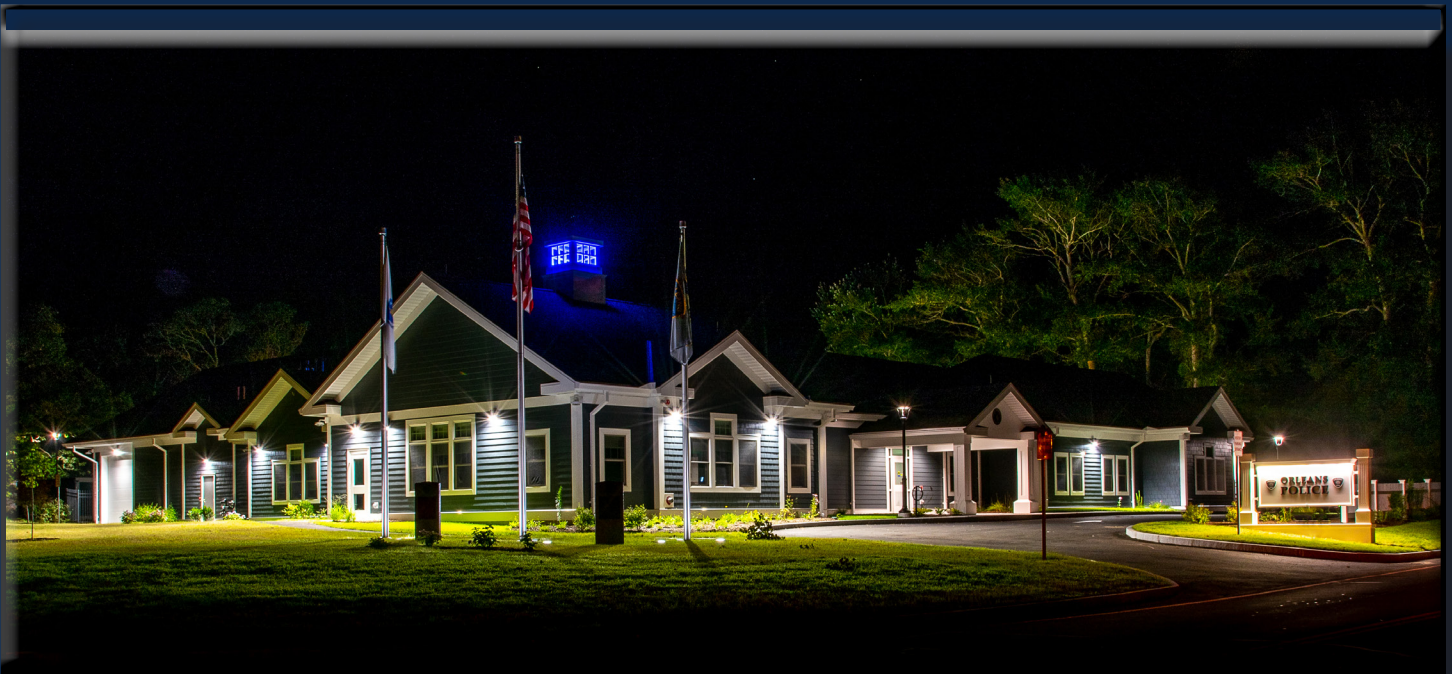


Orleans Annual Town Report For Year 2018



*The Orleans Police Department's
New Police Station*

ACKNOWLEDGMENTS:

THANK YOU TO ALL TOWN OF ORLEANS BOARDS, COMMITTEES,
COMMISSIONS AND DEPARTMENTS FOR SUBMITTING REPORTS FOR
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ORLEANS
ANNUAL TOWN REPORTS



of the
Board of Selectmen,
Town Officers &
Other Special Committees

FOR YEAR
2018

TABLE OF CONTENTS

DEDICATION PAGE	5
IN MEMORIAM	6
GENERAL GOVERNMENT	
INTERESTING FACTS ABOUT ORLEANS	7
ELECTED STATE OFFICIALS	8
ELECTED TOWN OFFICIALS.....	9
APPOINTED TOWN OFFICIALS.....	10
DEPARTMENTS & SPECIAL PERSONNEL	13
BOARD OF SELECTMEN AND TOWN ADMINISTRATOR	16
LICENSES AND PERMITS ISSUED BY THE BOARD OF SELECTMEN.....	17
FINANCE/BUDGET	
TAX COLLECTIONS – FISCAL 2018.....	18
TOWN OF ORLEANS – PAYROLL 2018	19
NAUSET REGIONAL SCHOOLS SALARIES 2018.....	28
TRUST FUNDS	36
DIRECTOR OF MUNICIPAL FINANCE.....	39
SCHEDULE OF RECEIPTS/EXPENDITURES	40
TOWN MEETING APPROPRIATION ACTIVITY REPORT	42
COMBINED BALANCE SHEET.....	49
DEBT SERVICE	50
TOWN RECORDS	
TOWN CLERK.....	52
ANNUAL TOWN MEETING “DOINGS”	53
SPECIAL TOWN MEETING "DOINGS"	93
ANNUAL TOWN ELECTION “DOINGS”	111
STATE PRIMARY ELECTION.....	113
STATE ELECTION	118
ANNUAL ELECTION OF THE OLD KINGS HIGHWAY RHD COMMITTEE	122
TOWN CLERK REPORTS & STATISTICS	122
REPORTS OF BOARDS, COMMITTEES & TOWN DEPARTMENTS	
AFFORDABLE HOUSING COMMITTEE.....	123
AGRICULTURAL ADVISORY COUNCIL	123
ARCHITECTURAL REVIEW COMMITTEE	124
BARNSTABLE COUNTY ASSEMBLY OF DELEGATES	124
BIKE AND PEDESTRIAN COMMITTEE.....	125
BOARD OF ASSESSORS.....	126
BOARD OF HEALTH.....	126

BUILDING AND FACILITIES DEPARTMENT	128
BUILDING CODE BOARD OF APPEALS	129
BUILDING DEPARTMENT.....	129
CABLE TV / MEDIA OPERATIONS.....	130
CAPE COD COMMISSION	130
CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT.....	135
CAPE COD NATIONAL SEASHORE ADVISORY COMMISSION	139
CAPE COD REGIONAL TRANSIT AUTHORITY.....	139
CAPE LIGHT COMPACT JPE	140
COMMUNITY PRESERVATION COMMITTEE	142
CONSERVATION COMMISSION.....	143
COUNCIL ON AGING.....	144
CULTURAL COUNCIL.....	145
DEPARTMENT OF PUBLIC WORKS.....	146
DEPARTMENT OF PUBLIC WORKS & NATURAL RESOURCES BUILDING COMMITTEE.....	149
FINANCE COMMITTEE	150
FIRE AND RESCUE DEPARTMENT	152
FIRE DEPARTMENT 2018 YEAR END CALL DATA	154
FOURTH OF JULY CELEBRATION COMMITTEE	155
HISTORICAL COMMISSION.....	156
HOUSING AUTHORITY	157
HUMAN SERVICES COMMITTEE	157
MARINE AND FRESH WATER QUALITY COMMITTEE	158
MEMORIAL AND VETERANS DAY COMMITTEE	159
NATURAL RESOURCES DEPARTMENT.....	160
NAUSET REGIONAL SCHOOL DISTRICT	162
OLD KING'S HIGHWAY REGIONAL HISTORIC DISTRICT	164
OPEN SPACE COMMITTEE.....	164
ORLEANS ELEMENTARY SCHOOL	165
ORLEANS WATER QUALITY ADVISORY PANEL	169
PERSONNEL ADVISORY BOARD	171
PLANNING BOARD.....	171
PLANNING DEPARTMENT.....	172
PLEASANT BAY ALLIANCE	173
POLICE DEPARTMENT.....	174
POLICE STATION BUILDING COMMITTEE.....	176
RECREATION DEPARTMENT.....	177
RENEWABLE ENERGY COMMITTEE.....	177
SEALER OF WEIGHTS AND MEASURES – ORLEANS	178
SHELLFISH AND WATERWAYS IMPROVEMENT ADVISORY COMMITTEE.....	180
SITE PLAN REVIEW COMMITTEE.....	181
SNOW LIBRARY	181
VETERANS' GRAVES OFFICER.....	182
VETERANS' SERVICE.....	183
VISITING NURSE ASSOCIATION OF CAPE COD.....	184
WATER DEPARTMENT	185
ZONING BOARD OF APPEALS.....	186
ZONING BYLAW TASK FORCE	186
COMMITTEE / BOARD DESCRIPTIONS.....	187
CITIZEN INTEREST FORM.....	191

*This Book is Dedicated
To The Memory of*



Ben Buck
(1957- 2018)

Ben Buck was born, raised and lived in Orleans his entire life. He knew Cape Cod like the back of his hand. Ben owned and operated an electrician's business Ben Buck & Sons since 1983. He got his Electrical License from Cape Cod Regional Technical High School in Harwich. Ben was a true Cape Coder. As a child, he would go to Rock Harbor to get fish from the charter boats; this together with a lifelong love for fishing and boating earned him the title of 'Harbor Rat'. Whenever Ben had free time, he would spend it on a boat.

Ben's life was not easy growing up on Cape Cod. He came from a poor family and a long line of Cape Cod descendants going back to the Mayflower through the Penaman family. He always tried to help and support his relatives. Ben was also always ready to help his community and gave as much as he could to those around him. He volunteered his time, money, work and food, being active in AA, local politics, serving as a deacon at Grace Chapel in Wellfleet and Mid-Cape Worship Center in Dennis. He also had a nursing home ministry for many years at Wingate in Hyannis. Ben was an active attendant of town meetings, and always wished the best for Orleans and Cape Cod. Ben will be missed by the entire region of Cape Cod.

IN MEMORIAM

We celebrate with gratitude the lives of all citizens, employees and volunteers now deceased, who have given their time and energy to help sustain the Town of Orleans and our Democracy.

Patricia Ballo, *Health Department*

Ben Buck, *Water Department*

Fred DeBoer, *Police Station Feasibility Study Committee*

Earl (Whitey) Dunham, *Traffic Study Committee, Nauset Regional School Committee*

Arthur K. Gardiner, *Cultural Council*

Gloria R. Gilmore, *Police Department Matron/Clerk*

Nancy Ann Hurley, *Conservation Department*

Robert Livingston, *Special Officer, Police Department*

David W. Martin, *Wiring Inspector, Call Firefighter*

Edith L. Mielke, *Open Space Committee*

Dorothy Orcutt, *Deputy Tax Collector*

Joanne Schofield, *Parade & Festival Committee, Nauset Regional School Committee,*

Orleans School Committee, Election Worker, Town Executive's Office

Elizabeth Talbot, *Election Worker*

Hersey Taylor, *Charter Review Committee, Parks & Beaches*

We sincerely apologize if we have inadvertently overlooked anyone.

INTERESTING FACTS ABOUT ORLEANS

Population Statistics:

Current Population

Year round residents	6,294
Summer population (<i>estimate</i>)	19,000

Voter Statistics:

Democrats	1,397
Republicans	913
Unenrolled	2,993
All others	41
TOTAL REGISTERED VOTERS	5,344

Town Meeting Quorum: 200 Registered Voters

Annual Town Meeting: Monday before the second Tuesday in May

Annual Town Election: The third Tuesday in May

Land and Road Statistics:

Total land area	Approximately 13.94 square miles
Miles of State Roads	11 miles
Miles of Town-maintained roads	54 miles

Tax and Assessment Statistics

	FY17	FY18
Tax rate per thousand dollar of assessment	\$6.33	\$6.63
Total taxable assessed valuations	\$3,835,373,930	\$3,963,296,600
Residential property assessments	\$3,538,643,766	\$3,659,753,722
Commercial property assessments	\$240,165,194	\$244,565,358
Industrial property assessments	\$7,990,700	\$8,169,000
Personal property assessments	\$48,754,270	\$50,808,250
Exempt property assessments	\$238,738,400	\$242,835,600
Levy	\$24,277,917	\$26,276,656
Amount to be Raised	\$35,492,733	\$37,746,101

ELECTED STATE OFFICIALS

SENATORS IN CONGRESS

Elizabeth Warren (D)

2400 JFK Federal Building
15 New Sudbury Street, Boston, MA 02203
Tel (617) 565-3170

Edward J. Markey (D)

975 JFK Federal Building
15 New Sudbury Street, Boston, MA 02203
Tel (617) 565-8519

REPRESENTATIVE IN CONGRESS – Ninth District

William R. Keating

Cape & Islands Office
297 North Street, Suite 312
Hyannis, MA 02601
Tel (508) 771-0666
Fax (508)790-1959

GOVERNOR

Governor Charles Baker (R)

State House, Office of the Governor
Rm. 280, Boston, MA 02133
Tel (617) 725-4005
In State (888) 870-7770
Fax (617) 727-9725

SENATOR IN GENERAL COURT – Cape & Islands District

Julian Cyr (D)

State House, Room 511B
Boston, MA 02133
Tel 617-722-1570

REPRESENTATIVE IN GENERAL COURT – Fourth Barnstable District

Sarah Peake (D)

State House, Room 195
Boston, MA 02133
Tel (617) 722-2015
Fax (617) 722-2239
Email: sarah.peake@mahouse.gov
Website: <http://www.sarahpeake.org>

Commonwealth of Massachusetts Web site – www.mass.gov

ELECTED TOWN OFFICIALS

Board of Selectmen & Park Commissioners *(5 members)*

Alan McClennen, Jr., Chair	2019
Mark Mathison	2019
Mefford Runyon	2020
David Currier	2020
Kevin Galligan	2021

Barnstable County Assembly of Delegates

Christopher Kanaga, Orleans Rep.	2020
----------------------------------	------

Barnstable County HOME Consortium

Katherine Wibby, Orleans Rep.	2020
-------------------------------	------

Board of Health *(5 members)*

John P. Smith, Jr.	2019
Sims McGrath	2020
John Kanaga	2020
Luke Chapman	2021
Joseph Hartung	2021

Constables *(2 members)*

Paul Kelly	2020
Mary Stevens	2019

Housing Authority

Alice Fromm	2019
B.Gilbert Merritt	2021
Barry Alper	2021
Richard Miller, State Appointed	2018

Nauset Regional School District

Committee *(3 Orleans Representatives)*

Robert Sinclair	2019
Judith Schumacher	2020
Emily Hilliard	2021

Old Kings Highway Historic District Committee *(5 Members)*

John Smith	2019
Beverly Carney	2019
Stefan Galazzi	2019
Ronald Mgrdichian	2020
Richard Weeks	2022

Orleans Elementary School

Committee *(5 members)*

Virginia (Ginger) Stribula	2019
Hank Schumacher	2019
Gail Briere	2020
Sasandra Richardson Roche	2020
Joshua Stewart	2021

Town Moderator

David A. Lyttle	2019
-----------------	------

Trustees of Snow Library *(7 Members)*

Marilyn Bornemeier	2019
Janet Crabtree	2019
Cheryl Bryan	2020
Steven Gass	2020
Carolyn Dowd	2021
Mary Reuland	2021
Marybeth Fincke, Chair	2021

APPOINTED TOWN OFFICIALS

Affordable Housing Committee

(7 Members)

B. Gilbert Merritt	2019
William Stockert	2019
Frances McClennen	2019
Nancy Renn	2018
Barry Alper	2018
Thomas Johnson, Chair	2020
Katie Wibby	2020

Agricultural Advisory Council

(5 Members)

Judith Scanlon	2019
Barbara Dean	2020
David Light, Chair	2020
Stephen Ellis	2020
Gretel Norgeot	2018

Architectural Review Committee

(5 Members & 2 Associates)

Debra Oakes	2019
Nancy Jorgensen	2019
Joy Cuming, Architect, Chair	2020
Douglas Fromm	2020
Bernadette MacLeod	2021

Bike & Pedestrian Committee

(5 Regular Members & 2 Associates)

Lt. Kevin Higgins	2021
Lindsey Goodman	2020
Ken Stuart	2020
Elizabeth Hicks	2020
Alice Thomason Van Oot, Chair	2020

Board of Assessors *(3 Members)*

Nicholas Bono, Chair	2019
Timothy Brady	2020
Mary Ann Tagliaferri	2021

Building Code Board of Appeals

(5 Members)

Peter Coneen	2020
Timothy Brady, Chair	2021
Richard Morongell	2021
Stephen Waitneight	2021

Cape Cod Commission

Leonard Short, Orleans Rep.	2020
-----------------------------	------

Cape Cod Regional Technical High School Committee *(2 Orleans Reps)*

Stefan P. Galazzi	2021
Jeffery McMorrow	2021

Cape Cod Regional Transit Authority

Frank Nichols, Orleans Rep., *resigned Dec.*

Cape Cod Seashore Advisory

Commission *(1 Primary & 1 Alternate)*

Lawrence O. Spaulding, Jr.	2019
Bob Summersgill	

Cape Light Compact – JPE

(1 Primary & 1 Alternate Representative)

Martin Culik	2019
Chris Galazzi <i>(Alternate)</i>	2019

Cape Cod Water Protection Collaborative

Sims McGrath, Orleans Representative

Community Preservation Committee

(9 Members)

Alan McClennen, Jr., Chair	2019
Judith Brainerd	2019
Brian Sosner	2019
Walter North	2019
Gilbert Merritt	2019
Ronald Peterson	2019
Robert Wilkinson	2019
Julia Enroth	2020
Susan Christie	2021

Conservation Commission

(7 Members & 3 Associates)

Walter North	2019
Virginia Farber	2019
Richard Nadler, Chair	2019
Michael Brink	2020
Judith Bruce	2021
Jack Kadzick	2021
Chad B Small	2021
Robert Rothberg, <i>(Associate)</i>	2020

Council on Aging *(7 Members)*

Judith Hunt	2019
Melora North	2019
David Silberberg	2019
Denise Ratcliffe	2020
Keith Campbell	2020
Robert Nagle	2021
Anita Rogers	2021

Cultural Council (5-22 Members)

Susan Christie	2019
Joanna Keeley, Chair	2019
Meri Hartford	2019
Rand Burkert	2019
Natalie Timoshin	2019
Eileen Godin	2020
Michaela Miteva	2021
Judith Brainerd	2021
Sandra Melody	2021

DPW Building Committee*(5 Members to Completion of Charge)*

Peter Coneen, Chair
Michael Smith
Henry Spadaccia
Herbert Kinney
Charles Young, Jr.

Finance Committee (9 Members)

Peter O'Meara	2019
Roger Pearson	2019
Marilyn (Lynn) Bruneau, Chair	2019
Brad Keith	2020
Peter Monger	2020
J. Suzanne Moore	2020
Elaine Baird	2021
Frank Lucibella	2021
Robert Renn	2021

Fourth of July Committee*(7 Members & 3 Associates)*

Bonnie Roy <i>(resigned 7/2018)</i>	2018
Jane Peno, Chair <i>(resigned 7/2018)</i>	2018
Deborah Steven <i>(resigned 7/2018)</i>	2018
Susan Christie <i>(resigned 7/2018)</i>	2019
Judith Weil <i>(resigned 7/2018)</i>	2020
Barbara Howerton <i>(resigned 7/2018)</i>	2020
Claudia Anderson <i>(resigned 7/2018)</i>	2020

Historical Commission*(5 Members & 2 Associates)*

Ronald Petersen, Chair	2019
D. Michael Hicks	2020
John Harter	2020
Bryant Besse	2021
Dorothy Bowmer	2021
Hilary Young (Associate)	2019
Ann Sinclair (Associate)	2019

Human Services Advisory Committee*(5 Members)*

Robert Singer	2019
Nancy Shactman	2019
Ellen Flaherty	2021
Mary Lyttle, Chair	2020
Tessa English	2020

Lower Cape TV

Paul Cass, Orleans Rep.	2020
-------------------------	------

Marine & Fresh Water Quality Task Force*(7 Members)*

Michael Brink	2019
Betsy Furtney	2019
Carolyn Kennedy, Chair	2020
Carol Etzold	2020
Edmund Hafner	2021
Lara Slifka	2021
Judith Bruce	2021

Memorial & Veterans Day Committee*(5 Members)*

William Giroux	2019
Lt. Kevin Higgins	2020
Jimmy Dishner	2020
Jon Fuller	2021

Ombudsman Task Force (5 Members)

John Kanaga	2018
Beverly Fuller	2018
Mary Lyttle	2018
George Waugh	2018
Eileen Godin	2018

Open Space Committee (5 Members)

Robin Thayer	2019
Sharon Davis	2019
Moncrieff Cochran III	2020
Judith K Brainerd	2021

Personnel Advisory Board (3 Members)

Kenneth Rowell <i>(resigned 10/2018)</i>	2019
Thomas Genereux	2020
Gail Meyers Lavin	2021

Planning Board (5 Members & 2 Assoc.)

Charles Bechtold	2019
Brian Sosner	2019
Deborah Oakes	2019
Chet Crabtree	2020
Andrea Shaw Reed	2020
Richard Hartman	2021

**Pleasant Bay Resource Management
Plan Steering Committee**

(1 Member & 1 Alternate)

Frances McClennen 2020

Walter North *(Alternate)* 2021

**Pleasant Bay Resource Mgt. Technical
Advisory Committee** *(5 Members)*

Robert Canning – Health Agent

Nate Sears – Natural Resource Manager

George Meservey – Town Planner

John Jannell – Conservation Agent

Carole Ridley – Independent

Police Station Building Committee

(6 Members to Completion of Charge)

Thomas Finan, Chair

William Weil

Jeffrey Roy

William Stoeckert

Dale Fuller

Ronald Collins

Renewable Energy/Wind Committee

(5 Regular & 2 Associates)

Paul Cass 2019

Jim Hungerford, Chair 2019

Martin Culik 2020

Morgan McCarthy 2020

Hank Schumacher 2021

Kevin Clements *(Associate)* 2019

Jonathan Nedeau *(Associate)* 2021

Shellfish & Waterways Improvement

Advisory Committee *(7 Reg. & 2 Assoc)*

Gerald Burge 2019

Craig Poosikian 2019

Suzanne Phillips, Chair 2020

David Quincy 2020

John Quigley 2020

Alexis Mathison 2021

David Slack 2021

Nathan Davis *(Associate)* 2020

William Amaru *(Associate)* 2021

Veteran's Grave Officer *(1 Member)*

Howard Kucks 2020

Water Quality Advisory Panel

Alan McClennen, Jr., Chair

Paul Ammann 2020

Joy A. Cuming 2020

Paul W. Davis 2020

Donelle Denery 2020

Virginia Farber 2020

Douglas Fromm 2020

Gary Furst 2020

Peter Haig 2020

Sid Snow 2020

Todd Thayer 2020

Jeffrey Eagles 2020

Len Short 2020

Suzanne Moore 2020

Ed Daly 2020

Gordon Smith 2020

Dale Fuller 2020

Judith Bruce 2020

Board of Water & Sewer Commissioners

(3 Regular Members, 2 Associate, 1 Appt.

Planning Board & 1 Appt. Board of Health)

Leonard Short 2018

Kenneth Rowell 2019

John Meyer, Chair 2020

Herbert Kinney *(Associate)* 2019

Richard Hartmann *(Associate)* 2020

Chet Crabtree–Planning Board 2019

Robert Rich–Board of Health 2019

Zoning Board of Appeals

(5 Members & 3 Associates)

Michael Marnik, Chair 2019

Gerald Mulligan *(Associate)* 2019

Bruce Taub *(Associate)* 2020

Emily Van Giezen *(Associate)* 2020

William McCarthy 2019

Peter Jablon 2020

Matthew Cole 2021

Zoning Bylaw Task Force

(5 Members & 2 Ex. Officious)

Michael Marnik 2019

Charles Bechtold 2019

Robert Osterberg 2021

Andrea Shaw Reed 2019

Greg Delory 2020

George Meservey – Ex. Off., Chair

Tom Evers – Ex. Off.

DEPARTMENTS & SPECIAL PERSONNEL

Accounting/Finance

Cathy Doane, *Director of Municipal Finance/Town Accountant*
Greta Avery, *Asst. Town Accountant*
Donna Snow, *Principal Account Clerk*

Animal Control Officer

Duane C. Boucher

Assessing

Bradley Hinote, *Assessor (hired 8/18)*
Micah Gilmore, *Office Manager, Acting Assessor (4/18 – 8/18)*
Kenneth Hull, *Assessor (retired 4/18)*
Mary Sedgwick, *Principal Clerk (Temporary)*

Building

Tom Evers, *Building Commissioner*
Richard Flores, *Asst. Bldg. Insp. (res. 7/18)*
Roland Bassett, Jr., *Electrical Inspector*
Scott Van Ryswood, *Plumbing & Gas Inspect.*
Larry Baker, *Plumbing & Gas Inspector*
Ada George, *Principal Clerk*

Burial Agent

Christopher Luciano

MIS & Media Operations

Peter Van Dyck, *MIS Coordinator*
Sarah Eaton, *Media Program Coordinator*

Conservation

John Jannell, *Conservation Administrator*
Molly Bates, *Principal Clerk*

Council on Aging

Judi Wilson, *Director (hired 9/2018)*
Patrick Curtin, *Director (resigned 05/2018)*
Karen Spangler, *Program Coordinator*
Donna Faivre, *Office Manager*
Kelly Ekstrom, *Principal Clerk*
Mary Mador, *Clerk*
Claudia Trend, *Senior Clerk Sub.*
Maryanne Ryan, *Social Services Coord.*
Susan Beyle, *Outreach Worker*
Ann Dextraze, *Day Center Dir. (hired 3/2018)*
Laird Anthony, *Asst. Day Center Director*
Joanne Dunnock, *Program Assistant – Day Center (resigned 10/2018)*
Michelle Costa, *Program Assistant – Day Center & Kitchen*

Council on Aging (continued)

Maria Cecchi, *Program Assist. & Kitchen*
Joyce O'Neil, *Sub. Program Assist. DC*
Tricia Lyon, *Program Assist. DC & Kitchen*
Dianne Wentworth, *Transport. Coordinator*
Patricia Bradley, *Van Driver*
Joan Hussey, *Van Driver*
Robert Kussy, *Van Driver*
Ronald Mador, *Van Driver*
Win Tower, *Van Driver*
Richard Terry, *Custodian*
Scott Wood, *Custodian*
Richard Sutton, *Custodian*

Election Workers

Mary Walker, *Warden (D)*
Cathy Southworth, *Deputy Warden (R)*
Mary Allen Bradley (R)
Patricia Bradley (U)
Louise Brady (D)
Lynda Burwell (R)
Hannah Caliri (D)
Sandy Chernick (D)
Nancy Clough (R)
Cynthia Eagar (U)
Claudia Engelmann (U)
Megan Fates (U)
Judith Gardiner (U)
Mary Hidden (U)
Barbara Hoffman (U)
Jane Klimshuk (U)
Margaret MacLeay (U)
Nancy McMorro (R)
Barbara Miller (U)
Susan Milton (U)
Nick Muto (D)
Barbara Natale (D)
Susan O'Meara (R)
Elizabeth Peters (R)
Barbara Quinn (U)
Sally Redihan (U)
Joan Reed (R)
Sandra Rhodes (D)
Carol Richardson (D)
Bruce Schofield (R)
Gordon Smith (R)
Virginia Wiley (U)

Emergency Management

Anthony L. Pike, *Fire Chief*

Fire Department/Rescue Squad

Anthony L. Pike, *Fire Chief*

George E. Deering IV, *Deputy Fire Chief*

Peter A. Vogt, *Captain-Paramedic*

William R. Reynolds, *Captain-EMT*

Chester G. Burge, *Captain-Paramedic*

Timothy M. Gula, *Captain-Paramedic*

Gregory C. Baker, *Inspector-Paramedic*

Aaron Burns, *Firefighter-Paramedic*

Kevin A. Delude, *Firefighter-Paramedic*

Douglas Edmunds, *Firefighter-EMT*

Stephen Freiner, *Firefighter- Paramedic*
(resigned 10/2018)

Brandon Henderson, *Firefighter-Paramedic*

G. Joseph Lang, *Firefighter-Paramedic*

Ryan McGrath, *Firefighter-Paramedic*

Dana J. Medeiros, *Firefighter-Paramedic*

Thomas Pellegrino, *Firefighter-Paramedic*

Lawrence M. Pires, *Firefighter-EMT*

Jesse Rancourt, *Firefighter-Paramedic*

Scott Renkainen, *Firefighter-EMT*

Wayne F. Robillard, *Firefighter-Paramedic*

Steven C. Thomas, *Firefighter-Paramedic*

Kyle Simkins, *Firefighter-Paramedic*

Leslie M. Vasconcellos, *Firefighter-Paramedic*

Fire Dept. Clerk/Dispatcher

Melissa Clayton, *Admin. Assistant, EMT*

Call Firefighters

Timothy Delude, *Sr. Call Firefighter*

Brooks S. Thayer, *Firefighter-EMT (ret. 2018)*

Tyler Baker, *Firefighter-EMT*

Hank Rex, *Beach EMT (seasonal)*

Teddy Duchesney EMT (seasonal)

Jack Griffin EMT (seasonal)

Kyle Difrancesco EMT (seasonal)

Health Department

Robert J. Canning, *Health Agent*

Alexandra Fitch, *Asst Health Agent*

Bonnie Campbell, *Principal Clerk*

Betsy Sorensen, *Principal Clerk*

Lynda Burwell, *Board of Health Secretary*

Snow Library

Tavi Prugno, *Director*

Kaimi Rose Lum, *Assistant Director*

Jane Ames, *Staff Librarian - Reference & Technical Services* (hired 7/18)

Cheryl Bergeron, *Staff Librarian – Reference and Technical Services* (retired 3/18)

Jamie Forster, *Library Page/Sub. Lib. Assist.*

Ann Foster, *Youth Services*

Genevieve Fulcher, *Library Assistant*

Kerry Gonnella, *Library Assistant*

Linda Gordon, *Library Assistant*

Melody Gulow, *Library Assistant Substitute*

Marie Hickey, *Board Secretary*

Linda Huntington, *Staff Librarian – Refrnces*

Robert Leite, *Custodian*

Rosemary Lenihan, *Page*

Theresa Pitta, *Principal Clerk*

Elizabeth Steele-Jeffers, *Sub. Staff Librarian*

Penny Struzinski, *Library Assistant*

Jean Valenti, *Library Assistant* (hired 9/18)

Planning Department

George D. Meservey, *Planning Director*

Karen Sharpless, *Principal Clerk*

Police Department

Scott W. MacDonald, *Police Chief*

Sean D. Diamond, *Deputy Police Chief*

Kevin L. Higgins, *Lieutenant*

James P. Rosato, *Sergeant*

William J. Norton, *Sergeant*

Andrew G. McLaughlin, *Sergeant*

David M. Freiner, *Sergeant*

Richard P. Dinn, *Sergeant*

Melissa E. Marshall, *Detective*

Duane C. Boucher, *Officer* (ret. 11/18)

Kerry A. O'Connell, *Officer*

Michael Lotti, *Officer*

Daniel S. Elliot, *Officer*

Sean Reed, *Officer*

Patrick Cronin, *Officer*

Kevin Coffey, *Officer* (resigned 4/2018)

Richard B. Pellegrino, *Officer* (res.3/2018)

Casey A. Eagan, *Officer*

Ryan Melia, *Officer* (resigned 6/2018)

John Mellin, *Officer*

Alexander Cutts, *Officer*

Neill Bohlin, *Officer/SRO*

Christopher Jurkowski, *Officer* (hired 7/2018)

Police Department (continued)

Hannah Greene, *Officer* (hired 9/2018)
 Andrew Mele, *Officer* (hired 9/2018)
 Greta Montgomery, *Administrative Assistant*
 Jill Hull, *Bookkeeper/Payroll*
 David J. Belcher, *Public Safety Dispatcher*
 Robert H. Reynolds, *Public Safety Dispatcher*
 Hannah Greene, *Public Safety Dispatcher*
 Maryalice Machado, *Public Safety Dispatcher*
 Terri Therrien, *Public Safety Dispatcher* (hired 9/18)
 Paul Guerin, *Comm. Service Officer*
 Alexander Dedinas, *Comm. Service Officer*
 Benjamin Berkovitz, *Comm. Service Officer*
 Benjamin Dedinas, *Comm. Service Officer*

Public Works & Natural Resources

Tom Daley, *DPW & NR Director*
 Frank Nichols, *DPW Operations Manager*
 Dan Connolly, *DPW Asst. Oper. Manager*
 Patricia McDowell, *Office Manager*
 Brandon Burke, *Principal Clerk*
 Gina Albee, *Principal Clerk (res. 9/18)*
 Ron Collins, *Building & Facilities Manager*
 Seth Pearson, *Maintenance Technician*
 Chester Amos, *Custodian*
 Jack Kerig, *Custodian*

Beaches Division

Richard Hilmer, *NR, Shorebird Specialist*
 Robert Bates, *Beach Director*
 Sarah Newcomb-Baker, *Head Lifeguard*

Highway Division

David Burt, *Maintenance*
 Alan Artwick, *Vehicle Maint. Mechanic*
 Thomas Gardner, *Laborer, Custodian*
 Robert Gennaro, *Sr. Equipment Operator*
 Dennis Hall, *Equipment Operator*
 Kris Hermanson, *Sr. Equipment Operator*
 Jacob Marshall, *Senior Equipment operator*
 Matt Muir, *Equipment Operator*
 Eli Wilson, *Highway Seasonal*

Parks Division

Cheryl J. Esty, *Foreman*
 Jeremy Loparto, *Maintenance*
 David Dwyer, *Senior Equipment Operator*
 Steve Collea, *Maintenance Worker*
 Dan Connolly, *Tree Warden*

Recreation Division

Alan Harrison, *Recreation Director*

Shellfish and Harbormaster Division

Nathan Sears, *Harbormaster & Shellfish*
 Gardner Jamieson, *Asst. Harbormaster*
 Greg J. Normandy, *Asst. Harbormaster*

Transfer Station

Rick McKean, *Disposal Operator*
 Scott West, *Equip. Operator, Gate Attendant*
 Jonathan Wright, *Disposal Operator*

Water Division

Todd O. Bunzick, *Water Superintendent*
 Susan Neese-Brown, *Asst. Water Supt.*
 Laura Marshall, *Principal Clerk*
 Jim Darling, *Foreman*
 John Mayer, *Water Service Technician*
 Rodney Fulcher, *Water Service Technician*
 Daniel Hayes, *Water System Inspector*
 Joshua Alexander, *Water Service Tech*
 Matt Higgins, *Water Meter Rep. (res. 2/17)*
 John S. Anderson, *Water Meter Rep*
 Christian Lynch, *Seasonal*

Registrar of Voters

Joan Barnard, *Registrar*
 Judith Reynard, *Registrar*
 Patricia Perry, *Registrar*

Town Administrator & Selectmen's Office

John F. Kelly, *Town Administrator*
 Liana Surdut, *Assistant Town Administrator*
 Mihaela Miteva, *Licensing & Procurement*
 Elise Zarcaro, *Administrative Assistant*

Town Clerk

Cynthia May, *Town Clerk*
 Kelly Darling, *Assistant Town Clerk*

Town Counsel

Michael D. Ford, Esq.

