. The balance available for FY17 - FY19 will be determined based on expenditures made during the previous year.

(4) Wastewater Management purchases can be made in FY16 up to \$1,500,000. The balance available for FY17 - FY19 will be determined based on expenditures made during the previous year.

(5) Town Building & Facilities Maintenance Program includes projects grouped by funding source - dedicated stabilization fund, cable television franchise fees, water reserves, debt exclusion or raise and appropriate. A separate 10 year master plan of scheduled projects is maintained for review and approval by the Board of Selectmen. The funding source for each group is shown in parenthesis.

(6) Town Vehicle & Equipment Replacement Program includes purchases grouped by funding source - dedicated stabilization fund, ambulance receipts, water reserves, debt exclusion or raise and appropriate. A separate 10 year master plan of scheduled purchases is maintained for review and approval by the Board of Selectmen. The funding source for each group is shown in parenthesis.

ORLEANS COMPREHENSIVE PLAN IMPLEMENTATION PROGRAM DESCRIPTIONS	
ITEM	
AH-1	Develop 35 new units of affordable housing for families over the next twenty years, and support this activity by scheduling it in the capital improvement plan.
CF-11	Construct office, storage and maintenance facilities for Highway Department, Parks & Beaches and Water Department.
CF-19	Implement improvements to Town Landings as scheduled.
CF-27	Develop a wastewater management plan for the entire town
CF-28	Implement recommendations of the wastewater management plan
CF-32	Study the future facilities and staffing needs of the Police and Fire/Rescue Departments
CF-33	Initiate consideration of potential sites for wastewater treatment
NR-6	Prevent direct discharge of untreated stormwater into coastal embayments and ponds
NR-12	Prevent direct discharge of untreated stormwater into fresh water bodies
OS-2	Preserve 400 or more acres of high priority parcels for round and surface water protection, conservation, recreation and other environmental purposes
T-1	Complete and utilize a Pavement Management System to develop a systematic approach to street maintenance and improvement
T-7	Fund the Highway Department at an appropriate level to support the maintenance and replacement of new and existing roads.

**CAPITAL BUDGET
FY 2016**

<u>PROJECT DESCRIPTION</u>	<u>AMOUNT</u>	<u>FUNDING SOURCE</u>
COMMUNITY PRESERVATION ACT		
Program Activity Funding	\$333,612	CPA Funds
CWRMP IMPLEMENTATION		
Planning, Engineering and Adaptive Management Activities	\$1,000,000	Bonding
New Treatment & Disposal Site Investigations		
Demonstration Project Planning & Pre-Design		
Facilities Engineering		
Tri-Town Transition Requirements		
Update of Amended CWMP		
Water Quality Monitoring - MEP Compliance & Project Baselines		
Stormwater & Fertilizer Management		
Program Management		
DPW & NATURAL RESOURCES		
New Central Maintenance Garage Soil Evaluation & Prelim Design	\$149,000	Bonding
New Town Fuel Depot at Giddiah Hill Design	\$50,000	Bonding
Water Quality Drainage Improvements	\$165,560	Stabilization Funds
Town Pavement Management Program	\$331,130	Stabilization Funds
Remove Cottages on Former Hubler Motel Property	\$200,000	Bonding
Water Department Main Replacement on Tonset Road	\$755,000	Bonding
Water Department Improvements to Wells and Auxillary Power	\$640,000	Bonding
POLICE DEPARTMENT		
Police Station Renovation/Addition/Replacement Design	\$670,000	Bonding
TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM		
Building & Facilities Master Plan Projects	\$255,000	Stabilization Funds
Media Operations	\$17,500	CATV Fees
Management Information Systems	\$53,500	Raise & Appropriate

**CAPITAL BUDGET
FY 2016**

OES Technology Improvements	\$20,000	Raise & Appropriate
Water Department	\$121,000	Water Reserves

PROJECT DESCRIPTION

TOWN VEHICLE & EQUIPMENT REPLACEMENT PROGRAM

DPW & Natural Resources
 Replace Front End Loader
 Fire and Rescue Department Vehicles & Equip
 Police Department

AMOUNT

\$233,700
 \$175,000
 \$87,000
 \$68,000

FUNDING SOURCE

Stabilization Funds
 Bonding
 Stabilization Funds
 Stabilization Funds

TOTAL **\$5,325,002**

Note: The following changes are being proposed to the Capital Improvements Plan since its adoption at Town Meeting in May 2014:

Projects Added: New Town Fuel Depot (FY17); Band Shell and Bathrooms at Eldredge Field feasibility study (FY19); Water Department water main and treatment plant design and construction projects (FY17, FY18, FY19 and FY20); Skaket Beach Administration Building and Bathrooms feasibility study (FY17) and design/construction (FY18); Depot Square Public Restrooms and Site Redevelopment Design (FY17) and Cosntruction (FY18); and the consolidation of HVAC, Heating and Restroom Improvements at OES design (FY17) and construction (FY20).

Project Start Dates: CWRMP Planning, Engineering and Adaptive Management Activities (FY17 - FY21); and New DPW Maintenance Facility Design (FY15 to FY17) and Construction (FY16 to FY18)

Projects Removed: None.

Date: April 7, 2015

FY17 PROJECT DESCRIPTIONS

COMMUNITY PRESERVATION ACT – PROGRAM ACTIVITY FUNDING

This is an annual appropriation of the matching funds Orleans receives from its CPA 3% surtax from the Commonwealth's CPA Trust Fund annually. The amount currently available for appropriation as of 1/14/15 is \$333,612. As required under the CPA, a minimum of 10% of the Town's annual proceeds have to be allocated to each of the three primary purposes: open space, affordable housing and historic preservation. Town Meeting approval is necessary for all Community Preservation Committee recommendations for funding.

Total Project Funding:	TBD
Method of Financing:	Available Funds (CPA)
Recommended Schedule:	Open
Estimated Annual Cost O/M:	N/A – Dependent upon use

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Orleans Water Quality Advisory Panel, appointed by the Board of Selectmen, reached agreement on a set of key elements of an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town. This Agreement includes and requires successful completion of a number of steps to resolve uncertainties and confirm key elements, such as treatment and disposal site suitability and availability, development of demonstration sites for non-traditional technologies, and further work to find and equitable distribution of costs necessary to the development of an acceptable and executable engineering plan that adheres to key elements. In order to move the Amended Water Quality Plan and associated Adaptive Management Plan process forward, the Board of Selectmen proposes to fund the following tasks in FY17:

1. Continued Planning and Engineering (\$1,827,000): New Treatment & Disposal Site Investigations; Demonstration Project Planning & Pre-Design; Facilities Engineering; Regulatory Coordination; and Update of Amended CWMP.
2. Adaptive Management Implementation (\$353,000): Water Quality Monitoring for MEP compliance & Project Baselines; MEP Study & Report Updates; Namskaket & Little Namskaket Adaptive Plans; Stormwater & Fertilizer Management; and Cedar Pond & Rock Harbor Creek Resolution.
3. Program Management (\$225,000): Technical Oversight & Projects Management; Public Engagement Coordination; Financial Modeling and Analysis; and Regulatory Coordination.

Total Estimated Cost:	\$2,400,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	To be developed during design
Average Annual P&I	\$154,650

DPW & NATURAL RESOURCES – NEW CENTRAL GARAGE AND FACILITIES

This project involves the design of a new Central Garage and Facilities that would replace the existing facilities on Bay Ridge Lane. The Town's new DPW Facilities Feasibility Study Committee is currently working to address the Town's facility needs. Funding in FY16 will provide further soil/site testing to reduce unknowns and design contingencies related to the proposed redevelopment of the Town property adjacent to the landfill and construction of the new Department of Public Works and Natural Resources facilities. The soil/site work will include early schematic site design, subsurface investigation and environmental sampling. Once the soil/site testing is complete, work will proceed with early schematic building design, equipment identification, and cost estimating.

Total Estimated Cost:	\$1,200,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	To be developed during design
Average Annual P&I	\$77,325

DPW & NATURAL RESOURCES – NEW TOWN FUEL DEPOT

This project involves the construction of a new town fuel depot on Town property adjacent to the landfill to replace the existing underground fuel tanks adjacent to the Police Station. Project includes site work and installation of two above ground fuel tanks for gasoline and diesel.

Total Estimated Cost:	\$500,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	To be developed during design
Average Annual P&I	\$54,125

DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS

This is an annual appropriation for the design and construction of improvements to the town's drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town's fresh water bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$169,700
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM

This is an annual appropriation for the local share of the town's pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to

address, on a priority basis, the long term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds, and the FY14 apportionment was provisionally \$433,778. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$339,400
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

DPW & NATURAL RESOURCES – ADDITIONAL NAUSET BEACH PARKING LOT

This project involves the partial redevelopment of the former Hubler motel property to provide additional parking for Nauset Beach related activities including the ORV program, bathing beach and employee parking. The main motel currently used for seasonal lifeguard housing by the Town would remain. The rear of the property would be re-graded and a new gravel parking area constructed. Access to the existing beach parking lot would be via the driveway re-established by the Town in 2014. Based on a conceptual design plan completed in 2010, the entire Hubler property could accommodate a new 400-car parking lot. This project would be to design and construct the first phase of the new parking lot and result in approximately 200 parking spaces with further expansion available in the future as the need arises.

Total Estimated Cost:	\$350,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	To be determined during design
Average Annual P&I	\$37,900

DPW & NATURAL RESOURCES – WATER DEPT. CHEMICAL CONTAINMENT/HVAC IMPROVEMENTS

The chemical storage area in the WTP is open to the main building area and likely does not meet current building codes. The corrosive environment is leading to crazing and corrosion in electrical equipment housed in the main treatment building. This project includes the installation of containment wall and doors to isolate chemical storage area from the main treatment area, installation of a limited area sprinkler system and updating HVAC system to provide code compliant air exchange in the area.

Total Estimated Cost:	\$273,000
Method of Financing:	Water Reserve Funds
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$10,000

DPW & NATURAL RESOURCES – REPLACE SKAKET BEACH ADMIN BUILDING & RESTROOMS FEASIBILITY STUDY

This project involves the demolition, removal and replacement of the existing administration building and restrooms at Skaket Beach. A new administration building would be constructed that includes ADA compliant restroom facilities and building access. The feasibility study will look at the various options and develop preliminary design plans and cost estimates.

Total Estimated Cost:	\$35,000
Method of Financing:	Bond Anticipation Note

Recommended Schedule:	3 Months
Estimated Annual Cost O/M:	To be determined during design

DPW & NATURAL RESOURCES – DEPOT SQUARE PUBLIC RESTROOMS AND SITE REDEVELOPMENT

This project involves a feasibility study to identify development options, preliminary design plans and cost estimates related to the proposed construction of new public restrooms and redevelopment of the Depot Square property.

Total Estimated Cost:	\$35,000
Method of Financing:	Bond Anticipation Note
Recommended Schedule:	3 Months
Estimated Annual Cost O/M:	To be determined during design

ORLEANS ELEMENTARY SCHOOL – HEATING, VENTILATION & RESTROOM IMPROVEMENT DESIGN

This project involves improving the heating, ventilation and restroom improvements at the elementary school. The work includes replacement of hot water pumps, classroom unit ventilators, and roof top units; and improvements to the restrooms for the students, staff and nurse, including replacing door hardware and plumbing fixtures. The scope of work needed is outlined in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

Total Estimated Cost:	\$250,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	To be determined during design
Average Annual P&I	\$27,060

POLICE DEPARTMENT – NEW POLICE STATION CONSTRUCTION

This project involves the construction of a new Police Station to replace the existing facility on South Orleans Road. The current Police Station was built in 1966 as a combination police and fire facility, and was converted to a dedicated police station in 1989. In the fall of 2006 a minimal upgrade was undertaken to remedy health and safety issues, and a study in 2008 identified significant safety, security, environmental and structural deficiencies. In November 2014, the Board of Selectmen appointed a new Police Station Building Committee to re-examine alternatives for the Police Station complex. To assist the committee, the Town hired an architectural firm to do a peer review of the 2008 study and provide a recommendation to the Committee as to the most efficient and economical way to proceed. The peer review concluded that with the building in such disrepair the best and most cost effective option is to demolish the current building and build a new one on the existing site. The Police Station Building Committee unanimously agreed with these findings and recommended this solution to the Board of Selectmen.

Total Estimated Cost:	\$10,500,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	18 Months
Estimated Annual Cost O/M:	To be determined during design
Average Annual P&I	\$676,600

PROPERTY ACQUISITION – OPEN SPACE PURCHASES

This item provides supplementary support for possible future open space purchases only if CPA funds are depleted to the point that they will not fund additional acquisitions. By including this item in the capital plan, it will facilitate the presentation of property purchases or conservation easements for protection of public drinking water supplies, open space and conservation; and passive recreation during future years to Town Meeting (subject to the 2/3 vote required for land purchases). This provides future planning support for the goals of the Official Town Plan/Local Comprehensive Plan. Funding available as of 1/15/14 is \$455,000.

Total Estimated Cost:	TBD
Method of Financing:	Bonding (Staggered over 14 years)
Recommended Schedule:	Open
Estimated Annual Cost O/M:	N/A – Dependent upon purpose
Average Annual P&I	\$53,100

PROPERTY ACQUISITION – AFFORDABLE HOUSING DEVELOPMENT

This item is included in the capital plan to facilitate the presentation of possible property purchases that may arise during the fiscal year to Town Meeting (subject to the 2/3 vote required for land purchases). This item is intended to cover non-CPA acquisitions specifically for affordable housing. As adopted in the Orleans Comprehensive Plan, the goal is to develop 35 new units of affordable housing for families over the next twenty years. Funding available as of 01/15/14 is \$350,000.

Total Estimated Cost:	TBD
Method of Financing:	Bonding (10 years)
Recommended Schedule:	Open
Estimated Annual Cost O/M:	N/A – Dependent upon purpose
Average Annual P&I	\$40,800

PROPERTY ACQUISITION – CWRMP IMPLEMENTATION

This item is included in the capital plan to facilitate the acquisition of property upon completion of the Comprehensive Wastewater Management Plan in order to site sewer collection, treatment, and disposal facilities. It is expected that the Town will need to purchase land, but there may also be opportunity to obtain easements as an alternative. This activity identifies potential expenditures of up to \$1.5 million over a three-year period for land acquisition associated with wastewater management. Funding available as of 01/15/14 is \$1,500,000.

Total Estimated Cost:	TBD
Method of Financing:	Bonding (10 years)
Recommended Schedule:	Open
Estimated Annual Cost O/M:	N/A – Dependent upon purpose
Average Annual P&I	\$162,400

SNOW LIBRARY SPACE NEEDS FEASIBILITY STUDY

This project involves undertaking a feasibility study to look at the potential options to address the space needs at the library.

Total Estimated Cost:	\$40,000
Method of Financing:	Bond Anticipation Note
Recommended Schedule:	6 Months

Estimated Annual Cost O/M: TBD during design

TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature. A copy of the two schedules that are maintained for this program are included for further reference.

Total Estimated Cost:	\$515,000
Method of Financing:	Reserves, Stabilization or Other Avail.
Recommended Schedule:	12 Months

TOWN VEHICLE & EQUIPMENT REPLACEMENT PROGRAM

This is an annual program that has been included in the CIP beginning in FY16 that includes the various motor vehicle and equipment proposed to be replaced each year to be funded through ambulance receipts, water reserves, debt service or stabilization funds. The goal of including a replacement program summary in the CIP is to provide a more complete picture of the overall capital spending each year. A copy of the 10-year schedule is included for further reference.

Total Estimated Cost:	\$367,000
Method of Financing:	Reserves, Stabilization, or Other Avail.
Recommended Schedule:	12 Months

FY18 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Orleans Water Quality Advisory Panel, appointed by the Board of Selectmen, reached agreement on a set of key elements of an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town. This Agreement includes and requires successful completion of a number of steps to resolve uncertainties and confirm key elements, such as treatment and disposal site suitability and availability, development of demonstration sites for non-traditional technologies, and further work to find and equitable distribution of costs necessary to the development of an acceptable and executable engineering plan that adheres to key elements. In order to move the Amended Water Quality Plan and associated Adaptive Management Plan process forward, the Board of Selectmen proposes to fund the following tasks in FY18:

1. Continued Planning and Engineering (\$3,417,200): New Treatment & Disposal Site Investigations; Demonstration Project Planning & Pre-Design; Facilities Engineering; WWTF, Collection System & Demonstration or Septage Facility Construction; and Regulatory Coordination.
2. Adaptive Management Implementation (\$343,200): Water Quality Monitoring for MEP compliance & Project Baselines; MEP Study & Report Updates; Namskaket

& Little Namskaket Adaptive Plans; Stormwater & Fertilizer Management; and Cedar Pond & Rock Harbor Creek Resolution.

3. Program Management (\$225,400): Technical Oversight & Projects Management; Public Engagement Coordination; Financial Modeling and Analysis; and Regulatory Coordination.

Total Estimated Cost:	\$4,000,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	To be developed during design
Average Annual P&I	\$257,800

CWMRP IMPLEMENTATION – WATER QUALITY MAINTENANCE DREDGING PLAN

The purpose of this project would be to investigate the feasibility of developing a maintenance dredging program that would target specific salt water ponds and sub-embayments in town where water quality might be improved through channel dredging to enhance tidal flushing.

Total Estimated Cost:	\$100,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	N/A
Average Annual P&I	\$10,800

DPW & NATURAL RESOURCES – NEW CENTRAL GARAGE AND FACILITIES

This project involves the construction of a new Central Garage and Facilities that would replace the existing facilities on Bay Ridge Lane. The Town's new DPW Facilities Feasibility Study Committee is currently working to address the Town's facility needs. Funding in FY16 will provide further soil/site testing to reduce unknowns and design contingencies related to the proposed redevelopment of the Town property adjacent to the landfill and construction of the new Department of Public Works and Natural Resources facilities. The soil/site work will include early schematic site design, subsurface investigation and environmental sampling. Once the soil/site testing is complete, work will proceed with early schematic building design, equipment identification, and cost estimating. This project involves the design of a new Central Garage and Facilities that would replace the existing facilities on Bay Ridge Lane. The new facilities would be located on land adjacent to the Transfer Station.

Total Estimated Cost:	\$12,000,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	To be developed during design
Average Annual P&I	\$773,300

DPW & NATURAL RESOURCES – WATER DEPT. BEACH ROAD WATER MAIN DESIGN

This project involves the engineering design to replace an 8-inch water main on Beach Road with a 16-inch main to improve fire flows in East Orleans.

Total Estimated Cost:	\$245,000
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Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$2,500
Average Annual P&I	\$15,800

DPW & NATURAL RESOURCES – REPLACE SKAKET BEACH ADMIN BUILDING & RESTROOMS CONSTRUCTION

This project involves the demolition, removal and replacement of the existing administration building and restrooms at Skaket Beach. A new administration building would be constructed based on the selected option that meets current building codes and has ADA compliant restroom facilities.

Total Estimated Cost:	\$350,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	9 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I	\$37,900

DPW & NATURAL RESOURCES – DEPOT SQUARE PUBLIC RESTROOMS AND SITE REDEVELOPMENT

This project involves a feasibility study to identify develop options, preliminary design plans and cost estimates related to the proposed construction of new public restrooms and redevelopment of the Depot Square property.

Total Estimated Cost:	\$250,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	To be determined during design
Average Annual P&I	\$27,100

FY19 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Orleans Water Quality Advisory Panel, appointed by the Board of Selectmen, reached agreement on a set of key elements of an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town. This Agreement includes and requires successful completion of a number of steps to resolve uncertainties and confirm key elements, such as treatment and disposal site suitability and availability, development of demonstration sites for non-traditional technologies, and further work to find and equitable distribution of costs necessary to the development of an acceptable and executable engineering plan that adheres to key elements. In order to move the Amended Water Quality Plan and associated Adaptive Management Plan process forward, the Board of Selectmen proposes to fund the following tasks in FY19:

1. Continued Planning and Engineering (\$4,616,000): New Treatment & Disposal Site Investigations; Demonstration Project Planning & Pre-Design; Facilities Engineering; WWTF, Collection System & Demonstration or Septage Facility

Construction; Regulatory Coordination; Meeting House Pond Utility Survey; and Update of Amended CWMP.

2. Adaptive Management Implementation (\$572,000): Water Quality Monitoring for MEP compliance & Project Baselines; MEP Study & Report Updates; Namskaket & Little Namskaket Adaptive Plans; Stormwater & Fertilizer Management; and Cedar Pond & Rock Harbor Creek Resolution.
3. Program Management (\$260,000): Technical Oversight & Projects Management; Public Engagement Coordination; Financial Modeling and Analysis; and Regulatory Coordination.

Total Estimated Cost:	\$5,500,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	To be developed during design
Average Annual P&I	\$368,800

DPW & NATURAL RESOURCES – REPLACE BANDSHELL & PUBLIC RESTROOMS FEASIBILITY STUDY

This project proposes the replacement of the music shell and public restrooms at Eldredge Field. The continued use of the existing building is contingent upon the passage of a periodic engineering inspection to certify that it is structurally sound. As an alternative, the Town might consider not replacing the existing 2,400 square foot building that includes the music shell, office space, locker room and restrooms and instead build a new structure that provides only restroom facilities. A building the size of the existing restrooms would cost approximately \$125,000 to construct, and if composting restrooms were installed to meet everyday use and Porta Johns were rented for large crowds, the project cost would be approximately \$75,000.

Total Estimated Cost:	\$30,000
Method of Financing:	Bond Anticipation Note
Recommended Schedule:	3 Months
Estimated Annual Cost O/M:	To be determined during design

DPW & NATURAL RESOURCES – WATER DEPT. BEACH ROAD MAIN REPLACEMENT

This project involves the engineering design to replace an 8 inch water main on Beach Road with a 16 inch main to improve fire flows in East Orleans.

Total Estimated Cost:	\$2,445,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$2,500
Average Annual P&I	\$164,000

DPW & NATURAL RESOURCES – WATER DEPT. WELL NO. 7 TO WTP DESIGN

This project will incorporate well #7 into the water treatment plant by extending a water main from Quanset Road to the plant. This will improve reliability during peak summer demand periods and deliver a high quality product to consumers.

Total Estimated Cost:	\$235,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I	\$14,800

FY20 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Orleans Water Quality Advisory Panel, appointed by the Board of Selectmen, reached agreement on a set of key elements of an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town. This Agreement includes and requires successful completion of a number of steps to resolve uncertainties and confirm key elements, such as treatment and disposal site suitability and availability, development of demonstration sites for non-traditional technologies, and further work to find and equitable distribution of costs necessary to the development of an acceptable and executable engineering plan that adheres to key elements. In order to move the Amended Water Quality Plan and associated Adaptive Management Plan process forward, the Board of Selectmen proposes to fund the following tasks in FY20:

1. Continued Planning and Engineering (\$18,102,000): New Treatment & Disposal Site Investigations; Demonstration Project Planning & Pre-Design; Facilities Engineering; WWTF, Collection System & Demonstration or Septage Facility Construction; Tri-Town Transition Requirements; and Regulatory Coordination.
2. Adaptive Management Implementation (\$443,000): Water Quality Monitoring for MEP compliance & Project Baselines; MEP Study & Report Updates; Namskaket & Little Namskaket Adaptive Plans; Stormwater & Fertilizer Management; and Cedar Pond & Rock Harbor Creek Resolution.
3. Program Management (\$260,000): Technical Oversight & Projects Management; Public Engagement Coordination; Financial Modeling and Analysis; and Regulatory Coordination.

Total Estimated Cost:	\$18,800,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	To be developed during design
Average Annual P&I	\$1,334,800

DPW & NATURAL RESOURCES – REPLACE BANDSHELL & PUBLIC RESTROOMS CONSTRUCTION

This project proposes the replacement of the music shell and public restrooms at Eldredge Field. The continued use of the existing building is contingent upon the passage of a periodic engineering inspection to certify that it is structurally sound. As an alternative, the Town might consider not replacing the existing 2,400 square foot

building that includes the music shell, office space, locker room and restrooms and instead build a new structure that provides only restroom facilities. A building the size of the existing restrooms would cost approximately \$125,000 to construct, and if composting restrooms were installed to meet everyday use and Porta Johns were rented for large crowds, the project cost would be approximately \$75,000.

Total Estimated Cost:	\$400,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	9 Months
Estimated Annual Cost O/M:	To be determined during design
Average Annual P&I	\$46,600

DPW & NATURAL RESOURCES – WATER DEPT. WELL NO. 7 TO WTP CONSTRUCTION

This project will incorporate well #7 into the water treatment plant by extending a water main from Quanset Road to the plant. This will improve reliability during peak summer demand periods and deliver a high quality product to consumers.

Total Estimated Cost:	\$2,332,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I	\$165,600

ORLEANS ELEMENTARY SCHOOL – HEATING, VENTILATION & RESTROOM IMPROVEMENT DESIGN

This project involves improving the heating, ventilation and restroom improvements at the elementary school. The work includes replacement of hot water pumps, classroom unit ventilators, and roof top units; and improvements to the restrooms for the students, staff and nurse, including replacing door hardware and plumbing fixtures. The scope of work needed is outlined in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

Total Estimated Cost:	\$1,250,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	To be determined during design
Average Annual P&I	\$145,600

FY21 PROJECT DESCRIPTIONS

CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT

The Orleans Water Quality Advisory Panel, appointed by the Board of Selectmen, reached agreement on a set of key elements of an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town. This Agreement includes and requires successful completion of a number of steps to resolve uncertainties and confirm key elements, such as treatment and disposal site suitability and availability, development of demonstration sites for non-traditional technologies, and further work to find and equitable distribution of costs necessary to the development of an acceptable and executable engineering plan that adheres to key elements. In

order to move the Amended Water Quality Plan and associated Adaptive Management Plan process forward, the Board of Selectmen proposes to fund the following tasks in FY21:

1. Continued Planning and Engineering (\$20,302,000): New Treatment & Disposal Site Investigations; Demonstration Project Planning & Pre-Design; Facilities Engineering; WWTF, Collection System & Demonstration or Septage Facility Construction; and Regulatory Coordination.
2. Adaptive Management Implementation (\$190,400): Water Quality Monitoring Project Baselines; MEP Study & Report Updates; Namskaket & Little Namskaket Adaptive Plans; Stormwater & Fertilizer Management; and Cedar Pond & Rock Harbor Creek Resolution.
3. Program Management (\$260,000): Technical Oversight & Projects Management; Public Engagement Coordination; Financial Modeling and Analysis; and Regulatory Coordination.

Total Estimated Cost:	\$20,800,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	To be developed during design
Average Annual P&I	\$1,476,800

DPW & NATURAL RESOURCES – REPLACE BANDSHELL & PUBLIC RESTROOMS

This project proposes the replacement of the music shell and public restrooms at Eldredge Field. The continued use of the existing building is contingent upon the passage of a periodic engineering inspection to certify that it is structurally sound. As an alternative, the Town might consider not replacing the existing 2,400 square foot building that includes the music shell, office space, locker room and restrooms and instead build a new structure that provides only restroom facilities. A building the size of the existing restrooms would cost approximately \$125,000 to construct, and if composting restrooms were installed to meet everyday use and Porta Johns were rented for large crowds, the project cost would be approximately \$75,000.

Total Estimated Cost:	\$400,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	9 Months
Estimated Annual Cost O/M:	To be determined during design
Average Annual P&I	\$46,600

SUMMARY

In accordance with Chapter 8-5-1 of the Charter, the Town Administrator shall prepare a five year Capital Improvements Plan (CIP), which is designed to deal with the unmet long-range needs, and to implement the goals and objectives of the official town plan.

The purpose of the CIP is to systematically plan, schedule, and finance capital projects over a five-year period. The plan is to include, but not necessarily be limited to, major infrastructure projects involving roads, storm drainage, water and sidewalks; public building or facility renovation or replacement; and property acquisitions.

Wherever possible, to emphasize project planning, the CIP will incorporate the progression of a project through the various phases, beginning first with a feasibility study, after which final design plans and specifications are developed, followed by construction to complete the project.

Proposed CIP project financing may include bonding, stabilization or reserve funds, or other available funds. Proposed capital expenditures in excess of \$10,000 for motor vehicles, equipment, building/facility maintenance and repairs are included in the CIP summarized by department and funding source.

As presented, the CIP includes all proposed projects for the period beginning July 1, 2016 (FY17) through June 30, 2021 (FY21).

Projects that are proposed for funding in FY16 make up the Capital Budget and will be presented as separate article in the town meeting warrant for funding consideration. The Capital Budget projects were either "Adopted" in the CIP at the May 2014 town meeting or are new and being "Budgeted" for the first time in FY16.

In accordance with the Orleans Home Rule Charter, any project that did not appear in the CIP in the prior year or exceeds the estimated cost by ten percent (10%) must receive a favorable three-fourths majority vote of the town meeting to be approved.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	9 – YES	0 – NO	0 – ABSTAIN

ARTICLE 4. FUND COMMUNITY PRESERVATION ACT PROGRAM BUDGET

To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2016 Community Preservation budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund's Annual Revenues and/or available funds for the payment of debt service, undertaking of Community Preservation projects, the Administrative Expenses of the Community Preservation Committee and all other necessary and proper expenses for FY16, or take any other action relative thereto. (Community Preservation Committee)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Eight Hundred Eight Thousand Five Hundred One and 00/100 Dollars (\$808,501.00) be transferred from the Community Preservation Fund for the purposes and in the amounts set forth in the article.

SUMMARY

The Community Preservation Committee recommends that the following amounts be appropriated and/or reserved from Fiscal Year 2016 Community Preservation Fund revenues, unless otherwise specified, for Fiscal Year 2016 community preservation purposes with each item considered a separate appropriation.

RECOMMENDED AMOUNT AND SOURCE

<u>PURPOSE</u>	<u>FY 16 Est. Surtax</u>	<u>FY16 Est. State Share</u>	<u>Historic Resources Reserves</u>	<u>Total</u>
<i>Appropriations:</i>				
1) Debt Service Expenses (Note 1)	503,760			503,760
2) Project #1 HECH Housing Emergency Loan Program	59,025	58,975		118,000
3) Project #2 Emmaus House		25,049		25,049
4) Project #3 Orleans Historic Inventory Revision/Update		90,000		90,000
5) Project #4 Interpretive Historic Markers		4,521	3,879	8,400
6) Project #5 Federated Church Lightening Protection Equipment			11,137	11,137
7) Project #6 Northwest Schoolhouse Restoration		2,155		2,155
8) Project #7 OHS Expansion Plans			20,000	20,000
9) Project #8 CROS Plan Completion	12,000			12,000
10) Committee Expenses	<u>18,000</u>			<u>18,000</u>
Grand Total	592,785	180,700	35,016	808,501

Note 1: Debt service previously voted in the operating budget (Article 2)

<u>ENDING FUND BALANCES</u>	<u>Unreserved Fund</u>	<u>Historic Resources</u>	<u>Community Housing</u>
	317,201	117,896	0

Project 1: HECH Housing Emergency Loan Program

Applicant: Harwich Ecumenical Council for the Homeless, Inc.