Treasurer/Collector

Scott Walker, *Treasurer/Collector*
 Katherine Milligan, *Asst. Treasurer/Collector*
 Meghan Mahieu, *Principal Acct. Clerk*
 Cynthia Richards, *Asst. Payroll & Acct. Clerk*

Sealer of Weights and Measures

Town of Barnstable

BOARD OF SELECTMEN AND TOWN ADMINISTRATOR

In 2018, the Board of Selectmen and Town Administrator continued their efforts to keep the public informed on issues that were before the Town, and the Board's open door policy ensured the public was welcome at any hearings and meetings.

Through the combined efforts of the Board and Town Administrator, a number of projects and initiatives were completed and many of the actions listed as part of their annual goals were achieved including:

- Conducted a mid-year budget review to evaluate progress toward achieving the Board's financial goals and a year-end budget review to evaluate achievements, failures and identify opportunities for improvement.
- Continued to implement a revised Comprehensive Water Resources Management Plan involving the Planning, Engineering, and Adaptive Management activities necessary to meet the federally mandated TMDL's for Orleans' estuaries.
- Final design funding for the Downtown Sewer Collection, Wastewater Treatment Plant and Effluent Disposal System was approved by unanimous vote of town meeting.
- Dedicated annual funding for two Trust Funds established to meet the long term needs of the Town were approved by unanimous votes of town meeting for Other Post-Employment Benefits (OPEB) for retirees and for affordable housing for families and local workforce.
- Completed negotiations and signed new collective bargaining agreements with three of the Town's employee union groups.

Also in 2018, Assessor Ken Hull retired and we welcomed new Assessor Brad Hinote and Judi Wilson returned as Director of the Council on Aging. Finally, Board member Jon Fuller's term expired and Kevin Galligan was elected in May.

As we move forward, we will continue to ensure that the residents and visitors of Orleans receive prompt, courteous, and knowledgeable customer service, while retaining cost efficiency as a priority. We will strive to maintain the core services that our residents expect while considering new initiatives that improve current practices.

The Selectmen and Town Administrator wish to thank the many citizens who have provided significant volunteer service to the Town. Without them, Orleans could not function as well as we do. And last, but certainly not least, the Board of Selectmen appreciates and thanks our dedicated employees for their hard work and professionalism which makes Orleans such a special place to live and visit.

Respectfully submitted,

Alan McClennen Jr., Chairman
Board of Selectmen

John F. Kelly
Town Administrator

LICENSES AND PERMITS ISSUED BY THE BOARD OF SELECTMEN
Calendar Year 2018

CATEGORY/TYPE	# ISSUED	CATEGORY/TYPE	# ISSUED
<u>Liquor Licenses</u>		Lodging House	4
Annual Innholders		Innholders	2
All Alcoholic	1	Entertainment	
Wine & Malt	0	Weekday	16
Seasonal Innholders		Non-Profit	0
All Alcoholic	1	Sunday	8
Wine & Malt	0	Temporary Weekday	4
Annual Restaurants		Non-Profit	10
All Alcoholic	16	Temporary Sunday	0
Wine & Malt	5	Non-Profit	0
Seasonal Restaurants		Coin Operated Devices	
All Alcoholic	3	Games/Amusements	28
Wine & Malt	2	Billiard Tables	2
Clubs		Transient Vendors	
All Alcoholic	1	Non-Profit	0
Wine & Malt	0	Hawkers & Peddlers	
Package Goods Stores		For Profit	5
All Alcoholic	5	Non-Profit	0
Wine & Malt	3	Temporary	8
General on-Premises		Auto Dealers	
Wine & Malt	1	Class I	5
One Day Wine & Malt		Class II	6
Non-Profit Organizations	1	General Licenses	
For Profit	6	Christmas Tree Sales	1
<u>Other Licenses</u>		Road Taking Applications	0
Common Victualler		Building Moving Permits	0
Annual	45	Auctioneer	
Seasonal	16	Annual	0
Non-Profit Organizations	7	Non-Resident/One Day	0
Temporary	1	Municipal Street License	0

TAX COLLECTIONS – FISCAL 2018

Scott Walker, Treasurer/Collector
Katherine Milligan, Assistant Treasurer/Collector

Meghan Mahieu, Principal Account Clerk
Cynthia Richards, Assistant Account Clerk

LEVY	PAYMENTS	REFUNDS	ABATED	NET RECEIPTS
2018 Real Estate	\$25,546,542.00	\$11,691.00	\$82,096.00	\$25,452,755.00
2017 Real Estate	\$297,936.00	\$2,761.00	\$0.00	\$295,175.00
2016 & Prior Real Estate	\$68,995.00	\$0.00	\$0.00	\$68,995.00
2018 Community Preservation	\$766,851.00	\$0.00	\$2,463.00	\$764,388.00
2017 Community Preservation	\$7,448.00	\$0.00	\$0.00	\$7,448.00
2016 & Prior CPA	\$1,766.00	\$0.00	\$0.00	\$1,766.00
In Lieu of Taxes	\$4,443.00	\$0.00	\$0.00	\$4,443.00
2018 Personal Property	\$330,042.00	\$245.00	\$431.00	\$329,366.00
2017 Personal Property	\$2,977.00	\$0.00	\$226.00	\$2,751.00
2016 & Prior Personal Property	\$757.00	\$0.00	\$2,172.00	(\$1,415.00)
2018 Motor Vehicle Excise	\$1,081,065.00	\$12,593.00	\$34,521.00	\$1,033,951.00
2017 Motor Vehicle Excise	\$168,533.00	\$3,766.00	\$15,875.00	\$148,892.00
2016 & Prior Motor Vehicle Excise	\$8,412.00	\$0.00	\$516.00	\$7,896.00
Registry Flagging Fees	\$6,180.00	\$0.00	\$0.00	\$6,180.00
2018 Vessel Excise	\$24,811.00	\$176.00	\$1,822.00	\$22,813.00
2017 & Prior Vessel Excise	\$1,214.00	\$20.00	\$130.00	\$1,064.00
Water Rates	\$2,440,047.00	\$2,186.00	\$15,273.00	\$2,422,588.00
Water Service	\$12,060.00	\$40.00	\$520.00	\$11,500.00
Water Usage	\$2,594.00	\$0.00	\$0.00	\$2,594.00
Water Installations	\$20,112.00	\$0.00	\$56.00	\$20,056.00
Water Additional Billing	\$14,245.00	\$0.00	\$1,667.00	\$12,578.00
Water Liens	\$24,593.00	\$0.00	\$0.00	\$24,593.00
<u>Interest, Charges & Fees</u>				
Delinquent Interest (2018 & Prior)	\$112,168.00	\$0.00	\$0.00	\$112,168.00
Municipal Lien Certificates	\$12,680.00	\$0.00	\$0.00	\$12,680.00
Collector's Demand Fees	\$21,999.00	\$0.00	\$0.00	\$21,999.00
Water Interest/Penalties	\$24,551.00	\$0.00	\$0.00	\$24,551.00
Totals:	\$31,003,021.00	\$33,478.00	\$157,768.00	\$30,811,775.00

TOWN OF ORLEANS – PAYROLL 2018

SCOTT WALKER, TREASURER

KATHERINE MILLIGAN, ASST. TREASURER

Employees are listed under the primary departments for which they worked.

Regular pay is salary/hourly pay for all departments.

Overtime pay includes traditional OT for all departments.

"Other" pay includes special OT, longevity, career pay, private duty, bonuses, etc.

BOS / TOWN ADMINISTRATOR	Regular Pay	OT Pay	Other Pay	Total
JENNIFER CLARKE, Board Secretary	\$4,511.54		\$67.31	\$4,578.85
JOHN KELLY, Town Administrator	\$167,157.58			\$167,157.58
MIHAELA MITEVA, Licensing & Procurement	\$63,826.58			\$63,826.58
MYRA SUCHENICZ, CPA Secretary	\$3,960.06		\$253.92	\$4,213.98
LIANA SURDUT, Assistant Town Administrator	\$83,607.09		\$758.00	\$84,365.09
ELISE ZARCARO, Administrative Assistant	\$48,549.84			\$48,549.84
 CABLE TV COMMITTEE	 Regular Pay	 OT Pay	 Other Pay	 Total
MIA BAUMGARTEN, Video Technician	\$11,532.72			\$11,532.72
TREVOR COLLINS, Video Technician	\$87.00			\$87.00
WILLIAM DOW, Video Technician	\$101.50			\$101.50
 FINANCE COMMITTEE	 Regular Pay	 OT Pay	 Other Pay	 Total
ANN RYAN, Recording Secretary, Finance	\$162.16			\$162.16
NICOLE SMITH	\$775.47			\$775.47
 FINANCE / ACCOUNTANT	 Regular Pay	 OT Pay	 Other Pay	 Total
GRETA AVERY, Asst Town Accountant	\$64,751.48		\$918.00	\$65,669.48
CATHY DOANE, Finance Director	\$136,251.31			\$136,251.31
DONNA SNOW, Principal Account Clerk	\$21,401.42			\$21,401.42
 MANAGEMENT INFORMATION SYSTEM	 Regular Pay	 OT Pay	 Other Pay	 Total
SARAH EATON, Media Ops Coordinator	\$65,619.20		\$825.00	\$66,444.20
ALEX KOURAFAS, IT Specialist	\$13,372.78			\$13,372.78
PETER VAN DYCK, MIS Coordinator	\$89,952.82		\$1,500.00	\$91,452.82
 ASSESSING	 Regular Pay	 OT Pay	 Other Pay	 Total
MICAH GILMORE, Assessing Business Manager	\$65,294.48		\$1,300.00	\$66,594.48
BRADLEY HINOTE, Town Assessor	\$29,844.51			\$29,844.51
KENNETH HULL, Town Assessor	\$25,700.85		\$43,306.36	\$69,007.21
MARY MURPHY-SEDGWICK, Clerk	\$4,250.40			\$4,250.40
 TREASURER / COLLECTOR	 Regular Pay	 OT Pay	 Other Pay	 Total
MEGHAN MAHIEU, Principal Account Clerk	\$47,850.89		\$506.00	\$48,356.89
KATHERINE MILLIGAN, Assist. Treasurer/Collector	\$62,379.49			\$62,379.49
CYNTHIA RICHARDS, Principal Account Clerk	\$22,327.51			\$22,327.51
SCOTT WALKER, Treasurer/Collector	\$86,658.19			\$86,658.19
 TOWN CLERK	 Regular Pay	 OT Pay	 Other Pay	 Total
KELLY DARLING, Assistant Town Clerk	\$56,018.02	\$2,141.25	\$2,400.00	\$60,559.27
CYNTHIA MAY, Town Clerk	\$73,754.61		\$1,950.00	\$75,704.61
 REGISTRAR & ELECTIONS	 Regular Pay	 OT Pay	 Other Pay	 Total
LOUISE BRADY, Election Workers	\$436.31			\$436.31

REGISTRAR & ELECTIONS	Regular Pay	OT Pay	Other Pay	Total
HANNAH CALIRI, Election Workers	\$71.42			\$71.42
SANDRA CHERNICK, Election Workers	\$90.05			\$90.05
CYNTHIA EAGAR, Election Workers	\$332.11			\$332.11
CLAUDIA ENGELMANN, Election Workers	\$102.47			\$102.47
MEGAN FATES, Election Workers	\$370.67			\$370.67
BARBARA HOFFMAN, Election Workers	\$181.28			\$181.28
JANE KLIMSHUK, Election Workers	\$167.68			\$167.68
MARGARET MACLEAY, Election Worker	\$250.14			\$250.14
NANCY MCMORROW, Election Workers	\$211.15			\$211.15
SUSAN MILTON, Election Workers	\$431.47			\$431.47
ELIZABETH PETERS, Election Workers	\$480.55			\$480.55
BARBARA QUINN, Election Worker	\$149.04			\$149.04
JOAN REED, Election Workers	\$92.54			\$92.54
KENNETH ROWELL, Election Workers	\$79.17			\$79.17
PATRICIA ROWELL, Election Workers	\$91.35			\$91.35
GORDON SMITH, Election Worker	\$68.92			\$68.92
CATHERINE SOUTHWORTH, Election Workers	\$523.31			\$523.31
MARY WALKER, Election Workers	\$910.13			\$910.13
VIRGINIA WILEY, Election Workers	\$206.12			\$206.12
CONSERVATION DEPARTMENT	Regular Pay	OT Pay	Other Pay	Total
MOLLY BATES, Principal Clerk	\$40,753.64			\$40,753.64
JOHN JANNELL, Conservation Agent	\$77,123.37		\$1,200.00	\$78,323.37
PLANNING DEPARTMENT	Regular Pay	OT Pay	Other Pay	Total
GEORGE MESERVEY, Director of Planning	\$101,070.80		\$1,800.00	\$102,870.80
KAREN SHARPLESS, Planning Principal Clerk	\$50,285.20		\$1,950.00	\$52,235.20
APPEALS BOARD	Regular Pay	OT Pay	Other Pay	Total
SANDRA STEWART, Secretary	\$6,312.63			\$6,312.63
TREE WARDEN	Regular Pay	OT Pay	Other Pay	Total
DANIEL CONNOLLY	\$68,506.98	\$4,592.53	\$1,600.00	\$74,699.51
TOWN OFFICE BUILDING	Regular Pay	OT Pay	Other Pay	Total
CHESTER AMOS, Parks Custodian	\$46,780.80		\$500.00	\$47,280.80
POLICE DEPARTMENT	Regular Pay	OT Pay	Other Pay	Total
DAVID BELCHER, Police Dispatcher	\$54,801.60	\$10,543.75	\$2,250.00	\$67,595.35
BENJAMIN BERKOWITZ, Community Service Officer	\$5,188.80			\$5,188.80
NEILL BOHLIN, Police Officer	\$49,991.04	\$12,050.19	\$4,074.90	\$66,116.13
DUANE BOUCHER, Police Officer	\$62,409.47	\$19,369.55	\$27,120.74	\$108,899.76
KEVIN COFFEY, Police Officer	\$22,857.52	\$4,389.89	\$5,022.55	\$32,269.96
PATRICK CRONIN, Police Officer	\$64,792.74	\$29,759.09	\$11,946.00	\$106,497.83
ALEXANDER CUTTS, Police Officer	\$49,991.04	\$20,631.31	\$25,836.26	\$96,458.61
ALEXANDER DEDINAS, Community Service Officer	\$6,515.92			\$6,515.92
BENJAMIN DEDINAS, Community Service Officer	\$5,716.32			\$5,716.32
SEAN DIAMOND, Deputy Police Chief	\$119,480.17		\$4,563.95	\$124,044.12
RICHARD DINN, Police Sgt	\$75,484.42	\$63,093.90	\$22,867.15	\$161,445.47
CASEY EAGAN, Police Officer	\$56,467.48	\$14,867.18	\$12,376.06	\$83,710.72
DANIEL ELLIOTT, Police Officer	\$64,792.74	\$36,060.56	\$23,435.57	\$124,288.87
DAVID FREINER, Police Sgt	\$75,484.42	\$10,736.61	\$2,900.00	\$89,121.03
HANNAH GREENE, Police Officer	\$46,288.95	\$3,178.03	\$1,213.00	\$50,679.98
KEVIN HIGGINS, Lieutenant	\$107,398.88	\$18,015.99	\$1,625.13	\$127,040.00

POLICE DEPARTMENT	Regular Pay	OT Pay	Other Pay	Total
JILL HULL, Principal Account Clerk	\$44,432.00	\$5,060.97		\$49,492.97
CHRISTOPHER JURKOWSKI, Police Officer	\$23,470.56	\$13,969.41	\$2,691.80	\$40,131.77
MICHAEL LOTTI, Police Officer	\$64,792.74	\$24,860.25	\$13,678.01	\$103,331.00
SCOTT MACDONALD, Chief of Police	\$146,811.34		\$6,701.63	\$153,512.97
MARYALICE MACHADO, Public Safety Dispatcher	\$45,284.50	\$6,808.71	\$1,390.20	\$53,483.41
MELISSA MARSHALL, Police Detective	\$75,844.75	\$8,396.35	\$12,533.27	\$96,774.37
ANDREW MCLAUGHLIN, Police Sgt	\$83,443.62	\$22,070.10	\$12,815.09	\$118,328.81
ANDREW MELE, Police Officer	\$13,802.55		\$1,213.00	\$15,015.55
RYAN MELIA, Police Officer	\$28,851.66	\$11,351.81	\$19,400.83	\$59,604.30
JOHN MELLIN, Police Officer	\$49,991.04	\$28,779.26	\$18,034.92	\$96,805.22
GRETA MONTGOMERY, Principal Clerk	\$35,443.80			\$35,443.80
WILLIAM NORTON, Police Sgt	\$75,484.42	\$61,500.33	\$23,112.31	\$160,097.06
KERRY O'CONNELL, Police Officer	\$72,856.71	\$27,590.01	\$17,230.03	\$117,676.75
RICHARD PELLEGRINO, Police Officer	\$12,972.56	\$1,506.61	\$10,738.56	\$25,217.73
SEAN REED, Police Officer	\$64,792.74	\$27,634.98	\$13,549.53	\$105,977.25
ROBERT REYNOLDS, Police Dispatcher	\$55,176.60	\$7,027.93	\$2,775.00	\$64,979.53
JAMES ROSATO, Police Sgt	\$83,043.62	\$15,897.42	\$19,842.50	\$118,783.54
TERRI THERRIEN, Dispatcher	\$6,453.14			\$6,453.14
ERIN YOUNG, Clerk	\$952.20			\$952.20

FIRE & RESCUE DEPARTMENT	Regular Pay	OT Pay	Other Pay	Total
MATTHEW ANDRE, Call Firefighter	\$68.32			\$68.32
GREGORY BAKER, Fire Captain	\$70,648.80	\$58,980.70	\$8,712.33	\$138,341.83
TYLER BAKER, Call Firefighter/Seas. Beach EMT	\$6,564.02			\$6,564.02
JOSEPH BATTISTA, Seasonal Beach EMT	\$313.56			\$313.56
CHESTER BURGE, Captain	\$70,648.78	\$51,726.50	\$10,450.00	\$132,825.28
AARON BURNS, Firefighter	\$62,663.79	\$38,768.50	\$8,095.22	\$109,527.51
MELISSA CLAYTON, Principal Account Clerk	\$45,543.60	\$963.90		\$46,507.50
GEORGE DEERING, Deputy Fire Chief	\$107,249.02	\$18,770.45	\$4,926.16	\$130,945.63
KEVIN DELUDE, Firefighter	\$55,041.92	\$28,504.74	\$6,191.41	\$89,738.07
TIMOTHY DELUDE, Firefighter	\$121.94			\$121.94
KYLE DIFRANCESCO, Seasonal Beach EMT	\$10,730.28			\$10,730.28
THEODORE DUCHESNEY, Seasonal Beach EMT	\$10,527.44			\$10,527.44
DOUGLAS EDMUNDS, Firefighter	\$68,593.10	\$13,503.04	\$2,000.00	\$84,096.14
STEPHEN FREINER JR, Firefighter	\$49,267.24	\$7,213.21	\$4,277.07	\$60,757.52
JACK GRIFFIN, Seasonal Beach EMT	\$10,854.98			\$10,854.98
TIMOTHY GULA, Fire Captain	\$70,648.76	\$17,678.73	\$10,150.00	\$98,477.49
BRANDON HENDERSON, Firefighter	\$56,379.71	\$26,173.77	\$7,600.00	\$90,153.48
G. JOSEPH LANG, Firefighter	\$66,243.13	\$13,248.63	\$8,996.44	\$88,488.20
RYAN MCGRATH, Firefighter	\$56,302.89	\$16,199.80	\$7,600.00	\$80,102.69
DANA MEDEIROS, Firefighter	\$64,743.09	\$37,241.10	\$8,600.00	\$110,584.19
THOMAS PELLEGRINO, Firefighter	\$64,743.10	\$65,989.70	\$7,300.00	\$138,032.80
ANTHONY PIKE, Fire Chief	\$133,584.95		\$11,682.88	\$145,267.83
LAWRENCE PIRES, Firefighter	\$68,093.10	\$15,264.06	\$1,390.02	\$84,747.18
JESSE RANCOURT, Firefighter	\$54,542.20	\$4,302.50	\$7,343.87	\$66,188.57
SCOTT RENKAINEN, Firefighter	\$62,861.82	\$8,166.38	\$550.00	\$71,578.20
HENRY REX, Seasonal Beach EMT	\$11,734.65			\$11,734.65
WILLIAM REYNOLDS, Fire Captain	\$74,386.96	\$61,344.45	\$7,438.18	\$143,169.59
WAYNE ROBILLARD, Firefighter	\$65,243.12	\$60,660.28	\$9,750.00	\$135,653.40
KYLE SIMKINS, Firefighter	\$52,675.96	\$13,449.56	\$6,582.27	\$72,707.79
MICHAEL SPRAGUE, Firefighter	\$376.64			\$376.64
STEVEN THOMAS, Firefighter	\$64,743.13	\$12,039.05	\$7,975.00	\$84,757.18
LESLIE VASCONCELLOS, Firefighter	\$66,743.11	\$51,252.41	\$8,852.61	\$126,848.13
PETER VOGT, Fire Captain	\$70,648.77	\$33,131.62	\$17,479.08	\$121,259.47

BUILDING DEPARTMENT	Regular Pay	OT Pay	Other Pay	Total
THOMAS EVERS, Building Inspector	\$78,281.61		\$975.00	\$79,256.61
RICHARD FLORES, Assistant Building Inspector	\$28,382.40		\$4,372.99	\$32,755.39
RICK FOYER, Assistant Building Inspector	\$3,559.12		\$143.94	\$3,703.06
ADA GEORGE, Building Principal Acct Clerk	\$50,285.21		\$825.00	\$51,110.21
SUSAN HARRIS VAUGHN, Clerk	\$158.29			\$158.29
MELANIE TAYLOR, Principal Account Clerk	\$308.09			\$308.09
HARBORMASTER	Regular Pay	OT Pay	Other Pay	Total
WILLIAM AMENABAR, Patrol Boat Operator	\$9,483.35			\$9,483.35
GARDNER JAMIESON, Assistant Harbormaster	\$68,636.47	\$14,291.72	\$3,750.00	\$86,678.19
DREW LEDERER, Patrol Boat Operator	\$13,043.70			\$13,043.70
GREGORY NORMANDY, Assistant Harbormaster	\$68,636.47	\$15,672.50	\$900.00	\$85,208.97
NATHAN SEARS, Natural Resource Manager	\$97,369.04		\$825.00	\$98,194.04
PUBLIC WORKS DEPARTMENT	Regular Pay	OT Pay	Other Pay	Total
GINA ALBEE, Highway Principal Clerk	\$18,208.82		\$689.72	\$18,898.54
ALAN ARTWICK, Mechanic	\$64,986.80	\$5,696.54	\$2,100.00	\$72,783.34
STEPHEN BURGESS	\$9,186.80		\$13,772.00	\$22,958.80
DAVID DWYER, Senior Equipment Operator	\$7,750.40	\$308.81		\$8,059.21
THOMAS GARDNER, Custodian	\$48,559.60	\$3,690.58	\$750.00	\$53,000.18
ROBERT GENNARO, Equipment Operator	\$57,854.01	\$8,532.38	\$1,300.00	\$67,686.39
DENNIS HALL, Equip Operator/Maintenance	\$51,441.35	\$4,063.13	\$550.00	\$56,054.48
KRIS HERMANSON, Equipment Operator	\$38,955.32	\$3,367.15	\$1,657.49	\$43,979.96
JACOB MARSHALL, Sr. Equipment Operator	\$57,854.03	\$1,786.93	\$750.00	\$60,390.96
MATTHEW MUIR, Equipment Operator	\$55,040.80	\$2,606.53	\$3,450.00	\$61,097.33
FRANCIS NICHOLS, Public Works Manager	\$95,634.31			\$95,634.31
ELI WILSON, Seasonal Laborer	\$5,760.00			\$5,760.00
DISPOSAL DEPARTMENT	Regular Pay	OT Pay	Other Pay	Total
RICHARD MCKEAN, Disposal Operator	\$64,986.80	\$6,314.54	\$3,300.00	\$74,601.34
SCOTT WEST, Disposal Operator	\$48,817.60	\$2,680.68		\$51,498.28
JONATHAN WRIGHT, Disposal Operator	\$29,345.20	\$2,667.17		\$32,012.37
WATER DEPARTMENT	Regular Pay	OT Pay	Other Pay	Total
JOSHUA ALEXANDER, Technician	\$51,675.80	\$6,071.88		\$57,747.68
JOHN ANDERSON, Technician	\$46,626.41	\$3,846.33		\$50,472.74
TODD BUNZICK, Water Superintendent	\$99,803.17		\$3,000.00	\$102,803.17
JAMES DARLING, Technician	\$71,354.83	\$12,082.95	\$3,600.00	\$87,037.78
RODNEY FULCHER, Technician	\$44,630.02	\$4,250.52	\$16,674.00	\$65,554.54
DANIEL HAYES, Technician	\$59,084.00	\$4,853.17	\$2,550.00	\$66,487.17
CHRISTOPHER INTROCASO, Seasonal Laborer	\$13,732.20	\$279.20		\$14,011.40
LAURA MARSHALL, Water Principal Clerk	\$50,285.22		\$750.00	\$51,035.22
JOHN MAYER, Technician	\$46,612.43	\$4,621.14	\$900.00	\$52,133.57
SUSAN NEESE-BROWN, Assist Water Superintendent	\$68,636.48	\$1,572.74	\$2,700.00	\$72,909.22
HEALTH DEPARTMENT	Regular Pay	OT Pay	Other Pay	Total
LYNDA BURWELL, Clerk	\$8,329.24			\$8,329.24
BONNIE CAMPBELL, Health Principal Clerk	\$50,285.21		\$1,050.00	\$51,335.21
ROBERT CANNING, Health Director	\$89,952.81		\$3,900.00	\$93,852.81
ALEXANDRA FITCH, Assistant Health Agent	\$52,980.73			\$52,980.73
BETSY SORENSEN, Health Principal Clerk	\$36,470.83			\$36,470.83
COUNCIL ON AGING	Regular Pay	OT Pay	Other Pay	Total
LAIRD ANTHONY, Assistant Day Center Director	\$31,731.60		\$360.00	\$32,091.60
SUSAN BEYLE, Outreach Worker	\$42,872.35		\$1,153.00	\$44,025.35

COUNCIL ON AGING	Regular Pay	OT Pay	Other Pay	Total
PATRICIA BRADLEY, Van Driver	\$16,198.92			\$16,198.92
MARIA CECCHI, Program Assistant- Kitchen	\$17,571.05			\$17,571.05
MICHELLE COSTA, COA Program Assistant	\$16,099.94			\$16,099.94
PATRICK CURTIN, COA Director	\$28,175.78		\$1,428.87	\$29,604.65
ANN DEXTRAZE, Day Center Director	\$33,881.09			\$33,881.09
JOANNE DUNNOCK, Program Assistant	\$5,815.55			\$5,815.55
KELLY EKSTROM, COA Principal Clerk	\$50,285.21		\$565.00	\$50,850.21
DONNA FAIVRE, COA Office Manager	\$64,663.04		\$754.00	\$65,417.04
JOAN HUSSEY	\$2,210.70			\$2,210.70
ROBERT KUSSY, Van Driver	\$10,798.97			\$10,798.97
GEORGE LAKE, Van Driver	\$10,562.17			\$10,562.17
TRICIA LYON, Program Assistant- Kitchen	\$17,979.54			\$17,979.54
MARY MADOR, Part Time	\$10,797.64		\$5,995.70	\$16,793.34
RONALD MADOR, COA Van Driver	\$18,303.34			\$18,303.34
JOYCE O'NEIL, Part Time	\$890.88			\$890.88
MARYANNE RYAN, Social Service Coordinator	\$57,691.87		\$1,533.99	\$59,225.86
KAREN SPANGLER, COA Program Coordinator	\$51,882.06			\$51,882.06
RICHARD SUTTON, Custodian/Van Driver	\$11,566.55			\$11,566.55
RICHARD TERRY, Custodian	\$18,748.35			\$18,748.35
WIN TOWER, COA Van Driver	\$7,620.70			\$7,620.70
CLAUDIA TREND, Clerk	\$7,662.80		\$4,166.12	\$11,828.92
DIANNE WENTWORTH, Part Time	\$11,770.96		\$7,988.08	\$19,759.04
JUDITH WILSON, COA Director	\$20,976.65			\$20,976.65
SCOTT WOOD, COA Custodian	\$14,114.46		\$5,241.60	\$19,356.06

SNOW LIBRARY	Regular Pay	OT Pay	Other Pay	Total
JANE AMES, Staff Librarian	\$30,538.25			\$30,538.25
CHERYL BERGERON, Staff Librarian	\$14,942.40		\$22,707.54	\$37,649.94
JAMIE FORSTER, Library Page	\$10,042.76		\$1,140.57	\$11,183.33
ANN FOSTER, Staff Librarian	\$31,885.98		\$385.00	\$32,270.98
GENEVIEVE FULCHER, Library Principal Clerk	\$45,639.20		\$900.00	\$46,539.20
KERRY GONNELLA, Part Time	\$17,568.95			\$17,568.95
LINDA GORDON, Library Assistant B	\$12,507.14			\$12,507.14
MELODY GULOW, Library Assistant B	\$7,950.07			\$7,950.07
MARIE HICKEY, Board Secretary	\$2,205.94			\$2,205.94
LINDA HUNTINGTON, Part Time	\$21,013.49			\$21,013.49
ROBERT LEITE, Library Custodian	\$16,054.40			\$16,054.40
ROSEMARY LENIHAN, Library Page	\$8,783.55			\$8,783.55
KAIMI LUM, Assistant Library Coordinator	\$57,017.28			\$57,017.28
THERESA PITTA, Library Principal Clerk	\$31,409.93			\$31,409.93
TAVI PRUGNO, Library Director	\$83,606.97		\$1,600.00	\$85,206.97
ELIZABETH STEELE-JEFFERS, Part Time	\$10,523.96			\$10,523.96
PENELOPE STRUZINSKI, Part Time	\$16,557.96			\$16,557.96
JEAN VALENTI, Library Assistant	\$4,009.22			\$4,009.22