Amount: \$118,000

Summary: This program provides technical and financial assistance to bring properties up to current codes; upgrade failing systems to energy efficient systems; and ensure decent, safe, warm and sanitary housing conditions for low to moderate income-qualifying Orleans residents. The funds are estimated to provide loans for five households.

Project 2: Emmaus House Renovation

Applicant: The Federated Church of Orleans

Amount: \$25,049

Summary: The Federated Church has requested funds to renovate Emmaus House, a house which is leased to the State of Massachusetts as a residence for mentally ill people while they are in recovery. It has been used as this type of “half-way” house for 26 years and currently counts as 6 affordable housing units in the Orleans housing inventory. The CPC has recommended \$25,049 for a portion of the estimated \$130,000 renovation.

Project 3: Orleans Historic Inventory Revision and Update

Applicant: Orleans Historical Commission

Amount: \$90,000

Summary: The Orleans Historical Commission seeks funds to update and revise the Orleans inventory of historic structures and other sites which was completed in the early 1980’s. The forms used in this inventory are the primary means for recording information on these historic resources and as such are extremely valuable in the historic preservation process. After 35 years, a complete revision and update is needed for an estimated 450 properties.

Project 4: Interpretive Historic Markers

Applicant: Orleans Community Partnership, Inc.

Amount \$8,400

Summary: The Orleans Community Partnership is seeking funds to provide permanent, outdoor, all-weather interpretive markers at four of the 28 sites included in the Guide to Orleans Historic Sites published last summer. This will be done in collaboration with the Town of Orleans (including the Historical Commission, Planning Department, and Board of Selectmen) and the Historical Society.

Project 5: Lightning Protection Equipment

Applicant: The Federated Church of Orleans

Amount: \$11,137

Summary: The Federated Church has requested funds to replace and update the pre-1940 lightning protection equipment for its historic sanctuary. The Community Preservation Committee has recommended a 50% match of \$11, 175.

Project 6: Northwest Schoolhouse Restoration Project

Applicant: Orleans Oddfellows

Amount: \$2,155

Summary: The Orleans Oddfellows have applied for funds for several items associated with the preservation of this historic building. The recommendation includes monies for a sign identifying it as the “Northwest Schoolhouse”, which was the original name of the structure, and for costs associated with completion of its inclusion in the National Register of Historic Places.

Project 7: Orleans Historical Society Expansion Plans

Applicant: Orleans Historical Society

Amount: \$20,000

Summary: The Orleans Historical Society has requested funds for a feasibility study to provide a Master Plan for an expanded OHS River Road Campus. This study would include preliminary site and building plans and cost estimates.

Project 8: CROS Plan Completion

Applicant: Town of Orleans Planning Department

Amount: \$12,000

Funds are needed to complete the update of the Town of Orleans Conservation, Recreation and Open Space Plan (CROS) which is required for eligibility to participate in open space acquisition programs.

Committee Expenses: CP Committee Voted \$18,000

The Community Preservation Act permits the Committee to allocate up to 5 per cent of annual revenues (surtax and state share) for operating administrative expenses. For FY 2016, the 5% would be \$43,785 (total revenue estimated to be \$875,700). However, the CPC is recommending that only \$18,000 be used for regular expenses (including legal consultation, secretarial assistance, maintaining records and, if funding permits, potential studies directed toward effectively realizing the Town's possibilities in the areas of recreation, open space, community housing, historic resources). Any and all unused funds at the end of the fiscal year revert to the fund balance for future projects.

BOS: 5 – YES 0 – NO 0 – ABSTAIN

FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 5. FUND COMPREHENSIVE WATER RESOURCE MANAGEMENT PLANNING, ENGINEERING AND MANAGEMENT ACTIVITIES

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of One Million and 00/100 Dollars (\$1,000,000.00), or any other sum, for the purpose of funding an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Million and 00/100 Dollars (\$1,000,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of One Million and

00/100 Dollars (\$1,000,000.00), pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

The Orleans Water Quality Advisory Panel, appointed by the Board of Selectmen, reached agreement on a set of key elements of an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town. This Agreement includes and requires successful completion of a number of steps to resolve uncertainties and confirm key elements, such as treatment and disposal site suitability and availability, development of demonstration sites for non-traditional technologies, and further work to find an equitable distribution of costs necessary for the development of an acceptable and executable engineering plan that adheres to key elements.

In order to move the Amended Water Quality Plan and associated Adaptive Management Plan process forward, the Board of Selectmen proposes to fund the following tasks in FY16:

1. Continued Planning and Engineering (\$755,300): New Treatment & Disposal Site Investigations; Demonstration Project Planning & Pre-Design; Facilities Engineering; Tri-Town Transition Requirements; Regulatory Coordination; and Update of Amended CWMP.
2. Adaptive Management Implementation (\$91,000): Water Quality Monitoring for MEP compliance & Project Baselines; and Stormwater & Fertilizer Management.
3. Program Management (\$146,200): Technical Oversight & Projects Management; Public Engagement Coordination; Financial Modeling and Analysis; and Regulatory Coordination.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 6. FUND DEMOLITION AND REMOVAL OF HUBLER PROPERTY COTTAGES AND OFFICE

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Two Hundred Thousand and 00/100 Dollars (\$200,000.00), or any other sum, for the purpose of funding the demolition and removal of the cottages and office at the former Hubler property in East Orleans, such demolition to be the first phase of a project to provide additional parking for Nauset Beach related activities, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) amounts

required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Two Hundred Thousand and 00/100 Dollars (\$200,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Two Hundred Thousand and 00/100 Dollars (\$200,000.00), pursuant to Massachusetts General Laws, Chapter 44 Sec. 7, or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

This project funds the first phase of the redevelopment of the former Hubler motel property to provide additional parking for Nauset Beach related activities including the ORV program, bathing beach and employee parking. Under phase one, the existing cottages on the property, along with the motel offices, would be demolished. The main motel currently used for seasonal lifeguard housing by the Town would remain. Under phase two proposed for FY17, the rear of the property would be re-graded and a new gravel parking area constructed. Access to the existing beach parking lot would be via the driveway re-established by the Town in 2014. Based on a conceptual design plan completed in 2010, the entire Hubler property could accommodate a new 400-car parking lot. Phase 2 of the project will complete the design and construction of approximately 200 parking spaces with further expansion available as the need arises.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	9 – YES	0 – NO	0 – ABSTAIN

ARTICLE 7. FUND POLICE STATION DESIGN

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Six Hundred Seventy Thousand and 00/100 Dollars (\$670,000.00), or any other sum, for the purpose of preparing design plans for the construction of a new Police Station on South Orleans Road, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal,

State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Six Hundred Seventy Thousand and 00/100 Dollars (\$670,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Six Hundred Seventy Thousand and 00/100 Dollars (\$670,000.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 7 (21), or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

The current Police Station was built in 1966 as a combination police and fire facility, and was converted to a dedicated police station in 1989. In the fall of 2006 a minimal upgrade was undertaken to remedy health and safety issues, and a study in 2008 identified significant safety, security, environmental and structural deficiencies.

In November 2014, the Board of Selectmen appointed a new Police Station Building Committee to re-examine alternatives for the Police Station complex. To assist the committee, the Town hired an architectural firm to do a peer review of the 2008 study and provide a recommendation to the Committee as to the most efficient and economical way to proceed. The peer review included a detailed examination of four alternatives: renovate, renovate/add-on, demolish and build new, or a combination of the aforementioned.

The peer review concluded that a minimal renovation will not meet the needs of the Police Department; a major renovation with an addition comes in at a high cost and will result in a less efficient and functional solution due to the condition of the existing building; any combination of the above would involve renovation which is not cost effective; and with the building in such disrepair the best and most cost effective option is to demolish the current building and build a new one on the existing site. The Police Station Building Committee unanimously agreed with these findings and recommended this solution to the Board of Selectmen.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 8. FUND SOIL / SITE TESTING & PRELIMINARY DESIGN OF NEW DPW FACILITIES

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of One Hundred Forty Nine Thousand and 00/100 Dollars (\$149,000.00), or any other sum, for the purpose of conducting soil/site testing and preparing preliminary design plans for the construction of new Department of Public Works facilities on Town property adjacent to the landfill, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Forty Nine Thousand and 00/100 Dollars (\$149,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of One Hundred Forty Nine Thousand and 00/100 Dollars (\$149,000.00), pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 (21), or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

The DPW Facilities Feasibility Study Committee is currently working on a project to address the Town’s facility needs. Funding under this article will provide further soil/site testing to reduce unknowns and design contingencies related to the proposed redevelopment of the Town property adjacent to the landfill and construction of the new Department of Public Works and Natural Resources facilities. The soil/site work will include early schematic site design, subsurface investigation and environmental sampling. Once the soil/site testing is complete, work will proceed with early schematic building design, equipment identification, and cost estimating.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 9. FUND REPLACEMENT FRONT END LOADER AT TRANSFER STATION

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of One Hundred Seventy Five Thousand and 00/100 Dollars (\$175,000.00), or any other sum, for the purpose of purchasing a new front end loader for the Transfer Station, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, and to authorize the Board of Selectmen to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interest of the Town, the proceeds from any such disposition to be applied toward the cost of acquiring said front end loader, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Seventy Five Thousand and 00/100 Dollars (\$175,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of One Hundred Seventy Five Thousand and 00/100 Dollars (\$175,000.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 7 (9), or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

Funding under this article will replace a Front End Loader at the Transfer Station originally purchased in 2000. The loader performs a number of varied tasks at the Transfer Station as well as several other Town departments including loading and off-loading equipment, materials and supplies, and maintaining the composting area. In the winter, the loader is used for snow removal in the downtown area, plowing the larger Town parking lots, and plowing main roads in heavier snow events.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	9 – YES	0 – NO	0 – ABSTAIN

ARTICLE 10. FUND WATER MAIN REPLACEMENT AND APPURTENANCES ON TONSET RD.

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Seven Hundred Fifty Five Thousand and 00/100 Dollars (\$755,000.00), or any other sum, for the purpose of constructing water main replacement and appurtenances on Tonset Road, including all expenses incidental and related thereto; and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Seven Hundred Fifty Five Thousand and 00/100 Dollars (\$755,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Seven Hundred Fifty Five Thousand and 00/100 Dollars (\$755,000.00), pursuant to Massachusetts General Laws, Chapter 44. Sec. 8 (5) and (6), or any other enabling authority, and to issue bonds or notes of the Town therefor.

SUMMARY

This project involves the replacement of approximately 3,650 linear feet of 6-inch water main on Tonset Road with 12-inch water main including gate valves, hydrants, replacement of existing water services from the new water main to the curb stops and the installation of bituminous concrete trench pavement. The installation of the new 12-inch water main is recommended in the Town's 20-year Asset Management Plan to improve fire flows in East Orleans.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 11. CONSTRUCT IMPROVEMENTS TO WELLS AND AUXILIARY POWER

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Six Hundred Forty Thousand and 00/100 Dollars (\$640,000.00), or any other sum, for the purpose of constructing improvements to Wells 1, 2, 3, 6, 7, 8, Facility 1 and auxiliary power, including all expenses incidental and related thereto; and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Six Hundred Forty Thousand and 00/100 Dollars (\$640,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Six Hundred Forty Thousand and 00/100 Dollars (\$640,000.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 8 (5), or any other enabling authority, and to issue bonds or notes of the Town therefor.

SUMMARY

This project involves the improvements the municipal water system including Wells 1, 2, 3, 6, 7, 8, Facility 1 and auxiliary power. These improvements will improve redundancy, reliability and provide for emergency power generation and automation.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 12. FUND DESIGN OF NEW TOWN FUEL DEPOT

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00), or any other sum, for the purpose of preparing design plans for a new fuel depot at the Town property adjacent to the landfill, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote; and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(3/4 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and that the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 7 (21) and (22), or any other enabling authority, and to issue bonds or notes of the Town therefor; provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

This project involves the design of a new Town Fuel Depot to replace the existing fuel depot adjacent to the Police Station that will need to be relocated in conjunction with the proposed construction of the new Police Station in FY17. The new depot will include the installation of above ground storage tanks for both gasoline and diesel fuels and be located on the Town property adjacent to the landfill. The design of the new depot will be incorporated into the overall redevelopment plan for the new DPW facilities on the same property.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 13. FUND WATER QUALITY DRAINAGE IMPROVEMENTS

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of One Hundred Sixty Five Thousand Five Hundred Sixty and 00/100 Dollars (\$165,560.00) into the Stabilization Fund for Water Quality Drainage Improvements, and further to transfer from the Stabilization Fund the sum of One Hundred Sixty Five Thousand Five Hundred Sixty and 00/100 Dollars (\$165,560.00) for the purpose of funding the design and construction of improvements to the town’s drainage infrastructure systems, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Sixty Five Thousand Five Hundred Sixty and 00/100 Dollars (\$165,560.00) be raised and appropriated to the Stabilization Fund for Water Quality Drainage Improvements, and further to authorize the sum of One Hundred Sixty Five Thousand Five Hundred Sixty and 00/100 Dollars (\$165,560.00) to be transferred from the Stabilization Fund for Water Quality Drainage Improvements for the purpose of funding the design and construction of improvements to the town’s drainage infrastructure systems, including all expenses incidental and related thereto.

SUMMARY

This project seeks to address storm water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, as well as the town’s fresh water bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Massachusetts DEP Water Quality requirements. Funding for this article is an annual appropriation from the stabilization fund established for this purpose.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 14. FUND TOWN PAVEMENT MANAGEMENT PROGRAM

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of Three Hundred Thirty One Thousand One Hundred Thirty and 00/100 Dollars (\$331,130.00) into the Stabilization Fund for the Town Pavement Management Program, and further to transfer from the Stabilization Fund the sum of Three Hundred Thirty One Thousand One Hundred Thirty and 00/100 Dollars (\$331,130.00) for the purpose of funding the local share of the town’s ongoing pavement management program to repair, resurface, and reconstruct town roadways, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Three Hundred Thirty One Thousand One Hundred Thirty and 00/100 Dollars (\$331,130.00) be raised and appropriated to the Stabilization Fund for the Town Pavement Management Program, and further to authorize the sum of Three Hundred Thirty One Thousand One Hundred Thirty and 00/100 Dollars (\$331,130.00) to be transferred from the Stabilization Fund for the Town Pavement Management Program, for the purpose of funding the local share of the town’s ongoing pavement management program to repair, resurface, and reconstruct town roadways, including all expenses incidental and related thereto.

SUMMARY

This article will provide the local share of the funding for the town’s ongoing pavement management program to repair, resurface, and reconstruct town roadways. The program also includes work related to roadway drainage and sidewalk projects. The town maintains approximately 56 miles of public roadways and uses an inventory of roadway conditions to prioritize the long term maintenance needs of the town. Funding from this article will supplement existing appropriations, enabling the town to move forward with the completion of projects already scheduled through FY16 that may otherwise be delayed. Funding for this article is an annual appropriation from the stabilization fund established for this purpose. In addition to local funding of roadway projects, the Town receives State Aid Chapter 90 funds each year; our FY16 apportionment is \$290,295.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 15. FUND OTHER POST-EMPLOYMENT BENEFITS (OPEB) LIABILITY TRUST FUND

To see if the Town will vote to raise and appropriate, and/or transfer the sum of One Hundred Fifty Thousand and 00/100 Dollars (\$150,000.00) to be deposited in the Other Post-Employment Benefits (OPEB) Liability Trust Fund to cover the unfunded actuarial liability related to retirees' health care and other post-employment benefits, and further to authorize funds of the Town to be invested and reinvested by the Town Treasurer consistent with the prudent investor rule of M.G.L. Chapter 32B, section 20 as the same may be amended from time to time, or take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Fifty Thousand and 00/100 Dollars (\$150,000.00) be raised and appropriated to be deposited in the Other Post-Employment Benefits (OPEB) Liability Trust Fund, and further to authorize funds of the Town to be invested and reinvested by the Town Treasurer consistent with the prudent investor rule of M.G.L. Chapter 32B, section 20 as the same may be amended from time to time.