RECREATION	Regular Pay	OT Pay	Other Pay	Total
BRANDON BADER, Tennis Instructor	\$2,775.87			\$2,775.87
JEFFREY BLANDA, Playground Instructor	\$1,590.88			\$1,590.88
EMILY BOYLE, Playground Instructor	\$1,230.60			\$1,230.60
ETHAN BOYLE, Playground Instructor	\$1,095.36			\$1,095.36
AVERY BURNS, Playground Instructor	\$1,095.36			\$1,095.36
BEVIN BURNS, Swimming Director	\$3,560.04			\$3,560.04
JOHN BURNS, Assistant Swim Director	\$3,753.12			\$3,753.12
ALAN CHACE, Playground Instructor	\$1,551.76			\$1,551.76
CATHAL DALY, Tennis Instructor	\$895.44			\$895.44
DANIEL DORSEY, Playground Instructor	\$1,173.60			\$1,173.60

RECREATION	Regular Pay	OT Pay	Other Pay	Total
FRANCESCA GALAZZI, Playground Instructor	\$1,199.68			\$1,199.68
MICHELA GALAZZI, Playground Instructor	\$1,199.68			\$1,199.68
EILIDH GALLIEN, Playground Instructor	\$1,758.00			\$1,758.00
CARTER GEORGE, Swim Instructor	\$2,092.14			\$2,092.14
DARREN GLIDDEN, Playground Instructor	\$1,553.00			\$1,553.00
ANNA GODSHALK, Tennis Instructor	\$2,235.60			\$2,235.60
ALAN HARRISON, Recreation Director	\$48,813.02			\$48,813.02
MADELEINE HOLDEN, Playground Instructor	\$834.56			\$834.56
JOSHUA LANE, Playground Instructor	\$3,230.24			\$3,230.24
BRIAN LAVERY, Swimming Director	\$3,131.04			\$3,131.04
JUDSON MARBLE, Playground Instructor	\$1,033.20			\$1,033.20
TRISTAN MARBLE, Playground Instructor	\$1,033.20			\$1,033.20
CHRISTIAN MAZZA, Playground Instructor	\$1,180.80			\$1,180.80
JAMES MCCULLY, Playground Instructor	\$1,312.90			\$1,312.90
KATHLEEN MCGEE, Playground Instructor	\$1,476.00			\$1,476.00
LAIRD PARKER, Playground Instructor	\$1,534.02			\$1,534.02
SARAH PIKE, Swimming Instructor	\$2,176.16			\$2,176.16
IVAN POPOV, Playground Director	\$4,958.72			\$4,958.72
REBECCA QUILLARD, Swim Director	\$644.84			\$644.84
JACOB RICE, Swimming Instructor	\$3,054.60			\$3,054.60
OSCAR SPIEGEL, Swimming Instructor	\$2,630.35			\$2,630.35
PARKS & BEACHES	Regular Pay	OT Pay	Other Pay	Total
ASHLEY ARTWICK, Parking Attendant	\$3,894.21			\$3,894.21
PAGE BATES, Gate Officer	\$7,921.13			\$7,921.13
ROBERT BATES, Beach Director	\$34,297.73	\$7,502.40		\$41,800.13
KYLE BAUER, Lifeguard	\$8,800.00			\$8,800.00
AARON BOGIN, Lifeguard	\$6,482.67			\$6,482.67
CHRISTOPHER BONELLI, Shorebird Monitor	\$11,638.60			\$11,638.60
TREVOR BRANCH, Shorebird Monitor	\$3,158.50			\$3,158.50
RACHEL BUDNICK, Parking Attendant	\$6,468.03			\$6,468.03
TERRY BULL, Shorebird Monitor	\$4,530.59			\$4,530.59
BRANDON BURKE, Maintenance Worker	\$45,939.07	\$3,166.08	\$1,845.15	\$50,950.30
DAVID BURT	\$54,568.42	\$4,040.51	\$975.00	\$59,583.93
SUSAN CAHILL, Gate Officer	\$10,858.83			\$10,858.83
CHRISTEN CEVOLI, Assistant Head Lifeguard	\$12,883.16			\$12,883.16
NICHOLAS CHAMBERLIN, Lifeguard	\$7,670.46			\$7,670.46
KATHLEEN CODAIR, Traffic Control	\$6,950.09			\$6,950.09
STEPHEN COLLEA, Maintenance Worker	\$21,415.61	\$2,984.10		\$24,399.71
RONALD COLLINS, Buildings & Facilities Mgr	\$88,213.02		\$500.00	\$88,713.02
DAVID CURRIER, Gate Officer	\$3,528.10			\$3,528.10
THOMAS DALEY, Natural Resource Director	\$125,131.68		\$500.00	\$125,631.68
MICHAEL DE ANGELO, Parking Attendant	\$4,189.01			\$4,189.01
TIMOTHY DECOSTE, Lifeguard	\$7,576.98			\$7,576.98
CODY DEGROFF, Lifeguard	\$11,596.73			\$11,596.73
JOHN DORSEY, Lifeguard	\$4,434.46			\$4,434.46
KATHERINE DORSEY, Lifeguard	\$7,998.65			\$7,998.65
CINDY EDWARDS, Data Processing Assistant	\$17,618.57			\$17,618.57
REBEKAH ELDRIDGE, Gate Officer	\$5,275.81			\$5,275.81
CHERYL ESTY, Foreman	\$68,904.89	\$11,361.16	\$3,000.00	\$83,266.05
LIAM FLAHERTY, Lifeguard	\$8,171.85			\$8,171.85
CASEY FURNAS, Seasonal Worker	\$5,137.70			\$5,137.70
KATHARINE GILLIES, Shorebird Monitor	\$9,099.06			\$9,099.06
IAN GLAVIN, Lifeguard	\$5,097.60			\$5,097.60
ANDREE GOULD, Data Processing Assistant	\$19,356.07			\$19,356.07
TIMM GOULD, Beach Ranger	\$7,341.99			\$7,341.99

PARKS & BEACHES	Regular Pay	OT Pay	Other Pay	Total
GREGORY GREEN, Traffic Control	\$9,512.01			\$9,512.01
SEAN HARNISH, Lifeguard	\$7,147.08			\$7,147.08
JOANN HENDERSON, Gate Officer	\$4,783.42			\$4,783.42
HUGH HERLIN, Shorebird Monitor	\$3,018.64			\$3,018.64
ABBY HIGGINS, Parking Attendant	\$3,255.91			\$3,255.91
RICHARD HIGGINS, Gate Officer	\$7,881.38			\$7,881.38
RICHARD HILMER, Natural Resource Officer	\$57,925.72			\$57,925.72
NATALIE HULL, Gate Officer	\$11,770.68			\$11,770.68
BRUCE JAINCHILL, Gate Officer	\$6,147.53			\$6,147.53
GREGORY JOHNSON, Part Time	\$9,845.86			\$9,845.86
JOHN KERIG, DPW Custodian	\$16,762.00	\$86.01		\$16,848.01
LAUREN KOCHANOWICZ, Traffic Control	\$9,305.39			\$9,305.39
JEREMY LOPARTO, Parks	\$15,588.00	\$1,104.24	\$10,012.28	\$26,704.52
BENJAMIN LYTTLE, Maintenance Worker Parks	\$13,512.04			\$13,512.04
JAMES MAKRIS, Shorebird Monitor	\$2,280.49			\$2,280.49
JULIA MALLOY, Shorebird Monitor	\$2,836.05			\$2,836.05
TIMOTHY MALONEY, Gate Officer	\$4,207.42			\$4,207.42
ALEXIS MATHISON, Assistant Beach Director	\$9,050.35			\$9,050.35
LORENA MCADAMS, Custodian	\$16,854.70			\$16,854.70
ROBERT MCADAMS, Custodian	\$16,854.70			\$16,854.70
PATRICIA MCDOWELL, Parks Office Manager	\$56,018.03	\$10,184.62	\$550.00	\$66,752.65
MICHAEL MCGEE, Parking Attendant	\$3,954.31			\$3,954.31
BRIDGET MCMANUS, Lifeguard	\$6,364.82			\$6,364.82
MATTHEW MCMANUS, Lifeguard	\$5,586.51			\$5,586.51
JAMIEN MESERVEY, Shorebird Monitor	\$17,892.50			\$17,892.50
SAMANTHA MISKIV, Shorebird Monitor	\$5,159.28			\$5,159.28
GLENN MITCHELL, Parking Attendant	\$3,715.92			\$3,715.92
ROBERT MONTALTO, Traffic Cont./ End. Species	\$11,124.00			\$11,124.00
JONATHAN MOORE, Senior Maintenance Worker	\$2,458.56			\$2,458.56
SARAH NEWCOMB-BAKER, Head Lifeguard	\$12,789.52			\$12,789.52
BENJAMIN NICKERSON, Seasonal Laborer	\$5,669.04			\$5,669.04
THERESA NOONAN, Lifeguard	\$6,156.96			\$6,156.96
SETH PEARSON, Bldg. & Maintenance Tech	\$58,225.52	\$267.09		\$58,492.61
RYAN REDIHAN, Shorebird Monitor	\$3,166.27			\$3,166.27
JOSHUA RICE, Lifeguard	\$7,191.96			\$7,191.96
MATTHEW RICE, Lifeguard	\$7,299.26			\$7,299.26
MEGHAN ROBINSON, Shorebird Monitor	\$1,969.69			\$1,969.69
WILLIAM ROLLINS, Gate Officer	\$12,310.51			\$12,310.51
KELLY ROTHENBERGER, Shorebird Monitor	\$4,046.37			\$4,046.37
AIDAN SALZANO, Shorebird Monitor	\$1,930.85			\$1,930.85
BRIAN VOKE, Lifeguard	\$6,380.61			\$6,380.61
LILLIAN VOKE, Lifeguard	\$8,196.91			\$8,196.91
KEVIN WALKER, Lifeguard	\$8,441.46			\$8,441.46
BRITTANY WATTS, Gate Officer	\$6,824.92			\$6,824.92
MARGARET WATTS, Data Processing Assistant/Sticker	\$18,207.77			\$18,207.77
MATTHEW WATTS, Skilled Laborer	\$21,878.39			\$21,878.39
MARSHA WEST, Endangered Species Monitor	\$8,616.56			\$8,616.56
LIANNA WISSMANN, Lifeguard	\$12,182.15			\$12,182.15
KELLY WOOD, Seasonal Sticker Clerk	\$9,090.92			\$9,090.92
AUSTIN YATES, Gate Officer	\$3,068.06			\$3,068.06
DAVID YOUNG, Beach Ranger	\$14,413.83			\$14,413.83
WINDMILL	Regular Pay	OT Pay	Other Pay	Total
JOHN KNOWLES, Public Information Guide	\$3,752.88			\$3,752.88
NICK MUTO, Public Information Guide	\$1,112.71			\$1,112.71

ORLEANS ELEMENTARY SCHOOL	Regular Pay	OT Pay	Other Pay	Total
JONATHAN ALLARD, Ed Assist School	\$39,620.75		\$1,200.00	\$40,820.75
MARGARET ALLARD, Ed Assist School	\$27,831.54		\$1,700.00	\$29,531.54
BETHANY AMBROSE, Teacher	\$92,239.08			\$92,239.08
SOPHIA ANNIS, School Substitute	\$920.00			\$920.00
GLENN ASHLEY, School Custodian	\$51,123.60		\$600.00	\$51,723.60
SHARON AVERY, Cafeteria Worker	\$5,191.20		\$225.00	\$5,416.20
BERNICE BARTOLINI, Cafeteria Worker	\$7,306.67		\$100.00	\$7,406.67
JESSICA BEAN, Teacher	\$56,978.92		\$495.00	\$57,473.92
LEAH BELLIVEAU, Teacher	\$16,343.20		\$400.00	\$16,743.20
HAYDEN BERGER, School Tutor	\$2,049.70			\$2,049.70
KAITLIN BLEHM, Speech Language Pathologist	\$62,548.04		\$36.00	\$62,584.04
LOUISE BOHANNON, School Secretary	\$31,606.84	\$112.40		\$31,719.24
KATHLEEN BOVINO, Teacher	\$82,342.20			\$82,342.20
KERRY BRODEUR, School Substitute	\$270.00			\$270.00
KIANA BROPHY, School Substitute	\$140.00			\$140.00
KIMBERLY BRUEMMER, Teacher	\$91,178.42		\$1,500.00	\$92,678.42
THOMAS BULMAN, School Custodian	\$28,340.60	\$189.60	\$250.00	\$28,780.20
LESLIE BURR, School Substitute	\$855.00			\$855.00
JESSICA BURT, Teacher	\$51,947.84			\$51,947.84
ANNA CALLAHAN, School Substitute	\$350.00			\$350.00
BARBARA CARR, School Substitute	\$450.00			\$450.00
SHARNALI CASTRO, School Substitute	\$7,465.00			\$7,465.00
LISA CHAPPEL, School Cafeteria	\$34,298.27	\$95.38	\$909.63	\$35,303.28
AMY CHRISTOPHER, Ed Assist School	\$29,543.70		\$450.00	\$29,993.70
BARBARA CLOUGH, Nurse Substitute	\$150.00			\$150.00
MARNIE COLLEA, Ed Assist School	\$25,787.75			\$25,787.75
DOMENICO CONTI, School Substitute	\$679.28			\$679.28
SANDRA CROWLEY, School Substitute	\$590.00			\$590.00
ELAINE CYR, Special Needs Teacher	\$17,641.60			\$17,641.60
SUZANNE DAIGLE, School Substitute	\$765.00			\$765.00
CAITLIN DAILEY, Teacher	\$39,439.36		\$220.00	\$39,659.36
CARINA DASILVA, Teacher	\$13,951.13			\$13,951.13
BARBARA JEAN DE SALLES, School Substitute	\$160.00			\$160.00
MARISMAR DECASTRO, School Substitute	\$132.00			\$132.00
NICOLE DUBOIS, School Substitute	\$175.00			\$175.00
EMILY EDWARDS, School Substitute	\$1,255.00			\$1,255.00
MICHELE ELDRIDGE, Teacher	\$94,665.80		\$1,500.00	\$96,165.80
SARA FALINE, School Substitute	\$1,700.00			\$1,700.00
CIRRUS FARBER, Teacher	\$86,633.20			\$86,633.20
KAREN FRANKEL, Teacher	\$51,338.76			\$51,338.76
ALICE FROMM, School Substitute	\$495.00			\$495.00
AMY GIBSON, School Secretary Salary	\$44,718.89	\$3,710.86	\$212.98	\$48,642.73
LAURA GILL, School Substitute	\$1,800.00			\$1,800.00
DIANNE GLASER-GILREIN, School Substitute	\$855.00			\$855.00
PAUL GREGG, School Substitute	\$819.00			\$819.00
PATRICIA GREGORY, School Substitute	\$210.00			\$210.00
JOANNE HARRINGTON, Teacher	\$45,436.83			\$45,436.83
KATHERINE HARRIS, School Substitute	\$270.00			\$270.00
SUSAN HART, School Substitute	\$90.00			\$90.00
EMILY HILLIAR, School Substitute	\$80.00			\$80.00
CAROLYN HOGAN, School Substitute	\$940.00			\$940.00
CHARLES HOLLANDER-ESSIG, Teacher	\$55,795.04		\$1,500.00	\$57,295.04
SHARON HUGHES, Teacher	\$41,888.52			\$41,888.52
MARTHA JENKINS, Teacher	\$94,521.55		\$2,000.00	\$96,521.55
COLLEEN JOHNSON, School Substitute	\$70.00			\$70.00

ORLEANS ELEMENTARY SCHOOL	Regular Pay	OT Pay	Other Pay	Total
ROSEMARY JOHNSON, Ed Assist School	\$39,251.92		\$1,400.00	\$40,651.92
MARY SUE KEOHAN, School Substitute	\$4,050.00			\$4,050.00
SHEILA LACEY, School Adjustment Counselor	\$10,101.60			\$10,101.60
ERIN LAGASSE, Teacher	\$84,163.69			\$84,163.69
LARISA LOPARDO, School Substitute	\$225.50			\$225.50
LORI MACLEOD-YOUNGMAN, Teacher	\$96,369.68			\$96,369.68
VALERIE MILLER, School Substitute	\$35.00			\$35.00
ANNE MORONTA, Teacher	\$62,846.96			\$62,846.96
PAUL MULLIN, Sub Gym Teacher	\$360.00			\$360.00
JESSICA MURRAY, Teacher	\$91,416.29			\$91,416.29
ALEXANDRA NELSON, School Substitute	\$2,115.00			\$2,115.00
MARISA PACILEO, School Substitute	\$12,367.25			\$12,367.25
DEBORAH PAVLOFSKY, Ed Assist School	\$39,520.30		\$1,700.00	\$41,220.30
ELAINE PENDER-BOKANOVICH, Principal	\$117,648.49			\$117,648.49
ALLAN PETERSON, Teacher	\$91,253.96			\$91,253.96
ABIGAIL POLLACK, School Substitute	\$240.00			\$240.00
SUSAN PORTER, School Substitute	\$24,774.92			\$24,774.92
MARY ELLEN REED, Teacher	\$80,268.64			\$80,268.64
ROSANA RICHARD, School Substitute	\$70.00			\$70.00
SUSAN RICHER, Teacher	\$85,897.35			\$85,897.35
KAYLEEN ROSATO, Ed Assist School	\$23,776.24		\$1,200.00	\$24,976.24
CYNTHIA SALAMONE, School Substitute	\$945.00			\$945.00
AMY SANDERS, School Substitute	\$90.00			\$90.00
ANTHONY SANZO, Head Custodian	\$56,122.80	\$1,690.73	\$432.86	\$58,246.39
BRIAN SCALLEY, Special Needs Teacher	\$48,810.00			\$48,810.00
MARGARET SCHOLL, School Substitute	\$910.00			\$910.00
JEFFERY SCHWAB, Teacher	\$80,268.64			\$80,268.64
LAURA SERNA-GONZALEZ, School Substitute	\$21,990.12			\$21,990.12
LAUREN SHEA, School Substitute	\$90.00			\$90.00
GAIL SMITH, Ed Assist School	\$24,035.16		\$1,200.00	\$25,235.16
LORRAINE SMITH, School Substitute	\$2,171.30			\$2,171.30
KAREN STARUK, Teacher	\$38,617.81		\$1,400.00	\$40,017.81
DAWN STEBER, Teacher	\$77,114.77		\$500.00	\$77,614.77
JUDITH SUCHECKI, Teacher	\$92,991.84		\$2,720.00	\$95,711.84
NICOLE SULLIVAN, School Substitute	\$1,470.00			\$1,470.00
VALERIE SULLIVAN, School Substitute	\$520.00			\$520.00
JOAN SUTTON, School Substitute	\$585.00			\$585.00
TESSA SZEDLAK, School Substitute	\$7,720.00			\$7,720.00
ANN TEFFT, Part-Time Employee	\$295.87			\$295.87
VICKI THOMPSON, School Substitute	\$765.00			\$765.00
MARY TIERNEY, School Substitute	\$675.00			\$675.00
JUDITH UPDEGRAFF, Teacher	\$77,918.80			\$77,918.80
MICHAEL VIDAKOVICH, School Substitute	\$80.00			\$80.00
NANCY WALDRON, Teacher	\$96,369.68		\$2,700.00	\$99,069.68
LYNN WALSH, Ed Assist School	\$17,553.24			\$17,553.24
LIANNA WISSMANN, Ed Assist School	\$23,191.25			\$23,191.25
LAURA WRIGHT, Teacher	\$66,029.84			\$66,029.84
KARA YUEN, Teacher	\$92,127.63		\$210.00	\$92,337.63
TOTALS:	\$12,412,882.62	\$1,322,208.82	\$731,013.63	\$14,466,105.07

NAUSET REGIONAL SCHOOLS SALARIES

(01/01/2018-12/31/2018)

High School Employee	Position	Salary	Overtime	All Other	Total
Aboltin, John Paul	HS Ed Asst & Teacher	\$40,651.44	\$0.00	\$0.00	\$40,651.44
Adams, Krystal M	HS Guidance Secretary	\$31,044.35	\$0.00	\$1,091.48	\$32,135.83
Aitchison, Tania A	HS Cafeteria	\$18,593.58	\$289.62	\$3,354.59	\$22,237.79
Albright, Lori S	Teacher	\$96,369.68	\$0.00	\$2,319.67	\$98,689.35
Allen, Thomas F	HS Teacher	\$53,550.12	\$0.00	\$1,294.67	\$54,844.79
Anderson, Norma Jean	HS Teacher	\$42,306.20	\$0.00	\$20,562.54	\$62,868.74
Anthony, Daniel W	HS Teacher	\$53,297.56	\$0.00	\$1,495.00	\$54,792.56
Appleton, Scott	Custodian	\$0.00	\$2,085.04	\$1,125.00	\$3,210.04
Avery, Joshua	Custodian	\$54,121.60	\$0.00	\$3,925.00	\$58,046.60
Bartolini-Trott, Bonnie J	HS SN Teacher	\$96,369.68	\$0.00	\$3,117.27	\$99,486.95
Bentz, Airami C	HS Teacher	\$86,633.20	\$0.00	\$3,809.32	\$90,442.52
Birchall, Joanne N	HS SN Ed Assist.	\$38,944.32	\$0.00	\$2,966.17	\$41,910.49
Birchall, Ryan N	HS Art Teacher	\$71,971.08	\$0.00	\$1,226.50	\$73,197.58
Blascio, Katsiaryna	Teacher	\$91,157.37	\$0.00	\$1,784.62	\$92,941.99
Boggs, Christine M	HS SN Teacher	\$50,065.34	\$0.00	\$1,624.59	\$51,689.93
Bohannon, Justin C	Teacher	\$85,431.00	\$0.00	\$5,354.00	\$90,785.00
Bohannon, Meredith N	Teacher	\$92,991.84	\$0.00	\$500.00	\$93,491.84
Bolinder, Richard	Groundsman	\$55,785.60	\$0.00	\$1,225.00	\$57,010.60
Boskus, Stephen W	Guidance Counselor	\$88,561.76	\$0.00	\$3,684.99	\$92,246.75
Boyd, Margaret	Ed Assistant	\$36,313.22	\$0.00	\$1,055.86	\$37,369.08
Brady, Jennifer L	HS Teacher	\$51,003.82	\$0.00	\$548.64	\$51,552.46
Brooks, Allison L	HS Teacher	\$75,948.68	\$0.00	\$0.00	\$75,948.68
Brookshire, Edward C	Athletic Event Worker	\$0.00	\$0.00	\$385.00	\$385.00
Brown, Lisa	Teacher	\$96,369.68	\$0.00	\$2,201.67	\$98,571.35
Burnett, Laura C	HS Teacher	\$51,947.84	\$0.00	\$1,057.65	\$53,005.49
Cameron, Katie	Guidance Counselor	\$93,220.68	\$0.00	\$3,496.83	\$96,717.51
Campbell, Diane	Region Access	\$0.00	\$0.00	\$17,940.14	\$17,940.14
Carpenter, Pamela	HS Teacher	\$47,962.96	\$0.00	\$0.00	\$47,962.96
Caruso, Angela M	HS Ed Assistant	\$23,975.42	\$0.00	\$340.00	\$24,315.42
Castellano, Alan	Teacher	\$96,369.68	\$0.00	\$2,031.92	\$98,401.60
Chiarello, Kerry C	SN Teacher	\$46,012.10	\$0.00	\$0.00	\$46,012.10
Citrone, Amanda V	School Psychologist	\$63,763.88	\$0.00	\$3,365.95	\$67,129.83
Claireaux, Christine	HS Teacher	\$94,665.80	\$0.00	\$640.00	\$95,305.80
Clark, Andrew	Teacher	\$94,665.80	\$0.00	\$6,085.42	\$100,751.22
Collins, Alana J	HS Ed Assistant	\$13,807.98	\$1,278.59	\$17,701.50	\$32,788.07
Cowan, Robert	Drivers Ed Instructor	\$0.00	\$0.00	\$8,834.00	\$8,834.00
Craven, Raymond	Teacher	\$90,766.96	\$0.00	\$3,361.72	\$94,128.68
Cremins, Joanne	HS Secretary	\$36,536.79	\$0.00	\$6,109.37	\$42,646.16
Davies, Paul	Teacher	\$18,933.16	\$0.00	\$0.00	\$18,933.16
DeSimone, Christine	Teacher	\$96,369.68	\$0.00	\$5,249.16	\$101,618.84
Dias, Antonia	HS Cafeteria	\$16,271.97	\$0.00	\$225.00	\$16,496.97

High School Employee	Position	Salary	Overtime	All Other	Total
Donovan, David	HS Teacher	\$92,991.84	\$0.00	\$1,500.00	\$94,491.84
Eitelbach, Robin C	School Adjust Counselor	\$12,885.45	\$0.00	\$494.00	\$13,379.45
Ellsasser, Christopher W	High School Principal	\$74,999.99	\$0.00	\$277.64	\$75,277.63
Endich, Roberta	Librarian	\$96,369.68	\$0.00	\$1,861.72	\$98,231.40
Evans, Henry K	HS Teacher	\$90,766.96	\$0.00	\$5,762.66	\$96,529.62
Fannon, Diane M	HS Cafeteria Worker	\$17,936.60	\$0.00	\$434.64	\$18,371.24
Faris, Thomas A	HS Teacher	\$92,991.84	\$0.00	\$8,242.63	\$101,234.47
Faucher, Roger H	HS Teacher	\$96,369.68	\$0.00	\$3,319.67	\$99,689.35
Fitzpatrick, Julie Anne	HS Ed Assistant	\$38,944.32	\$0.00	\$3,305.67	\$42,249.99
Fleming, Sean M	HS Asst Priincipal	\$110,504.51	\$0.00	\$2,784.38	\$113,288.89
Ford, Lillian Ashley	HS SN Teacher	\$79,237.20	\$0.00	\$661.77	\$79,898.97
Gordon, Jerrold A	HS Teacher	\$27,114.16	\$0.00	\$4,445.64	\$31,559.80
Graves Newton, Holly Faith	Cafeteria Manager	\$16,707.46	\$0.00	\$1,142.43	\$17,849.89
Grozier, Christine H	HS SN Ed Assistant	\$43,831.50	\$0.00	\$3,214.50	\$47,046.00
Hamer, Judith	HS Teacher	\$96,369.68	\$0.00	\$3,828.00	\$100,197.68
Hendrickx, Ezra	HS Teacher	\$92,991.84	\$0.00	\$14,540.72	\$107,532.56
Hepinstall, Karen E	HS Teacher	\$96,369.68	\$0.00	\$1,500.00	\$97,869.68
Hicks, Brian R	HS Teacher	\$90,766.96	\$0.00	\$6,631.40	\$97,398.36
Higgins, Kenneth	Athletic Event Worker	\$0.00	\$0.00	\$510.00	\$510.00
Horton, David S	HS Cafeteria Worker	\$8,536.20	\$0.00	\$5,828.47	\$14,364.67
Hoyt, Joseph C	HS Teacher	\$53,297.56	\$0.00	\$0.00	\$53,297.56
Hu, Xiaochuan	HS Teacher	\$68,455.40	\$0.00	\$0.00	\$68,455.40
Ilkovich, Katie	HS SN Ed Assistant	\$22,515.84	\$0.00	\$6,728.64	\$29,244.48
Johnston, Ross B	HS Teacher	\$96,369.68	\$0.00	\$1,500.00	\$97,869.68
Kandall, Amy	HS Teacher	\$90,766.96	\$0.00	\$500.00	\$91,266.96
Keavy, Debra A	HS Teacher	\$86,961.93	\$0.00	\$352.52	\$87,314.45
Kelley, Paul M	HS Teacher	\$20,605.20	\$0.00	\$334.64	\$20,939.84
Kenyon, Keith Edward	HS Asst Principal	\$121,947.53	\$0.00	\$2,852.83	\$124,800.36
Keon, Diane Smith	HS Teacher	\$96,369.68	\$0.00	\$2,571.91	\$98,941.59
Kerse-McMillin, Maura C.	HS Teacher	\$92,991.84	\$0.00	\$3,314.09	\$96,305.93
King, Selena F	HS Teacher	\$92,991.84	\$0.00	\$6,980.07	\$99,971.91
Kmiec, Ariana L	HS Teacher	\$71,419.24	\$0.00	\$9,366.63	\$80,785.87
LaBranche, Christine W	HS Secretary	\$36,683.79	\$0.00	\$14,283.39	\$50,967.18
LaBranche, Robert A	HS Teacher	\$90,766.96	\$0.00	\$13,126.40	\$103,893.36
Lagasse, Karen M	HS Teacher	\$94,665.80	\$0.00	\$7,917.04	\$102,582.84
Langelier, Jaime L	HS Nurse	\$55,894.00	\$0.00	\$0.00	\$55,894.00
Layne, Alster A	HS Custodian	\$38,794.40	\$986.81	\$7,826.40	\$47,607.61
Leary, Geoffrey W	Driver Ed Coord/Instructor	\$0.00	\$0.00	\$13,427.00	\$13,427.00
Lebow, Elizabeth A	HS Teacher	\$99,921.44	\$0.00	\$1,547.67	\$101,469.11
Lewis, Robert	HS Facilities Manager	\$25,409.44	\$3,487.20	\$0.00	\$28,896.64
Lindahl, Paul	HS Teacher	\$92,991.84	\$0.00	\$500.00	\$93,491.84
Loureiro, Cristina O	Computer Tech Support	\$37,060.90	\$0.00	\$0.00	\$37,060.90
Lum, Sally	HS Teacher	\$81,484.20	\$0.00	\$0.00	\$81,484.20
MacDonald, Eduardo	HS Interim Principal	\$65,598.48	\$0.00	\$1,152.06	\$66,750.54
MacDonald, Kathleen Z	HS TEacher	\$93,515.84	\$0.00	\$5,783.17	\$99,299.01

High School Employee	Position	Salary	Overtime	All Other	Total
MacDonald, Kathryn	Substitute	\$284.70	\$0.00	\$3,268.16	\$3,552.86
Margotta, Genevieve Snider	HS SN Teacher	\$54,026.00	\$0.00	\$2,698.69	\$56,724.69
Marquit, Jayne H	Ed Assistant	\$39,110.37	\$0.00	\$1,880.00	\$40,990.37
Mathison, Alexis K	HS Teacher	\$47,382.32	\$0.00	\$5,218.81	\$52,601.13
Mathison, Mark W	HS SN Teacher	\$90,766.96	\$0.00	\$5,930.00	\$96,696.96
Mattson, John K	HS Athletic Director	\$99,751.68	\$0.00	\$680.89	\$100,432.57
Maynard, Kenneth	HS Teacher	\$0.00	\$0.00	\$9,268.00	\$9,268.00
McCully, Kathleen F	HS Teacher	\$92,991.84	\$0.00	\$6,653.67	\$99,645.51
McGown, Jane	HS Teacher	\$93,515.84	\$0.00	\$4,954.41	\$98,470.25
McGrath, Scott	HS PE Teacher	\$57,147.28	\$0.00	\$4,365.01	\$61,512.29
McNamara, Michael P	HS Teacher	\$90,766.96	\$0.00	\$1,036.96	\$91,803.92
Milan, Neal A	HS Teacher	\$94,837.80	\$0.00	\$15,278.75	\$110,116.55
Morton, Vanessa L	HS SN Teacher	\$61,630.12	\$0.00	\$1,715.00	\$63,345.12
Mountain, Mary Ellen	HS Substitute	\$3,708.45	\$0.00	\$1,170.00	\$4,878.45
Mruz, Patricia C	Ed Assistant	\$14,577.52	\$0.00	\$40.00	\$14,617.52
Mulholland, Sean J	HS Teacher	\$85,586.20	\$0.00	\$7,916.31	\$93,502.51
Nannini, Anthony J	High School Facilities Mgr	\$49,555.63	\$830.89	\$300.00	\$50,686.52
Nelson, Jr, Roger E	HS Ed Assistant	\$38,888.00	\$0.00	\$1,240.00	\$40,128.00
Nielsen, Lise Hembrough	Driver Education Teacher	\$0.00	\$0.00	\$6,912.00	\$6,912.00
Norregaard, Susan A	High School Ed Assistant	\$36,403.22	\$0.00	\$2,327.11	\$38,730.33
Novacon, Karen J	HS Teacher	\$92,991.84	\$0.00	\$2,319.67	\$95,311.51
Ochoa-Roloff, Carolina	HS Teacher	\$32,333.13	\$0.00	\$1,946.52	\$34,279.65
Ogden, Virginia R	HS Teacher	\$81,715.68	\$0.00	\$3,006.72	\$84,722.40
Orlandella, Lisa E	HS Teacher	\$90,766.96	\$0.00	\$3,104.53	\$93,871.49
Pavlu, Michele M	HS Athletic Trainer	\$77,918.80	\$0.00	\$1,233.32	\$79,152.12
Peno, Jesse S	HS Teacher	\$83,173.36	\$0.00	\$7,967.64	\$91,141.00
Peters, Rydell S	HS Teacher	\$49,529.48	\$0.00	\$2,005.54	\$51,535.02
Pickard, Jacob F	SN Ed Assistant	\$48,656.84	\$0.00	\$1,861.56	\$50,518.40
Pollo, Ricardo R	High School Teacher	\$73,940.75	\$0.00	\$5,170.67	\$79,111.42
Potts, David G	HS Teacher	\$81,715.68	\$0.00	\$20,715.21	\$102,430.89
Quigley, Julie E	HS Teacher	\$35,972.20	\$0.00	\$819.67	\$36,791.87
Read, Lynn E	Ed Assistant	\$38,888.00	\$0.00	\$1,540.00	\$40,428.00
Reeves, Jessica Jean	Math Teacher	\$87,927.04	\$0.00	\$1,248.19	\$89,175.23
Richards, Sharon C	HS Teacher	\$90,766.96	\$0.00	\$4,456.89	\$95,223.85
Riley, Koki B	HS Bask. Score Keeper	\$0.00	\$0.00	\$35.00	\$35.00
Roberts, Amy Lynn	Spanish Teacher	\$96,369.68	\$0.00	\$5,834.04	\$102,203.72
Rohmer, Edward F	Integration Tech Specialist	\$29,999.97	\$0.00	\$0.00	\$29,999.97
Ross, Maureen Keegan	SN Ed Assistant	\$24,524.27	\$0.00	\$1,715.55	\$26,239.82
Schwebach, Suzanne M	Ed Assistant	\$38,903.87	\$0.00	\$1,685.86	\$40,589.73
Seiser, Beth A	HS Teacher	\$51,339.16	\$0.00	\$2,604.67	\$53,943.83
Shedlosky III, Robert	HS SN Ed Assistant	\$23,728.08	\$0.00	\$3,672.78	\$27,400.86
Simon, Marlene B	Substitute	\$0.00	\$0.00	\$3,396.40	\$3,396.40
Simpson, Courtney W	HS Teacher	\$86,790.72	\$0.00	\$1,304.64	\$88,095.36
Simpson, Luke E	HS Teacher	\$90,766.96	\$0.00	\$819.67	\$91,586.63
Smith, Dorothea A	Guidance Counselor	\$98,974.52	\$0.00	\$14,457.61	\$113,432.13