SUMMARY

This article adds to the trust fund established by Town Meeting vote on October 27, 2014, to fund future financial obligations for retirees, primarily for town retiree health benefits, otherwise known as Other Post- Employment Benefits (OPEB). This trust fund allows the town to have access to the State Retiree Benefits Trust Fund (SRBTF), for purposes of investing OPEB funds. Adoption of the trust was recommended by the Governmental Accounting Standard. Board (GASB) as well as the Massachusetts Department of Revenue, our independent auditors and municipal bond rating agencies.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 1 – NO 0 – ABSTAIN

ARTICLE 16. FUND MAINTENANCE OF BUILDINGS AND FACILITIES

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of Two Hundred Fifty Five Thousand and 00/100 Dollars (\$255,000.00) into the Stabilization Fund for Building and Facility Maintenance, and further to transfer from the Stabilization Fund the sum of Two Hundred Fifty Five Thousand and 00/100 Dollars (\$255,000.00) for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Two Hundred Fifty Five Thousand and 00/100 Dollars (\$255,000.00) be raised and appropriated to the Stabilization Fund for Building and Facility Maintenance, and further to authorize the sum of Two Hundred Fifty Five Thousand and 00/100 Dollars (\$255,000.00) to be transferred from the Stabilization Fund for Building and Facility Maintenance for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto.

SUMMARY

This article adds to the “targeted” Stabilization Fund under Massachusetts General Law Chapter 40, Section 5B which was established for the sole purpose of funding a building and facility maintenance program. The Town’s 10-year Buildings and Facilities Master Plan identifies, prioritizes and schedules remedial work to address the deficiencies, repairs and/or upgrades necessary for all Town buildings and facilities, and is updated for review periodically with the Board of Selectmen who has final approval over annual project funding.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 17. FUND PURCHASE OF MOTOR VEHICLES AND EQUIPMENT

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of Three Hundred Eighty Eight Thousand Seven Hundred and 00/100 Dollars (\$388,700.00) into the Stabilization Fund for Motor Vehicles and Equipment, and further to transfer from the Stabilization Fund the sum of Three Hundred Eighty Eight Thousand Seven Hundred and 00/100 Dollars (\$388,700.00) for the purpose of funding vehicle and equipment purchases, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

(2/3 Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Three Hundred Eighty Eight Thousand Seven Hundred and 00/100 Dollars (\$388,700.00) be raised and appropriated to the Stabilization Fund for Motor Vehicles and Equipment, and further to authorize the sum of Three Hundred Eighty Eight Thousand Seven Hundred and 00/100 Dollars (\$388,700.00) to be transferred from the Stabilization Fund for Motor Vehicles and Equipment for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto.

SUMMARY

This article adds to the “targeted” Stabilization Fund under Massachusetts General Law Chapter 40, Section 5B which was established for the sole purpose of funding vehicle and equipment purchases.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 18. FUND VISITOR MANAGEMENT SERVICES BY ORLEANS CHAMBER OF COMMERCE

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Twenty Two Thousand Six Hundred Sixty and 00/100 Dollars (\$22,660.00), or any other sum, to be spent under the direction of the Orleans Chamber of Commerce, Inc. and the Board of Selectmen for the purposes of managing summer visitors and making the Town more user friendly; or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Twenty Two Thousand Six Hundred Sixty and 00/100 Dollars (\$22,660.00), be raised and appropriated for this purpose.

SUMMARY

The Orleans Chamber of Commerce, Inc. is requesting funds for projects including management of the Town’s seasonal Visitor Information Center, staffing, technology services, annual property lease payment, and projects and functions designed to make the Town of Orleans more user-friendly for residents and visitors.

Fiscal Year 2016 tax rate impact of \$0.006 per thousand valuation.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 19. FUND HUMAN SERVICES AGENCIES (FY16)

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Eighty Five Thousand Eight Hundred Twenty Seven and 00/100 Dollars (\$85,827.00), or any other sum, to fund the following human services organizations for the period July 1, 2015 to June 30, 2016.

Aids Support Group of Cape Cod	\$2,000.00
CapeAbilities	5,827.00
Cape Cod Child Development	2,500.00
Cape Cod Children’s Place	3,000.00

Duffy Health Center	1,000.00
Elder Services of Cape Cod and the Islands	2,500.00
Gosnold, Inc.	7,500.00
Homeless Prevention Council	8,800.00
Independence House	4,700.00
Lower Cape Outreach Council, Inc.	10,000.00
Nauset Together We Can	7,000.00
Orleans After School Activities Program	20,000.00
Outer Cape Health Services, Inc.	10,000.00
Sight Loss Services	<u>1,000.00</u>
 TOTAL	 \$ 85,827.00

Or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant, and that the sum of Eighty Five Thousand Eight Hundred Twenty Seven and 00/100 Dollars (\$85,827.00) be raised and appropriated for this purpose.

SUMMARY

Aids Support Group of Cape Cod provides services and health education to the Cape Cod community to maintain and enhance the quality of life of persons with AIDS/HIV.

- FY15 funded \$ 2000.00
- The projected number of Orleans residents to be served in FY16 is 6.

CapeAbilities provides vocational rehabilitation services to residents who have disabilities and can benefit from such services but have no other means of support.

- FY15 funded \$ 5800.00
- The projected number of Orleans residents to be served in FY16 is 13.

Cape Cod Child Development provides quality childcare, early education, developmental intervention and family support services on Cape Cod and the Islands. A non profit resource for early intervention for children with disabilities and a provider of the Head Start program are a small part of what they provide.

- FY15 funded \$2500.00
- The projected number of Orleans residents to be served in FY 16 is 15.

Cape Cod Children’s Place is a resource, referral and education center committed to providing care, support and advocacy for families with young children, in order to sustain a healthy community for Cape Cod’s future.

- FY15 funded \$ 2,750.00
- The projected number of Orleans residents to be served in FY16 is 105.

Duffy Heath Center works to strengthen the safety net of care and improve the health of vulnerable persons on Cape Cod through community collaborations. This funding

specifically goes to the “In from the Streets” regional program run by Duffy on behalf of many human service agencies across Cape Cod. It works to provide short term shelter for persons who are homeless, at risk of homelessness, or are waiting for new housing.

- New applicant
- The projected number of Orleans residents to be served in FY16 is 6.

Elder Services of Cape Cod and the Islands provides many programs for the elderly. The funding requested from the Town of Orleans is for the Meals-on-Wheels program. This program provides nutritiously balanced meals for the home bound elderly who cannot attend a meal at a Senior Dining Center.

- FY15 funded \$2,500.00
- The projected number of Orleans’ residents to be served in FY16 is 70.

Gosnold, Inc. is a not for profit Cape based organization helping individuals and families with drug and alcohol addiction and mental health issues.

- FY15 funded \$7500.00
- The projected number of Orleans’ residents to be served in FY16 is 125.

Homeless Prevention Council serves Orleans residents who are homeless or at risk of homelessness. The goal is prevention of homelessness, to assist and empower individuals and families to attain sustained self- sufficiency.

- FY15 funded \$ 8,000.00
- The projected number of Orleans’ residents to be served in FY16 is 200.

Independence House is the only comprehensive resource center for victims of domestic violence on Cape Cod, their children and sexual assault survivors on Cape Cod.

- FY15 funded \$4,700
- The projected number of Orleans’ residents to be served in FY16 is 25.

Lower Cape Outreach Council, Inc. provides emergency assistance of free food, clothing, and financial support to individuals and families, which will lead to healthy, productive and self-sustaining lives as part of the Cape Cod Community.

- FY15 funded \$ 9,000.00
- The projected number of Orleans’ residents to be served in FY16 is 530 households.

Nauset Together We Can provides programs and activities that support, empower and engage the youth of our community. The Youth After School (YAS!) Drop in Program for Middle School Students is the growing community effort for this organization.

- FY15 funded \$5,000.00
- The projected number of Orleans’ residents to be served in FY16 is 250.

Orleans After School Activities Program provides safe, quality after school care for Orleans children 5-12 years of age, with working parents, after school, during school vacations and in the summer.

- FY15 funded \$ 20,000.00

- The projected number of Orleans' residents to be served in FY16 is 80 families/100 children.

Outer Cape Health Services, Inc. is a federally qualified health center that provides high quality primary care to those living on or visiting the Lower and Outer Cape, regardless of their financial circumstances.

- FY15 funded \$ 9,500.00
- The projected number of Orleans' residents to be served in FY16 is 1000.

Sight Loss Services is the only nonprofit corporation serving the blind and visually impaired on Cape Cod and the Islands.

- FY15 funded \$ 950.00
- The projected number of Orleans residents served in FY16 is 110.

Fiscal Year 2016 tax rate impact of \$0.024 per thousand valuation.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 20. FUND FOURTH OF JULY CELEBRATION

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Eight Thousand and 00/100 Dollars (\$8,000.00), or any other sum, for the purpose of funding the July 4th celebration within the Town of Orleans. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant, and that the sum of Eight Thousand and 00/100 Dollars (\$8,000.00) be raised and appropriated for this purpose.

SUMMARY

This article would fund expenses related to the annual July 4th parade in the Town of Orleans. The Town funds will be used to supplement private fundraising activities necessary to support the parade and any unexpended funds will be available for the following year.

Fiscal Year 2016 tax rate impact of \$0.002 per thousand valuation.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 21. FUND CULTURAL COUNCIL GRANTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Two Thousand and 00/100 Dollars (\$2,000.00), or any other sum, for the purpose of funding Cultural Council awards to Orleans recipients. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant, and that the sum of Two Thousand and 00/100 Dollars (\$2,000.00) be raised and appropriated for this purpose.

SUMMARY

This article would provide additional funding for Cultural Council programs and awards beyond what is provided by the Commonwealth of Massachusetts. The Town funds will be used only for awards to Orleans residents and businesses located in Orleans. Any unexpended funds will be available for the following year.

Fiscal Year 2016 tax rate impact of \$0.001 per thousand valuation.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 22. FUND ELECTED OFFICIALS COMPENSATION (FY16)

To see if the Town will vote to fix the salaries of elected officials for the twelve month period beginning July 1, 2015 as follows:

- 1) Board of Selectmen (5) \$2,000.00
- 2) Board Chairman \$ 500.00
- 3) Moderator \$ 300.00
- 4) Constables (2) \$ 150.00

and to raise and appropriate and/or transfer from available funds the sum of Eleven Thousand One Hundred (\$11,100.00), or any other sum, for this purpose, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Eleven Thousand One Hundred and 00/100 Dollars be raised and appropriated for this purpose.

SUMMARY

This article will provide funding for the Board of Selectmen, Moderator’s and Constables’ compensation for Fiscal Year 2016.

Fiscal Year 2016 tax rate impact of \$0.003 per thousand valuation.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 23. FUND UNANTICIPATED EMPLOYEE RETIREMENT BUYOUTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00), or any other sum, to fund unanticipated employee retirement buyouts, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00) be raised and appropriated for this purpose.

SUMMARY

This article will set aside funding for unanticipated employee retirement related buyouts of unused sick leave and vacation leave in accordance with existing collective bargaining agreements. Normally, if an employee provides timely notice of their retirement plans, any buyout amount is included as part of the annual operating budget for that department.

Fiscal Year 2016 tax rate impact of \$0.010 per thousand valuation.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 24. TRANSFER WATER SERVICE CONNECTION FUNDS

To see if the Town will vote to transfer the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00) from the Water Service Connection Funds Reserved for Appropriation Account to the Water Service Connection Account, or to take any other action relative thereto. (Board of Water and Sewer Commissioners)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00) be transferred from the Water Service Connection Funds Reserved for Appropriations Account to the Water Service Connection Expense Account for this purpose.

SUMMARY

This article transfers funds from a reserve account to the working account of the Water Department, to fund supplies, materials and equipment needed to install, maintain and improve water service connections and associated capital investments.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 25. ACCEPT TRANSPORTATION BOND BILL FUNDS

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into a contract for the expenditure of any funds allocated or to be allocated from year to year by the Commonwealth of Massachusetts and/or Barnstable County for the construction, reconstruction and improvements of roads and bikeways within the Town of Orleans, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that said funds and their earned interest shall be expended to repair and resurface certain Town roads under the direction of the Board of Selectmen.

SUMMARY

This article will allow the Town to accept money from the state to perform work under the provisions of Massachusetts General Law Chapter 90, Section 34(2)(a). The Town’s apportionment for FY16 is \$290,295.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 26. HOLD STATE HARMLESS FOR WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as most recently amended by Chapter 5 of the Acts of 1955, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Management for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tide-waters, foreshores and shores along a public beach, in accordance with Section 11 of Chapter 91 of the General Laws and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The Commonwealth requires that the Town annually assume all liability for certain damages that may occur when work is performed by the Massachusetts Department Environmental Management within tidal and non-tidal waterways within the Town.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 27. AUTHORIZATION TO SELL SURPLUS EQUIPMENT & ACCEPT GIFTS

To see if the Town will vote to authorize the Town Administrator to dispose of surplus supplies and equipment under such terms and conditions as the Town Administrator deems advisable, provided all proceeds from any such disposition are returned to the General Fund, Water Surplus Fund or Reserve for Appropriation account where applicable and to accept any gift items that may be given to the Town on behalf of the citizens of Orleans, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article authorizes the Town Administrator to dispose of surplus/outdated supplies and equipment during the fiscal year. All money received for the disposal of such goods is to be placed in the General Fund, Water Surplus Fund or Reserve for Appropriation account, as appropriate. It will also allow the Town Administrator to accept gifts to the Town or any departments of the Town without additional Town Meeting action.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 28. ADOPT M.G.L. CH. 44, SECTION 53E ½ - REVOLVING ACCOUNTS

To see if the Town will vote to authorize the establishment of the following Revolving Accounts, in accordance with Massachusetts General Law Chapter 44, § 53E ½;

- 1) The Home Composting Bin/Recycling Containers Account, said account not to exceed Fifteen Thousand and 00/100 Dollars (\$15,000.00). The Account will be used to purchase additional composting bins and recycling containers. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 2) The Council on Aging Account, said account not to exceed Sixty Thousand and 00/100 Dollars (\$60,000.00). Monies on hand in the Account will be used to fund programs, class instructor fees, fees for reservations and tickets related to trips and functions, and an annual volunteer appreciation function. All funds to be

- spent under the direction of the department manager and the Town Administrator.
- 3) The Council on Aging Transportation Account, said account not to exceed Twenty Thousand and 00/100 Dollars (\$20,000.00). The Account will be used to fund driver salaries, vehicle maintenance and other necessary expenses related to the transportation program. Said funds to be spent under the direction of the department manager and the Town Administrator.
 - 4) The Conservation Properties Account, said account not to exceed Twenty Five Thousand and 00/100 Dollars (\$25,000.00). The Account will be used to pay utility bills and other necessary expenses associated with the rental of the Town owned properties under the jurisdiction and control of the Conservation Commission. Said funds to be spent under the direction of the Conservation Commission and the Town Administrator.
 - 5) The Seasonal Housing Properties Account, said account not to exceed Thirty Thousand and 00/100 Dollars (\$30,000.00). The Account will be used to pay utility and other necessary expenses associated with the rental of the property on Wildflower Lane and the former Hubler property located on Beach Road. Said funds to be spent under the direction of the department manager and the Town Administrator.
 - 6) The Cultural Council Awards Account, said account not to exceed Two Thousand and 00/100 Dollars (\$2,000.00). The Account will be used for awarding of cash prizes for participants and reception expenses for special art gallery showings. Said funds to be spent under the direction of the Cultural Council and the Town Administrator.
 - 7) The H.K. Cummings Collection Account, said account not to exceed Five Thousand and 00/100 Dollars (\$5,000.00). The account will be used for costs associated with reproduction and digitization of prints. Said funds to be spent under the direction of the department manager and the Town Administrator.
 - 8) The Community Building Account, said account not to exceed Twenty Thousand and 00/100 Dollars (\$20,000.00). The Account will be used to pay utility and other necessary expenses associated with the rental of the property at 44 Main Street. Said funds to be spent under the direction of the department manager and the Town Administrator.

Or to take any other action relative thereto to. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the Revolving Accounts as set forth in the article be established in accordance with Massachusetts General Laws Chapter 44, Section 53E ½.

SUMMARY

This article will authorize, establish and continue the authorization of various revolving funds for the following purposes:

- 1) A revolving fund for the purchase of composting bins and recycling containers. These bins and containers are sold to the general public and the funds collected

are placed in a special revolving account that allows for the purchase of additional composting bins and recycling containers.

- 2) A revolving fund for the specific receipts, fees and charges for particular programs, services and activities of the Council on Aging.
- 3) A revolving fund for use by the Council on Aging to offset expenses related to the transportation program with monies collected through donations.
- 4) A revolving fund for the properties managed by the Conservation Commission. Monies collected as rent will be placed in the account for use to pay utility bills and other necessary expenses associated with the rental of the properties.
- 5) A revolving fund for the Gavigan and Hubler properties. Monies collected as rent from seasonal employees will be placed in the account and used to pay utility bills and other necessary expenses associated with the rental of the property.
- 6) A revolving fund for use by the Cultural Council to award cash prizes for selected juried shows. The funds for cash prizes would be generated by the entry fee that artists pay to show their work.
- 7) A revolving fund for use by Snow Library to fund the reproduction and digitization of prints in the H.K. Cummings special collection. The funds would be transferred from an existing special revenue account and additional funding would be generated by the sale of the prints.
- 8) A revolving fund for the Community Building, also known as the Old Firehouse. Monies collected as rent from organizations using the property will be placed in the account and used to pay utility bills and other necessary expenses associated with the rental of the property.

This article authorizes the establishment of revolving accounts and must be voted on annually. The Town Accountant shall account for all funds separately from all other monies of the Town and credit will include only departmental receipts received in connection with the programs supported by such revolving funds.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 29. ADOPT M.G.L. CH. 71, § 16B, ASSESSMENT FORMULA – NAUSET REGIONAL SCHOOLS

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 71, § 16B, which would reallocate the sum of the member towns' contribution to the Nauset Regional School District in accordance with the Regional Agreement rather than the Education Reform Formula, so-called, or to take any other action relative thereto. (Nauset Regional School Committee)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will apportion the Nauset Regional School Assessments for FY16 to the four member towns based on their proportionate enrollment within the school district. This is

the method provided within the inter-municipal agreement approved by the four towns establishing the Nauset Regional School District, and has been applied in each of the last ten years by town meeting vote.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 30. AMEND CH. 40, PERSONNEL BYLAW CLASSIFICATION / COMPENSATION PLANS

To see if the Town will vote to approve a 2% cost of living wage increase for the period of July 1, 2015 to June 30, 2016 (FY16) for those employees who are covered by the Personnel Bylaw Compensation Plans A,B,D and E and those employees covered by individual contracts and employment agreements; and to add the position of Buildings and Facilities Maintenance Technician to Classification Plan A, as set forth in the amendment on file with the Town Clerk; or take any action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will approve a 2% percent cost of living wage increase for those non-union employees covered by the Personnel Bylaw Compensation Plans and employees covered by individual contracts and employment agreements. It will also add the position of Buildings and Facilities Maintenance Technician to Classification Plan A. Funding for the wage increase has been included in the Town operating budget.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 31. AUTHORIZATION TO NEGOTIATE A 20-YEAR CONTRACT FOR RENEWABLE ENERGY

To see if the Town will vote to authorize the Board of Selectmen to enter into a power sales agreement, not to exceed a term of 20 years, on behalf of the Town and an “active energy supplier” in substantially the form of the draft agreement/proposals on file with the Town Clerk, and to further authorize the Board of Selectmen to finalize the terms and conditions of such agreement as the Board deems appropriate or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The town is eligible to participate in a net metered sales agreement under the Green Communities Act of 2008. With virtual net metering, a single renewable energy installation can provide benefits to multiple facilities located off-site. This benefit is received via the distribution company’s allocation of dollar credits (net metering credits) applied against the participating town’s electrical accounts.

The Orleans Renewable Energy Committee (OREC) has been evaluating proposals from multiple energy suppliers who have active projects located within the Southeastern Zone of Massachusetts. These projects and installations are typically large enough to supply energy credits to multiple towns for terms of 10 years, as in Community Solar Gardens and up to 20 years, as in Energy Developers providing “Off-taker” opportunities.

If energy prices continue to rise, Orleans will benefit by having a long term agreement with a qualified energy supplier. It is estimated that the Town of Orleans has an additional need for at least 500,000 kWh of net metering credits. This could result in a significant annual savings to the town over the life of the agreement.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 32. AUTHORIZE HOME RULE PETITION - WITHDRAW FROM OLD KINGS HIGHWAY REGIONAL HISTORIC DISTRICT

To see if the Town will vote to authorize and instruct the Board of Selectmen to petition the Great and General Court (State Legislature) for special legislation to exempt the Town of Orleans and any portion of lands within its boundaries from all provisions and penalties of Massachusetts Chapter 470 of the Acts of 1973, as amended, otherwise known as the Old King’s Highway Regional Historic District Act, or to take any other action relative thereto. (Old King’s Highway Committee)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will initiate the formal process for the Town of Orleans to withdraw from the Old King’s Highway Regional Historic District. Over the past few years, the Town has had difficulty attracting new members willing to serve on the local committee. Under the special legislation that created the district in 1973, a majority of the 5-member local committee must reside in the Old King’s Highway District which in Orleans is the area north of Route 6.

BOS: 1 – YES 2 – NO 2 – ABSTAIN
FC: 0 – YES 0 – NO 0 – ABSTAIN

ARTICLE 33. AUTHORIZE HOME RULE PETITION - USE EXIT 12 INTERCHANGE FOR WASTEWATER DISPOSAL

To see if the Town will vote to authorize and instruct the Board of Selectmen to petition the Great and General Court (State Legislature) for special legislation authorizing the Town to use land owned by the Commonwealth of Massachusetts located within the layout of the Mid-Cape Highway Route 6 Exit 12 Interchange and more particularly shown on the sketch plan entitled "ATM Article 33 Sketch Plan" filed with the Town Clerk, for the underground discharge of treated wastewater effluent, and to further authorize the Board of Selectmen to approve the final language of any such special legislation or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article would allow the Board of Selectmen to petition the state legislature to utilize the state owned property located within the layout of the Mid-Cape Highway Route 6 Exit 12 interchange as a possible discharge site for treated effluent from the proposed Downtown Sewage Treatment/Septage Treatment Plant to be located on the Town owned property at the current site of the Tri-Town septage treatment facility. The interchange is one of several properties identified for further evaluation by the Town as potential treated effluent disposal sites for the proposed new facility.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	8 – YES	0 – NO	0 – ABSTAIN

ARTICLE 34. AUTHORIZE HOME RULE PETITION - EXEMPT OLD FIREHOUSE RESTORATION AND DEPOT SQUARE PROPERTY REDEVELOPMENT BY NON-PROFIT FROM PREVAILING WAGES

To see if the Town will vote to authorize and instruct the Board of Selectmen to petition the Great and General Court (State Legislature) for special legislation to exempt the restoration of the Old Firehouse located at 44 Main Street and the redevelopment of the Depot Square property on Old Colony Way by a non-profit organization from the applicable provisions of the prevailing wage laws, Chapter 149 of the General Laws, and to further authorize the Board of Selectmen to approve the final language of any such special legislation or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will allow the Board of Selectmen to petition the state legislature to pursue the restoration of the Old Firehouse on Main Street and the redevelopment of the Depot Square property on Old Colony Way by local non-profit organizations and exempt the projects from the state’s public construction and prevailing wage laws to attempt to reduce the overall cost of the required work to be undertaken.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 35. AUTHORIZE HOME RULE PETITION - COMPEL NSTAR (EVERSOURCE) TO MITIGATE CORMORANT PROBLEM ON CEDAR POND

To see if the Town will vote to authorize and instruct the Board of Selectmen to petition the Great and General Court (State Legislature) for special legislation to compel NStar Electric Company (Eversource Energy) to undertake any and all actions necessary to abate the public nuisance caused by cormorants perching on the transmission lines owned by NStar Electric Company and located over Cedar Pond, a Great Pond, in the Town of Orleans, and to further authorize the Board of Selectmen to approve the final language of any such special legislation or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will allow the Board of Selectmen to petition the State Legislature for support in dealing with NSTAR (Eversource) to solve the long-standing problem of hundreds of cormorants that annually roost over Cedar Pond on power lines owned by NSTAR and the negative impact on water quality that has resulted from the roosting cormorants

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 36. AUTHORIZE HOME RULE PETITION - LEASE PORTION OF FORMER LEGION PROPERTY TO HISTORICAL SOCIETY FOR BUILDING

To see if the Town will vote to authorize and instruct the Board of Selectmen to petition the Great and General Court (State Legislature) for special legislation authorizing the Town to lease a portion of the former American Legion property located at 139 Main Street, Orleans, MA and being a portion of Lot 2 as shown on a plan recorded in the Barnstable Registry of Deeds in Plan Book 572 Page 77, to the Orleans Historical Society, for a period not to exceed 99 years on such terms as they deem appropriate and to exempt and such lease from the applicable provisions of Massachusetts General Laws Chapter 30B, and to further authorize the Board of Selectmen to approve the final

language of any such special legislation or to take any other action relative thereto.
(Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article allows the Board of Selectmen to petition the State Legislature for the authority to lease a portion of the Town owned former American Legion property to the Orleans Historical Society in order to provide the additional land necessary for the OHS to relocate one or more additional historic structures on the property adjacent to the meeting house.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	6 – YES	0 – NO	1 – ABSTAIN

ARTICLE 37. AMEND ZONING BYLAW SECTION 164- 4. Definitions and SECTION 164-27 C. Tents, Trailers, and Mobile Camping Units

To see if the Town will vote to amend Section 164-4, Definitions, by amending the section as follows:

(~~Strikethrough~~ - language removed
Bold underlined – language added)

TRAILER: Any vehicle or object which is, has been or may be portable. For the purpose of this definition, "trailers" shall include, but shall not be limited to, motor freight trailers, dump trailers, utility trailers, **mobile camping units, shipping containers** and the like, **but shall not include dumpsters or roll-off refuse containers.** ~~other than those covered in this section.~~

And further, to amend Section 164-27 B. and C. as follows:

§164-27 Tents, Trailers and Mobile Camping Units

- A. No person shall park, store or occupy a tent or trailer for living or business purposes except in a garage or other accessory building or in the rear half of a lot owned or occupied by the owner of the tent or trailer (if placed so as to conform to the yard requirements for main buildings in the same district), but its use for living and/or business purposes is prohibited (unless temporary occupancy for a period not exceeding six (6) months in any one calendar year is permitted by the Board of Selectmen in connection with the construction of a permanent home.
- B. Trailers used for business purposes of storing goods, materials, equipment and the like or warehousing **for more than thirty (30) days** are prohibited. ~~unless the use is incidental to the construction of a permanent home or business.~~ A temporary permit **incidental to the construction of a permanent home or**

business may be issued by the Building Inspector for a period not to exceed six (6) months with one (1) six-month renewal allowed.

- C. Notwithstanding the above, trailers may be used for storage on a lot in the Industrial Zoning District, provided the following conditions are met:
1. Trailers may not be occupied.
 2. Trailers must be screened from all street frontages by landscaping, fencing or other means.
 3. A trailer must be set back from side and rear property lines a distance equal to its height. It shall not obstruct egress, parking or access to dumpsters on the premise.
 4. Trailers may not contain hazardous materials unless approved by the Orleans Fire Chief, and shall be posted ~~on the door~~ if **as** required.
 5. Trailers shall not have electricity, heating, or refrigeration.

All trailers must comply with this subsection by May 12, 2016.

or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The proposed amendment will clarify the definition of trailer and allow their use on a temporary basis. In 2014, the Town Meeting voted to allow storage trailers in the Industrial District only, subject to proper siting with certain conditions. Since that time, the Planning Board has become aware of the need to clarify the definition of a trailer. The Board was also asked to allow the use of trailers for storage on a temporary basis. What is proposed is to amend the definition of Trailer to include mobile camping units and shipping containers, but exclude dumpsters or roll-off refuse containers. Also, the amendment would allow for storage trailers to be used on a property for 30 days, or up to 6 months if incidental to the construction of a permanent home or business.

BOS: 5 – YES 0 – NO 0 – ABSTAIN

FC: No significant financial impact

ARTICLE 38. AMEND ZONING BYLAW SECTION 164-3C, NONCONFORMING STRUCTURES

To see if the Town will vote to amend the Zoning Bylaws, Section 164-3, Applicability, by revising subsection C. Nonconforming Structures and Uses. (1) (b), as follows:

~~(Strikethrough - language removed)~~
Bold underlined – language added)

- (1) (b) Alteration to a nonconforming single or two family residential structure that increases the nonconforming nature of the structure, including those alterations

which increase or intensify a pre-existing nonconformity, but not including those alterations which result in the creation of a new nonconformity, result in the creation of a new dimensional nonconformity, an intensification of an existing nonconformity by extending further into a required setback area or an increase in the height of the structure greater than the allowed height, may be allowed on Special Permit from the Board of Appeals provided the Board of Appeals finds that any such alteration will not be substantially more detrimental to the neighborhood than the existing nonconforming structure. Any alteration which results in the creation of a new nonconformity shall require a Variance.

or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The amendment is brought forward in response to recent case law on expansion of nonconforming structures. Under the proposal, an alteration or intensification of a nonconformity may be allowed by Special Permit, but an alteration that creates a new nonconformity shall require a Variance from the Zoning Board of Appeals. The effect of the bylaw will further the basic objective of zoning to limit nonconformities.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: No significant financial impact

ARTICLE 39. AMEND ZONING BYLAW SECTION 164-43. ZONING BOARD OF APPEALS

To see if the Town will vote to amend Section 164-43, Zoning Board of Appeals, by changing Section A. to read as follows:

(~~Strikethrough~~ - language removed)
Bold underlined – language added)

- A. Establishment.** The Board of Appeals shall consist of five (5) members and ~~two~~ **three (3)** associate members, who shall be appointed by the Selectmen and shall act in all matters under this By-law in the manner prescribed by Chapter 40A, 40B and 41 of the General Laws.

or to take any other action relative thereto. (Planning Board)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

The Town Charter identified the Zoning Board of Appeals as being comprised of 5 members and 3 associate members. The Zoning Bylaw lists the number of associates at 2 and we would like to change the number to be consistent with the Charter. Because of the complexity of issues that the ZBA deals with, it is desirable to have more associate members who can become educated on zoning issues before they are required to vote on applications.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: No significant financial impact

ARTICLE 40. AUTHORIZE WATER RATE INCREASE

To see if the Town will vote, pursuant to the Orleans Code §94-8 A., to authorize the Board of Selectmen to raise the water rates as listed, effective July 1, 2015, or to take any other action relative thereto. (Board of Water and Sewer Commissioners)