High School Employee	Position	Salary	Overtime	All Other	Total
Smith, Leslie A	Athletic Trainer	\$0.00	\$0.00	\$105.00	\$105.00
Smith, Noelle K	Teacher	\$90,766.96	\$0.00	\$1,950.64	\$92,717.60
Spampinato, Marcia W	HS Principal's Secretary	\$60,201.96	\$0.00	\$2,925.89	\$63,127.85
Spencer, Susan J	HS SN Ed Assistant	\$38,951.48	\$0.00	\$1,580.00	\$40,531.48
Stevens, Heather L	HS Teacher	\$92,991.84	\$0.00	\$8,068.40	\$101,060.24
Stevens, Jennifer L	HS Teacher	\$69,838.56	\$0.00	\$1,248.69	\$71,087.25
Stewart, Sarah E	HS Guidance Counselor	\$66,313.56	\$0.00	\$3,878.12	\$70,191.68
Straughn, Eren	HS Custodian	\$24,171.04	\$294.27	\$1,362.40	\$25,827.71
Strunk, Bruce R	HS Teacher	\$80,268.64	\$0.00	\$18,349.01	\$98,617.65
Sullivan, Erin B	HS SN Teacher	\$71,296.72	\$0.00	\$4,671.61	\$75,968.33
Swiniarski, Stephen J	HS Teacher	\$81,715.68	\$0.00	\$5,150.00	\$86,865.68
Thomas, Lawrence H	HS Custodian	\$11,475.20	\$401.66	\$512.00	\$12,388.86
Tichnor, Richard L	HS Teacher	\$20,497.12	\$0.00	\$6,171.00	\$26,668.12
Timmons, Mae A	HS Speech Therapist	\$96,369.68	\$0.00	\$5,990.96	\$102,360.64
Tortorella, Susan L	HS Teacher	\$26,737.84	\$0.00	\$277.64	\$27,015.48
Tringale, Kathleen A	HS Teacher	\$96,369.68	\$0.00	\$16,899.29	\$113,268.97
Tupper, Katherine	HS SN Secretary	\$43,323.05	\$0.00	\$2,101.63	\$45,424.68
Tupper, Stephanie J	HS Teacher	\$63,876.14	\$0.00	\$2,651.98	\$66,528.12
Van Winkle, Stephanie Gomes	HS Guidance Counselor	\$44,995.00	\$0.00	\$2,470.19	\$47,465.19
Von der Heyde, Nancy D	HS Long Term Sub	\$0.00	\$0.00	\$14,057.68	\$14,057.68
Walker, Robin V	HS Teacher	\$0.00	\$0.00	\$6,000.00	\$6,000.00
Wall, Lauren J	Ed Assistant	\$41,157.36	\$1,206.00	\$1,660.00	\$44,023.36
Weeks, Addison J	HS Teacher	\$49,276.84	\$0.00	\$4,936.67	\$54,213.51
White, Brian M	Guidance Counselor	\$98,974.52	\$0.00	\$3,777.69	\$102,752.21
White, Gregory R	HS Teacher	\$90,766.96	\$0.00	\$2,350.00	\$93,116.96
Wilson, Ellis S	HS Custodian	\$38,224.40	\$811.70	\$1,964.00	\$41,000.10
Wright, Philip	HS Teacher	\$62,358.96	\$0.00	\$964.69	\$63,323.65
deBaun Yates, Jenny E	HS Teacher	\$92,991.84	\$0.00	\$819.67	\$93,811.51
o, Michelle A	HS Cafeteria Manager	\$8,173.76	\$0.00	\$339.14	\$8,512.90
Total HIGH SCHOOL		\$9,417,626.79	\$11,671.78	\$610,450.75	\$10,039,749.32

Middle School Employee	Position	Salary	Overtime	All Other	Total
Ahokas, John A	MS SN Ed Assistant	\$23,926.80	\$0.00	\$220.00	\$24,146.80
Ambrose, Clifford	Custodian	\$50,418.16	\$2,234.54	\$2,689.00	\$55,341.70
Anthony, Megan L	Middle School Teacher	\$81,701.72	\$0.00	\$1,272.13	\$82,973.85
Avery, Sharon E	Cafeteria Worker	\$9,016.18	\$0.00	\$343.61	\$9,359.79
Bader, Carol A	MS SN Secretary	\$42,514.85	\$287.00	\$3,239.18	\$46,041.03
Baldwin, Nancy P	Teacher	\$92,991.84	\$0.00	\$3,347.59	\$96,339.43
Barr, Gregory A	Middle School Teacher	\$85,638.32	\$0.00	\$8,282.00	\$93,920.32
Berger, Hayden F	SN Ed Assistant	\$2,664.61	\$0.00	\$40.00	\$2,704.61
Bertrand, Shannon	Teacher	\$96,369.68	\$0.00	\$1,202.74	\$97,572.42
Bienvenue, Nancy A	MS Ed Assistant	\$27,124.38	\$0.00	\$702.74	\$27,827.12
Blair, Gail L	Ed Assistant	\$39,022.90	\$0.00	\$1,800.00	\$40,822.90
Blau, Reva T	MS Teacher	\$58,666.00	\$0.00	\$976.89	\$59,642.89

Middle School Employee	Position	Salary	Overtime	All Other	Total
Bonanni, John M	MS SN Teacher	\$58,282.64	\$0.00	\$3,436.51	\$61,719.15
Brady, Joann L	Data Reporting Specialist	\$63,951.62	\$0.00	\$0.00	\$63,951.62
Bucar, James F	Ed Assistant	\$38,924.28	\$0.00	\$1,082.00	\$40,006.28
Bucknor, Chelsea S	MS SN Teacher	\$20,094.48	\$0.00	\$0.00	\$20,094.48
Burroughs, Leigh A	Middle School Teacher	\$92,991.84	\$0.00	\$1,970.92	\$94,962.76
Caira, Kristen M	MS SN Teacher	\$54,788.16	\$0.00	\$1,894.80	\$56,682.96
Cameron, Marcia	Asst Principal	\$61,555.00	\$0.00	\$464.69	\$62,019.69
Canter, Aaron M	Teacher	\$85,431.00	\$0.00	\$702.74	\$86,133.74
Carlson, Jan	MS Secretary	\$42,514.93	\$0.00	\$1,964.92	\$44,479.85
Cedeno, Anthony G	MS GUIDANCE	\$98,974.52	\$0.00	\$2,249.51	\$101,224.03
Chace, Alison H	MS Secretary	\$12,223.80	\$0.00	\$251.89	\$12,475.69
Chapman, Anthony	Custodian	\$51,753.20	\$2,028.43	\$2,589.00	\$56,370.63
Clark, Stacey C	MS SN Teacher	\$86,633.20	\$0.00	\$493.00	\$87,126.20
Cohen, Paul H	Middle School Custodian	\$41,882.00	\$1,980.98	\$5,959.60	\$49,822.58
Curtis, Karen	MS SN Ed Asst.	\$38,888.00	\$0.00	\$1,640.00	\$40,528.00
DeOliviera, Cynthia B	MS Cafeteria Manager	\$32,366.80	\$0.00	\$1,185.00	\$33,551.80
Dewey, Erika M	Teacher	\$19,739.08	\$0.00	\$0.00	\$19,739.08
DiPaolo, Beverly J	MS Teacher	\$51,258.60	\$0.00	\$674.28	\$51,932.88
Dominic, Barbara	Social Worker	\$65,615.08	\$0.00	\$500.00	\$66,115.08
Earle, Peter	Extracurricular	\$0.00	\$0.00	\$5,192.50	\$5,192.50
Ferreira, Shannah J	MS SN Teacher	\$53,167.34	\$0.00	\$0.00	\$53,167.34
Fields, Stephanie L	MS SN Ed Assistant	\$38,869.92	\$0.00	\$970.00	\$39,839.92
Flanagan, Julie M	MS Teacher	\$94,665.80	\$0.00	\$5,378.56	\$100,044.36
Fleischer, Amy L	MS Teacher	\$64,875.00	\$0.00	\$970.35	\$65,845.35
Gage, Samantha J	MS Teacher	\$0.00	\$0.00	\$27,391.50	\$27,391.50
Gengareilly, Laurie J	MS SN Ed Assistant	\$38,983.22	\$0.00	\$1,780.00	\$40,763.22
Glennon, Margaret A	MS Teacher	\$55,529.68	\$0.00	\$2,959.38	\$58,489.06
Grant, Jennifer	Educational Assistant	\$36,421.13	\$0.00	\$2,055.33	\$38,476.46
Green, Mary Kathleen	Ed Assistant	\$38,570.82	\$0.00	\$4,441.70	\$43,012.52
Gula, Jennifer E	MS Teacher	\$96,369.68	\$0.00	\$500.00	\$96,869.68
Hagopian, Berj N	MS Teacher	\$96,369.68	\$0.00	\$2,818.74	\$99,188.42
Hall, Auburn LF	MS Teacher	\$27,279.47	\$0.00	\$16,032.88	\$43,312.35
Hamilton, Jennifer M	MS School Psychologist	\$88,443.80	\$0.00	\$3,621.18	\$92,064.98
Hammond, Majen P	Teacher	\$13,936.00	\$0.00	\$10,507.20	\$24,443.20
Hartung, Bonnie K	MS Nurse	\$67,439.80	\$0.00	\$0.00	\$67,439.80
Harvey, Katherine	MS Teacher	\$90,766.96	\$0.00	\$126.12	\$90,893.08
Howell, Pamela T	MS Teacher	\$90,766.96	\$0.00	\$2,966.25	\$93,733.21
Hutton, Sarah P	MS Teacher	\$90,766.96	\$0.00	\$2,475.99	\$93,242.95
Jackman, Bonnie E	Social Worker	\$98,457.58	\$0.00	\$1,726.56	\$100,184.14
Jackson, Brandy B	Middle School Teacher	\$85,087.83	\$0.00	\$9,618.90	\$94,706.73
Johnson, Gregory H	MS Ed Assistant	\$33,783.70	\$0.00	\$1,004.69	\$34,788.39
Jones, John P	MS Custodian	\$22,614.83	\$207.43	\$300.00	\$23,122.26
Kelly, Jodi L	MS Teacher	\$19,613.68	\$0.00	\$0.00	\$19,613.68
Kendrew, Ingrid E	MS Teacher	\$90,766.96	\$0.00	\$2,863.29	\$93,630.25
Kieffer, Johanne M	MS SN Ed Assistant	\$38,638.62	\$0.00	\$1,010.00	\$39,648.62

Middle School Employee	Position	Salary	Overtime	All Other	Total
Kirouac, Sean	MS Teacher	\$76,131.48	\$0.00	\$2,645.45	\$78,776.93
Kobold, Julie	MS Assistant Principal	\$111,012.92	\$0.00	\$1,968.24	\$112,981.16
Koch, Michelle R	MS Ed Assistant	\$38,541.61	\$0.00	\$1,585.00	\$40,126.61
Krikorian, Kathleen	MS SN Ed Assistant	\$38,888.00	\$0.00	\$1,512.74	\$40,400.74
Lane, Theresa L	Ed Assistant	\$39,098.06	\$0.00	\$3,529.80	\$42,627.86
Lavery, Brian D	MS PE Teacher	\$90,766.96	\$0.00	\$11,707.04	\$102,474.00
Leighton, Ann C	Spanish Teacher	\$73,841.92	\$0.00	\$3,584.29	\$77,426.21
Leong, Michelle P	MS Teacher	\$58,439.48	\$0.00	\$350.00	\$58,789.48
Liska, Kathleen I	SN Ed Assistant	\$894.39	\$0.00	\$0.00	\$894.39
MacLelland, Eloise G	MS Teacher	\$94,665.80	\$0.00	\$1,127.61	\$95,793.41
Mack, Kristina L	MS SN Teacher	\$75,536.68	\$1,771.20	\$157.59	\$77,465.47
Malloy, Kate M	MS Teacher	\$88,366.00	\$0.00	\$328.73	\$88,694.73
Maloney, Rose M	MS SN Ed Assistant	\$21,605.50	\$0.00	\$80.00	\$21,685.50
McCarthy, Tammy J	MS Teacher	\$96,369.68	\$0.00	\$0.00	\$96,369.68
McConchie, Ann S	MS Teacher	\$96,544.88	\$0.00	\$4,170.57	\$100,715.45
Minkoff, Maxine	MS Principal	\$138,421.11	\$0.00	\$0.00	\$138,421.11
Monaghan, Cathy F	MS Teacher	\$90,766.96	\$0.00	\$0.00	\$90,766.96
Moore, Michael G	MS Teacher	\$96,369.68	\$0.00	\$5,920.00	\$102,289.68
Morris, Catherine E	Ed Assistant	\$31,235.65	\$0.00	\$10,875.16	\$42,110.81
Needel, Anne M	MS Teacher	\$96,369.68	\$0.00	\$1,126.51	\$97,496.19
Newell, Jessica A	MS Adjustment Counselor	\$12,038.72	\$0.00	\$5,623.00	\$17,661.72
Nicholson, Dawn	Ed Assistant	\$37,870.98	\$0.00	\$1,958.79	\$39,829.77
Nickerson, Linda	MS Nurse	\$80,268.64	\$0.00	\$500.00	\$80,768.64
O'Brien, Mary Catherine	Ed Assistant	\$38,209.42	\$0.00	\$670.00	\$38,879.42
O'Hara, Cristin E	MS Teacher	\$86,633.20	\$0.00	\$2,848.00	\$89,481.20
O'Neil, Dawn J	MS Teacher	\$96,369.68	\$0.00	\$3,322.03	\$99,691.71
Pacileo, Marisa A	MS Ed Assistant	\$8,870.13	\$0.00	\$0.00	\$8,870.13
Page, Phillip	Custodian	\$54,121.60	\$736.08	\$1,225.00	\$56,082.68
Paulus, Ann K	MS Teacher	\$90,766.96	\$0.00	\$0.00	\$90,766.96
Pavlu, Edward J	MS Teacher	\$96,369.68	\$0.00	\$5,044.41	\$101,414.09
Peck, Susan	Ed Assistant	\$26,509.02	\$0.00	\$160.00	\$26,669.02
Perry, Vivian M	Ed Assistant	\$38,888.00	\$0.00	\$990.00	\$39,878.00
Peters, Richard E	MS Custodian	\$43,170.00	\$1,076.31	\$892.00	\$45,138.31
Peterson, Richard F	teacher	\$94,665.80	\$0.00	\$3,875.59	\$98,541.39
Pino, Marie T	MS Guidance Secretary	\$48,235.20	\$0.00	\$0.00	\$48,235.20
Pirtle, Leslie E	MS Teachers	\$78,558.68	\$0.00	\$1,178.84	\$79,737.52
Post, Rebecca HD	MS Ed Assistant	\$6,266.10	\$0.00	\$6,909.11	\$13,175.21
Prickitt, Margaret H	MS SN Ed Assistant	\$24,133.04	\$0.00	\$5,742.07	\$29,875.11
Puffer, Jacqueline A	Middle School Teacher	\$60,774.96	\$0.00	\$1,313.60	\$62,088.56
Reddish, Karen A	MS Teacher	\$96,369.68	\$0.00	\$2,391.82	\$98,761.50
Richard, Paul	MS Head Custodian	\$70,445.78	\$447.14	\$2,180.02	\$73,072.94
Roy, Marie-France	Middle School Teacher	\$81,884.32	\$0.00	\$0.00	\$81,884.32
Schnitzer, Dawn N	MS SN Teacher	\$91,495.38	\$0.00	\$483.01	\$91,978.39
Sheehan, William P	MS SN Teacher	\$96,369.68	\$0.00	\$500.00	\$96,869.68
Silva, Pamela	MS Sec. to the Pricipal	\$58,572.80	\$719.66	\$1,100.00	\$60,392.46

Middle School Employee	Position	Salary	Overtime	All Other	Total
Simms, John	MS Teacher	\$71,097.72	\$0.00	\$352.26	\$71,449.98
Simpson, Christy L	MS Teacher	\$69,584.50	\$0.00	\$1,821.00	\$71,405.50
Small, Melanie M	Cafeteria Worker	\$1,366.12	\$0.00	\$687.00	\$2,053.12
Smith, Audrey C	MS Teacher	\$62,358.96	\$0.00	\$1,954.31	\$64,313.27
Smith, Lorraine	MS Speech Therapist	\$98,177.78	\$0.00	\$2,515.57	\$100,693.35
Sousa, Katie E	MS SN Teacher	\$96,369.68	\$0.00	\$3,221.60	\$99,591.28
Thatcher, Kimberly A	MS SN Ed Assistant	\$39,437.81	\$0.00	\$6,848.00	\$46,285.81
Van Tassel, Kristin E	MS SN Teacher	\$53,571.40	\$0.00	\$14,571.08	\$68,142.48
Vining, Kerri L	SN Teacher	\$81,715.68	\$0.00	\$728.00	\$82,443.68
Von Hausen, Estefania G	MS Teacher	\$56,041.32	\$0.00	\$1,731.33	\$57,772.65
Walther, Wendy T	MS Teacher	\$64,096.00	\$0.00	\$0.00	\$64,096.00
Ward, Lawrence F	MS Custodian	\$40,995.00	\$1,833.51	\$1,964.00	\$44,792.51
Warren, Patricia A	MS SN Teacher	\$95,068.14	\$0.00	\$6,511.51	\$101,579.65
Wiley, Kerry	MS SN Ed Assistant	\$38,888.00	\$0.00	\$1,860.00	\$40,748.00
Williams, Monique A	MS SN Ed Assistant	\$3,242.31	\$0.00	\$85.22	\$3,327.53
Williams, Shelby E	Guid Counc/ Soc Work	\$93,934.80	\$0.00	\$847.74	\$94,782.54
Yurgelun, Nancy C	Tutor	\$15,276.15	\$0.00	\$8,358.70	\$23,634.85
Total MIDDLE SCHOOL		\$7,053,054.35	\$13,322.28	\$311,519.20	\$7,377,895.83

Region Only Employee	Position	Salary	Overtime	All Other	Total
Cahill, Maryanne	Preschool Ed Assist	\$31,518.43	\$0.00	\$1,274.51	\$32,792.94
Day, Judith	MS Cafeteria	\$26,962.40	\$0.00	\$4,433.71	\$31,396.11
Dugan, William	Treasurer	\$3,610.03	\$0.00	\$0.00	\$3,610.03
Edwards, Julie	Physical Therapist	\$55,414.04	\$0.00	\$0.00	\$55,414.04
Fitzgerald, Esther	Adult Ed Director	\$26,995.90	\$0.00	\$850.00	\$27,845.90
Manach, Emily R	Educational Assistant	\$17,403.36	\$0.00	\$11,506.35	\$28,909.71
O'Connell, Nancy	WES Preschool Teacher	\$94,665.80	\$0.00	\$2,821.73	\$97,487.53
O'Connor, Yvonne M	Pre-School Teacher	\$64,568.96	\$0.00	\$147.60	\$64,716.56
Raimo, Carey	Occupational Therapist	\$86,633.28	\$0.00	\$185.40	\$86,818.68
Rice, Daria W	Occupational Therapist	\$86,633.20	\$0.00	\$0.00	\$86,633.20
Rotti, Marjorie H	Secretary to Adult Ed Dir	\$8,869.04	\$0.00	\$600.00	\$9,469.04
Rouillard, Nancy J	Cafeteria	\$1,554.41	\$0.00	\$0.00	\$1,554.41
Souza, Judith E	Cafeteria	\$25,163.52	\$0.00	\$1,858.94	\$27,022.46
Swenton, Gail P	Spch Ther. Summer Sch	\$5,590.90	\$0.00	\$0.00	\$5,590.90
Total REGION ONLY		\$535,583.27	\$0.00	\$23,678.24	\$559,261.51

Reg. Revolving Employee	Position	Salary	Overtime	All Other	Total
Carbin, Linda M	Speech Pathologist	\$20,396.34	\$0.00	\$315.18	\$20,711.52
Ferrara, Margaret M	Preschool Ed Assistant	\$25,825.67	\$0.00	\$490.00	\$26,315.67
O'Connell, Joanne T	Speech/Lang Preschool	\$49,745.12	\$0.00	\$1,568.25	\$51,313.37
Smith, Sharon M	Pre School Therapist	\$34,234.52	\$0.00	\$0.00	\$34,234.52
Stevens, Joanna W	Pre School Director	\$70,515.61	\$0.00	\$0.00	\$70,515.61
Total Reg. REVOLVING		\$200,717.26	\$0.00	\$2,373.43	\$203,090.69

Region Shared Employee	Position	Salary	Overtime	All Other	Total
Caretti, Ann	Director of Student Srvs	\$143,715.81	\$0.00	-\$160.37	\$143,555.44
Chappel, Michael R	CO Custodian	\$8,339.72	\$0.00	\$0.00	\$8,339.72
Conrad, Thomas	Superintendent of Schools	\$190,465.76	\$0.00	\$0.00	\$190,465.76
Consiglio-Noks, Arlynn	Sec. to Student Serves Dir	\$68,279.92	\$0.00	\$0.00	\$68,279.92
Daley, Janet H	Business Office Clerk	\$44,820.75	\$0.00	\$0.00	\$44,820.75
Fernandes, Abigail L	CO Secretary A/P	\$54,522.00	\$0.00	\$0.00	\$54,522.00
Forgione, Carol A	HR Director	\$92,377.36	\$0.00	\$0.00	\$92,377.36
Gauley, Keith	Assistant Superintendent	\$114,336.23	\$0.00	\$0.00	\$114,336.23
Kremer, Ralf	Network Sys. Admin.	\$85,436.56	\$0.00	\$3,352.18	\$88,788.74
Lavoine, Barbara A	Director of Technology	\$103,162.61	\$0.00	\$0.00	\$103,162.61
Miller, Sarah E	Secretary to the Asst Sup.	\$57,919.43	\$216.77	\$0.00	\$58,136.20
Mohan, Thomas	Out of District Coordinator	\$45,064.10	\$0.00	\$0.00	\$45,064.10
Mullen, Barbara A	Substitute HR Clerk	\$0.00	\$0.00	\$5,249.75	\$5,249.75
Murray, Susan G	Director of Food Service	\$87,965.58	\$0.00	\$14,461.20	\$102,426.78
Newcomb, Lori L.	Sec to the Bus. Manager	\$54,100.39	\$0.00	\$0.00	\$54,100.39
Nowack, James M	Accounting Manager	\$108,590.69	\$0.00	\$0.00	\$108,590.69
Sandison, Rhonda J	HR & Accounting Assistant	\$44,820.75	\$0.00	\$0.00	\$44,820.75
Tefft, Ann M	Administrative Asst to Sup.	\$83,481.82	\$0.00	\$2,757.33	\$86,239.15
Venditti, Giovanna B	Dir of Finance & Operation	\$142,430.38	\$0.00	\$0.00	\$142,430.38
Wallen, Susan A	Payroll and Benefits Coord	\$67,585.40	\$0.00	\$0.00	\$67,585.40
Yarletts, Mackenzie L.	Computer Technician	\$61,523.15	\$0.00	\$0.00	\$61,523.15
Total REGION SHARED		\$1,658,938.41	\$216.77	\$25,660.09	\$1,684,815.27

Balance: July 01, 2017 to June 30, 2018

TRUST FUNDS

Activity: July 01, 2017 to June 30, 2018

Name	Total Funds as of 07-01-17		Unexpendable Amount		Deposits	Withdrawals	Interest	Expendable as of 06-30-18		Unexpendable Amount	Balance as of 06-30-18
	6,011.79	25,387.50	0.00	9,200.00				6,027.70	16,254.69		
LIBRARY FUNDS											
Alice Rollins Mem	6,011.79	0.00	6,011.79				15.91	6,027.70	0.00	6,027.70	6,027.70
Snow Library Trust	25,387.50	9,200.00	16,187.50				67.19	16,254.69	9,200.00	25,454.69	25,454.69
Richard S. Philbrick	9,378.42	0.00	9,378.42				24.83	9,403.25	0.00	9,403.25	9,403.25
Ada G. Meehan	7,700.25	0.00	7,700.25		755.00		19.19	6,964.44	0.00	6,964.44	6,964.44
Eliz Twiss Blake	12,562.68	5,000.00	7,562.68				33.25	7,595.93	5,000.00	12,595.93	12,595.93
Nancy Whitbread	8,778.14	3,700.00	5,078.14				23.22	5,101.36	3,700.00	8,801.36	8,801.36
C. Francis Ronne	21,840.07	5,000.00	16,840.07				57.81	16,897.88	5,000.00	21,897.88	21,897.88
Florence H. Smith	38,930.28	0.00	38,930.28		2,739.59		106.75	41,776.62	0.00	41,776.62	41,776.62
H.B. & D.N. Seikel	46,530.97	25,000.00	21,530.97		828.30		121.70	20,824.37	25,000.00	45,824.37	45,824.37
Margaret Pershing	1,350.47	500.00	850.47				3.56	854.03	500.00	1,354.03	1,354.03
Aldona P. Russell	59,556.95	0.00	59,556.95				157.64	59,714.59	0.00	59,714.59	59,714.59
Hiram Myers	64,794.17	0.00	64,794.17				169.03	62,863.20	0.00	62,863.20	62,863.20
Wilmington Cummings	8,180.23	0.00	8,180.23		239.58		21.24	7,975.98	0.00	7,975.98	7,975.98
Summer Robinson	5,278.15	0.00	5,278.15				13.95	5,292.10	0.00	5,292.10	5,292.10
Geoffrey North / Lib	25,426.44	0.00	25,426.44				67.32	25,493.76	0.00	25,493.76	25,493.76
LD Cummings	7,548.97	0.00	7,548.97				19.99	7,568.96	0.00	7,568.96	7,568.96
Helen Telfair	275,180.10	0.00	275,180.10		2,244.61		726.23	273,661.72	0.00	273,661.72	273,661.72
TOTAL LIBRARY	624,435.58	48,400.00	576,035.58		2,979.17	6,392.98	1,648.81	574,270.58	48,400.00	622,670.58	
ANSLOW TRUST											
Council on Aging	2,261.61	0.00	2,261.61		55.73	4.92	6.05	2,318.47	0.00	2,318.47	2,318.47
Snow Library	13,527.39	0.00	13,527.39		51.35	900.57	35.24	12,713.41	0.00	12,713.41	12,713.41
Rescue Fund	5,641.62	0.00	5,641.62		51.31	0.57	15.02	5,707.38	0.00	5,707.38	5,707.38
TOTAL ANSLOW	21,430.62	0.00	21,430.62		158.39	906.06	56.31	20,739.26	0.00	20,739.26	
CEMETERY FUNDS											
Cemetery Perp Care	3,609.01	3,600.00	9.01		9.05		9.54	9.50	3,600.00	3,609.50	3,609.50
Albert P. Smith	13,401.40	2,000.00	11,401.40				35.46	11,436.86	2,000.00	13,436.86	13,436.86
TOTAL CEMETERY	17,010.41	5,600.00	11,410.41		0.00	9.05	45.00	11,446.36	5,600.00	17,046.36	

Balance: July 01, 2017 to June 30, 2018

TRUST FUNDS

Activity: July 01, 2017 to June 30, 2018

<u>Name</u>	<u>Total Funds as of 07-01-17</u>	<u>Unexpended Amount</u>	<u>Expendable as of 07-01-17</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Interest</u>	<u>Expendable as of 06-30-18</u>	<u>Unexpended Amount</u>	<u>Balance as of 06-30-18</u>
<u>SCHOLARSHIP FUND</u>									
Sarah Brown	121,338.42	103,000.00	18,338.42		2,000.00	317.52	16,655.94	103,000.00	119,655.94
Seikel Scholarship	303,482.99	175,640.34	127,842.65		3,500.00	799.37	125,142.02	175,640.34	300,782.36
<u>TOTAL SCHOLARSHIPS</u>	424,821.41	278,640.34	146,181.07	0.00	5,500.00	1,116.89	141,797.96	278,640.34	420,438.30
<u>INDIGENT FUNDS</u>									
Clement Gould/Wife	7,255.29	5,000.00	2,255.29			19.22	2,274.51	5,000.00	7,274.51
May Celia Crosby	13,622.68	5,000.00	8,622.68			36.05	8,658.73	5,000.00	13,658.73
Clayton Mayo	86,241.68	25,800.00	60,441.68		12,306.00	222.78	48,358.46	25,800.00	74,158.46
<u>TOTAL INDIGENT</u>	107,119.65	35,800.00	71,319.65	0.00	12,306.00	278.05	59,291.70	35,800.00	95,091.70
<u>TOWN TRUST FUNDS</u>									
Municipal Insurance	171,738.20	0.00	171,738.20		75,875.18	368.95	96,231.97	0.00	96,231.97
Affordable Housing	63,808.99	0.00	63,808.99		1,428.75	166.70	62,546.94	0.00	62,546.94
Conservation	43,241.17	0.00	43,241.17		3,180.26	113.55	40,174.46	0.00	40,174.46
Stabilization	134,770.51	0.00	134,770.51		768.64	366.72	135,127.23	0.00	135,127.23
Street Light	16,832.48	2,517.61	14,314.87			43.75	13,589.98	2,517.61	16,107.59
OPEB Stabilization	851,271.18	0.00	851,271.18	173,899.07		88,652.94	1,113,823.19	0.00	1,113,823.19
<u>TOTAL TOWN TRS</u>	1,281,662.53	2,517.61	1,279,144.92	173,899.07	81,252.83	89,702.61	1,461,493.77	2,517.61	1,464,011.38
<u>CULTURAL COUNCIL</u>									
402 Marg Fernald Dole	13,838.78	13,600.00	238.78			36.61	275.39	13,600.00	13,875.39
<u>TOTAL CULTURAL CNCL</u>	13,838.78	13,600.00	238.78	0.00	0.00	36.61	275.39	13,600.00	13,875.39

Balance: July 01, 2017 to June 30, 2018

TRUST FUNDS

Activity: July 01, 2017 to June 30, 2018

Name	Total Funds as of 07-01-17	Unexpendable Amount	Expendable as of 07-01-17	Deposits	Withdrawals	Interest	Expendable as of 06-30-18	Unexpendable Amount	Balance as of 06-30-18
<u>MARINE QUALITY</u>									
Linnell E. Studley	46,975.22	7,000.00	39,975.22			124.26	40,099.48	7,000.00	47,099.48
TOTAL MARINE QUALITY	46,975.22	7,000.00	39,975.22	0.00	0.00	124.26	40,099.48	7,000.00	47,099.48
<u>MISCELLANEOUS</u>									
Virginia McGrath	3,375.63	0.00	3,375.63			8.93	3,384.56	0.00	3,384.56
Anslow Savings	45,008.83	45,000.00	8.83	0.98	92.00	118.98	36.79	45,000.00	45,036.79
Anslow Mortgage	30,313.97	30,308.00	5.97	0.67	61.98	80.12	24.78	30,308.00	30,332.78
Travis Smith / COA	120,125.08	0.00	120,125.08	1,126.30	7,931.78	301.83	113,621.43	0.00	113,621.43
Law Enforcement Tr	2,163.61	0.00	2,163.61	1,125.00	505.00	6.88	2,790.49	0.00	2,790.49
Charlotte Frye / COA	463,703.92	0.00	463,703.62		62,871.00	1,122.51	401,955.13	0.00	401,955.13
TOTAL MISC	664,691.04	75,308.00	589,382.74	2,252.95	71,461.76	1,639.25	521,813.18	75,308.00	597,121.18
GRAND TOTALS - ALL TRUSTS	3,201,985.24	466,865.95	2,735,118.99	179,289.58	177,828.68	94,647.79	2,831,227.68	466,865.95	3,298,093.63

DIRECTOR OF MUNICIPAL FINANCE

JULY 1, 2017 TO JUNE 30, 2018

I hereby submit my annual report for the fiscal year ended June 30, 2018 in compliance with Chapter 41, Section 61 of the General Laws of the Commonwealth of Massachusetts.