	<u>Current</u> <u>Rates</u>	<u>FY16</u> <u>Rates</u>	
Basic Service	\$83.13	\$88.95	
0 to 15,000 gallons	\$ 1.76	\$ 1.88	per thousand gallons
15,001 to 30,000 gallons	\$ 4.34	\$ 4.64	per thousand gallons
30,001 to 50,000 gallons	\$ 5.58	\$ 5.97	per thousand gallons
Over 50,000 gallons	\$ 6.76	\$ 7.23	per thousand gallons

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article authorizes the Board of Selectmen to increase water rates by 7%. A public hearing was held on March 25. Pursuant to the Orleans Code §94-8A, any increase over 5% must be approved by Town Meeting. The increase is necessary to fund projects and improvements identified in the Town’s Water Asset Management Plan.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 7 – YES 0 – NO 0 – ABSTAIN

ARTICLE 41. RESOLUTION ON FUNDING PROFESSIONAL SERVICES IN CONNECTION WITH NAUSET SPIT OWNERSHIP CLAIM

To see if the Town will vote to pass the following Resolution: Resolved that the Town of Orleans proceed with all actions necessary to perfect and quiet the Town’s title to that portion of Nauset Spit located in the Town of Eastham. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

In October 2014 town meeting appropriated \$50,000 to pay the legal, surveying and consulting services related to the Town of Orleans ownership claim to the portion of Nauset Spit located in the Town of Eastham to continue the recreation ORV program operated on Nauset Spit. The Board of Selectmen has obtained an outside legal opinion concerning our ownership claim, along with the estimated cost of pursuing a legal challenge in Federal Court. Prior to requesting any further appropriation, the Board has decided to seek a sense of the voters through a town meeting resolution and a ballot question at the annual election.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 42. AMEND HOME RULE CHARTER CHAPTER 2 TOWN MEETING, CLAUSE 2-5-2, ARTICLES WITH APPROPRIATION OF FUNDS

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

Bold underlined – language added)

2-5-2 Articles calling for appropriation of funds may be considered at any Town Meeting, but only after review and comment by both the Board of Selectmen and the Finance Committee, acting separately at separate meetings. **Except for the insertion of subjects in the Town Meeting Warrant by written request of registered voters pursuant to M.G.L c39 sect.10, articles that authorize capital expenditure or borrowing shall be in the printed Warrant only if a cost estimate and appropriate supporting data is included.**

Or take any action relative thereto. (Charter Review Committee)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant. The amendment shall take effect on May 18, 2016.

SUMMARY

It has been the policy of the Board of Selectmen to provide a cost estimate and as much supporting data as possible when asking voters to decide on Warrant articles that include an appropriation of funds. There have been instances where the information has not been available until just before Town Meeting. This situation is not helpful to voters or to the Finance Committee which also needs to review and comment on each Warrant article that appropriates funds. By inserting this requirement, articles cannot appear in the printed Warrant without supporting data. This requires the Town Administrator and

Board of Selectmen to create a timeline that would provide them with all cost estimates and data much sooner in the process.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 43. AMEND HOME RULE CHARTER CHAPTER 2 TOWN MEETING, CLAUSE 2-7-2, CONSENT CALENDAR

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

Bold underlined – language added)

2-7-2 The order of consideration of the articles as printed in the Warrant may be changed only by a two-thirds vote of the Town Meeting. **In preparing the Warrant under Clause 2-4-1, the Board of Selectmen may include in it a Consent Calendar listing articles which that Board deems non-controversial. In the event such a Consent Calendar is so included, a written request by five registered voters before the commencement of Town Meeting, or, afterward, an oral request by five registered voters prior to consideration of the Consent Calendar, shall remove a particular article from it. All remaining articles in the Consent Calendar shall then be voted upon by a single vote without debate. Removed articles shall be considered and acted upon immediately after consideration of the Consent Calendar, and in the order of their listing in the Consent Calendar.**

Or take any action relative thereto. (Charter Review Committee)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant. The amendment shall take effect on May 18, 2016.

SUMMARY

The added language proposes a “Consent Calendar” which is intended to make the Town Meeting more time efficient by consolidating voting on articles that are considered to be noncontroversial. Consent Calendars are common in town government and among legislative bodies.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 44. AMEND HOME RULE CHARTER, CHAPTER 2 TOWN MEETING, CLAUSE 2-7-5, TERMINATION OF DEBATE

To see if the Town will vote to adopt the following proposed Order of Amendment to

the Orleans Home Rule Charter:

~~(Strike through - language removed)~~
Bold underlined – language added)

2-7-5 No person shall speak twice on the same question until all those wishing to speak thereon have done so, nor shall any person speak for more than five minutes at one time, except by permission of the ~~Town Meeting~~ **Moderator**, provided, however, that the restrictions shall apply neither to those persons required to be in attendance under provisions of 2-7-3, nor to those persons making the original motion or amendments thereto under the article. A motion to terminate debate requires a second, is not debatable and shall require a ~~4/5~~ **2/3** majority to prevail.

Or take any action relative thereto. (Charter Review Committee)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant. The amendment shall take effect on May 18, 2016.

SUMMARY

The Moderator is the person who is elected to conduct the Town Meeting and should be the one to control the time for each speaker. The Orleans Town Code indicates that a 2/3 vote is needed to terminate debate and the Charter should reflect the same requirement.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 45. AMEND HOME RULE CHARTER CHAPTER 2 TOWN MEETING, CLAUSE 2-7-8, RECONSIDERATION OF ARTICLES

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

Bold underlined – language added)

2-7-8 No motion, the effect of which would be to dissolve the Town Meeting, shall be in order until every article in the Warrant has been duly considered and acted upon. This requirement shall not preclude the postponement of consideration of any article to an adjournment of the meeting to a stated time and place. **Provided further, however, that any reconsideration of all matters must be voted on at the same session at which the original action was taken, the intent being to make these matters final at the same session regardless of whether the meeting is later adjourned for a lack of quorum or other circumstance.**

Or take any action relative thereto. (Charter Review Committee)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant. The amendment shall take effect on May 18, 2016.

SUMMARY

The added language is intended to provide finality to the articles and matters voted on at Town Meeting, regardless of an adjournment for lack of quorum or other circumstance. Any motion for reconsideration must be taken up at the session at which the matter is originally considered, providing finality to that matter despite any adjournment to another date and time. This procedure is common in the charters and by-laws of many towns for the same reason it is being proposed here.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 46. AMEND HOME RULE CHARTER, CHAPTER 3 BOARD OF SELECTMEN, CLAUSE 3-1-4, HONORARIA FOR SELECTMEN

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

(~~Strikethrough~~ - language removed
Bold underlined – language added)

3-1-4 Members of the Board shall each receive an annual honorarium not to exceed ~~two thousand dollars~~ **three thousand dollars (\$3,000)**, and shall receive actual and necessary expenses incurred in the performance of their duties of office, as provided by general law and the vote of the Town. The Chairperson shall receive an additional amount not to exceed five hundred (\$500) annually as provided by vote of the Town.

Or take any action relative thereto. (Charter Review Committee)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant. The amendment shall take effect on May 18, 2016.

SUMMARY

The Charter Review Committee recommends this new honorarium amount after a survey of other Towns on the Cape indicated that the Orleans Board of Selectmen members were being compensated at the lower end of the scale of such stipends.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 47. AMEND HOME RULE CHARTER, CHAPTER 3 BOARD OF SELECTMEN, CLAUSE 3-5-3, INTERMUNICIPAL AGREEMENTS

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

(~~Strikethrough~~ - language removed
Bold underlined – language added)

3-5-3 Any contract or formal agreement establishing such cooperation which requires an appropriation of Town funds in excess of ~~\$50,000~~ **\$500,000** or entails a commitment by the Town in excess of ~~three~~ **five** years, shall require the approval of Town Meeting.

Or take any action relative thereto. (Charter Review Committee)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant. The amendment shall take effect on May 18, 2016.

SUMMARY

With advice from the Board of Selectmen and Town staff, it is recommended that the funds amount and time commitment be increased to allow the Town to participate in inter-municipal agreements that will benefit the Town and its citizens. In the past, the Town has not been able to be part of some projects because the Town Meeting vote was needed and the timing of the project did not meet the requirements to participate. It is anticipated that future projects will have regional aspects and that the Town needs to be ready to take appropriate action in the best interests of the Town.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 48. AMEND HOME RULE CHARTER, CHAPTER 6 APPOINTED MULTI-MEMBER BODIES, CLAUSE 6-1-1, TERM LIMITS FOR APPOINTED MEMBERS, MULTI-MEMBER BODIES

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

Bold underlined – language added)

6-1-1 **Members of all appointed multi-member bodies, whether appointed by the Board of Selectmen, Town Moderator, or by any other appointing authority, shall serve on a particular multi-member body no longer than two consecutive three-year terms as a full or regular member. A one-time exception to extend a member's term for one year may be made when the appointing authority**

determines to its satisfaction that extended service is in the best interests of the Town. When the member has filled an unexpired term for a period not to exceed two years immediately prior to his or her regular three-year terms that time is not counted against this limit. Once an appointee has been off a particular multi-member body for at least one year, that person may be appointed again to that multi-member body. Provided further, that any current member of an appointed multi-member body at the time this Charter provision is adopted shall be “grandfathered” and allowed to remain in office for the full term of his or her appointment. Vacancies on appointed multi-member bodies shall be advertised as provided in clause 7-2-1.

Or take any action relative thereto. (Charter Review Committee)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant. The amendment shall take effect on May 18, 2016.

SUMMARY

The above change implements term limits for all appointed positions under Chapter 6, and Chapter 3, Section 10. The term limit applies to only full or regular members of committees and not Associate Members. The term limit is two consecutive three-year terms. If a member has filled an unexpired term for two years or less, that time is not counted. A one-time extension for one year may be made in an individual case when the appointing authority determines that extended service is in the best interests of the Town.

This change to the Charter would essentially adopt the essence of Board of Selectmen Policy B-7 that has been in existence for a number of years. The Charter Review Committee (CRC) studied and discussed this change in depth. It conducted a survey which was sent to all appointed and elected members of multi-member bodies concerning term limits and considered respondents' views. An analysis of the longevity of members of multi-member bodies was also conducted. The analysis showed that approximately 30% of all Board of Selectmen appointees (including first term appointees in the number) exceeded two three-year terms.

The CRC is cognizant of the fact that there are many talented and experienced board members who exceed this term limit, yet continue to provide the Town with the benefit of their volunteerism. The CRC also considered the suggestion by some that term limits would make it more difficult to find volunteers to staff committees, and that some committees benefit from longevity of members due to the complexity of relevant regulations.

However, the CRC believes these factors are overcome by the need to provide a way to foster increased interest by a wider range and diversity of citizens in participating on boards and committees, creating more opportunities to serve. There is a need for stricter adherence to the Board of Selectmen Policy. Greater effort can be applied to

recruit good volunteers from our populace, and currently there is professional staff to help with the intricacies of many committees.

Overall, the CRC believes the adoption of term limits for committee members appointed under Chapter 6 and Chapter 3, Section 10 of the Charter will, in the long run, be of great benefit to the Town of Orleans.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 1 – ABSTAIN

ARTICLE 49. AMEND HOME RULE CHARTER, CHAPTER 6 APPOINTED MULTI-MEMBER BODIES, NEW CLAUSE 6-1-12, NON-RESIDENTS ELIGIBLE AS MEMBERS OF APPOINTED MULTI-MEMBER BODIES

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

6-1-12 A non-resident who owns real property in the Town of Orleans shall be eligible to be appointed as a member of a multi-member body under this Chapter.

Or take any action relative thereto. (Charter Review Committee)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant. The amendment shall take effect on May 18, 2016.

SUMMARY

In an effort to expand the pool of interested volunteer citizens who wish to become involved in the management of town government, the change to the Charter clarifies that non-residents who are taxpayers may be appointed to Multi-Member Bodies under Chapter 6 of the Home Rule Charter. This would include owners of business property.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 1 – ABSTAIN

ARTICLE 50. AMEND HOME RULE CHARTER, CHAPTER 6 APPOINTED MULTI-MEMBER BODIES, CLAUSE 6-8-2, APPOINTMENTS OF BOARD OF WATER AND SEWER COMMISSIONERS

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

(~~Strikethrough~~ - language removed
Bold underlined – language added)

6-8-2 The Board of Selectmen shall appoint three members and two associate members ~~to~~ of the Board of Water and Sewer Commissioners for three-year overlapping terms. The Board of Health and the Planning Board shall each appoint one member ~~to~~ of the Board of Water and Sewer Commissioners for three-year overlapping terms.

Or take any action relative thereto. (Charter Review Committee)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant. The amendment shall take effect on May 18, 2016.

SUMMARY

In order to make this clause consistent with clauses 5-7-3 and 9-1-5 of the Charter, the word “to” needs to be changed to “of” in each sentence. This allows for the appointment of members to the Board of Water and Sewer Commissioners by the Board of Health and Planning Board who may be members of these boards or other individuals qualified under the Charter to serve on appointed boards and committees.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	9 – YES	0 – NO	0 – ABSTAIN

ARTICLE 51. AMEND HOME RULE CHARTER, CHAPTER 8 FINANCIAL PROVISIONS AND PROCEDURES, CLAUSE 8-3-2, JOINT PUBLIC HEARING ON PROPOSED BUDGET

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

~~(Strikethrough~~ - language removed

~~8-3-2 On or before March 15 of each year, the Finance Committee and the Board of Selectmen shall conduct a joint public hearing on the proposed budget. The hearing agenda shall be established by the Finance Committee in consultation with the Board of Selectman and the Town Administrator. Subsequent budget changes may be made by the Board of Selectman prior to the publication of the Annual Town Meeting Warrant provided a second joint hearing is similarly conducted. Subsequent to the publication of the Annual Town Meeting Warrant, further budget changes to be proposed to the Town Meeting by the Board of Selectmen shall, to the extent that time allows, be the subject of a similarly conducted public hearing at least seven (7) days prior to the commencement of the Annual Town Meeting.~~

Section 8-3-2 would read as follows:

On or before March 15 of each year, the Finance Committee and the Board of Selectman shall conduct a joint public hearing on the proposed budget. The hearing

agenda shall be established by the Finance Committee in consultation with the Board of Selectman and the Town Administrator.

Or take any action relative thereto. (Charter Review Committee)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant. The amendment shall take effect on May 18, 2016.

SUMMARY

The Orleans Home Rule Charter encourages public participation in the budget process. Under subsections 8-2-5 and 8-6-1, public hearings are held to solicit public priorities in upcoming fiscal years and on the Capital Improvements Plan. After a review and discussion with the Finance Committee on Subsection 8-3-2, it was agreed that one hearing on the proposed budget, prior to Town Meeting, was sufficient to gain input on the overall budget.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	9 – YES	0 – NO	0 – ABSTAIN

ARTICLE 52. AMEND HOME RULE CHARTER, CHAPTER 8 FINANCIAL PROVISIONS AND PROCEDURES, CLAUSES 8-5-1 THROUGH 8-5-4 CAPITAL IMPROVEMENTS PLAN, 8-6-1 NOTICE OF PUBLIC HEARING ON CAPITAL IMPROVEMENTS PLAN AND 8-7-1 ACTION OF TOWN MEETING.

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

The current Charter sections 8-5, 8-6 and 8-7 will be replaced.