I would like to take this opportunity to also express my appreciation to all for the help and cooperation received during the past year. Special thanks to Assistant Town Accountant, Greta Avery, Principal Account Clerk Donna Snow, and to the personnel of the Collector/Treasurer's Office, the Assessor's Office and the Information Technology Office without whose help and perseverance the past year's accomplishments would never have been possible.

Included in this report are the following:

- 1) Schedule of Receipts/Expenditures (Cash Basis-Schedule A)
- 2) Town Meeting Appropriation Activity Report (Cash Basis)
- 3) Selected General Purpose Financial Statements

INDEPENDENT AUDIT

In accordance with the provisions of section 8-8 of the Orleans Charter, the Board of Selectmen retained the firm of Powers & Sullivan, LLC to perform an independent audit of the financial activity of the Town for Fiscal Year 2018.

The audit was conducted in accordance with generally accepted auditing standards.

A copy of the General Purpose Financial Statements including all notes and additional information is available for review at the Town Clerk's Office at the Orleans Town Hall or on-line at the Town's web site under the Finance Department.

Respectfully submitted,

Cathy L. Doane
Director of Municipal Finance

SCHEDULE OF RECEIPTS/EXPENDITURES
As reported on Schedule A, for the Fiscal Year ended June 30, 2018

GENERAL FUND

Revenue and Other Financial Sources

Tax Collections	
4110 Personal Property Taxes	\$333,605.00
4120 Real Estate Taxes	\$25,887,062.00
4150 Excise Taxes	\$1,270,589.00
4179 Penalties & Interest	\$132,965.00
4180 In Lieu of Taxes	\$4,606.00
4191 Other Taxes/Hotel/Motel	\$233,101.00
4199 Other Taxes	\$423,096.00
Total Taxes	<u>\$28,285,024.00</u>
Charges For Services	
4244 Parks & Recreation Charges	\$1,295,179.00
4247 Trash Collection Charges	\$598,167.00
4370 Other Departmental Revenue	\$279,045.00
Total Charges For Service	<u>\$2,172,391.00</u>
Licenses, Permits and Fees	
4400 Licenses and Permits	\$561,077.00
Total License & Permits	<u>\$561,077.00</u>
Revenues From State	
4600 Revenue From State	\$733,932.00
Total State Revenue	<u>\$733,932.00</u>
Revenues From Other Governments	
4695 Court Fines	\$2,625.00
Total Revenue From Other Gov'ts	<u>\$2,625.00</u>
Fines and Forfeitures	
4770 Fines and Forfeitures	\$26,954.00
Total Fines and Forfeitures	<u>\$26,954.00</u>
Miscellaneous Revenue	
4800 Miscellaneous Revenue	\$120,349.00
4820 Earnings on Investments	\$266,732.00
Total Misc. Revenues	<u>\$387,081.00</u>
Other Financing Sources	
4990 Other Financing Sources	\$2,364,560.00
Total Other Financing Sources	<u>\$2,364,560.00</u>
Grand Total General Fund Revenues, Other Financing Sources, and Interfund Operating Transfers	<u><u>\$34,533,644.00</u></u>

General Fund Expenditures and Other Financing Uses

Expenditures	
General Government	
Administrator	\$793,640.00
Accountant/Auditor	\$264,783.00
Assessors	\$211,989.00
Treasurer	\$124,092.00
Collector	\$125,293.00
License and Registration	\$154,269.00
Operations Support	\$416,647.00
Conservation Commission	\$121,048.00
Public Building/Property Maint	\$125,712.00
Other	\$189,240.00
Public Safety	
Police	\$2,572,089.00
Fire	\$2,797,581.00
Inspection	\$257,796.00
Other	\$615,491.00
Education	
Education	\$4,829,576.00
Regional School Assessment 1	\$4,445,572.00
Regional School Assessment 2	\$290,179.00
Public Works	
Highway/Streets Snow & Ice	\$91,141.00
Highway/Streets Other	\$1,598,873.00
Street Lighting	\$11,454.00
Waste Collection & Disposal	\$554,467.00
Water Distribution	\$20,698.00
Human Services	
Health Services	\$282,792.00
Special Programs	\$653,436.00
Veterans' Services	\$71,162.00
Other	\$91,125.00
Culture & Recreation	
Library	\$611,730.00
Recreation	\$124,432.00
Parks	\$1,454,802.00
Historical Commission	\$3,088.00
Celebrations	\$5,891.00
Other	\$450.00
Debt Service	
Retirement of Debt Principal	\$3,213,504.00
Interest on Long Term Debt	\$1,146,599.00
Unclassified	
Intergovernmental Assessments	\$595,388.00
Retirement	\$1,812,055.00
Unemployment	\$1,230.00
Health Insurance	\$2,430,815.00
Other Insurance	\$372,035.00
Other Financing Uses	
Other Financing Uses	\$1,399,181.00
Grand Total General Fund Expenditures and Other Financing Uses	<u><u>\$34,881,345.00</u></u>

SPECIAL REVENUE FUNDS

Revenue and Other Financing Sources

State Grants	
4500 Federal Revenue	\$8,443.00
4600 State Revenue	\$496,872.00
4800 Miscellaneous Revenue	\$27.00
Receipts Reserved For Appropriation	
4800 Miscellaneous Revenue	\$903,414.00
Revolving Funds	
4600 State Revenue	\$6,023.00
4800 Miscellaneous Revenue	\$471,853.00
Other Special Revenue	
4100 Taxes & Excises	\$776,610.00
4200 Charges for Services	\$2,554,853.00
4500 Federal Revenue	\$39,510.00
4600 State Revenue	\$160,456.00
4800 Miscellaneous Revenue	\$70,998.00
4820 Earnings on Investments	\$3,625.00
Total Revenue and Other Financing Sources	<u>\$5,492,684.00</u>

Expenditures and Other Financing Uses

State Grants	\$39,787.00
5100 Salary and Wages	\$431,212.00
5700 Expenditures	\$7,686.00
5900 Other Financing Uses	
Receipts Reserved for Appropriation	\$2,024.00
5700 Expenditures	\$936,000.00
5900 Other Financing Uses	
Revolving Funds	\$109,739.00
5100 Salary and Wages	\$159,273.00
5700 Expenditures	\$139,975.00
5900 Other Financing Uses	
Other Special Revenue	\$660,211.00
5100 Salaries & Wages	\$1,025,545.00
5700 Expenditures	\$396,852.00
5800 Capital Outlay	\$488,475.00
5900 Debt Service	\$1,407,099.00
5900 Other Financing Uses	
Total Expenditures and Other Financing Uses	<u>\$5,803,878.00</u>

CAPITAL PROJECT FUNDS

Revenue and Other Financing Sources

Water	
4910 Bond Proceeds	\$1,204,562.00
4990 Other Financing Sources	\$35,867.00
Sewer	
4910 Bond Proceeds	\$951,234.00
4990 Other Financing Sources	\$191,798.00
Municipal Buildings	
4910 Bond Proceeds	\$23,513,396.00
4990 Other Financing Sources	\$543,499.00
Other	
4910 Bond Proceeds	\$3,408,006.00
4990 Other Financing Sources	\$587,094.00
School	
4600 State Revenue	\$29,269.00
4910 Bond Proceeds	\$4,953.00
4990 Other Financing Sources	\$14,627.00
Total Revenue and Other Financing Sources	<u>\$30,484,305.00</u>

Expenditures and Other Financing Uses

Water	\$1,046,969.00
5800A Construction	
Sewer	\$5,089,484.00
5800A Construction	
Municipal Buildings	\$13,801,253.00
5800A Construction	
Other	\$755,820.00
5800A Construction	
School	\$207,555.00
5800A Construction	
5900 Debt Service	
Total Expenditures and Other Financing Uses	<u>\$20,901,081.00</u>

TRUST FUNDS

Revenue and Other Financing Sources

Non-Expendable Trusts	
4820 Earnings on Investments	\$2,216.00
Expendable Trusts	
4800 Miscellaneous Revenue	\$1,175.00
4820 Earnings on Investments	\$95,173.00
4990 Other Financing Sources	\$955,181.00
Total Revenue and Other Financing Sources	<u>\$1,053,745.00</u>

Expenditures and Other Financing Uses

Non-Expendable Trusts	\$18,260.00
5700 Expenditures	
Expendable Trusts	\$130,644.00
5700 Expenditures	\$796,838.00
5900 Other Financing Uses	
Total Expenditures and Other Financing Uses	<u>\$945,742.00</u>

**APPROPRIATION ACTIVITY
FOR THE FISCAL YEAR ENDING JUNE 30, 2018**

GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT	ORIGINAL BUDGET	REVISED BUDGET	EXPENDED	BALANCE JUNE 30, 2018	BALANCE CARRIED FWD	BALANCE CLOSED
SELECTMEN/TOWN ADMIN.						
SALARIES	\$389,841.00	\$387,870.86	\$378,087.37	\$9,783.49	\$0.00	\$9,783.49
EXPENSES	\$31,315.00	\$32,165.90	\$31,654.31	\$511.59	\$0.00	\$511.59
LEGAL	\$126,500.00	\$125,852.59	\$125,852.59	\$0.00	\$0.00	\$0.00
ELECTED OFFICIALS	\$0.00	\$16,100.00	\$16,100.00	\$0.00	\$0.00	\$0.00
UNANTICIPATED EMPLOYEE RETIRE	\$0.00	\$132,000.00	\$132,000.00	\$0.00	\$0.00	\$0.00
VISITOR MGT SERVICE	\$0.00	\$22,660.00	\$22,647.78	\$12.22	\$12.22	\$0.00
MV & EQUIPMENT REPLACEMENT	\$0.00	\$25,312.50	\$25,312.50	\$0.00	\$0.00	\$0.00
UNPAID BILLS OF PRIOR YEARS	\$0.00	\$204.90	\$204.90	\$0.00	\$0.00	\$0.00
UNPAID BILLS OF PRIOR YEARS	\$0.00	\$1,831.08	\$1,831.08	\$0.00	\$0.00	\$0.00
INDEP REVIEW CWMP DESIGN	\$0.00	\$75,000.00	\$59,950.00	\$15,050.00	\$15,050.00	\$0.00
MV & EQUIPMENT REPLACEMENT	\$0.00	\$36,252.87	\$0.00	\$36,252.87	\$36,252.87	\$0.00
OAK RIDGE ARCHEOLOGY	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00
DEPARTMENT TOTALS	\$547,656.00	\$880,250.70	\$793,640.53	\$86,610.17	\$76,315.09	\$10,295.08
TELEPHONE/COMM. SYSTEM						
EXPENSES	\$29,720.00	\$29,720.00	\$29,303.84	\$416.16	\$0.00	\$416.46
DEPARTMENT TOTALS	\$29,720.00	\$29,720.00	\$29,303.84	\$416.16	\$0.00	\$416.16
MEDIA OPERATIONS						
SALARIES	\$77,214.00	\$77,214.00	\$77,213.20	\$0.80	\$0.00	\$0.80
EXPENSES	\$14,990.00	\$16,440.00	\$13,752.23	\$2,687.77	\$0.00	\$2,687.77
CAPITAL OUTLAY	\$17,938.00	\$46,673.46	\$46,654.27	\$19.19	\$0.00	\$19.19
DEPARTMENT TOTALS	\$110,142.00	\$140,327.46	\$137,619.70	\$2,707.76	\$0.00	\$2,707.76
FINANCE COMMITTEE						
SALARIES	\$1,500.00	\$1,680.59	\$1,556.33	\$124.26	\$0.00	\$124.26
EXPENSES	\$500.00	\$500.00	\$452.63	\$47.37	\$0.00	\$47.37
RESERVE FUND	\$80,000.00	\$37,186.46	\$0.00	\$37,186.46	\$0.00	\$37,186.46
DEPARTMENT TOTALS	\$82,000.00	\$39,367.05	\$2,008.96	\$37,358.09	\$0.00	\$37,358.09
FINANCE/TOWN ACCOUNTANT						
SALARIES	\$225,712.00	\$225,712.00	\$220,396.29	\$5,315.71	\$0.00	\$5,315.71
EXPENSES	\$4,033.00	\$4,033.00	\$3,435.74	\$597.26	\$0.00	\$597.26
OTHER PROFESSIONAL SERVICES	\$30,000.00	\$45,096.00	\$40,951.49	\$4,144.51	\$3,000.00	\$1,144.51
DEPARTMENT TOTALS	\$259,745.00	\$274,841.00	\$264,783.52	\$10,057.48	\$3,000.00	\$7,057.48
ASSESSING						
SALARIES	\$153,354.00	\$153,354.00	\$138,455.53	\$14,898.47	\$0.00	\$14,898.47
EXPENSES	\$73,550.00	\$73,550.00	\$73,532.90	\$17.10	\$0.00	\$17.10
DEPARTMENT TOTALS	\$226,904.00	\$226,904.00	\$211,988.43	\$14,915.57	\$0.00	\$14,915.57
TREASURER/COLLECTOR						
SALARIES	\$214,102.00	\$214,102.00	\$214,092.69	\$9.31	\$0.00	\$9.31
EXPENSES	\$33,842.00	\$34,089.76	\$34,089.76	\$0.00	\$0.00	\$0.00
TAX TAKINGS	\$1,500.00	\$1,500.00	\$1,202.17	\$297.83	\$0.00	\$297.83
DEPARTMENT TOTALS	\$249,444.00	\$249,691.76	\$249,384.62	\$307.14	\$0.00	\$307.14
MANAGEMENT INFORMATION SYSTEM						
SALARIES	\$90,496.00	\$90,496.28	\$90,496.28	\$0.00	\$0.00	\$0.00
EXPENSES	\$119,855.00	\$144,304.91	\$136,908.56	\$7,396.35	\$6,575.00	\$821.35
CAPITAL OUTLAY	\$20,550.00	\$79,258.15	\$22,318.89	\$56,939.26	\$56,805.70	\$133.56
DEPARTMENT TOTALS	\$230,901.00	\$314,059.34	\$249,723.73	\$64,335.61	\$63,380.70	\$954.91
TOWN CLERK						
SALARIES	\$138,222.00	\$138,222.00	\$136,045.13	\$2,176.87	\$0.00	\$2,176.87
EXPENSES	\$18,245.00	\$18,245.00	\$18,223.67	\$21.33	\$0.00	\$21.33
DEPARTMENT TOTALS	\$156,467.00	\$156,467.00	\$154,268.80	\$2,198.20	\$0.00	\$2,198.20
CONSERVATION						
SALARIES	\$117,310.00	\$117,310.00	\$117,309.00	\$1.00	\$0.00	\$1.00
EXPENSES	\$3,935.00	\$3,935.00	\$3,739.16	\$195.84	\$0.00	\$195.84
DEPARTMENT TOTALS	\$121,245.00	\$121,245.00	\$121,048.16	\$196.84	\$0.00	\$196.84
PLANNING						
SALARIES	\$153,305.00	\$153,305.00	\$153,303.52	\$1.48	\$0.00	\$1.48
EXPENSES	\$13,695.00	\$13,695.00	\$13,602.64	\$92.36	\$0.00	\$92.36
DEPARTMENT TOTALS	\$167,000.00	\$167,000.00	\$166,906.16	\$93.84	\$0.00	\$93.84

DEPARTMENT	ORIGINAL BUDGET	REVISED BUDGET	EXPENDED	BALANCE JUNE 30, 2018	BALANCE CARRIED FWD	BALANCE CLOSED
ZONING BOARD OF APPEALS						
SALARIES	\$5,105.00	\$5,874.64	\$5,874.64	\$0.00	\$0.00	\$0.00
EXPENSES	\$3,800.00	\$3,800.00	\$3,219.98	\$580.02	\$0.00	\$580.02
DEPARTMENT TOTALS	\$8,905.00	\$9,674.64	\$9,094.62	\$580.02	\$0.00	\$580.02
TOWN OFFICE BUILDING						
SALARIES	\$43,228.00	\$43,910.20	\$43,819.87	\$90.33	\$0.00	\$90.33
EXPENSES	\$76,477.00	\$77,949.84	\$75,204.59	\$2,745.25	\$1,660.00	\$1,085.25
DEPARTMENT TOTALS	\$119,705.00	\$121,860.04	\$119,024.46	\$2,835.58	\$1,660.00	\$1,175.58
TN. REPORTS/TN. MEETING						
EXPENSES	\$9,464.00	\$11,230.65	\$11,230.65	\$0.00	\$0.00	\$0.00
DEPARTMENT TOTALS	\$9,464.00	\$11,230.65	\$11,230.65	\$0.00	\$0.00	\$0.00
COMMUNITY CENTER						
SALARIES	\$9,961.00	\$9,278.80	\$5,678.30	\$3,600.50	\$0.00	\$3,600.50
EXPENSES	\$1,109.00	\$1,109.00	\$1,009.00	\$100.00	\$0.00	\$100.00
DEPARTMENT TOTALS	\$11,070.00	\$10,387.80	\$6,687.30	\$3,700.50	\$0.00	\$3,700.50
GENERAL GOVT TOTAL	\$2,330,368.00	\$2,753,026.44	\$2,526,713.48	\$226,312.96	\$144,355.79	\$81,957.17
PROTECT PERSONS & PROPERTY						
POLICE /COMMUNICATIONS						
SALARIES	\$2,289,503.00	\$2,304,503.00	\$2,252,808.00	\$51,695.00	\$0.00	\$51,695.00
EXPENSES	\$215,716.00	\$216,724.00	\$205,332.55	\$11,391.45	\$2,096.50	\$9,294.95
CAPITAL OUTLAY	\$0.00	\$82,800.00	\$82,400.00	\$400.00	\$400.00	\$0.00
PUBLIC SAFETY ANSWER SYS UPGRADE	\$0.00	\$28,500.00	\$6,048.00	\$22,452.00	\$22,452.00	\$0.00
MV & EQUIPMENT PURCHASES	\$0.00	\$25,500.00	\$25,500.00	\$0.00	\$0.00	\$0.00
DEPARTMENT TOTALS	\$2,505,219.00	\$2,658,027.00	\$2,572,088.55	\$85,938.45	\$24,948.50	\$60,989.95
FUEL						
EXPENSES	\$114,718.00	\$116,835.22	\$114,160.68	\$2,674.54	\$2,530.35	\$144.19
DEPARTMENT TOTALS	\$114,718.00	\$116,835.22	\$114,160.68	\$2,674.54	\$2,530.35	\$144.19
FIRE/RESCUE						
SALARIES	\$2,332,467.00	\$2,371,901.28	\$2,371,391.66	\$509.62	\$0.00	\$509.62
EXPENSES	\$333,338.00	\$628,145.00	\$326,186.68	\$301,958.32	\$300,580.00	\$1,378.32
CAPITAL OUTLAY	\$0.00	\$61,975.81	\$61,915.96	\$59.85	\$59.85	\$0.00
MV & EQUIPMENT PURCHASES	\$0.00	\$52,000.00	\$38,086.52	\$13,913.48	\$13,913.48	\$0.00
DEPARTMENT TOTALS	\$2,665,805.00	\$3,114,022.09	\$2,797,580.82	\$316,441.27	\$314,553.33	\$1,887.94
BUILDING						
SALARIES	\$184,141.00	\$187,549.00	\$186,791.29	\$757.71	\$0.00	\$757.71
EXPENSES	\$79,255.00	\$86,146.94	\$71,004.63	\$15,142.31	\$0.00	\$15,142.31
DEPARTMENT TOTALS	\$263,396.00	\$273,695.94	\$257,795.92	\$15,900.02	\$0.00	\$15,900.02
BUILDING CODE BOARD OF APPEALS						
SALARIES	\$404.00	\$404.00	\$78.33	\$325.67	\$0.00	\$325.67
EXPENSES	\$50.00	\$50.00	\$8.35	\$41.65	\$0.00	\$41.65
DEPARTMENT TOTALS	\$454.00	\$454.00	\$86.68	\$367.32	\$0.00	\$367.32
EMERGENCY MANAGEMENT						
SALARIES	\$46,594.00	\$48,594.00	\$48,575.93	\$18.07	\$0.00	\$18.07
EXPENSES	\$15,825.00	\$15,825.00	\$15,825.00	\$0.00	\$0.00	\$0.00
DEPARTMENT TOTALS	\$62,419.00	\$64,419.00	\$64,400.93	\$18.07	\$0.00	\$18.07
TREE						
SALARIES	\$71,408.00	\$71,408.00	\$68,835.08	\$2,572.92	\$0.00	\$2,572.92
EXPENSES	\$28,330.00	\$33,130.00	\$26,593.31	\$6,536.69	\$0.00	\$6,536.69
DEPARTMENT TOTALS	\$99,738.00	\$104,538.00	\$95,428.39	\$9,109.61	\$0.00	\$9,109.61
SHELLFISH/HARBORMASTER						
SALARIES	\$287,041.00	\$287,041.00	\$285,713.29	\$1,327.71	\$0.00	\$1,327.71
EXPENSES	\$40,148.00	\$43,600.00	\$42,100.20	\$1,499.80	\$50.00	\$1,449.80
SHELLFISH PROJECT	\$18,000.00	\$31,581.03	\$13,600.00	\$17,981.03	\$15,300.00	\$2,681.03
DEPARTMENT TOTALS	\$345,189.00	\$362,222.03	\$341,413.49	\$20,808.54	\$15,350.00	\$5,458.54
PROTECT PERSONS & PROPERTY TOTAL	\$6,056,938.00	\$6,694,213.28	\$6,242,955.46	\$451,257.82	\$357,382.18	\$93,875.64

DEPARTMENT	ORIGINAL BUDGET	REVISED BUDGET	EXPENDED	BALANCE JUNE 30, 2018	BALANCE CARRIED FWD	BALANCE CLOSED
EDUCATION						
ORLEANS ELEMENTARY SCHOOL						
SALARIES	\$1,082,999.00	\$1,096,603.19	\$1,089,472.95	\$7,130.24	\$0.00	\$7,130.24
EXPENSES	\$3,721,373.00	\$3,736,438.84	\$3,720,004.13	\$16,434.71	\$16,434.71	\$0.00
CAPITAL OUTLAY	\$20,000.00	\$21,071.17	\$20,098.55	\$972.62	\$972.62	\$0.00
DEPARTMENT TOTALS	\$4,824,372.00	\$4,854,113.20	\$4,829,575.63	\$24,537.57	\$17,407.33	\$7,130.24
NAUSET REGIONAL ASSESS.						
EXPENSES	\$4,333,446.00	\$4,333,446.00	\$4,333,446.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAY	\$100,598.00	\$165,696.50	\$112,126.09	\$53,570.41	\$48,664.00	\$4,906.41
DEPARTMENT TOTALS	\$4,434,044.00	\$4,499,142.50	\$4,445,572.09	\$53,570.41	\$48,664.00	\$4,906.41
CAPE COD TECH. ASSESS.						
EXPENSES	\$290,179.00	\$290,179.00	\$290,179.00	\$0.00	\$0.00	\$0.00
DEPARTMENT TOTALS	\$290,179.00	\$290,179.00	\$290,179.00	\$0.00	\$0.00	\$0.00
EDUCATION TOTAL	\$9,548,595.00	\$9,643,434.70	\$9,565,326.72	\$78,107.98	\$66,071.33	\$12,036.65
PUBLIC WORKS						
PUBLIC WORKS						
CAPITAL OUTLAY	\$0.00	\$68,920.62	\$68,219.96	\$700.66	\$700.66	\$0.00
MV & EQUIPMENT PURCHASES	\$0.00	\$182,500.00	\$135,053.19	\$47,446.81	\$47,446.81	\$0.00
DEPARTMENT TOTALS	\$0.00	\$251,420.62	\$203,273.15	\$48,147.47	\$48,147.47	\$0.00
HIGHWAY						
SALARIES	\$567,093.00	\$565,127.60	\$551,281.54	\$13,846.06	\$0.00	\$13,846.06
EXPENSES	\$143,689.00	\$153,492.45	\$145,477.86	\$8,014.59	\$135.00	\$7,879.59
WATER QUALITY DRAINAGE	\$0.00	\$124,861.14	\$124,861.14	\$0.00	\$0.00	\$0.00
TOWN PAVEMENT MANAGEMENT	\$0.00	\$6,152.77	\$6,152.77	\$0.00	\$0.00	\$0.00
WATER QUALITY DRAINAGE	\$0.00	\$165,560.00	\$165,560.00	\$0.00	\$0.00	\$0.00
PAVEMENT MANAGEMENT	\$0.00	\$99,255.79	\$88,184.59	\$11,071.20	\$11,071.20	\$0.00
PAVEMENT MANAGEMENT	\$0.00	\$330,743.64	\$314,081.37	\$16,662.27	\$16,662.27	\$0.00
DEPARTMENT TOTALS	\$710,782.00	\$1,445,193.39	\$1,395,599.27	\$49,594.12	\$27,868.47	\$21,725.65
SNOW REMOVAL						
SALARIES	\$47,024.00	\$47,024.00	\$24,041.06	\$22,982.94	\$0.00	\$22,982.94
EXPENSES	\$124,976.00	\$124,976.00	\$67,100.45	\$57,875.55	\$16,745.00	\$41,130.55
DEPARTMENT TOTALS	\$172,000.00	\$172,000.00	\$91,141.51	\$80,858.49	\$16,745.00	\$64,113.49
STREET LIGHTS						
EXPENSES	\$13,160.00	\$13,160.00	\$11,453.53	\$1,706.47	\$0.00	\$1,706.47
DEPARTMENT TOTALS	\$13,160.00	\$13,160.00	\$11,453.53	\$1,706.47	\$0.00	\$1,706.47
TRANSFER STATION						
SALARIES	\$200,204.00	\$200,204.00	\$175,060.79	\$25,143.21	\$0.00	\$25,143.21
EXPENSES	\$401,283.00	\$447,623.29	\$365,471.82	\$82,151.47	\$64,680.90	\$17,470.57
HAZARDOUS WASTE	\$14,755.00	\$14,005.00	\$13,934.62	\$70.38	\$0.00	\$70.38
DEPARTMENT TOTALS	\$616,242.00	\$661,832.29	\$554,467.23	\$107,365.06	\$64,680.90	\$42,684.16
SEWERAGE COLLECTION						
TRI-TOWN SEPTAGE PLANT CLOSING	\$0.00	\$55,283.82	\$20,698.19	\$34,585.63	\$34,585.63	\$0.00
DEPARTMENT TOTALS	\$0.00	\$55,283.82	\$20,698.19	\$34,585.63	\$34,585.63	\$0.00
PUBLIC WORKS TOTAL	\$1,512,184.00	\$2,598,890.12	\$2,276,632.88	\$322,257.24	\$192,027.47	\$130,229.77
HUMAN SERVICES						
HEALTH						
SALARIES	\$244,304.00	\$244,304.00	\$232,193.52	\$12,110.48	\$0.00	\$12,110.48
EXPENSES	\$50,200.00	\$66,517.95	\$50,598.35	\$15,919.60	\$0.00	\$15,919.60
DEPARTMENT TOTALS	\$294,504.00	\$310,821.95	\$282,791.87	\$28,030.08	\$0.00	\$28,030.08
COUNCIL ON AGING						
SALARIES	\$580,084.00	\$580,084.00	\$563,936.58	\$16,147.42	\$0.00	\$16,147.42
EXPENSES	\$90,289.00	\$90,657.00	\$89,499.13	\$1,157.87	\$350.00	\$807.87
DEPARTMENT TOTALS	\$670,373.00	\$670,741.00	\$653,435.71	\$17,305.29	\$350.00	\$16,955.29
HUMAN SERVICES						
HUMAN SERVICES	\$0.00	\$91,150.00	\$87,125.00	\$4,025.00	\$4,025.00	\$0.00
HUMAN SERVICES	\$0.00	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00
DEPARTMENT TOTALS	\$0.00	\$95,150.00	\$91,125.00	\$4,025.00	\$4,025.00	\$0.00

DEPARTMENT	ORIGINAL BUDGET	REVISED BUDGET	EXPENDED	BALANCE JUNE 30, 2018	BALANCE CARRIED FWD	BALANCE CLOSED
VETERANS BENEFITS						
EXPENSES	\$27,473.00	\$27,473.00	\$27,472.54	\$0.46	\$0.00	\$0.46
VETS BENEFITS	\$30,000.00	\$45,300.00	\$43,689.42	\$1,610.58	\$1,610.58	\$0.00
DEPARTMENT TOTALS	\$57,473.00	\$72,773.00	\$71,161.96	\$1,611.04	\$1,610.58	\$0.46
HUMAN SERVICES TOTAL	\$1,022,350.00	\$1,149,485.95	\$1,098,514.54	\$50,971.41	\$5,985.58	\$44,985.83
CULTURE/RECREATION						
SNOW LIBRARY						
SALARIES	\$456,510.00	\$456,510.00	\$453,129.88	\$3,380.12	\$0.00	\$3,380.12
EXPENSES	\$157,963.00	\$158,729.00	\$152,386.38	\$6,342.62	\$730.00	\$5,612.62
CAPITAL OUTLAY	\$0.00	\$7,893.89	\$6,213.89	\$1,680.00	\$1,680.00	\$0.00
DEPARTMENT TOTALS	\$614,473.00	\$623,132.89	\$611,730.15	\$11,402.74	\$2,410.00	\$8,992.74
RECREATION						
SALARIES	\$111,734.00	\$114,214.00	\$114,082.68	\$131.32	\$0.00	\$131.32
EXPENSES	\$10,174.00	\$10,374.00	\$10,348.86	\$25.14	\$0.00	\$25.14
DEPARTMENT TOTALS	\$121,908.00	\$124,588.00	\$124,431.54	\$156.46	\$0.00	\$156.46
WINDMILL						
SALARIES	\$4,275.00	\$4,275.00	\$4,196.40	\$78.60	\$0.00	\$78.60
EXPENSES	\$4,840.00	\$4,840.00	\$3,586.31	\$1,253.69	\$0.00	\$1,253.69
DEPARTMENT TOTALS	\$9,115.00	\$9,115.00	\$7,782.71	\$1,332.29	\$0.00	\$1,332.29
PARKS & BEACHES						
HABITAT CONSERVATION PLAN	\$0.00	\$10,567.00	\$5,610.51	\$4,956.49	\$4,956.49	\$0.00
DEPARTMENT TOTALS	\$0.00	\$10,567.00	\$5,610.51	\$4,956.49	\$4,956.49	\$0.00
BEACHES						
SALARIES	\$684,749.00	\$684,449.00	\$626,460.15	\$57,988.85	\$0.00	\$57,988.85
EXPENSES	\$98,414.00	\$138,056.44	\$119,316.37	\$18,740.07	\$3,347.72	\$15,392.35
CAPITAL OUTLAY	\$0.00	\$9,224.98	\$948.13	\$8,276.85	\$8,276.85	\$0.00
BEACH EQUIPMENT	\$0.00	\$40,000.00	\$19,161.00	\$20,839.00	\$20,839.00	\$0.00
DEPARTMENT TOTALS	\$783,163.00	\$871,730.42	\$765,885.65	\$105,844.77	\$32,463.57	\$73,381.20
PARKS & BEACHES FACILITIES						
SALARIES	\$298,928.00	\$298,928.00	\$298,528.68	\$399.32	\$0.00	\$399.32
EXPENSES	\$39,179.00	\$41,219.16	\$39,711.86	\$1,507.30	\$65.00	\$1,442.30
DEPARTMENT TOTALS	\$338,107.00	\$340,147.16	\$338,240.54	\$1,906.62	\$65.00	\$1,841.62
PARKS						
SALARIES	\$298,749.00	\$298,534.40	\$285,537.17	\$12,997.23	\$0.00	\$12,997.23
EXPENSES	\$56,577.00	\$55,377.00	\$51,745.79	\$3,631.21	\$2,841.44	\$789.77
DEPARTMENT TOTALS	\$355,326.00	\$353,911.40	\$337,282.96	\$16,628.44	\$2,841.44	\$13,787.00
OLD KINGS HIGHWAY REG. DISTRICT						
SALARIES	\$1,748.00	\$1,999.03	\$1,999.03	\$0.00	\$0.00	\$0.00
EXPENSES	\$975.00	\$1,153.00	\$1,088.68	\$64.32	\$0.00	\$64.32
DEPARTMENT TOTALS	\$2,723.00	\$3,152.03	\$3,087.71	\$64.32	\$0.00	\$64.32
MEMORIAL & VETERANS DAY						
EXPENSES	\$1,500.00	\$1,500.00	\$1,286.55	\$213.45	\$0.00	\$213.45
DEPARTMENT TOTALS	\$1,500.00	\$1,500.00	\$1,286.55	\$213.45	\$0.00	\$213.45
SPECIAL EVENTS & INFORMATION						
EXPENSES	\$450.00	\$8,650.00	\$4,019.50	\$4,630.50	\$4,180.50	\$450.00
JULY 4TH CELEBRATION	\$0.00	\$995.05	\$585.00	\$410.05	\$410.05	\$0.00
DEPARTMENT TOTALS	\$450.00	\$9,645.05	\$4,604.50	\$5,040.55	\$4,590.55	\$450.00
CULTURAL COUNCIL						
EXPENSES	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00
AWARDS	\$0.00	\$2,000.00	\$450.00	\$1,550.00	\$1,550.00	\$0.00
DEPARTMENT TOTALS	\$0.00	\$4,000.00	\$450.00	\$3,550.00	\$3,550.00	\$0.00
CULTURE/RECREATION TOTAL	\$2,226,765.00	\$2,351,488.95	\$2,200,392.82	\$151,096.13	\$50,877.05	\$100,219.08
DEBT SERVICE						
PRINCIPAL NOTES & BONDS						
EXPENSES	\$3,213,504.00	\$3,213,504.00	\$3,213,504.00	\$0.00	\$0.00	\$0.00
DEPARTMENT TOTALS	\$3,213,504.00	\$3,213,504.00	\$3,213,504.00	\$0.00	\$0.00	\$0.00

DEPARTMENT	ORIGINAL BUDGET	REVISED BUDGET	EXPENDED	BALANCE JUNE 30, 2018	BALANCE CARRIED FWD	BALANCE CLOSED
INTEREST NOTES & BONDS						
EXPENSES	\$1,146,602.00	\$1,146,602.00	\$1,146,598.94	\$3.06	\$0.00	\$3.06
DEPARTMENT TOTALS	\$1,146,602.00	\$1,146,602.00	\$1,146,598.94	\$3.06	\$0.00	\$3.06
DEBT SERVICE TOTAL						
	\$4,360,106.00	\$4,360,106.00	\$4,360,102.94	\$3.06	\$0.00	\$3.06
STATE, COUNTY & DISTRICT CHARGES						
STATE ASSESSMENTS						
EXPENSES	\$218,529.00	\$224,101.00	\$224,101.00	\$0.00	\$0.00	\$0.00
DEPARTMENT TOTALS	\$218,529.00	\$224,101.00	\$224,101.00	\$0.00	\$0.00	\$0.00
COUNTY ASSESSMENTS						
SALARIES	\$1,812,055.00	\$1,812,055.00	\$1,812,055.00	\$0.00	\$0.00	\$0.00
EXPENSES	\$327,614.00	\$327,614.00	\$327,614.00	\$0.00	\$0.00	\$0.00
DEPARTMENT TOTALS	\$2,139,669.00	\$2,139,669.00	\$2,139,669.00	\$0.00	\$0.00	\$0.00
DISTRICT ASSESSMENTS						
EXPENSES	\$43,717.00	\$43,673.00	\$43,673.00	\$0.00	\$0.00	\$0.00
DEPARTMENT TOTALS	\$43,717.00	\$43,673.00	\$43,673.00	\$0.00	\$0.00	\$0.00
STATE, COUNTY & DISTRICT TOTAL						
	\$2,401,915.00	\$2,407,443.00	\$2,407,443.00	\$0.00	\$0.00	\$0.00
PROPERTY & LIABILITY INSURANCE						
INSURANCE & BONDS						
EXPENSES	\$393,674.00	\$393,643.00	\$372,035.10	\$21,607.90	\$0.00	\$21,607.90
DEPARTMENT TOTALS	\$393,674.00	\$393,643.00	\$372,035.10	\$21,607.90	\$0.00	\$21,607.90
PROPERTY & LIABILITY TOTAL						
	\$393,674.00	\$393,643.00	\$372,035.10	\$21,607.90	\$0.00	\$21,607.90
FRINGE BENEFITS						
UNEMPLOYMENT COMPENSATION						
EXPENSES	\$15,000.00	\$2,000.00	\$1,229.58	\$770.42	\$0.00	\$770.42
DEPARTMENT TOTALS	\$15,000.00	\$2,000.00	\$1,229.58	\$770.42	\$0.00	\$770.42
HEALTH & MEDICARE INSURANCE						
SALARY	\$2,552,662.00	\$2,542,106.05	\$2,430,814.51	\$111,291.54	\$0.00	\$112,914.54
DEPARTMENT TOTALS	\$2,552,662.00	\$2,542,106.05	\$2,430,814.51	\$111,291.54	\$0.00	\$111,291.54
FRINGE BENEFIT TOTAL						
	\$2,567,662.00	\$2,544,106.05	\$2,432,044.09	\$112,061.96	\$0.00	\$112,061.96
UNCLASSIFIED						
UNCLASSIFIED	\$0.00	\$1,399,181.00	\$1,399,181.00	\$0.00	\$0.00	\$0.00
DEPARTMENT TOTALS	\$0.00	\$1,399,181.00	\$1,399,181.00	\$0.00	\$0.00	\$0.00
GENERAL FUND TOTAL						
	\$32,420,557.00	\$36,295,018.49	\$34,881,342.03	\$1,413,676.46	\$816,699.40	\$596,977.06
SPECIAL REVENUE FUNDS						
CHAPTER 90 ROAD IMPROVEMENT						
ROAD RECONSTRUCTION FY13	\$0.00	\$345.00	\$0.00	\$345.00	\$345.00	\$0.00
ROAD RECONSTRUCTION FY15	\$0.00	\$97,615.02	\$69,941.91	\$27,673.11	\$27,673.11	\$0.00
ROAD RECONSTRUCTION FY16	\$0.00	\$48,557.60	\$34,496.46	\$14,061.14	\$14,061.14	\$0.00
ROAD RECONSTRUCTION FY17	\$0.00	\$268,684.12	\$106,494.50	\$162,189.62	\$162,189.62	\$0.00
ROAD RECONSTRUCTION FY18	\$0.00	\$287,520.00	\$168,593.28	\$118,926.72	\$118,926.72	\$0.00
CHAPTER 90 TOTAL	\$0.00	\$702,721.74	\$379,526.15	\$323,195.59	\$323,195.59	\$0.00
COMMUNITY PRESERVATION						
EXPENSES	\$0.00	\$1,320,817.83	\$950,878.18	\$369,939.65	\$353,377.26	\$16,562.39
COMMUNITY PRESERVATION TOTAL	\$0.00	\$1,320,817.83	\$950,878.18	\$369,939.65	\$353,377.26	\$16,562.39
SPECIAL REVENUE FUNDS TOTAL						
	\$0.00	\$2,023,539.57	\$1,330,404.33	\$693,135.24	\$676,572.85	\$16,562.39
CAPITAL PROJECT FUNDS						
ORLEANS ELEMENTARY CONSTRUCTION						
OES CONSTRUCTION	\$898.10	\$898.10	\$0.00	\$898.10	\$898.10	\$0.00
OES WINDOW & DOOR REPLACEMENT	\$12,722.28	\$12,722.28	\$0.00	\$12,722.28	\$12,722.28	\$0.00
OES HVAC SYSTEM	\$15,400.00	\$15,400.00	\$15,400.00	\$0.00	\$0.00	\$0.00
OES HVAC IMPROVEMENTS	\$600,000.00	\$600,000.00	\$192,155.23	\$407,844.77	\$407,844.77	\$0.00
ORLEANS ELEMENTARY - CPF TOTAL	\$629,020.38	\$629,020.38	\$207,555.23	\$421,465.15	\$421,465.15	\$0.00
HARBOR BULKHEAD - CPF						
ROCK HARBOR BULKHEAD	\$0.00	\$470,089.27	\$223,300.31	\$246,788.96	\$246,788.96	\$0.00
HARBOR BULKHEAD - CPF TOTAL	\$0.00	\$470,089.27	\$223,300.31	\$246,788.96	\$246,788.96	\$0.00

DEPARTMENT	ORIGINAL BUDGET	REVISED BUDGET	EXPENDED	BALANCE JUNE 30, 2018	BALANCE CARRIED FWD	BALANCE CLOSED
WATER QLTY DRAINAGE IMPRVMT-CPF						
STORMWATER MGMT DESIGN	\$0.00	\$332,078.00	\$34,827.00	\$297,251.00	\$297,251.00	\$0.00
WTR QLTY DRAINAGE IMPROVEMENT	\$0.00	\$169,697.00	\$70,921.34	\$98,775.66	\$98,775.66	\$0.00
WTR QLTY DRAINAGE IMPROVEMENT	\$0.00	\$173,939.00	\$4,000.00	\$169,939.00	\$169,939.00	\$0.00
WTR QTY DRAIN IMP-CPF TOTAL	\$0.00	\$675,714.00	\$109,748.34	\$565,965.66	\$565,965.66	\$0.00
PAVEMENT MANAGEMENT PROGRAM - CPF						
PAVEMENT MANAGEMENT	\$0.00	\$347,899.00	\$243,215.82	\$104,683.18	\$104,683.18	\$0.00
PAVEMENT MGMT PROG - CPF TOTAL	\$0.00	\$347,899.00	\$243,215.82	\$104,683.18	\$104,683.18	\$0.00
BUILDING & FACILITY - CPF						
BLDG & FACILITY PLAN FY14	\$0.00	\$0.00	(\$2,368.19)	\$2,368.19	\$2,368.19	\$0.00
BLDG & FACILITY PLAN FY15	\$0.00	\$178.48	(\$12.51)	\$190.99	\$190.99	\$0.00
BLDG & FACILITY PLAN FY16	\$0.00	\$20,847.19	\$20,121.80	\$725.39	\$725.39	\$0.00
B&F PROJECT - NAUSET ORV	\$0.00	\$2,930.12	\$2,930.12	\$0.00	\$0.00	\$0.00
B&F PROJECT - SKAKET SAND	\$0.00	\$3,390.00	\$3,390.00	\$0.00	\$0.00	\$0.00
BLDG & FACILITY PLAN FY17	\$0.00	\$120,071.08	\$79,915.11	\$40,155.97	\$40,155.97	\$0.00
BLDG & FACILITY PLAN FY18	\$0.00	\$333,000.00	\$234,841.62	\$98,158.38	\$98,158.38	\$0.00
B&F PROJECT - NAUSET ORV	\$0.00	\$10,000.00	\$8,744.63	\$1,255.37	\$1,255.37	\$0.00
B&F PROJECT - SKAKET SAND	\$0.00	\$7,000.00	\$6,451.50	\$548.50	\$548.50	\$0.00
TOWN FUEL DEPOT CONSTRUCTION	\$0.00	\$59,938.03	\$0.00	\$59,938.03	\$59,938.03	\$0.00
NAUSET BEACH ADDITIONAL PARKING	\$0.00	\$360,000.00	\$0.00	\$360,000.00	\$360,000.00	\$0.00
SKAKET BUILDINGS REPLACEMENT	\$0.00	\$34,524.62	\$34,524.62	\$0.00	\$0.00	\$0.00
BUILDING & FACILITY - CPF TOTAL	\$0.00	\$951,879.52	\$388,538.70	\$563,340.82	\$563,340.82	\$0.00
SHELLFISH/HARBORMASTER - CPF						
DREDGE NAUSET ESTUARY	\$0.00	\$301,459.50	\$65,432.75	\$236,026.75	\$236,026.75	\$0.00
NARROWS DREDGE ENGINEERING	\$0.00	\$200,000.00	\$53,625.64	\$146,374.36	\$146,374.36	\$0.00
SHELLFISH/HRBMASTER - CPF TOTAL	\$0.00	\$501,459.50	\$119,058.39	\$382,401.11	\$382,401.11	\$0.00
DPW FACILITY						
DPW MAINTENANCE GARAGE	\$0.00	\$1,330.11	\$0.00	\$1,330.11	\$1,330.11	\$0.00
DESIGN DPW/NAT RESOURCE FACILITY	\$0.00	\$81,500.00	\$0.00	\$81,500.00	\$81,500.00	\$0.00
DPW/NR FACILITY CONSTRUCTION	\$0.00	\$13,575,000.00	\$6,756,757.41	\$6,818,242.59	\$6,818,242.59	\$0.00
DPW FACILITY - CPF TOTAL	\$0.00	\$13,657,830.11	\$6,756,757.41	\$6,901,072.70	\$6,901,072.70	\$0.00
ROADWAYS INFRASTRUCTURE						
MAIN STREET INTERSECTION	\$0.00	\$482,000.00	\$60,497.04	\$421,502.96	\$421,502.96	\$0.00
ROADWAY INFRASTRUCT - CPF TOTAL	\$0.00	\$482,000.00	\$60,497.04	\$421,502.96	\$421,502.96	\$0.00
POLICE STATION RENOVATION - CPF						
POLICE STATION DESIGN	\$0.00	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00
POLICE STATION CONSTRUCTION	\$0.00	\$7,079,957.72	\$6,655,956.89	\$424,000.83	\$424,000.83	\$0.00
POLICE STATION RENO - CPF TOTAL	\$0.00	\$7,080,157.72	\$6,655,956.89	\$424,200.83	\$424,200.83	\$0.00
CWMP - CPF						
WATER RESOURCE MGMT PLAN	\$0.00	\$48,286.17	\$0.00	\$48,286.17	\$48,286.17	\$0.00
COMP WASTEWATER RESOURCE PLAN	\$0.00	\$1,877,812.52	\$1,365,058.50	\$512,754.02	\$512,754.02	\$0.00
CWRMP PH 2018	\$0.00	\$2,963,560.00	\$980,123.24	\$1,983,436.76	\$1,983,436.76	\$0.00
LONNIES POND	\$0.00	\$94,000.00	\$0.00	\$94,000.00	\$94,000.00	\$0.00
INTERIM CWRMP ENGINEERING	\$0.00	\$15,686.27	\$9,818.90	\$5,867.37	\$5,867.37	\$0.00
MAIN STREET SEWER	\$0.00	\$3,680,000.00	\$1,877,439.75	\$1,802,560.25	\$1,802,560.25	\$0.00
COMP WASTEWATER RESOURCE PLAN	\$0.00	\$121,162.64	\$14,574.00	\$106,588.64	\$106,588.64	\$0.00
ADDITIONAL RESOURCE MGMT PLAN	\$0.00	\$6,791.00	\$0.00	\$6,791.00	\$6,791.00	\$0.00
TRI-TOWN BUILDING DEMOLITION	\$0.00	\$870,000.00	\$842,469.94	\$27,530.06	\$27,530.06	\$0.00
SEPTAGE PLANT - CPF TOTAL	\$0.00	\$9,677,298.60	\$5,089,484.33	\$4,587,814.27	\$4,587,814.27	\$0.00
NAUSET REGIONAL HIGH SCHOOL - CPF						
NRHS FEASABILITY STUDY & DESIGN	\$0.00	\$1,300,000.00	\$0.00	\$1,300,000.00	\$1,300,000.00	\$0.00
NRHS FEAS STUDY/DSGN - CPF TOTAL	\$0.00	\$1,300,000.00	\$0.00	\$1,300,000.00	\$1,300,000.00	\$0.00
NAUSET BEACH RETREAT - CPF						
NAUSET BEACH RETREAT	\$0.00	\$175,000.00	\$0.00	\$175,000.00	\$175,000.00	\$0.00
NAUSET BEACH RETREAT - CPF TOTAL	\$0.00	\$175,000.00	\$0.00	\$175,000.00	\$175,000.00	\$0.00
CAPITAL PROJECT FUNDS TOTAL	\$629,020.38	\$35,948,348.10	\$19,854,112.46	\$16,094,235.64	\$16,094,235.64	\$0.00

DEPARTMENT	ORIGINAL BUDGET	REVISED BUDGET	EXPENDED	BALANCE JUNE 30, 2018	BALANCE CARRIED FWD	BALANCE CLOSED
WATER SPECIAL REVENUE FUND						
WATER DEPARTMENT						
SALARIES	\$606,809.00	\$616,309.00	\$608,179.93	\$8,129.07	\$0.00	\$0.00
EXPENSES	\$367,035.00	\$814,535.00	\$745,491.12	\$69,043.88	\$44,682.17	\$24,361.71
CAPITAL OUTLAY	\$129,000.00	\$218,013.50	\$15,434.04	\$202,579.46	\$0.00	\$202,579.46
OTHER ASSESSMENTS	\$3,609.00	\$3,609.00	\$3,330.39	\$278.61	\$0.00	\$278.61
ENGINEERING	\$0.00	\$413.56	\$0.00	\$413.56	\$413.56	\$0.00
ENGINEERING TO RENEW WMA PERMIT	\$0.00	\$39,990.56	\$4,254.87	\$35,735.69	\$35,735.69	\$0.00
EQUIP/SERVICE IMPROVEMENTS WTP	\$0.00	\$26,169.18	\$0.00	\$26,169.18	\$26,169.18	\$0.00
WATER SERVICE CONNECTIONS	\$0.00	\$137,870.92	\$74,507.52	\$63,363.40	\$63,363.40	\$0.00
IMPROVEMENTS TO WELLS	\$0.00	\$19,445.00	\$0.00	\$19,445.00	\$19,445.00	\$0.00
UNPAID BILLS OF PRIOR YEAR	\$0.00	\$16,103.44	\$16,103.44	\$0.00	\$0.00	\$0.00
WATER TRUCK DUMP BED	\$0.00	\$15,000.00	\$9,409.46	\$5,590.54	\$5,590.54	\$0.00
DEPARTMENT TOTALS	\$1,106,453.00	\$1,907,459.16	\$1,476,710.77	\$430,748.39	\$195,399.54	\$235,348.85
WATER SPECIAL REVENUE FUND TOTAL	\$1,106,453.00	\$1,907,459.16	\$1,476,710.77	\$430,748.39	\$195,399.54	\$235,348.85
WATER CAPITAL PROJECT FUNDS						
WATER						
WATER MAIN REPLACEMENT	\$0.00	\$70,583.46	\$0.00	\$70,583.46	\$70,583.46	\$0.00
PAINT & REHAB WELL	\$0.00	\$1,152.72	\$0.00	\$1,152.72	\$1,152.72	\$0.00
ASSET MANAGEMENT PLAN	\$0.00	\$117,536.77	\$8,659.59	\$108,877.18	\$108,877.18	\$0.00
BEACH ROAD WATER MAIN	\$0.00	\$116,000.00	\$0.00	\$116,000.00	\$116,000.00	\$0.00
BEACH ROAD WATER MAIN	\$0.00	\$1,270,000.00	\$1,038,309.54	\$231,690.46	\$231,690.46	\$0.00
WATER TOTAL - CPF TOTAL	\$0.00	\$1,575,272.95	\$1,046,969.13	\$528,303.82	\$528,303.82	\$0.00
GRAND TOTAL - ALL FUNDS	\$34,156,030.38	\$77,749,638.27	\$58,589,538.72	\$19,160,099.55	\$18,311,211.25	\$848,888.30

**COMBINED BALANCE SHEET
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	General Fund	Community Preservation Fund	Water Fund	Capital Projects Funds	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS						
Cash and cash equivalents	\$5,844,158.00	\$1,220,329.00	\$2,792,781.00	\$14,631,236.00	\$3,215,821.00	\$27,704,325.00
Investments	\$848,166.00	\$0.00	\$0.00	\$0.00	\$669,051.00	\$1,517,217.00
Receivables, net of uncollectibles:						
Real estate and personal property taxes	\$482,693.00	\$0.00	\$0.00	\$0.00	\$0.00	\$482,693.00
Tax liens	\$84,233.00	\$0.00	\$0.00	\$0.00	\$0.00	\$84,233.00
Motor vehicle and other excise taxes	\$109,010.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,010.00
User charges	\$0.00	\$0.00	\$1,160,870.00	\$0.00	\$0.00	\$1,160,870.00
Departmental and other	\$32,767.00	\$73,013.00	\$0.00	\$0.00	\$507,121.00	\$612,901.00
Intergovernmental - other	\$0.00	\$0.00	\$0.00	\$0.00	\$799,436.00	\$799,436.00
Due from participating communities	\$0.00	\$0.00	\$0.00	\$727,680.00	\$0.00	\$727,680.00
Tax foreclosures	\$32,584.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,584.00
Due from other funds	\$0.00	\$0.00	\$0.00	\$0.00	\$184,238.00	\$184,238.00
TOTAL ASSETS	\$7,433,611.00	\$1,293,342.00	\$3,953,651.00	\$15,358,916.00	\$5,375,667.00	\$33,415,187.00
LIABILITIES						
Warrants payable	\$261,616.00	\$32,250.00	\$35,466.00	\$1,117,486.00	\$30,528.00	\$1,477,346.00
Accrued payroll	\$1,038,151.00	\$0.00	\$12,037.00	\$0.00	\$1,375.00	\$1,051,563.00
Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$184,238.00	\$184,238.00
Accrued interest on notes payable	\$99,737.00	\$0.00	\$0.00	\$0.00	\$0.00	\$99,737.00
Other liabilities	\$14,548.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,548.00
Notes payable	\$0.00	\$0.00	\$0.00	\$10,638,561.00	\$0.00	\$10,638,561.00
TOTAL LIABILITIES	\$1,414,052.00	\$32,250.00	\$47,503.00	\$11,756,047.00	\$216,141.00	\$13,465,993.00
DEFERRED INFLOWS OF RESOURCES						
Unavailable revenue	\$651,023.00	\$73,013.00	\$1,160,870.00	\$0.00	\$1,122,319.00	\$3,007,225.00
FUND BALANCES						
Nonspendable	\$0.00	\$0.00	\$0.00	\$0.00	\$365,596.00	\$365,596.00
Restricted	\$86,393.00	\$1,188,079.00	\$2,549,878.00	\$3,602,869.00	\$3,671,611.00	\$11,098,830.00
Committed	\$521,868.00	\$0.00	\$140,331.00	\$0.00	\$0.00	\$662,199.00
Assigned	\$1,254,084.00	\$0.00	\$55,069.00	\$0.00	\$0.00	\$1,309,153.00
Unassigned	\$3,506,191.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,506,191.00
TOTAL FUND BALANCES	\$5,368,536.00	\$1,188,079.00	\$2,745,278.00	\$3,602,869.00	\$4,037,207.00	\$16,941,969.00
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	\$7,433,611.00	\$1,293,342.00	\$3,953,651.00	\$15,358,916.00	\$5,375,667.00	\$33,415,187.00

TOTAL LONG-TERM DEBT OUTSTANDING
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

Aggregate Debt Service			
DATE	PRINCIPAL	INTEREST	TOTAL (P+I)
6/30/2018	\$0.00	\$0.00	\$0.00
6/30/2019	\$4,960,000.00	\$2,207,815.85	\$7,167,815.85
6/30/2020	\$4,725,000.00	\$1,653,720.00	\$6,378,720.00
6/30/2021	\$4,420,000.00	\$1,468,550.00	\$5,888,550.00
6/30/2022	\$3,470,000.00	\$1,298,225.00	\$4,768,225.00
6/30/2023	\$3,310,000.00	\$1,164,850.00	\$4,474,850.00
6/30/2024	\$2,935,000.00	\$1,039,550.00	\$3,974,550.00
6/30/2025	\$2,755,000.00	\$908,225.00	\$3,663,225.00
6/30/2026	\$2,485,000.00	\$780,200.00	\$3,265,200.00
6/30/2027	\$1,890,000.00	\$673,725.00	\$2,563,725.00
6/30/2028	\$1,645,000.00	\$591,050.00	\$2,236,050.00
6/30/2029	\$1,525,000.00	\$523,075.00	\$2,048,075.00
6/30/2030	\$1,520,000.00	\$463,862.52	\$1,983,862.52
6/30/2031	\$1,520,000.00	\$410,412.52	\$1,930,412.52
6/30/2032	\$1,480,000.00	\$362,550.00	\$1,842,550.00
6/30/2033	\$1,495,000.00	\$316,050.00	\$1,811,050.00
6/30/2034	\$1,475,000.00	\$269,300.00	\$1,744,300.00
6/30/2035	\$1,470,000.00	\$222,775.00	\$1,692,775.00
6/30/2036	\$1,475,000.00	\$176,225.00	\$1,651,225.00
6/30/2037	\$1,475,000.00	\$129,000.00	\$1,604,000.00
6/30/2038	\$1,475,000.00	\$81,750.00	\$1,556,750.00
6/30/2039	\$370,000.00	\$51,050.00	\$421,050.00
6/30/2040	\$370,000.00	\$36,750.00	\$406,750.00
6/30/2041	\$370,000.00	\$22,275.00	\$392,275.00
6/30/2042	\$240,000.00	\$7,800.00	\$247,800.00
TOTAL	\$48,855,000.00	\$14,858,785.89	\$63,713,785.89

Par Amounts of Selected Issues

November 16 2005 MCWT T5-02-1000 (OE)	\$40,000.00
February 15 2010 - Land Acquisition (IE)	\$10,000.00
February 15 2010 - Well (O)	\$80,000.00
February 15 2011 - Land Acquisition I (IE)	\$3,220,000.00
February 15 2011 - Land Acquisition II (IE)	\$235,000.00
February 15 2011 - Land Acquisition III (IE)	\$220,000.00
February 15 2011 - Fire Pumper Truck (IE)	\$135,000.00
February 15 2011 - Water Department Equipment (OE)	\$75,000.00
January 26 2012 - Ref of Land Acquisition - CPA I (I)	\$100,000.00
January 26 2012 - Ref of Land Acquisition - CPA II (I)	\$210,000.00
January 26 2012 - Ref of Land Acquisition - CPA III (I)	\$130,000.00
January 26 2012 - Ref of Water Treatment Facility (O)	\$1,215,000.00
January 26 2012 - Land Acquisition - CPA IV (I)	\$765,000.00
April 2 2015 - Ref of Landfill Area - Closing Out I (OE)	\$1,325,000.00
April 2 2015 - Ref of Land Acquisition - CPA (I)	\$815,000.00
April 2 2015 - Ref of Landfill Area - Closing Out II (OE)	\$145,000.00
April 2 2015 - Ref of Town Hall Building Remodeling (IE)	\$2,780,000.00
February 1 2016 - Elementary School Boiler (IE)	\$35,000.00
February 1 2016 - Skaket Beach Snack Shack - TAXABLE (IE)	\$30,000.00
February 1 2016 - School Safety Equipment (IE)	\$120,000.00
February 1 2016 - Public Works Street Sweeper (IE)	\$40,000.00
February 1 2016 - Front End Loader (IE)	\$90,000.00
February 1 2016 - Public Wharf (IE)	\$145,000.00

Par Amounts of Selected Issues (continued)

February 1 2016 - Piers & Boat Ramps (IE)	\$100,000.00
February 1 2016 - Rock Harbor Dredging (IE)	\$500,000.00
February 1 2016 - Water Resource Management Planning (IE)	\$380,000.00
February 1 2016 - Elementary School Playground (IE)	\$100,000.00
February 1 2016 - Water Department Equipment I (OE)	\$115,000.00
February 1 2016 - Water Department Equipment II (OE)	\$110,000.00
February 1 2016 - Water Tank #2 (O)	\$360,000.00
February 1 2016 - Water Tank #1 Rehabilitation (O)	\$420,000.00
January 6 2017 SHSLN - Elementary School (IE)	\$180,000.00
February 9 2017 - Stormwater Facility (IE)	\$90,000.00
February 9 2017 - Elementary School Windows & Doors (OE)	\$635,000.00
February 9 2017 - DPW Garage (IE)	\$15,000.00
February 9 2017 - Nauset Beach Parking Lot (IE)	\$165,000.00
February 9 2017 - Police Station (IE)	\$645,000.00
February 9 2017 - DPW Facility (IE)	\$105,000.00
February 9 2017 - Town Center Planning (IE)	\$105,000.00
February 9 2017 - Fuel Depot Planning (IE)	\$30,000.00
February 9 2017 - Police Station Construction (IE)	\$2,155,000.00
February 9 2017 - Dept. Equipment - Town Fuel (IE)	\$355,000.00
February 9 2017 - Nauset Beach Parking Lot II (IE)	\$70,000.00
February 9 2017 - DPW Facility II (IE)	\$280,000.00
February 9 2017 - Nauset Estuary Dredging (IE)	\$60,000.00
February 9 2017 - Rock Harbor Bulkhead (IE)	\$875,000.00
February 9 2017 - Elementary HVAC (IE)	\$25,000.00
February 9 2017 - Water Quality Mgmt (IE)	\$495,000.00
February 9 2017 - Water Planning (IE)	\$720,000.00
February 9 2017 - Nauset Estuary Study (I)	\$40,000.00
February 9 2017 - Water Mains (O)	\$635,000.00
February 9 2017 - Water - Wells 1-3 & 6-8 (O)	\$560,000.00
November 16 2017 - Skaket Beach Admin Building (IE)	\$33,100.00
November 16 2017 - Police Station Construction (IE)	\$8,402,100.00
November 16 2017 - DPW Facility (IE)	\$458,000.00
November 16 2017 - DPW Central Garage (IE)	\$12,523,000.00
November 16 2017 - Rock Harbor Bulkhead (IE)	\$2,111,500.00
November 16 2017 - Nauset Beach Parking Lot (IE)	\$259,000.00
November 16 2017 - Nauset Estuary Dredging 1 (IE)	\$83,500.00
November 16 2017 - Nauset Estuary Dredging 2 (IE)	\$147,500.00
November 16 2017 - Tri-Town Septage Facility (IE)	\$761,000.00
November 16 2017 - Main Street Intersection (IE)	\$430,000.00
November 16 2017 - Stormwater Facility (IE)	\$247,500.00
November 16 2017 - Beach Road Water Main 1 (O)	\$138,000.00
November 16 2017 - Beach Road Water Main 2 (O)	\$961,000.00
November 16 2017 - Water Dept Equipment - Filters (O)	\$2,676.00
November 16 2017 - Water Mains (O)	\$3,172.00
November 16 2017 - Water (Wells 13- & 6-8) (O)	\$8,952.00

TOTAL	\$48,855,000.00
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TOWN CLERK

The Clerk's office posts meetings and schedules meeting rooms for Town boards, committees and commissions; on our official posting board and on the town's website. Located "front and center" in the main entrance lobby, we are frequently busy greeting, assisting and directing the public.

In addition to our routine "public" activities of registering voters, conducting Town meetings and elections, issuing dog licenses, registering and certifying birth, marriage and death records, issuing business certificates, raffle permits and gas storage tank permits and serving as the switchboard and information center for Town government, we also work behind the scenes in cataloging and preserving the ongoing and historical records of the Town.

On our website, the meeting schedule calendar provides easy access to meeting agendas and minutes that have been filed with us. With the change in the Public Records Law, we have continued working hard this year so that more information is available electronically through the website.

A special thank you to my assistant, Kelly Darling for all her continued hard work and dedication during this year; and especially for continuing to lead the training and implementation of our online public records program.

I hereby submit the following reports:

1. Town Meetings

May 7, 2018	Annual Town Meeting
May 7, 2018	Special Town Meeting within the Annual
October 29, 2018	Special Town Meeting

2. Elections

May 15, 2018	Annual Town Election
September 4, 2018	State Primary Election
November 6, 2018	State Election
November 27, 2018	Old Kings Highway RHD Committee Election

3. Reports

Dog Licenses

4. Statistics:

Birth, Marriage and Deaths recorded in 2018, 2017 & 2016
Population and Registered Voters

Respectfully submitted,

Cynthia S. May, CMC, CMMC
Town Clerk

ANNUAL TOWN MEETING “DOINGS”

May 7, 2018

The Annual and Special Town Meetings were held on Monday, May 7, 2018 in the Nauset Regional Middle School Gym. The Annual Town Meeting was opened at 7:00 p.m. after a quorum of 200 voters was declared by the Town Clerk. Election workers were: Mary Walker, Susan Milton, Cynthia Eagar, Patricia Bradley, Lynda Burwell, and Elizabeth Peters. Constables on duty were Paul Kelly and Mary Stevens. Tellers were: Susan Milton, Patricia Bradley, Walter Swidrak, and Ken Rowell. A total of 491 voters were in attendance.