~~(Strikethrough - language removed)~~
language added

Section 5 Capital Improvements Plan

~~8-5-1 The Town Administrator shall prepare a five-year Capital Improvements Plan, which shall be designed to deal with unmet long-range needs, and to implement the goals and objectives of the Orleans Comprehensive Plan. The Capital Improvements Plan shall be developed based on established Board of Selectmen policy regarding types of projects to be included.~~

~~8-5-2 The Capital Improvements Plan shall include all Town activities and departments. Proposed capital expenditures for the regional school and other regional entities shall be excluded in said Plan provided that such exclusion shall be consistent with the regional or inter-municipal agreement establishing such entities.~~

~~8-5-3 The Capital Improvements Plan shall include: (a) a clear summary of its contents; (b) a list of all capital improvements proposed to be undertaken during the next five fiscal years, together with supporting data; (c) cost estimates, methods of financing, and recommended time schedules; and (d) the estimated annual cost of operating and maintaining the facilities or equipment to be constructed or acquired. The above information may be revised and shall be extended each year with regard to capital improvements pending or in the process of construction or acquisition. Any entry in said Plan previously approved at Town Meeting that is moved out more than one year shall be specifically noted and adjusted to reflect changing economic conditions.~~

~~8-5-4 The Capital Improvements Plan shall be submitted to the Board of Selectmen January 15 of each year. The Board shall act thereon within thirty days and shall then submit any Plan revisions to the Finance Committee, which shall issue its recommendation as part of the annual Finance Committee Report.~~

8-5-1 The Town Administrator shall prepare a five year Capital Improvements Plan (CIP) and an annual Capital Budget which shall be designed to deal with unmet long range needs of the Town and to implement the goals and objectives of the Orleans Comprehensive Plan as it may be amended from time to time. The CIP shall include land acquisitions, buildings and improvements, machinery and equipment, vehicles, and infrastructure including roads, water mains, storm drainage and other publicly owned utilities. The Board of Selectmen may establish more detailed policies relating to the refinement and implementation of the CIP.

8-5-2 The Capital Improvements Plan (CIP) shall include proposed expenditures for all town activities and departments for the capital improvements defined in Section 8-5-1. Proposed capital improvements for the regional school and other regional entities shall be included in the CIP provided that such inclusion is consistent with the regional or inter-municipal agreements establishing such entities. In addition, the CIP shall include regional, county, state and federal grants that may be used to support and finance capital improvements, facilities and equipment through grants, loans or inter-municipal agreements.

8-5-3 The Capital Improvements Plan (CIP) shall include: (a) A clear summary of its contents; (b) A list of all capital expenditures proposed for all categories of items listed in 8-5-1 above for the next five fiscal years and projects to be included in the proposed Capital Budget for the next fiscal year, together with all supporting data; (c) cost estimates, proposed methods of financing, sources of funds and terms of debt repayment along with a recommended time schedule for each capital expenditure to be financed over a period of more than one year; and (d) the estimated annual cost of operating and maintaining the facilities and/or equipment to be constructed, improved or acquired.

The information in the CIP shall be updated at least annually and submitted to and approved by the annual or special town meetings as appropriate. In the case of multi-year projects, it shall be adjusted to insure that the CIP accurately reflects the projected annual costs of all capital projects.

8-5-4 The Town Administrator shall transmit the Capital Improvements Plan (CIP) and the proposed annual Capital Budget to the Board of Selectmen no later than January 15 of each year. The Board of Selectmen shall, within 30 days, act on the CIP and Capital Budget, with or without amendments, and submit the documents to the Finance Committee for its review and comment. The Board of Selectmen and the Finance Committee, after the public hearing held under Section 8-6-1 below, shall report their recommendations to the Town Meeting.

Section 6 Notice of Public Hearing on Capital Improvement Plan

~~8-6-1 The Board of Selectmen shall publish, in one or more newspapers of general circulation in the town, the general summary of the capital improvements plan and a notice stating: (a) the times and places where copies of the capital improvements plan are available for inspection; and (b) the date, time, and place, not less than seven days following such publication, when the Board of Selectmen and the Finance Committee shall conduct a public hearing, chaired by the Finance Committee, on said plan. The joint hearing shall be held no later than March 1 of each year.~~

8-6-1 The Board of Selectmen shall publish, in one or more newspapers of general circulation in town, the general summary of the proposed Capital Improvements Plan (CIP) and Capital Budget and a notice stating: (a) the times and places where copies of the complete CIP and Capital Budget are available for inspection; and (b) the date, time and place, not less than seven days following such publication, where the Board of Selectmen and the Finance Committee will conduct a public hearing on said plan to be chaired by the Finance Committee. The joint hearing shall be held no later than March 1 of each year in order to allow the Board of Selectmen and the Finance Committee to include their respective positions on the CIP and the Capital Budget to be printed in the Warrant for the Town Meeting.

Section 7 Action of Town Meeting

~~8-7-1 The Town Meeting shall act on the Capital Improvement Plan, provided that any article for capital improvements not in compliance with clause 8-5-1 shall require a three-fourths⁶⁸ majority vote of the town meeting.⁵⁴ An article for capital improvements shall be considered in compliance with clause 8-5-1 if it appeared in the Capital Improvements Plan in the prior year and does not exceed the Capital Improvements Plan estimated cost by more than ten percent.~~

8-7-1 The Town Meeting shall act on the five year Capital Improvements Plan (CIP) and the annual Capital Budget, provided all proposed projects included in the Capital Budget have been included in the CIP in the prior fiscal year. The Capital Budget may consist of more than one article in the Warrant for the Town Meeting. Any articles for capital improvements not in compliance with 8-5-1 shall require a three-fourths (3/4) majority vote of the Town Meeting.

Or take any action relative thereto. (Charter Review Committee)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant. The amendment shall take effect on May 18, 2016.

SUMMARY

The CRC, after receiving input from both the public and The Finance Committee, reviewed Chapter 8, Section 5, "Capital Improvements Plan" (CIP); Chapter 8, Section 6, "Notice of Public Hearing on CIP" and Chapter 8, Section 7, "Action of Town Meeting" to clarify in greater detail the CIP process and its development. Because the Sections are intertwined, it was deemed reasonable to incorporate the Rationale(s) into one explanation.

8-5-1 comprehensively defines the types of expenditures and assets to be included in the CIP. The proposed compilation of items inserted into 8-5-1 was developed from the Town's audit, the Town's insurance coverage, other capital plans and a State document on the capital planning process. The Board of Selectmen may set the threshold for amount and time of useful life for inclusion in the CIP.

8-5-2 revision is to substitute the word, "exclude" with the word, "include" so to require the inclusion of all regional capital expenditures, including the regional schools, and, in addition, include any grants the town may receive. The purpose is to insure the voters are aware of all requests for funding and the budget.

8-5-3 was silent on the development of the Capital Budget; with the new language, the requirement is now clearly outlined. In addition, 8-5-3 permits flexibility in updating the Capital Improvements Plan (CIP).

8-5-4 and 8-6-1 revisions have been broadened and further clarify the need for the Board of Selectmen and the Finance Committee to hold the Public Hearing while also allowing adequate time to print the Warrant for Town Meeting.

8-7-1 Expects yearly or annual updates to the CIP that would eliminate the requirement to obtain a three fourths (3/4) vote on expenditures that are not in compliance with the current 8-5-1 or the estimate of cost that is in excess of a ten percent (10%) increase. However, to deal with emergency situations, a three-fourths (3/4) is included to allow for Town Meeting action. Separate articles for the Capital Budget allow for flexibility to present individual capital projects to the voters.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	9 – YES	0 – NO	0 – ABSTAIN

ARTICLE 53. AMEND HOME RULE CHARTER TO UPDATE STAFF TITLES

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

(~~Strikethrough~~ - language removed
Bold underlined – language added)

4-4-1 Subject to the approval of the board of selectmen, the town administrator shall appoint and, on the basis of merit and fitness alone, and except as otherwise is provided by general law, charter, or personnel by-laws, may suspend or remove: a town clerk; a town collector-treasurer; ~~a surveyor of highways~~; a full-time professional assessor who shall not be a member of the Board of Assessors; and a ~~water superintendent~~ **Director of Public Works and Natural Resources**. A town engineer and town planner may also be appointed by the town administrator, subject to the availability of funds.

4-7-1 Warrants or vouchers for the payment of town funds, prepared and signed by the town accountant/**Director of Municipal Finance** in accordance with general law procedures, shall be submitted to the town administrator, and his approval thereof shall be sufficient authorization for payment by the treasurer, provided, however, that at least three selectmen shall approve all warrants in the town administrator's absence or in the event of a vacancy in his/her office.

8-2-3 On or before the first day of October of each year, the town administrator shall request and receive from the collector-treasurer, the town accountant/**Director of Municipal Finance**, the board of selectmen, and the assessors the estimated revenues for the ensuing fiscal year.

Or take any action relative thereto. (Charter Review Committee)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant. The amendment shall take effect on May 18, 2016.

SUMMARY

Since the Town of Orleans now has a Department of Public Works, the title of Director is now needed in the Charter. Also, the Town Accountant is also the Director of Municipal Finance and the title needs to be consistent throughout the Charter.

BOS:	5 – YES	0 – NO	0 – ABSTAIN
FC:	9 – YES	0 – NO	0 – ABSTAIN

ARTICLE 54. AUTHORIZE INTERMUNICIPAL AGREEMENT / GRANT FOR ALTERNATIVE TECHNOLOGY TEST PROJECT

To see if the Town will vote to authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State or County or other funds that may be available and to enter into Intermunicipal Agreements for acceptance of any such grants or funds for the purpose of conducting an alternative technology demonstration project involving aquaculture, floating vegetated wetland, or habitat

restoration at a location to be determined in Orleans, or to take any such action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article will authorize the Board of Selectmen to participate in an alternative technology test project involving aquaculture, the construction of a floating vegetated wetland, or habitat restoration as a demonstration project for the purpose of monitoring its effectiveness in achieving improvements in water quality at a location to be determined.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 55. FUND SECONDARY PUBLIC SAFETY ANSWERING POINT (PSAP) EQUIPMENT UPGRADE AT THE POLICE DEPARTMENT

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Twenty Eight Thousand Five Hundred and 00/100 Dollars (\$28,500.00) to fund a secondary (PSAP) equipment upgrade at the Orleans Police Department, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of the sum of Twenty Eight Thousand Five Hundred and 00/100 Dollars (\$28,500.00), or any other sum, be raised and appropriated for this purpose.

SUMMARY

The Orleans Police Station is a secondary public safety answering point (PSAP) for the regional 911 system, utilizing limited secondary equipment which is now scheduled for an upgrade by the Executive Office of Public Safety and Security. The Town must fund a portion of this upgrade in order to continue to have access to the same level of information in an emergency. The one-time cost is estimated at \$28,457, with no monthly recurring fees.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 56. AMEND HOME RULE CHARTER CHAPTER 7 CITIZEN PARTICIPATION, ELECTIONS AND RECALL, CLAUSE 7-5-1 NON-PARTISAN TOWN ELECTIONS, AND ADD NEW 7-5-2 – BY PETITION

To see if the Town will vote to split the current sentence, move the second part of sentence to a new 7-5-2, capitalizing the “E,” and replace it with new text shown as **bold underline**, so that it shall now read:

7-5-1 - All Town elections shall be non-partisan, and **no candidate or candidate’s committee for elective town offices shall accept contributions - monetary or in-kind - from any political party committee.**

7-5-2 **E**lection ballots shall be printed without any party mark or designation.
(Submitted by Petition)

(2/3 Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

We submit that 7-5-1 was included in the Charter to create a complete separation of party politics and Town elections. As such, we believe that candidates for elective town offices who accept contributions from a political party committee run counter to the intent of 7.5.1. This clarifying language will remove any ambiguity by explicitly defining “non-partisan” in the context of Orleans elections, and restore this long-held nonpartisan tradition.

BOS: No Vote Taken
FC: No Vote Taken

ARTICLE 57. RESOLUTION: DEVELOP ZONING BYLAWS REQUIRING EXEMPLARY ENVIRONMENTAL STEWARDSHIP IN THE MANAGEMENT, DESIGN, AND CONSTRUCTION OF BUILDINGS ON TOWN PROPERTY – BY PETITION

To see if the Town will vote to pass the following resolution:

We, the voters of the Orleans Town Meeting, are committed to exemplary stewardship of our fragile Cape Cod environment and call on the Town to institute exemplary zoning bylaws reflecting this commitment.

NOW, THEREFORE, BE IT RESOLVED THAT WE, THE VOTERS OF ORLEANS, CALL FOR MUNICIPAL ZONING BYLAWS TO BE DEVELOPED REQUIRING EXEMPLARY ENVIRONMENTAL STEWARDSHIP IN THE MANAGEMENT, DESIGN, AND CONSTRUCTION OF BUILDINGS ON TOWN PROPERTY.

This resolution directs the Orleans Planning Board, in collaboration with the Board of Selectmen, the Zoning Bylaw Task Force, the Conservation Commission, the Renewable Energy Committee, and other Town Boards and Committees, to develop municipal zoning bylaws requiring Town Buildings be managed, designed, and constructed to minimize energy and water usage and costs, to improve the efficiency and longevity of building systems, including occupant well-being and productivity, and to

minimize waste, pollution and environmental degradation in order to decrease burdens that buildings impose on the environment. (Submitted by Petition)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant, except that the phrase, “using cost-effective measures” be added at the end of the resolution.

SUMMARY

This resolution directs the Orleans Planning Board, in collaboration with the Board of Selectmen, the Zoning Bylaw Task Force, the Conservation Commission, the Renewable Energy Committee, and other Town Boards and Committees, to develop municipal zoning bylaws requiring Town Buildings be managed, designed, and constructed to minimize energy and water usage and costs, to improve the efficiency and longevity of building systems, including occupant well-being and productivity, and to minimize waste, pollution and environmental degradation in order to decrease burdens that buildings impose on the environment.

BOS: 4 – YES 0 – NO 1 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 58. FUND MARINE STUDY OF NAUSET ESTUARY – BY PETITION

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00) for the purpose of funding a marine engineering study of Nauset Estuary to determine whether the accumulation of coastal sand in and around Nauset Inlet is causing blockage of channels and reduced tidal flushing in Town Cove and Nauset Harbor thereby impairing water quality conditions, impeding navigation and restricting shellfish production, such funding including all expenses incidental and related to conducting a hydrographic survey of the entire estuary focusing on need and feasibility of yearly maintenance program; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 Section 21C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for these purposes and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Submitted by Petition)

(2/3 Vote Required)

PROPOSED MOTION (BORROWING)

I move that this article be accepted and adopted as printed in the warrant and that the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Fifty Thousand and 00/100

Dollars (\$50,000.00), pursuant to Massachusetts General Laws, Chapter 44, Section 7 (22), or any other enabling authority, and to issue bonds or notes of the Town therefor.

SUMMARY

We are a group of local fishermen, families and friends who are deeply concerned about conditions on Nauset Estuary and Town Cove regarding poor tidal flushing, recreational safety, deteriorating water quality and resulting harm to the shellfish industry. The sand shoaling occurring on the main channel in Nauset Harbor has caused Town Cove to become essentially clogged. The cleansing tidal action blocked by this shoaling must be reopened by limited maintenance dredging. This article calls for a marine engineering study to evaluate the situation and propose low cost solutions. We believe the cost of a yearly maintenance program, if necessary, should be shared with the Town of Eastham.

BOS: 0 – YES 4 – NO 1 – ABSTAIN
FC: 0 – YES 7 – NO 0 – ABSTAIN

ARTICLE 59. FREE CASH

To see if the Town will vote to transfer from Free Cash in the Town’s Treasury a sum of money to be used for the reduction of taxes, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and that the sum of _____ and 00/100 Dollars (\$_____.00) be transferred from available funds for this purpose for FY16.

SUMMARY

This article would transfer from Free Cash a sum of money to reduce the taxes for Fiscal Year 2016.

BOS: Recommendation to be made at Town Meeting
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 60. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this meeting be adjourned.

Given under our hands this FIFTEENTH day of APRIL in the year of our Lord TWO THOUSAND FIFTEEN.

A true copy.
Attest:
Cynthia S. May
Town Clerk

David M. Dunford, Chairman
Jon R. Fuller.
Sims McGrath, Jr.
John Hodgson
Alan McClennen

ORLEANS BOARD OF SELECTMEN

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the Annual and Special Town Meetings to be held on Monday, May 11, 2015 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE fourteen (14) days before the date, time and place of the meeting, as within directed.

Mary E. Stevens, Constable

THE COMMONWEALTH OF MASSACHUSETTS

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable
GREETINGS:

IN THE NAME OF The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to meet at the MIDDLE SCHOOL GYMNASIUM in said ORLEANS on MONDAY, the ELEVENTH day of MAY in the year TWO THOUSAND FIFTEEN at 6:30 P.M. to act on the following:

ARTICLES

Article 1. Pay Bills of Prior Years 104

Article 2. Transfer Article..... 105

Article 3. Fund Habitat Conservation Plan (HCP) Permit Implementation Costs..... 106

Article 4. Fund Water Management Act (WMA) Permit Renewal Engineering and Permitting 107

Article 5. Construct/effectuate Water Treatment Plant (WTP) Residuals Study Recommendations 107

Article 6. Grant Permanent Easements for MassDOT Main Street Intersection Project..... 108

Article 7. Fund Water Dept. Water Main Break Repairs..... 109

Article 8. Fund Orleans Town Center Plan..... 109

Article 9. Not Allow Town Employees to Enforce Town Line on Nauset Spit – By Petition 110

Article 10. Closing Article 111

ARTICLE 1. PAY BILLS OF PRIOR YEARS

To see if the Town will vote to transfer from available funds a sum of money to pay bills of prior years under the provisions of Chapter 179, Acts of 1941, as amended, or to take any other action relative thereto. (Board of Selectmen)

(9/10 Vote Required)

PROPOSED MOTION

I move this article to be accepted and adopted and the sum of _____ and 0/100 Dollars (\$.00) be transferred from available funds to pay the following unpaid bills:

The following is a list of unpaid bills of prior years as of May 11, 2015:

<u>DEPT.</u>	<u>VENDOR</u>	<u>AMOUNT</u>
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At the time the warrant went to press, there were no unpaid bills of prior years.

SUMMARY

This article requests funding to pay outstanding bills from the previous fiscal year. According to Massachusetts General Law, a town cannot pay a bill of a previous year from the current fiscal year's appropriations. A 9/10 vote is required for passage of this article.

BOS: Recommendation to be made at Town Meeting

FC: Recommendation to be made at Town Meeting

ARTICLE 2. TRANSFER ARTICLE

To see if the Town will vote to transfer from available funds and/or authorize the transfer from various line items within current appropriations, such sums of money as necessary to supplement the operating budgets of the various Town departments for Fiscal Year 2015 as follows:

1. Transfer the sum of Nineteen Thousand and 00/100 Dollars (\$19,000.00), or any other sum, from the Highway Capital Outlay Account to the Highway Capital Outlay Account.
2. Transfer the sum of Twenty five Thousand and 00/100 Dollars (\$25,000.00), or any other sum, from available funds to the Police Overtime Account.
3. Transfer the sum of Four Thousand Five Hundred and 00/100 Dollars (4,500.00), or any other sum, from available funds to the Building Department Expense Account.
4. Transfer the sum of One Thousand Five Hundred and 00/100 Dollars (1,500.00), or any other sum, from the Health Dept. Salary Account to the Health Department Expense Account.

Or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted and the following transfers be made from available funds for the purpose(s) set forth in the article.

1. Transfer the sum of Nineteen Thousand and 00/100 Dollars (\$19,000.00), or any other sum, from the Highway Capital Outlay Account to the Highway Capital Outlay Account.
2. Transfer the sum of Twenty five Thousand and 00/100 Dollars (\$25,000.00), or any other sum, from available funds to the Police Overtime Account.
3. Transfer the sum of Four Thousand Five Hundred and 00/100 Dollars (4,500.00),

or any other sum, from available funds to the Building Department Expense Account.

4. Transfer the sum of One Thousand Five Hundred and 00/100 Dollars (1,500.00), or any other sum, from the Health Dept. Salary Account to the Health Department Expense Account.

SUMMARY

1. This transfer will reauthorize previously appropriated capital outlay funds in order to fund a trailer for the Highway Department backhoe.
2. This transfer is necessary to cover the projected deficit in the Police Department overtime account as a result of staff absences and storm related emergencies.
3. This transfer will fund the plumbing, gas and electrical inspections beyond what is in the expense budget of the Building Department for the balance of the fiscal year. The Town pays the two inspectors who are independent contractors on a per inspection basis. The additional inspection costs will be offset by an increase in the total inspection revenues received by the town.
4. This transfer will cover required training costs for the Assistant Health Agent who started working for the Town in October.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 3. FUND HABITAT CONSERVATION PLAN (HCP) PERMIT IMPLEMENTATION COSTS

To see if the Town will vote to transfer from available funds the sum of Sixty Thousand Five Hundred and 00/100 Dollars (\$60,500.00) for the purpose of funding the implementation costs, including all expenses incidental and related thereto, of the Habitat Conservation Plan (HCP) approved by the Federal and State Fish and Wildlife Services. The HCP provides for limited over sand vehicle use of Nauset Beach south of the bathing beach parking lot during the summer migratory bird nesting season, or to take any other action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Sixty Thousand Five Hundred and 00/100 Dollars (\$60,500.00) be transferred from available funds for this purpose.

SUMMARY

This article will fund the first year cost to implement the HCP permits. A surcharge of \$16 will be added to each annual over sand vehicle permit sold beginning in March 2015 to pay for the \$48,500 average annual cost of the HCP permits to provide for limited over sand vehicle access during the summer beach season. As proposed, on or

after July 15, up to 180 over sand vehicles would be allowed to drive past a maximum of two broods of Piping Plovers and up to 8 chicks total. The HCP permits are issued for a period of three 3 years and the implementation costs include additional seasonal staff, equipment and predator mitigation funds as conditions of the permits.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 4. FUND WATER MANAGEMENT ACT (WMA) PERMIT RENEWAL ENGINEERING AND PERMITTING

To see if the Town will vote to transfer the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00) from the Water Surplus Account to fund outside engineering and permitting services necessary to assist the Water Department to complete the requirements under the Water Management Act to renew the Town’s municipal water system permits, or to take any other action relative thereto.

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00) be transferred from the Water Surplus Account for this purpose.

SUMMARY

This article will fund the outside technical assistance needed by the Water Department to complete the three phases of requirements under the Water Management Act to renew the Town’s municipal water system permits.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 5. CONSTRUCT / EFFECTUATE WATER TREATMENT PLANT (WTP) RESIDUALS STUDY RECOMMENDATIONS

To see if the Town will vote to transfer the sum of Sixty Thousand and 00/100 Dollars (\$60,000) from the Water Surplus Account to fund the purchase of equipment and technical services necessary to improve the performance of the Water Treatment Plant (WTP) to meet the MassDEP maximums for system membrane waste, and to replace existing computer hardware and upgrade the software at the WTP, or to take any other action relative thereto.

(Simple Majority Vote Required)

PROPOSED MOTION

I move this article be accepted and adopted as printed in the warrant and that the sum of Sixty Thousand and 00/100 Dollars (\$60,000.00) be transferred from the Water Surplus Account for this purpose.

SUMMARY

This article will fund the implementation of the recommended changes necessary to reduce the current volume of waste being generated through the membrane filtration system at the Town’s Water Treatment Plant to meet MassDEP 5% maximum and to upgrade the existing computer system at the WTP.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 6. GRANT PERMANENT EASEMENTS FOR MASSDOT MAIN STREET INTERSECTION PROJECT

To see if the Town will vote to authorize the Board of Selectmen to grant and convey permanent easements necessary for and in connection with the Massachusetts Department of Transportation Highway Division project “Two Intersections Main Street at Route 6A & at Route 28” for public right of way purposes, including public utilities, grading, loaming, seeding, roadway and driveway construction and reconstruction, sidewalks, surveying, constructing, inspecting, and installing roadway improvements, and the construction, operation and maintenance of drainage and utilities, and all other acts incidental thereto; and further, to authorize the Board of Selectmen to negotiate the terms and conditions of such easements. The permanent easements are shown on plans entitled “Massachusetts Department of Transportation Highway Division Plan and Profile of Two Intersections Main Street at Route 6A & at Route 28 in the Town of Orleans Barnstable County Preliminary Right of Way” dated 8/30/13 (as revised), a portion of said plan showing the easements is on file in the office of the Town Clerk, as:

Permanent Easements:
6-PUE-9
6-PUE-6-T

or take any action relative thereto. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article grants 2 permanent easements to MassDOT required for the Main Street/ Route 28 intersection improvement project. The easements are needed for guy wires for relocated utility poles adjacent to the Village Green property at the corner of Main Street and Route 28. Total area of easements is 176 square feet. If not approved, the Commonwealth has the authority to obtain necessary easements through legal means.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 7. FUND WATER DEPT. WATER MAIN BREAK REPAIRS

To see if the Town will vote to transfer the sum of Twenty Thousand and 00/100 Dollars (\$20,000.00) from the Water Surplus Account to the Water Repairs/Preventative Maintenance Account, or to take any other action relative thereto. (Board of Water and Sewer Commissioners)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant and the sum of Twenty Thousand and 00/100 Dollars (\$20,000.00) be transferred from the Water Surplus Service Connection Funds Reserved for Appropriations Account to the Water Repairs/Preventative Maintenance Account for this purpose.

SUMMARY

This article transfers funds from a reserve account to the working account of the Water Department, to fund repairs to water main breaks during the past winter.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 9 – YES 0 – NO 0 – ABSTAIN

ARTICLE 8. FUND ORLEANS TOWN CENTER PLAN

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of One Hundred Fifty Thousand and 00/100 Dollars (\$150,000.00) or any other sum for the purpose of funding the Town Center Plan, which Plan will include feasibility analysis relating to the design of wastewater facilities for the downtown area, including all expenses incidental and related thereto; provided that such vote shall not take effect until the town votes to exempt from the limitation of total taxes imposed by Massachusetts General Law Chapter 59 s. 21C (Proposition 2 ½) amounts required to pay the principal and interest of the borrowing approved by such vote; and further authorize the /board of Selectmen and/or Town Administrator to apply for and accept any federal, state, county or other funds that may be available for this purpose and to enter into intermunicipal agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or take any other action relating thereto. (Board of Selectmen)

(2/3 vote required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant, and that the sum of One Hundred Fifty Thousand and 00/100 dollars (\$150,000.00) be appropriated for this purpose, including all expenses incidental and related thereto; and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of One Hundred Fifty Thousand and 00/100 Dollars (\$150,000.00), pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44, Sec. 7 (22), or any other

enabling authority, and to issue bonds or notes of the Town therefor; provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

SUMMARY

Orleans, as a Town, has a history of sound comprehensive planning to direct its future. The Orleans Comprehensive Plan was prepared by our planning board and approved by Town Meeting and the Cape Cod Commission on three separate occasions in the last 15 years. The Town has gone through a long and detailed process to prepare and get approved our Comprehensive Wastewater Management Plan, additional elements of which will be voted under Article 5 of the Annual Town Meeting. Due to this previous work and recent modifications to state regulations the Town is one of only a few towns eligible to apply for extremely advantageous financing through the Massachusetts State Revolving Fund. The completion of the Town Center Plan and its relation to development possibilities following the installations of a downtown sewer system will allow Orleans to apply for long term bonding at a 0% interest rate. Current projections show that qualification to receive this financing will save Orleans approximately \$21 million in interest costs during the first phase of our program alone.

BOS: 5 – YES 0 – NO 0 – ABSTAIN
FC: 8 – YES 0 – NO 0 – ABSTAIN

ARTICLE 9. NOT ALLOW TOWN EMPLOYEES TO ENFORCE TOWN LINE ON NAUSET SPIT – BY PETITION

To see if the Town will vote to:

Not allow employees of Orleans to enforce the town line between Eastham and Orleans on the North Spit of Nauset Beach in any manner nor shall Orleans spend any money enforcing this border. Also, no vehicle owned, leased or rented by a resident, renter or taxpayer of any town which prohibits Orleans residents from driving on its beaches shall be allowed to drive on Orleans beaches. (By Petition)

(Simple Majority Vote Required)

PROPOSED MOTION

I move that this article be accepted and adopted as printed in the warrant.

SUMMARY

This article addresses some problems caused by a large portion of the North End of Nauset Beach being closed to vehicular traffic.

BOS: No vote taken
FC: No vote taken

ARTICLE 10. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Board of Selectmen)

(Simple Majority Vote Required)

PROPOSED MOTION

I move this meeting be adjourned.

Given under our hands this FIFTEENTH day of APRIL in the year of our Lord TWO THOUSAND FIFTEEN.

A true copy.
Attest:
Cynthia S. May
Town Clerk

David M. Dunford, Chairman
Jon R. Fuller.
Sims McGrath, Jr.
John Hodgson
Alan McClennen

ORLEANS BOARD OF SELECTMEN

BARNSTABLE SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the Annual and Special Town Meetings to be held on Monday, May 11, 2015 at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE fourteen (14) days before the date, time and place of the meeting, as within directed.

Mary E. Stevens, Constable

Barnstable SS:

To either of the Constables of the Town of Orleans in the County of Barnstable
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at Precinct #1, in the Council on Aging Senior Center in said Orleans on Tuesday the NINETEENTH day of MAY in the year TWO THOUSAND FIFTEEN from 7:00 am to 8:00 pm to vote on the following.

To Vote for the Election of the following Town Officers and Questions:

- 1 Moderator (1 year term)
- 1 Selectman (3 year term)
- 2 Board of Health (3 year terms)
- 1 Board of Health (2 year unexpired term)
- 1 Orleans Elementary School Committee (3 year term)
- 1 Orleans Elementary School Committee (1 year unexpired term)
- 3 Trustees for Snow Library (3 year terms)
- 1 Nauset Regional School Committee (3 year term)
- 1 Nauset Regional School Committee (1 year unexpired term)

QUESTION 1.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund an Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 2.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the demolition and removal of the cottages and office at the former Hubler property in East Orleans, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 3.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the preparation of design plans for the construction of a new Police Station on South Orleans Road, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 4.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund soil/site testing and preparation of preliminary design plans for the construction of new Department of Public Works facilities on Town property adjacent to the landfill, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 5.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued for the purchase of a new front end loader for the Transfer Station, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 6.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued for the preparation of design plans for a new fuel depot on Town property adjacent to the landfill, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 7.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued for the purpose of funding the Town Center Plan, including all expenses incidental and related thereto?

YES _____ NO _____

QUESTION 8.

Shall the Town of Orleans proceed with all actions necessary to perfect and quiet the town's title to that portion of Nauset Spit located in the Town of Eastham?

YES _____ NO _____

And you are directed to serve this Warrant, by posting up attested copies thereof at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE in said Town, seven (7) days at least before the time of holding said Election.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of the Election, as aforesaid.

Given under our hands this FIFTEENTH day of APRIL in the year of our Lord TWO THOUSAND FIFTEEN.

A true copy.
Attest:
Cynthia S. May
Town Clerk

David M. Dunford, Chairman
Jon R. Fuller.
Sims McGrath
John Hodgson
Alan McClennen

ORLEANS BOARD OF SELECTMEN

BARNSTABLE SS.

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Mary E. Stevens, Constable