PROCEDURAL MOTION

To dispense with the reading of the warrant except the Preamble, Conclusion and Attestation thereof.

ACTION: Voice vote, motion carries unanimously.

PROCEDURAL MOTION

To adjourn the Annual Town Meeting until the close of Special Town Meeting.

ACTION: Voice vote, motion carries unanimously.

Special Town Meeting was opened at 7:03p.m.

PROCEDURAL MOTION

To dispense with the reading of the warrant except the Preamble, Conclusion and Attestation thereof.

ACTION: Voice vote, motion carries unanimously.

PROCEDURAL MOTION

To give all Town Officials or department managers or their duly designated representatives, required to attend Town Meeting pursuant to Section 2-7-3 of the Charter, all of who are not residents of the Town of Orleans, be permitted to address the Special Town Meeting on matters affecting their office, department or organization, or for which projects they have performed services for the Town.

ACTION: Voice vote, motion carries unanimously.

ARTICLE 1. PAY BILLS OF PRIOR YEARS

To see if the Town will vote to transfer from available funds a sum of money to pay bills of prior years under the provisions of Chapter 179, Acts of 1941, as amended, or to take any other action relative thereto. (9/10 Vote Required)

MOTION: To accept and adopt Article #1 and that the sum of Two Hundred Four and 90/100 Dollars (\$204.90) be transferred from the Overlay Surplus Account to pay the following unpaid bills:

<u>DEPT</u>	<u>VENDOR</u>	<u>AMOUNT</u>
Beaches	Comcast	\$84.90
Water	Barnstable County Health Lab	<u>\$120.00</u>
	TOTAL	\$204.90

ACTION: Voice voted, motion carries unanimously

ARTICLE 2. FY 18 BUDGET ADJUSTMENTS

To see if the Town will vote to transfer from available funds and/or authorize the transfer from various line items within current appropriations, such sums of money as necessary to supplement the operating budgets of the various Town departments for Fiscal Year 2018 as follows:

1. Transfer from the Water Surplus Account the sum of Twelve Thousand and 00/100 Dollars (\$12,000.00), or any other sum, to the Water Department Electricity Account for the purpose of paying Eversource electric bills.
2. Transfer from the Water Surplus Account the sum of Seven Thousand Five Hundred and 00/100 Dollars (\$7,500.00), or any other sum, to the Water Department Chemical Account for the purpose of purchasing water treatment chemicals.
3. Transfer from Water Surplus Account the sum of Nine Thousand Five Hundred and 00/100 Dollars (\$9,500.00), or any other sum, to the Water Department Overtime Account for the purpose of funding additional overtime for storm repair.
4. Transfer from the Water Surplus Account the sum of Six Thousand and 00/100 Dollars (\$6,000.00), or any other sum, to the Water Department Heating Account for the purpose of paying for additional propane for generators due to storm.
5. Transfer from Overlay Surplus the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00), or any other sum, to the Veterans Benefits Account for the purpose of paying veterans benefits due to residents.
6. Transfer from Overlay Surplus the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00), or any other sum, to the Police Department Overtime Salary Account.

Or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accepted and adopted Article #2 as read, and the transfers be made from available funds for the purpose(s) set forth in the article.

1. Transfer from the Water Surplus Account the sum of Twelve Thousand and 00/100 Dollars (\$12,000.00), or any other sum, to the Water Department Electricity Account for the purpose of paying Eversource electric bills.
2. Transfer from the Water Surplus Account the sum of Seven Thousand Five Hundred and 00/100 Dollars (\$7,500.00), or any other sum, to the Water Department Chemical Account for the purpose of purchasing water treatment chemicals.
3. Transfer from Water Surplus Account the sum of Nine Thousand Five Hundred and 00/100 Dollars (\$9,500.00), or any other sum, to the Water Department Overtime Account for the purpose of funding additional overtime for storm repair.
4. Transfer from the Water Surplus Account the sum of Six Thousand and 00/100 Dollars (\$6,000.00), or any other sum, to the Water Department Heating Account for the purpose of

paying for additional propane for generators due to storm.

5. Transfer from Overlay Surplus the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00), or any other sum, to the Veterans Benefits Account for the purpose of paying veterans benefits due to residents.
6. Transfer from Overlay Surplus the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00), or any other sum, to the Police Department Overtime Salary Account.

ACTION: Voice voted, motion carries unanimously

ARTICLE 3. APPLICATION OF BOND PREMIUM

To see if the Town will vote to appropriate the premium paid to the Town upon the sale of bonds issued on November 16, 2017 to pay costs of capital projects and to reduce the amounts appropriated for such projects by the same amount; or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #3 and that the sum of Six Thousand One Hundred Sixty One and 42/100 Dollars (\$6,161.42) be appropriated from the premium paid to the Town upon the sale of the bonds issued on November 16, 2017 to pay costs of improving heating and ventilation systems at the Orleans Elementary School authorized by vote of the Town on May 8, 2017(Article 13); and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount.

ACTION: Voice voted, motion carries unanimously

ARTICLE 4. HOME RULE PETITION TO EXEMPT SEASONAL FACILITIES AT NAUSET BEACH FROM CERTAIN STATE PLUMBING CODE PROVISIONS

To see if the Town will vote to authorize the Board of Selectmen to petition the Great and General Court for Special Legislation exempting Municipal Seasonal Facilities for Beach Administration, Restrooms, Showers and for Food Service, from the applicable provisions of the State Plumbing Code which require the use of cast iron piping for waste disposal, drains and ventilation and instead authorize the Town to use PVC piping as a replacement for the required cast iron piping, and further authorize the Board of Selectmen to approve the final language of any such special legislation or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #4 as printed in the warrant.

ACTION: Voice voted, motion carries unanimously

ARTICLE 5. FUND UNANTICIPATED EMPLOYEE BUYOUTS

To see if the Town will vote to transfer from available funds the sum of Twenty Seven Thousand and 00/100 Dollars (\$27,000.00), or any other sum, to fund unanticipated employee related buyouts, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #5 as printed in the warrant and that the sum of Twenty-Seven Thousand and 00/100 Dollars (\$27,000.00) be transferred from Overlay Surplus for this purpose.

ACTION: Voice voted, motion carries unanimously

Article 6 was moderated by John Kanaga who was sworn in by Town Clerk, Cynthia May. **Town**

ARTICLE 6. FUND NAUSET BEACH RETREAT MASTER PLAN AND DESIGN

To see if the Town will vote to borrow the sum of One Hundred Seventy-Five Thousand and 00/100 Dollars (\$175,000.00), or any other sum, for the preparation of a Nauset Beach Retreat Master Plan and Design, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 ½) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (3/4 Vote Required)

MOTION: To accept and adopt Article #6 and that the sum of One Hundred Seventy-Five Thousand and 00/100 Dollars (\$175,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of One Hundred Seventy-Five Thousand and 00/100 Dollars (\$175,000.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 7 (1), or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ACTION: Voice voted, motion carries unanimously

ARTICLE 7. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Simple Majority Vote Required)

MOTION: To adjourn the Special Town Meeting.

ACTION: Voice voted, motion carries unanimously.

The Special Town Meeting was adjourned at 7:12 p.m.

The Annual Town Meeting was reconvened at 7:12 p.m.

PROCEDURAL MOTION

That all Town Officials or department managers or their duly designated representatives, required to attend Town Meeting pursuant to Section 2-7-3 of the charter, and Noelle Pina, Orleans Chamber of Commerce Executive Director, who are not residents of the Town of

Orleans, be permitted to address the Town Meeting on matters affecting their office, department or organization, or projects for which they have performed services for the Town. (Simple Majority Vote Required)

ACTION: Voice vote, motion carries unanimously.

CONSENT CALENDAR ARTICLES

ARTICLE 1. REPORT OF THE SELECTMEN, TOWN OFFICERS AND SPECIAL COMMITTEES

To act upon the Annual Report of the Board of Selectmen, Town Officers and other Special Committees.

ARTICLE 2. ACCEPT TRANSPORTATION BOND BILL FUNDS

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into a contract for the expenditure of any funds allocated or to be allocated from year to year by the Commonwealth of Massachusetts and/or Barnstable County for the construction, reconstruction and improvements of roads and bikeways within the Town of Orleans, or to take any other action relative thereto.

ARTICLE 3. HOLD STATE HARMLESS FOR WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as most recently amended by Chapter 5 of the Acts of 1955, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Management for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tide-waters, foreshores and shores along a public beach, in accordance with Section 11 of Chapter 91 of the General Laws and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, or to take any other action relative thereto.

ARTICLE 4. AUTHORIZATION TO SELL SURPLUS EQUIPMENT & ACCEPT GIFTS

To see if the Town will vote to authorize the Town Administrator to dispose of surplus supplies and equipment under such terms and conditions as the Town Administrator deems advisable, provided all proceeds from any such disposition are returned to the General Fund, Water Surplus Fund or Reserve for Appropriation account where applicable and to accept any gift items that may be given to the Town on behalf of the citizens of Orleans, or to take any other action relative thereto.

ARTICLE 5. REVOLVING FUND BYLAW

To see if the Town will vote to amend the Code of the Town of Orleans by adding thereto the following new section to establish and authorize revolving funds for use by certain town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E½, or take any vote or votes in relation thereto.

CHAPTER 82: DEPARTMENTAL REVOLVING FUNDS

§82-1. Purpose. This by-law establishes and authorizes revolving funds for use by town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of

the expenses of those programs or activities. These revolving funds are established under and governed by M.G.L. c 44, § 53E½.

§82-2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

12. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

B. No liability shall be incurred in excess of the available balance of the fund.

C. The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and Finance Committee.

§82-3. Interest. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

§82-4. Procedures and Reports. Except as provided in M.G.L. c44, § 53E½ and this by-law, the laws, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Director of Municipal Finance shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Director of Municipal Finance provides the department, board, committee, agency or officer on appropriations made for its use.

§82-5.1 Council on Aging Revolving Fund.

5.1.1 Fund Name. There shall be a separate fund called the Council on Aging Revolving Fund authorized for use by the Council on Aging.

5.1.2 Revenues. The Director of Municipal Finance shall establish the Council on Aging Revolving Fund as a separate account and credit to the fund all of the user, program and activity fees charged and received by the Council on Aging in connection with its programs and activities.

5.1.3 Purposes and Expenditures. During each fiscal year, the Council on Aging may incur liabilities against and spend monies from the Council on Aging Revolving Fund for the expenses of its fee based programs and activities in connection with the services provided by the Council on Aging.

5.1.4 Fiscal Years. The Council on Aging Revolving Fund shall operate for fiscal years that begin on or after July 1, 2018.

§82-5.2 The Council on Aging Transportation Revolving Fund.

5.2.1 Fund Name. There shall be a separate fund called the Council on Aging Transportation Revolving Fund authorized for use by the Council on Aging.

5.2.2 Revenues. The Director of Municipal Finance shall establish the Council on Aging Transportation Revolving Fund as a separate account and credit to the fund all donations received for transportation services.

5.2.3 Purposes and Expenditures. During each fiscal year, the Council on Aging may incur liabilities against and spend monies from the Council on Aging Transportation Revolving Fund to fund driver salaries, vehicle maintenance and other necessary expenses in connection with the transportation program of the Council on Aging.

5.2.4 Fiscal Years. The Council on Aging Transportation Revolving Fund shall operate for fiscal years that begin on or after July 1, 2018.

§82-5.3 The Home Composting Bin/Recycling Revolving Fund.

5.3.1 Fund Name. There shall be a separate fund called the Home Composting Bin/Recycling Revolving Fund for use by the Department of Public Works.

5.3.2 Revenues. The Director of Municipal Finance shall establish the Home Composting Bin/Recycling Revolving Fund as a separate account and credit to the fund all of the fees charged and received by the Department of Public Works for composting bins and recycling containers.

5.3.3 Purposes and Expenditures. During each fiscal year, the Department of Public Works may incur liabilities against and spend monies from the Home Composting Bin/Recycling Revolving Fund for the expenses of purchasing additional composting bins and recycling containers.

5.3.4 Fiscal Years. The Home Composting Bin/Recycling Revolving Fund shall operate for fiscal years that begin on or after July 1, 2018.

§82-5.4 Cultural Council Awards Revolving Fund.

5.4.1 Fund Name. There shall be a separate fund called the Cultural Council Awards Revolving Fund for use by the Cultural Council.

5.4.2 Revenues. The Director of Municipal Finance shall establish the Cultural Council Awards Revolving Fund as a separate account and credit to the fund entry fees, grants and donations received by the Cultural Council.

5.4.3 Purposes and Expenditures. During each fiscal year, the Cultural Council may incur liabilities against and spend monies from the Cultural Council Awards Revolving Fund for awards and to reimburse expenses.

5.4.4 Fiscal Years. The Cultural Council Awards Revolving Fund shall operate for fiscal years that begin on or after July 1, 2018.

§82-5.5 The Beach Store Revolving Fund

5.5.1 Fund Name. There shall be a separate fund called the Beach Store Revolving Fund for use by the Natural Resources Department.

5.5.2 Revenues. The Director of Municipal Finance shall establish the Beach Store Revolving Fund as a separate account and credit to the fund all fees charged and received by the Natural Resources Department from the resale of beach store related items.

5.5.3 Purposes and Expenditures. During each fiscal year, the Natural Resources Department may incur liabilities against and spend monies from the Beach Inventory Revolving Fund to purchase items for resale and any other expenses related to the beach store.

5.5.4 Fiscal Years. The Beach Store Revolving Fund shall operate for fiscal years that begin on or after July 1, 2018.

§82-5.6 The H.K. Cummings Collection Revolving Fund

5.6.1 Fund Name. There shall be a separate fund called the H.K. Cummings Collection Revolving Fund authorized for use by Snow Library.

5.6.2 Revenues. The Director of Municipal Finance shall establish the H.K. Cummings Collection Revolving Fund as a separate account and credit to the fund all of the fees charged and received by Snow Library in connection with the sale of prints.

5.6.3 Purposes and Expenditures. During each fiscal year, the Snow Library may incur liabilities against and spend monies from the H.K. Cummings Collection Revolving Fund for the expenses of the reproduction and digitization of prints in the H.K. Cummings Special Collection.

5.6.4 Fiscal Years. The H.K. Cummings Collection Revolving Fund shall operate for fiscal years that begin on or after July 1, 2018.

§82-5.7 The Solar Credits Revolving Fund

5.7.1 Fund Name. There shall be a separate fund called the Solar Credits Revolving Fund authorized for use by the Town.

5.7.2 Revenues. The Director of Municipal Finance shall establish the Solar Credits Revolving Fund as a separate account and deposit the revenues received by the Town for net metering credits.

5.7.3 Purposes and Expenditures. During each fiscal year, the Town may incur liabilities against and spend monies from the Solar Credits Revolving Fund for the Town's utility bills.

5.7.4 Fiscal Years. The Solar Credits Revolving Fund shall operate for fiscal years that begin on or after July 1, 2018.

Or to take any other action relative thereto.

ARTICLE 6. DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

To see if the Town will vote to authorize revolving funds for certain town departments under M.G.L. c. 44, § 53E½ as follows:

- 1) Council on Aging Revolving Fund, said account not to exceed Sixty Thousand and 00/100 Dollars (\$60,000.00). Monies on hand in the Account will be used to fund programs, class instructor fees, fees for reservations and tickets related to trips and functions, and an annual volunteer appreciation function. All funds to be spent under the direction of the department manager and the Town Administrator.
- 2) Council on Aging Transportation Revolving Fund, said account not to exceed Twenty Thousand and 00/100 Dollars (\$20,000.00). The Account will be used to fund driver salaries, vehicle maintenance and other necessary expenses related to the transportation program. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 3) The Home Composting Bin/Recycling Revolving Fund, said account not to exceed Fifteen Thousand and 00/100 Dollars (\$15,000.00). The Account will be used to purchase additional composting bins and recycling containers. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 4) Cultural Council Awards Revolving Fund, said account not to exceed Two Thousand and 00/100 Dollars (\$2,000.00). The Account will be used for the depositing of entry fees, expense reimbursements, and for awarding of cash prizes to participants in special exhibits and cultural events. Said funds to be spent under the direction of the Cultural Council and the Town Administrator.
- 5) The Beach Store Revolving Fund, said account not to exceed Seventy Five Thousand and 00/100 Dollars (\$75,000.00) The Account will be used to purchase items for resale and to pay for other beach store related expenses. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 6) The H.K. Cummings Collection Revolving Fund, said account not to exceed Five Thousand and 00/100 Dollars (\$5,000.00). The Account will be used for costs associated with reproduction and digitization of prints. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 7) The Solar Credits Revolving Fund, said account not to exceed Thirty Five Thousand and 00/100 Dollars (\$35,000.00). The Account will be used to pay the Town’s utility bills. Said funds to be spent under the direction of the department manager and the Town Administrator.

Or to take any other action relative thereto to. (Board of Selectmen)

SUMMARY

This article will authorize, establish and continue the authorization of various revolving funds for the following purposes:

- 1) A revolving fund for the specific receipts, fees and charges for particular programs, services and activities of the Council on Aging.
- 2) A revolving fund for use by the Council on Aging to offset expenses related to the transportation program with monies collected through donations and gifts.
- 3) A revolving fund for the purchase of composting bins and recycling containers. These bins and containers are sold to the general public and the funds collected are placed in a special revolving account that allows for the purchase of additional composting bins and recycling containers.

- 4) A revolving fund for use by the Cultural Council to award cash prizes for selected juried shows and reimburse expenses. The funds for cash prizes would be generated by the entry fee that artists pay to show their work.
- 5) A revolving account for use by the Natural Resources Department to purchase items for resale and to pay for other beach store related expenses.
- 6) A revolving fund for use by Snow Library to fund the reproduction and digitization of prints in the H.K. Cummings special collection.
- 7) A revolving fund for use by the Town to pay electric bills. Eversource will not apply our net metering credits directly to our accounts, so the revolving account allows for the funds to be used to pay utility bills.

ARTICLE 7. MUNICIPAL RENTAL REVOLVING ACCOUNT

To see if the Town will vote to authorize the establishment of the following municipal building or property rental revolving accounts under M.G.L. c. 40, §3 and, further, that any balance at the close of the fiscal year shall remain in the account and may be expended for the upkeep and maintenance of the building or property by the board, committee or department head in control of the building or property:

- 1) The Conservation Properties Account, said account not to exceed Twenty Five Thousand and 00/100 Dollars (\$25,000.00). The Account will be used to pay utility bills and other necessary expenses associated with the rental of the Town owned properties under the jurisdiction and control of the Conservation Commission. Said funds to be spent under the direction of the Conservation Commission and the Town Administrator.
- 2) The Seasonal Housing Properties Account, said account not to exceed Thirty Thousand and 00/100 Dollars (\$30,000.00). The Account will be used to pay utility and other necessary expenses associated with the rental of the property on Wildflower Lane and the former Hubler property located on Beach Road. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 3) The Community Building Account, said account not to exceed Twenty Thousand and 00/100 Dollars (\$20,000.00). The Account will be used to pay utility and other necessary expenses associated with the rental of the property at 44 Main Street. Said funds to be spent under the direction of the department manager and the Town Administrator.

Or to take any other action relative thereto.

ARTICLE 8. PARKS AND RECREATION REVOLVING FUND; ACCEPTANCE OF M.G.L. CH. 44, §53D

To see if the Town will vote to accept the provisions of M.G.L. c. 44, §53D, in order to establish a revolving fund which shall be kept separate and apart from all other monies by the Treasurer and in which shall be deposited the receipts received in connection with the conduct of self-supporting recreation and park services of the town. The principal and interest thereon shall be expended at the direction of the authority, commission, board or official of the Town with said responsibility, and with the approval of the Town Administrator, without further appropriation; and only for the purpose of operating self-supporting recreation and park services; provided, further, that the unreserved fund balance shall not exceed Ten Thousand Dollars (\$10,000.00) at the close of each fiscal year and any such amount in excess of Ten Thousand Dollars (\$10,000.00) shall be paid into the Town treasury as provided in c.40, §53.

Or to take any other action relative thereto.

ARTICLE 9. ADOPT M.G.L. CH. 71, § 16B, ASSESSMENT FORMULA – NAUSET REGIONAL SCHOOLS

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 71, § 16B, which would reallocate the sum of the member towns' contribution to the Nauset Regional School District in accordance with the Regional Agreement rather than the Education Reform Formula, so-called, or to take any other action relative thereto. (Nauset Regional School Committee)

CONSENT CALENDAR MOTION: To accept and adopt Articles 1, 2, 3, 4, 5, 6, 7, 8 and 9 as printed in the warrant.

CONSENT CALENDAR ACTION: Voice voted, motion carries unanimously

ARTICLE 10. TOWN / SCHOOL BUDGET (FY19)

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund and pay departmental expenses for the fiscal year commencing July 1, 2018 and ending June 30, 2019 and to authorize the Board of Selectmen to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interest of the Town. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or service as the case may be, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #10 and that the Town Meeting adopt the Selectmen's proposed FY 2019 budget as printed in the warrant, and as funding therefore, to raise and appropriate the sum of Thirty Three Million One Hundred Twenty Nine Thousand Four Hundred Twenty Six and 00/100 Dollars (\$33,129,426.00), appropriate from Water Fees the sum of Two Million Two Hundred Sixty Four Thousand Seven Hundred Eight and 00/100 Dollars (\$2,264,708.00), transfer from Free Cash the sum of Nine Hundred Twelve Thousand Four Hundred Eighteen and 00/100 Dollars (\$912,418.00), transfer from the Ambulance Receipts Reserved for Appropriation account the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00), transfer from the Water Ways Improvement account the sum of One Hundred Twenty Six Thousand and 00/100 Dollars (\$126,000.00), transfer from the Cable Fees Receipts Reserved for Appropriation account the sum of One Hundred Thirty Two Thousand and 00/100 Dollars (\$132,000.00), transfer from the Municipal Insurance Fund the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00), transfer from the Water Pollution Abatement Trust account the sum of Five Thousand and 00/100 Dollars (\$5,000.00), transfer from the Wetlands Protection Fund the sum of Ten Thousand and 00/100 Dollars (\$10,000.00), and transfer from the Bond Premiums the sum of Forty Six Thousand Eight Hundred Thirty Five and 00/100 Dollars (\$46,835.00); for a total appropriation of Thirty Seven Million One Hundred Forty One Thousand Three Hundred Eighty Seven and 00/100 Dollars (\$37,141,387.00).

ACTION: Voice voted, motion carries unanimously

ARTICLE 11. CAPITAL IMPROVEMENTS PLAN (FY20 – FY24)

To see if the Town will vote pursuant to CHAPTER 8 FINANCIAL PROVISIONS AND PROCEDURES, Section 7, Action of Town Meeting, Subsection 8-7-1 of the Orleans Home

Rule Charter, to act on the Capital Improvements Plan as published in the Warrant, by adopting said Plan with or without amendments thereto, which amendments may include an increase or decrease in the amount of money allocated to any particular line item contained therein, the addition of new line items or the deletion of line items contained therein, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #11 and that pursuant to Chapter 8, Financial Provisions and Procedures, Section 7, Action of Town Meeting, Sub-section 8-7-1 of the Orleans Home Rule Charter, the Town Meeting accept the Capital Improvement Plan as printed in the warrant.

ACTION: Voice voted, motion carries unanimously

ARTICLE 12. FUND OTHER POST-EMPLOYMENT BENEFITS (OPEB) LIABILITY TRUST FUND

To see if the Town will vote to raise and appropriate, and/or transfer the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) to be deposited in the Other Post-Employment Benefits (OPEB) Liability Trust Fund to cover the unfunded actuarial liability related to retirees' health care and other post-employment benefits, and further to authorize funds of the Town to be invested and reinvested by the Town Treasurer consistent with the prudent investor rule of M.G.L. Chapter 32B, section 20 as the same may be amended from time to time, provided however that such vote shall not take effect until the Town votes, pursuant to Massachusetts General Laws, Chapter 59 Sec. 21C, to assess an additional Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) in real estate and personal property taxes for the purpose of funding and paying the Other Post-Employment Benefits for the fiscal year beginning July 1, 2018; or take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #12 as printed in the warrant and that the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) be raised and appropriated to be deposited in the Other Post-Employment Benefits (OPEB) Liability Trust Fund, and further to authorize funds of the Town to be invested and reinvested by the Town Treasurer consistent with the prudent investor rule of M.G.L. Chapter 32B, section 20 as the same may be amended from time to time; provided however that this vote shall not take effect until the Town votes, pursuant to Massachusetts General Laws Chapter 59 Sec. 21C, to assess an additional Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) in real estate and personal property taxes for the purpose of funding and paying the Other Post-Employment Benefits for the fiscal year beginning July 1, 2018.

ACTION: Voice voted, motion carries unanimously

Citation presented to Jon Fuller by Alan McClennan.

ARTICLE 13. FUND COMMUNITY PRESERVATION ACT PROGRAM BUDGET

To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2019 Community Preservation budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund's Annual Revenues and/or available funds for the payment of debt service, undertaking of Community Preservation projects, the Administrative Expenses of the Community Preservation Committee and all

other necessary and proper expenses for FY19, or take any other action relative thereto.
(Simple Majority Vote Required)

COMMUNITY PRESERVATION COMMITTEE

At its meeting of February 15, 2018 and March 8, 2018, the Orleans Community Preservation Committee voted to recommend the FY19 CPA Budget in the amount of \$1,316,826, as printed in the May 2018 Annual Town Meeting Budget.

MOTION: To accept and adopt Article #13 as printed in the warrant and that the sum of One Million Three Hundred Sixteen Thousand Eight Hundred Twenty-Six and 00/100 Dollars (\$1,316,826.00) be transferred from the Community Preservation Fund for the purposes and in the amounts set forth in the article.

ACTION: Voice voted, motion carries unanimously

ARTICLE 14. FUND COMPREHENSIVE WATER RESOURCES MANAGEMENT PLAN IMPLEMENTATION – PLANNING, ENGINEERING AND ADAPTIVE MANAGEMENT

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Four Million Two Hundred Twenty Three Thousand Six Hundred and 00/100 Dollars (\$4,223,600.00), or any other sum, for the purpose of funding implementation of the Amended Water Quality Management Plan and associated Adaptive Management Plan for the Town, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (2/3 Vote Required)

MOTION: To accept and adopt Article #14 and that the sum of Four Million Two Hundred Twenty Three Thousand Six Hundred and 00/100 Dollars (\$4,223,600.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Four Million Two Hundred Twenty Three Thousand Six Hundred and 00/100 Dollars (\$4,223,600.00) pursuant to Massachusetts General Laws, Chapter 29C and Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

MOTION: To move the question

ACTION: Voice voted, motion carries unanimously to move the question.

ACTION ON MAIN MOTION: Voice voted, motion carries unanimously

ARTICLE 15. FUND CONSTRUCTION TO REPLACE SKAKET BEACH ADMINISTRATION BUILDING & RESTROOMS

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Seven Hundred Seventy Five Thousand and 00/100 Dollars (\$775,000.00) for the purpose of funding the construction of the Skaket Beach Administration Building & Restrooms, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (2/3 Vote Required)

MOTION: To accept and adopt and that the sum of Seven Hundred Seventy Five Thousand and 00/100 Dollars (\$775,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Seven Hundred Seventy Five Thousand and 00/100 Dollars (\$775,000.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ACTION: Standing vote, 197 in favor, 231 opposed. Article does not pass by required 2/3 vote.

ARTICLE 16. FUND WATER QUALITY DRAINAGE IMPROVEMENTS

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of One Hundred Seventy Eight Thousand Two Hundred Eighty Seven and 00/100 Dollars (\$178,287.00) into the Stabilization Fund for Water Quality Drainage Improvements, and further to transfer from the Stabilization Fund the sum of One Hundred Seventy Eight Thousand Two Hundred Eighty Seven and 00/100 Dollars (\$178,287.00) for the purpose of funding the design and construction of improvements to the Town's drainage infrastructure systems, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (2/3 Vote Required)

MOTION: To accept and adopt Article #16 as printed in the warrant and that the sum of One Hundred Seventy Eight Thousand Two Hundred Eighty Seven and 00/100 Dollars (\$178,287.00) be raised and appropriated to the Stabilization Fund for Water Quality Drainage Improvements, and further to authorize the sum of One Hundred Seventy Eight Thousand Two Hundred Eighty Seven and 00/100 Dollars (\$178,287.00) to be transferred from the Stabilization Fund for Water Quality Drainage Improvements for the purpose of funding the design and construction of improvements to the Town's drainage infrastructure systems, including all expenses incidental and related thereto.

ACTION: Voice voted, motion carries by necessary 2/3 majority.

ARTICLE 17. ADOPT 2018 PLEASANT BAY ALLIANCE MANAGEMENT PLAN UPDATE

To see if the Town will vote to adopt the 2018 Pleasant Bay Resource Management Plan Update developed in accordance with the Pleasant Bay Resource Management Plan adopted by the Town in 1998 and updated in 2003, 2008 and 2013, and the Intermunicipal Agreement with the Towns of Chatham, Harwich and Brewster, originally authorized by the Town in 1998 and re-authorized in 2003, 2008 and 2013; and to authorize the Board of Selectmen to enter into a successor Intermunicipal Agreement, as amended, to expire on June 30, 2038 with one or more of the aforementioned Towns for the purpose of continuing the Pleasant Bay Resource Management Alliance to implement the plan and plan updates, a copy of which Agreement is on file with the Town Clerk, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #17 as printed in the warrant.

ACTION: Voice voted, motion carries unanimously

ARTICLE 18. ADOPT PLEASANT BAY ALLIANCE WATERSHED PERMIT PLAN

To see if the Town will vote to adopt the 2018 Pleasant Bay Alliance Watershed Permit Plan and to authorize the Board of Selectmen to enter into an Intermunicipal Agreement (IMA) with the Towns of Chatham, Harwich and Brewster, substantially in the form of the Agreement on file with the Town Clerk, for the purpose of implementing said plan, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #18 as printed in the warrant.

ACTION: Voice voted, motion carries unanimously

ARTICLE 19. FUND TOWN PAVEMENT MANAGEMENT PROGRAM

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of Three Hundred Fifty Six Thousand Five Hundred Ninety Six and 00/100 Dollars (\$356,596.00) into the Stabilization Fund for the Town Pavement Management Program, and further to transfer from the Stabilization Fund the sum of Three Hundred Fifty Six Thousand Five Hundred Ninety Six and 00/100 Dollars (\$356,596.00) for the purpose of funding the local share of the Town's ongoing Pavement Management Program to repair, resurface, and reconstruct town roadways, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to

offset the total appropriation authorized herein, or to take any other action relative thereto. (2/3 Vote Required)

MOTION: To accept and adopt Article #19 as printed in the warrant and that the sum of Three Hundred Fifty Six Thousand Five Hundred Ninety Six and 00/100 Dollars (\$356,596.00) be raised and appropriated to the Stabilization Fund for the Town Pavement Management Program, and further to authorize the sum of Three Hundred Fifty Six Thousand Five Hundred Ninety Six and 00/100 Dollars (\$356,596.00) to be transferred from the Stabilization Fund for the Town Pavement Management Program, for the purpose of funding the local share of the Town's ongoing Pavement Management Program to repair, resurface, and reconstruct town roadways, including all expenses incidental and related thereto.

ACTION: Voice voted, motion carries by the necessary 2/3 majority.

ARTICLE 20. FUND MAINTENANCE OF BUILDINGS AND FACILITIES

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) into the Stabilization Fund for Building and Facility Maintenance, and further to transfer from the Stabilization Fund the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (2/3 Vote Required)

MOTION: To accept and adopt Article #20 as printed in the warrant and that the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) be raised and appropriated to the Stabilization Fund for Building and Facility Maintenance, and further to authorize the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) to be transferred from the Stabilization Fund for Building and Facility Maintenance for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto.

ACTION: Voice voted, motion carries unanimously

ARTICLE 21. FUND PURCHASE OF MOTOR VEHICLES AND EQUIPMENT

To see if the Town will vote to raise and appropriate, and/or transfer from available funds the sum of Five Hundred Ten Thousand and 00/100 Dollars (\$510,000.00) into the Stabilization Fund for Motor Vehicles and Equipment, and further to transfer from the Stabilization Fund the sum of Five Hundred Ten Thousand and 00/100 Dollars (\$510,000.00) for the purpose of funding vehicle and equipment purchases, including all expenses incidental and related thereto, and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (2/3 Vote Required)

MOTION: To accept and adopt Article #21 as printed in the warrant and that the sum of Five Hundred Ten Thousand and 00/100 Dollars (\$510,000.00) be raised and appropriated to the Stabilization Fund for Motor Vehicles and Equipment, and further to authorize the sum of Five Hundred Ten Thousand and 00/100 Dollars (\$510,000.00) to be transferred from the Stabilization Fund for Motor Vehicles and Equipment for the purpose of funding motor vehicle and equipment purchases, including all expenses incidental and related thereto.

ACTION: Voice voted, motion carries by necessary 2/3 majority.

ARTICLE 22. FUND ENGINEERING & DESIGN TO CONNECT WELL #7 TO THE EXISTING WATER TREATMENT PLANT

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Two Hundred Ten Thousand and 00/100 Dollars (\$210,000.00) for the purpose of funding the engineering and design for bringing the Well # 7 to the existing Water Treatment Plant at 350 South Orleans Rd, including all expenses incidental and related thereto; and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (2/3 Vote Required)

MOTION: To accept and adopt Article #22 as printed in the warrant and that the sum of Two Hundred Ten Thousand and 00/100 Dollars (\$210,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Two Hundred Ten Thousand and 00/100 Dollars (\$210,000.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 8 (5), or any other enabling authority, and to issue bonds or notes of the Town therefore, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ACTION: Voice voted, motion carries unanimously

ARTICLE 23. FUND INSTALLATION OF WATER METER TECHNOLOGY REPLACEMENT PROGRAM

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of One Million Ninety Eight Thousand and 00/100 Dollars (\$1,098,000.00) for the purpose of funding the installation of the Water Meter Technology Replacement Program, including all expenses incidental and related thereto; and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (3/4 Vote Required)

MOTION: To indefinitely postpone Article #23.

ACTION: Voice voted, motion carries unanimously to indefinitely postpone.

ARTICLE 24. FUND WATER DEPARTMENT REPLACEMENT OF PICKUP TRUCK

To see if the Town will vote to transfer from available funds the sum of Forty Six Thousand and 00/100 Dollars (\$46,000.00), or any other sum, for the purpose of purchasing a new pickup truck for the Water Department, including all expenses incidental and related thereto; and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, and to authorize the Board of Selectmen to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interest of the Town, the proceeds from any such disposition to be applied toward the cost of acquiring said pickup truck, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #24 as printed in the warrant and that the sum of Forty-Six Thousand and 00/100 Dollars (\$46,000.00) be transferred from the Water Surplus Account for this purpose and for costs incidental and related thereto.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 25. TRANSFER WATER SERVICE CONNECTION FUNDS

To see if the Town will vote to transfer from available funds the sum of Thirty-Five Thousand and 00/100 Dollars (\$35,000.00), or any other sum, to the Water Special Revenue Fund - Water Service Connection Account for the purpose of maintaining water service connections, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #25 as printed in the warrant and the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00) be transferred from the Water Special Revenue Fund – Fund Balance Reserved for Water Service Connections for this purpose.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 26. FUND VISITOR MANAGEMENT SERVICES BY ORLEANS CHAMBER OF COMMERCE

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty Three Thousand and 00/100 Dollars (\$33,000.00), or any other sum, to be spent under the direction of the Orleans Chamber of Commerce, Inc. and the Board of Selectmen for the purposes of managing year round visitors and making the Town more user friendly; or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #26 as printed in the warrant and that the sum of Thirty-Three Thousand and 00/100 Dollars (\$33,000.00), be raised and appropriated for this purpose.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 27. FUND HUMAN SERVICES AGENCIES (FY19)

To see if the Town will vote to raise and appropriate and/or transfer from available funds

the sum of One Hundred Twenty Thousand Six Hundred Fifty and 00/100 Dollars (\$120,650.00), or any other sum, to fund the following human services organizations for the period July 1, 2018 to June 30, 2019.

Funding for 2019

AIDS Support Group of Cape Cod	\$ 2,000.00
Alzheimers Support Group of Cape Cod	\$ 9,000.00
CapeAbilities	\$ 5,900.00
Cape Cod Children’s Place	\$ 3,250.00
Cape Cod Child Development Program, Inc.	\$ 2,500.00
Consumer Assistance Council, Inc.	\$ 500.00
Duffy Health Center	\$ 1,000.00
Elder Services of Cape Cod and the Islands, Inc.	\$ 2,500.00
Family Pantry of Cape Cod	\$ 5,000.00
Food4Kids/ Church of the Holy Spirit	\$ 5,000.00
Gosnold, Inc.	\$ 8,500.00
Homeless Prevention Council	\$ 10,000.00
Independence House, Inc.	\$ 4,800.00
Lower Cape Outreach Council	\$ 10,000.00
Nauset Together We Can	\$ 12,000.00
Orleans After School Activities Program	\$ 20,000.00
Outer Cape Health Services	\$ 15,000.00
Sight Loss Services, Inc.	\$ 1,200.00
South Coastal Counties Legal Services, Inc.	<u>\$ 2,500.00</u>
	\$120,650.00

Or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #27 as printed in the warrant, and that the sum of One Hundred Twenty Thousand Six Hundred Fifty and 00/100 Dollars (\$120,650.00) be raised and appropriated for this purpose.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 28. FUND FOURTH OF JULY CELEBRATION

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Eight Thousand and 00/100 Dollars (\$8,000.00), or any other sum, for the purpose of funding the July 4th celebration within the Town of Orleans. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #28 as printed in the warrant, and that the sum of Eight Thousand and 00/100 Dollars (\$8,000.00) be raised and appropriated for this purpose.

ACTION: Voice voted, motion carries by simple majority.

ARTICLE 29. FUND CULTURAL COUNCIL GRANTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Two Thousand and 00/100 Dollars (\$2,000.00), or any other sum, for the purpose of funding Cultural Council awards to Orleans recipients. Said funds to be expended under the

direction of the Town Administrator, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article#29 as printed in the warrant, and that the sum of Two Thousand and 00/100 Dollars (\$2,000.00) be raised and appropriated for this purpose.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 30. AUTHORIZE AND FUND HABITAT CONSERVATION PLAN (HCP) PERMITS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Forty-Two Thousand and 00/100 Dollars (\$42,000.00) for the purpose of funding the implementation costs, including all expenses incidental and related thereto, of the Habitat Conservation Plan (HCP) approved by the Federal and State Fish and Wildlife Services. The HCP provides for limited over sand vehicle use of Nauset Beach south of the bathing beach parking lot during the summer migratory bird nesting season, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #30 and that the sum of Forty Two Thousand and 00/100 Dollars (\$42,000.00) be raised and appropriated for this purpose.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 31. FUND ELECTED OFFICIALS COMPENSATION (FY19)

To see if the Town will vote to fix the salaries of elected officials for the twelve month period beginning July 1, 2018 as follows:

- | | |
|---------------------------|------------|
| 1) Board of Selectmen (5) | \$3,000.00 |
| 2) Board Chairman | \$ 500.00 |
| 3) Moderator | \$ 300.00 |
| 4) Constables (2) | \$ 150.00 |

and to raise and appropriate and/or transfer from available funds the sum of Sixteen Thousand One Hundred and 00/100 Dollars (\$16,100.00), or any other sum, for this purpose, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #31 as printed in the warrant and that the sum of Sixteen Thousand One Hundred and 00/100 Dollars (\$16,100.00) be raised and appropriated for this purpose.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 32. FUND UNANTICIPATED EMPLOYEE BUYOUTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00), or any other sum, to fund unanticipated employee related buyouts, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #32 as printed in the warrant and that the sum of Thirty Five Thousand and 00/100 Dollars (\$35,000.00) be raised and appropriated for this purpose.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 33. CREATE AN AFFORDABLE HOUSING TRUST FUND

To see if the Town will vote to accept the provisions of M.G.L. c. 44, §55C, to create an Affordable Housing Trust Fund; and further to authorize the Board of Selectmen to dissolve the existing Affordable Housing Committee; and further to authorize the Board of Selectmen to file special legislation to repeal Chapter 260 of the Acts of 2000 authorizing the Town to establish an Affordable Housing Trust Fund; and further to transfer all funds and other assets in the care, custody and control of the Affordable Housing Trust Fund established under Chapter 260 of the Acts of 2000 to the board of trustees of the Orleans Affordable Housing Trust Fund established hereby under section 55C of Chapter 44 of the General Laws; and further to amend the General Bylaws by deleting Chapter 104 in its entirety and replacing it with the following new Chapter 104:

Chapter 104. TOWN OF ORLEANS AFFORDABLE HOUSING TRUST

Section 1: Purpose. The purpose of the Orleans Affordable Housing Trust Fund (Trust) is to provide for the creation and preservation of affordable housing in Orleans, for the benefit of low- and moderate-income households and for the funding of community housing, as defined in and in accordance with the provisions of MGL Chapter 44, §55C.

Section 2: Board of Trustees. There shall be a Board of Trustees (Board) consisting of not less than five nor more than seven Trustees who shall be appointed by the Board of Selectmen. At least one of the Trustees shall be a member of the Selectmen. Only persons who are residents of the Town shall be eligible to hold the office of Trustee. Trustees shall serve for a term of two years, except that two of the initial Trustee appointments shall be for a term of one year, and may be re-appointed at the discretion of the Selectmen. Any Trustee who ceases to be a resident of the Town shall cease to be a Trustee and shall promptly provide a written notification of the change in residence to the Selectmen. Any Trustee may resign by written instrument signed and acknowledged by such Trustee and duly filed with the Town Clerk. If a Trustee shall die, resign, or for any other reason cease to be a Trustee before his or her term of office expires, a successor shall be appointed by the Selectmen to fill such vacancy provided that in each case the appointment and acceptance in writing by the Trustee so appointed is filed with the Town Clerk. No such appointment shall be required so long as there are five Trustees in office. Upon the appointment of any succeeding Trustee and the filing of such appointment, the title to the Trust estate shall thereupon and without the necessity of any conveyance be vested in such succeeding Trustee jointly with the remaining Trustees.

Section 3: Powers of the Board of Trustees. The powers of the Trustees, all of which shall be carried on in furtherance of the purposes set forth in General Laws Chapter 44 Section 55C, shall include the following:

1. with the approval of the Board of Selectmen, to accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including but not limited to money, grants of funds or other property tendered to the Trust in connection with any bylaw or any general or special law or any other source, including money from Chapter 44B of the General Laws (Community Preservation Act); provided, however, that any such money received from Chapter 44B shall be used exclusively for community housing and shall remain

subject to all the rules, regulations and limitations of that chapter when expended by the Trust, and such funds shall be accounted for separately by the Trust; and provided further, that at the end of each fiscal year, the Trust shall ensure that all expenditures of funds received from said Chapter 44B are reported to the Community Preservation Committee of the Town for inclusion in the community preservation initiatives report, form CP-3, to the Department of Revenue;

2. with the approval of the Board of Selectmen, to purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;
3. with the approval of the Board of Selectmen, to sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to Trust property as the Board deems advisable notwithstanding the length of any such lease or contract;
4. to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases, grant agreements and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Board engages for the accomplishment of the purposes of the Trust;
5. to employ advisors and agents, such as accountants, appraisers and lawyers as the Board deems necessary;
6. to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Board deems advisable;
7. to apportion receipts and charges between income and principal as the Board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;
8. with the approval of the Board of Selectmen, to participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
9. with the approval of the Board of Selectmen, to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Board may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Board, with the approval of the Board of Selectmen, may deem necessary and appropriate;
10. to carry property for accounting purposes other than acquisition date values;
11. with the approval of the Board of Selectmen, to borrow money on such terms and conditions and from such sources as the Board deems advisable, to mortgage and pledge Trust assets as collateral, provided, however, that no such borrowing shall be backed by

the full faith and credit of the Town of Orleans;

12. to make distributions or divisions of principal in kind;

13. to compromise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of MGL Chapter 44, §55C, to continue to hold the same for such period of time as the Board may deem appropriate;

14. to manage or improve real property; and, with the approval of the Board of Selectmen, to abandon any property which the Board determines not to be worth retaining;

15. to hold all or part of the Trust property uninvested for such purposes and for such time as the Board may deem appropriate; and

16. to extend the time for payment of any obligation to the Trust.

Section 4: Notwithstanding any general or special law to the contrary, all moneys paid to the Trust in accordance with any zoning bylaw, exaction fee, or private contributions shall be paid directly into the Trust and need not be appropriated or accepted and approved into the Trust. General revenues appropriated into the Trust become Trust property and to be expended these funds need not be further appropriated. All moneys remaining in the Trust at the end of any fiscal year, whether or not expended by the Board within 1 year of the date they were appropriated into the Trust, remain Trust property.

Section 5: The Trust is a public employer and the members of the Board are public employees for purposes of Chapter 258 of the General Laws.

Section 6: The Trust shall be deemed a municipal agency and the Trustees special municipal employees, for purposes of Chapter 268A of the General Laws.

Section 7: The Trust is exempt from Chapters 59 and 62 of the General Laws, and from any other provisions concerning payment of taxes based upon or measured by property or income imposed by the Commonwealth or any political subdivision thereof.

Section 8: The books and records of the Trust shall be audited annually by an independent auditor in accordance with accepted accounting practices.

Section 9: The Trust is a public body for purposes of Sections 18 through 25 of Chapter 30A of the General Laws.

Section 10: The Trust is a board of the Town for purposes of Chapter 30B and Section 15A of Chapter 40 of the General Laws; but agreements and conveyances between the Trust and agencies, boards, commissions, authorities, departments and public instrumentalities of the Town shall be exempt from said Chapter 30B.

Section 11: Except as may be specifically authorized in this Bylaw, neither the Trustees nor any agent or officer of the Trust shall have the authority to bind the Town.

Section 12: The Board shall work with the Town's Affordable Housing Committee in carrying out the purposes of this Trust.

or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #33 as printed in the warrant.

ACTION: Voice voted, motion carries by the necessary simple majority.

ARTICLE 34. ESTABLISH AFFORDABLE HOUSING COMMITTEE

To see if the Town will vote to amend the General Bylaws by adding the following new sections to Chapter 104.

Chapter 104. Affordable Housing Committee.

Section 13: There shall be an Affordable Housing Committee consisting of seven members, who are residents of the Town, to be appointed by the Board of Selectmen, for three-year overlapping terms as follows: two members to be appointed for a term of one year and thereafter for a term of three years, two members to be appointed for a term of two years and thereafter for a term of three years, and three members to be appointed for a term of three years.

Section 14: The Affordable Housing Committee shall advise the Board of Trustees of the Town of Orleans Affordable Housing Trust Fund established pursuant to M.G.L. c. 44, §55C, and the Board of Selectmen with respect to furthering the purposes of the Affordable Housing Trust to provide for the creation and preservation of affordable housing in Orleans, for the benefit of low and moderate income households and for the funding of community housing.

or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #34 as printed in the warrant.

ACTION: Voice voted, motion carries by the necessary simple majority.

ARTICLE 35. FUND AFFORDABLE HOUSING TRUST FUND

To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00) to be deposited in the Affordable Housing Trust Fund created under the action taken under Article 34 of the May 7, 2018 Annual Town Meeting; provided however that such vote shall not take effect until the Town votes, pursuant to Massachusetts General Laws, Chapter 59 Sec. 21C, to assess an additional Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00) in real estate and personal property taxes for the purpose of funding and paying the Affordable Housing Trust Fund for the fiscal year beginning July 1, 2018; and further provided that the bylaw creating the Affordable Housing Trust Fund is approved by the Attorney General, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #35 as printed in the warrant and that the sum of Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00) be raised and appropriated for this purpose; provided however that this vote shall not take effect until the Town votes, pursuant to Massachusetts General Laws Chapter 59 Sec. 21C, to assess an

additional Two Hundred Seventy-Five Thousand 00/100 Dollars (\$275,000.00) in real estate and personal property taxes for the purpose of funding and paying the Affordable Housing Trust Fund for the fiscal year beginning July 1, 2018; and further provided that the bylaw creating the Affordable Housing Trust Fund is approved by the Attorney General.

ACTION: Voice voted, motion carries by the necessary simple majority.

ARTICLE 36. ADOPT GENERAL BYLAW, CH. 95 – SINGLE-USE PLASTIC BAGS

To see if the Town will vote to adopt Chapter 95, Single-Use Plastic Bag Bylaw as follows or take any other action relative thereto. (Conservation Commission) (Simple Majority Vote Required)

Chapter 95

Single-Use PLASTIC BAGS

1. Purpose and Intent

The use and disposal of single-use plastic bags are proven to have significant negative impacts on marine and land environments of our coastal community, including but not limited to:

- A. Contributing to the harm of marine and terrestrial wildlife through ingestion and entanglement;
- B. Pollution and degradation of the terrestrial and coastal environments;
- C. Storm drainage system overload; and
- D. Disposal burdens for solid waste collection and recycling facilities.

Therefore, the Town of Orleans seeks to protect its natural resources by prohibiting the use of single-use plastic bags by all retail establishments through a phase out period of 12 months from the effective date of this article.

2. Definitions

Food and Retail Establishment: any business selling goods, food, or services to the public, including but not limited to: markets; restaurants; bars; take-out food purveyors; and merchandise retailers.

Single-Use Plastic Bag: a bag made of plastic, including but not limited to bags made of high-density polyethylene, low density polyethylene, 'biodegradable', 'compostable', with a thickness of less than 3.5 mils provided at the checkout stand, cash register, point of sale or other point of departure intended for the purpose of transporting food or merchandise out of the Establishment.

Reusable Bag: a bag that is specifically designed and manufactured for multiple reuse and is made of cloth or other durable materials.

3. Applicability

The requirements of this bylaw shall apply to single-use plastic bags, as defined above. Said bags shall no longer be distributed, sold, or provided at any Town of Orleans Establishment after the 12 month phase out period. Any stock remaining after that date shall be recycled or returned to the manufacturer by the Establishment. Establishments may provide paper, reusable bags, or boxes at no charge, or charge a fee which would be kept

by the Establishments, as they so desire.

4. Exemptions

The following are exempt and not subject to the provisions of this article:

1. Plastic bags used for newspapers, pet waste, yard waste, household garbage, or protective dry cleaning bags
2. Bags sold in quantity (bulk) for home food storage
3. Bags used for the protection of raw foods, including but not limited to, produce or meat/fish products
4. Packaging used during the transport of products to an Establishment from the manufacturer

5. Enforcement

This bylaw may be enforced by any Town of Orleans Police Officer or Agent of the Board of Health

6. Fines and Penalties

Any person or Establishment violating this chapter shall be punished by a non-criminal fine of not more than fifty dollars (\$50) for each offense. Each day that such offence continues shall constitute a separate offence. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #36 as printed in the warrant.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 37. ADOPT GENERAL BYLAW, CH. 96 – POLYSTYRENE REDUCTION BYLAW

To see if the Town will vote to adopt Chapter 96, Polystyrene Reduction as follows or take any other action relative thereto. (Conservation Commission) (Simple Majority Vote Required)

CHAPTER 96 POLYSTYRENE REDUCTION BYLAW

1. Purpose and Intent

The use and disposal of polystyrene products are proven to have significant negative impacts on marine and land environments of our coastal community, including but not limited to:

- A. Contributing to the harm of marine and terrestrial wildlife through ingestion and entanglement;
- B. Pollution and degradation of the terrestrial and coastal environments;
- C. Human risk through exposure to harmful carcinogens used in the manufacturing of polystyrene products; and
- D. Disposal burdens for solid waste collection and recycling facilities.

Therefore, the Town of Orleans seeks to protect its natural resources and the well-being of its residents by prohibiting food or retail establishments from the distributing single-use disposable polystyrene containers, and counterparts, through a phase out period.

2. Definitions

Single-Use Polystyrene Disposable Containers and Counterparts: single-use disposable products for serving or transporting food or beverages, including but not

limited to, take out foods and/or partially consumed meals prepared by a restaurant and/or retail food establishment. This includes, but is not limited to, plates, cups, bowls, trays, hinged or lidded containers, straws, cup lids, and cutlery.

Expanded Polystyrene (EPS): polystyrene that has been expanded or “blown” using a gaseous blowing agent into a solid form.

Polystyrene: expanded and extruded forms of thermoplastic, petrochemical materials utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion blown molding (extruded foam polystyrene), sometimes called Styrofoam, a Dow Chemical Co. trademarked form of polystyrene foam.

Food Establishments: any operations, including but not limited to, restaurants, schools, charitable associations, food trucks, farmer’s markets, concession stands, and other public venues that store, prepare, package, serve, vend or otherwise provide food for human consumption. Any establishment requiring a permit to operate in accordance with State Food Code, 105 CMR 590.000, et. seq., shall be considered Food Establishments for the purposes of this Bylaw.

Retail Establishments: any commercial business facility that sells goods directly to consumers, including but not limited to, grocery stores, pharmacies, liquor stores, convenience stores, retail stores and vendors selling clothing, food, and personal items, dry cleaning services, theaters and all other food service establishments.

Public Venues: operations such as meeting halls, Town offices, public facilities and recreation areas.

3. Applicability

Single-use polystyrene disposable containers and counterparts shall not be used or distributed as disposable food service containers and counterparts by food establishments and/or retail establishments within the Town of Orleans after January 1st, 2020. Any stock remaining after that date shall be recycled or returned to the manufacturer by the Establishment.

4. Exemptions

The following are exempt and not subject to the provisions of this article:

1. Polystyrene packing peanuts and foam packaging used to transport goods from a manufacturer
2. Prepackaged meat and produce trays, egg cartons, and other food or beverage products used in packaging from the manufacturer for the purposes of transport
3. Packaging used for the protection of raw foods, including but not limited to, produce or meat/fish products
4. Polystyrene insulated foam freezer containers enclosed in durable rigid plastic

5. Enforcement

This Bylaw may be enforced by any Town Police Officer or Agent of the Board of Health

6. Fines and Penalties

Any person or Establishment violating this chapter shall be punished by a non-criminal fine of not more than fifty dollars (\$50) for each offense. Each day that such offense continues shall constitute a separate offense. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #37 as printed in the warrant.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 38. AMEND GENERAL BYLAWS – STRETCH ENERGY CODE

To see if the Town will vote to amend the General Bylaws by adding a new Chapter 131 of the Orleans General By-Laws, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, with an effective date of January 1, 2019, as follows:

Chapter 131 Stretch Energy Code

ARTICLE I

Title, Purpose and Applicability

§131-1. Title

This bylaw shall be cited and may be referred to as the Stretch Energy Code.

§131-2. Purpose

The purpose of the Stretch Energy Code (780 CMR 115.AA) is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the building code for both new construction and existing buildings.

§131-3. Applicability

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 51 as applicable.

ARTICLE II

Definitions

§131-4. Definitions

International Energy Conservation Code (IECC) – The IECC is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the Massachusetts State Building Code and the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

- a. Stretch Energy Code – Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the 8th edition Massachusetts Building Code, the Stretch Energy Code is an appendix to the Massachusetts Building Code, based on further amendments to the IECC to improve the energy efficiency of buildings built to this code.

ARTICLE III
Enforceability

§131-5. Stretch Code Enforceability

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future additions, amendments or modifications, is herein incorporated by reference into the Town of Orleans General By-Laws, Chapter 131.

The Stretch Code is enforceable by the Building Commissioner or local Building Inspector; or to take any other action related thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #38 as printed in the warrant.

ACTION: Voice voted, motion carries by the necessary simple majority.

ARTICLE 39. AMEND GENERAL BYLAWS - ESTABLISH A POLICY TO REVIEW ALL TOWN OF ORLEANS USER FEES, PERMIT FEES, AND LICENSE FEES ANNUALLY

To see if the Town will vote to amend the General By-Laws by deleting Chapter 94-7 in its entirety and by further amending the General By-Laws by deleting Chapter 94-8, Sections A, B, C and D in its entirety and inserting a new Chapter 94-8 to read as follows:

Chapter 94-8- Restrictions on Certain Fees Set by the Board of Selectmen and Other Town Boards and Commissions.

A. Annually the Board of Selectmen and every other town board or commission shall review, as part of the Town's annual budgeting process, the costs associated with each user fee, permit fee or license fee under their authority (excepting fees set by State Statute) and determine, in accordance with town or state limitations, whether to increase any such user fees, permit fees or license fees that do not cover such costs (defined as all direct operating, inter-departmental allocation and capital (debt and interest)) associated with the activity.

B. If any provision of this bylaw is held to be invalid, such invalidity shall not affect other provisions which can be given effect without the invalid provisions, and to this end the provisions are declared to be severable;

or take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #39 as printed in the warrant.

ACTION: Voice voted, motion fails to attain required majority.

ARTICLE 40. AUTHORIZE CHANGES IN FEE SCHEDULE

To see if the Town will vote, pursuant to the Orleans Code §94-8 A. and B., to authorize the Board of Selectmen to increase or set user fees, license fees and permit fees for various departments as set forth in the following schedule, effective September 1, 2018, or take any other action relative thereto. (Simple Majority Vote Required)

Department	Current	Proposed
122 Selectmen/Town Administrator		
Auto Class I	\$75	\$100

Department	Current	Proposed
Auto Class IV	\$75	\$100
Auto Class V	\$75	\$100
Hawkers/Peddler		
Annual	\$75	\$100
Transient Vendor		
Annual	\$75	\$100
Lodging House	\$50	\$75
Innholder	\$50	\$75
Entertainment		
Annual (Mon - Sat)	\$75	\$125
Temporary Entertainment per day		
Annual (Mon - Sat)	\$20	\$30
LIQUOR LICENSES		
Common Victualler - A		
All Alcoholic	\$1,500	\$1,750
Wine & Malt	\$1,000	\$1,250
Common Victualler - S.		
All Alcoholic	\$1,400	\$1,525
Wine & Malt	\$1,000	\$1,125
Innholder		
All Alcoholic	\$1,500	\$1,750
Wine & Malt	\$750	\$1,250
Club		
All Alcoholic	\$1,250	\$1,275
Wine & Malt	\$625	\$875
Gen Pouring License - A		
Wine & Malt	\$750	\$1,000
Gen. Pouring License - S		
All Alcoholic	\$1,250	\$1,375
Wine & Malt	\$625	\$1,000
Retail Package Goods Store		
All Alcoholic - A	\$1,750	\$1,850
Wine & Malt	\$1,000	\$1,250
161 Town Clerk		
Other fees		
Dog Licenses, male/female	\$12.00	\$15
Dog Licenses, neutered/spayed	\$6.00	\$10
295 Shellfish/Harbormaster		
Commercial Shellfish permit	\$100	\$200
Recreational Shellfish permit (resident)	\$20	\$25
Recreational Shellfish permit (non-res.)	\$70	\$75
630 Recreation		
Soccer	\$0	\$30
Field Hockey	\$0	\$30
Basketball	\$0	\$30
Baseball	\$0	\$30

Department	Current	Proposed
Softball	\$0	\$30
Summer Program resident/non-res	\$0	\$45/\$75/\$125
Swimming Lessons resident/non-res	\$0	\$0
Tennis Lessons	\$0	\$0
650 Parks and Beaches		
Beaches		
Resident Taxpayer Beach Parking-first sticker	\$0	\$25
Resident Taxpayer Beach Parking-additional sticker	\$0	\$25
ORV		
Resident - Off season	\$30	\$40
Resident - Yearly	*\$50 or \$60	*\$60 or \$70
Non-Resident - Off Season	\$90	\$100
Non-Resident - Yearly	\$180	\$190
Self-Contained - Off Season	\$125	\$135
Self-Contained - Yearly	\$250	\$260
Camp Owner	*\$50 or \$180	*\$60 or \$90
Pochet	\$5	\$10

*by mail/in-person

MOTION: To accept and adopt Article #40 as printed in the warrant except that under 650 Parks and Beaches Camp Owner the proposed fee of “\$60 or \$90” be changed to “\$60 or \$190”.

MOTION: To indefinitely postpone

ACTION: Voice voted, motion carries by necessary majority to indefinitely postpone.

ARTICLE 41. AMEND ZONING BYLAW CHAPTER 164-11, PROHIBITED USES

To see if the Town will vote to amend the Zoning Bylaws, Section 164-11 Prohibited Uses, to add a new subsection E. to read as follows:

Bold underline = new language ~~strikethrough~~ = language removed

- E. **Drive-in, drive-through, and similar pick up stations servicing motorized vehicles are prohibited in the Village Center District, and are allowed in other business districts by Special Permit from the Zoning Board of Appeals under the following conditions:**
1. **The drive-through is ancillary to the main walk-in use;**
 2. **The drive-through does not impede pedestrian safety or convenience;**
 3. **The drive-through does not front on or face the public street; and**
 4. **The overall proposal is approved by the Architectural Review Committee.**

And further, to amend Section 164-13, Schedule of Use Regulations, to add a new Accessory Use, as follows:

§164-13 Schedule of Use Regulations

DISTRICTS

COMMERCIAL	R	RB	LB	GB	VC	I	CD	SC	MB
<u>Drive-in, Drive-through or similar pick up stations</u>	<u>0</u>	<u>0</u>	<u>A</u>	<u>A</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

or to take any other action relative thereto (Planning Board). (2/3 Vote Required)

PLANNING BOARD REPORT

The Planning Board held a public hearing on January 9, 2018. 23 people were in attendance. The Board voted 5-0-0 to recommend approval of the amendment.

This article will fill a gap in the bylaw that was revealed when CVS proposed to locate a drive-thru window on the West Road side of Skaket Corners on the former Hearth & Kettle site. The proposal would have created a vehicle-oriented business and interfered with people walking to the store. The project was ultimately withdrawn, but highlighted the need to address drive-thru proposals.

Drive-thrus are currently prohibited in the Village Center District under Section 164-19.1. The proposed bylaw amendment would allow drive-thrus in the Limited and General Business Districts only by Special Permit, with specific requirements:

- Drive-thru is ancillary to the main walk-in use
- It does not impede pedestrian safety or convenience
- The drive-thru cannot be located on the street side of a building
- Architectural Review approval is required.

The Planning Board thinks that under these conditions, drive-thru facilities should be allowed.

MOTION: To accept and adopt Article #41 as printed in the warrant.

ACTION: Voice voted, motion carries by the necessary 2/3 majority.

ARTICLE 42. AMEND ZONING BYLAW 164-24 – SOIL REMOVAL

To see if the Town will vote to amend the Zoning Bylaws, Section 164-24 Soil Removal, to add a new subsection to read as follows:

Bold underline = new language ~~strikethrough~~ = language removed

§164-24 Soil Removal and Filling

- A.** No top soil, gravel, loam or stone in the Town may be removed to be transported outside the Town of Orleans, except from established pit, stockpile or surplus, unless authorized by a special permit from the Board of Appeals.
- B.** *No top soil, sub soil, gravel, loam, sand, stone, or other earth in the Town may be removed to be transported either outside the Town or from place to place within the Town of Orleans, nor may any land be filled unless the entire area of such removal or filling be graded and replanted with soil improving plants, with*

a permanent cover crop or by reforestation so that any scars resulting from such removal shall not remain unplanted for a period of longer than six months, with the exception of the Town Disposal Area.

Any fill material added to land within the Town must be clean, and free of hazardous materials. The filling must be completed within six (6) months of commencement, and any new filling of land on the same parcel shall not be commenced for a period of two (2) years from the time of completion of the original filling activity.

- C. Removal or filling of top soil, gravel, loam, sand or stone which exceeds 2,000 cubic yards in volume shall require the granting of a Special Permit from the Zoning Board of Appeals. In reviewing a Special Permit application, the Board shall require the following:**
- 1. A professionally prepared, stamped plan shall be submitted showing existing and proposed topography, elevation of seasonal high ground water, quantities of material to be removed or filled, proposed drainage, and a replanting plan. A schedule of proposed activities must be provided.**
 - 2. No excavation may be closer than 10 feet to the seasonal high groundwater table.**
 - 3. No Special Permit shall be issued for more than three years.**
 - 4. Proposed methods to control noise and dust. Hours of operation shall be limited to between 7:00 AM and 5:00 PM.**
 - 5. Filling with debris, stumps, or hazardous materials is prohibited.**

or to take any other action relative thereto (Planning Board). (2/3 Vote Required)

PLANNING BOARD REPORT

The Planning Board held a public hearing on January 9, 2018. 23 people were in attendance. The Board voted 5-0-0 to recommend approval of the amendment.

This amendment is brought in response to expressed concerns that the Town regulations on soil removal and filling are not sufficiently protective of the community. Currently, the Town has no volume limitations or time limits on soil removal or filling activities. The bylaw requires that any removed or filled land area must be graded and planted with "soil improving plants" within 6 months of commencement of the activities. There is no permit required, which makes it difficult to determine the date of commencement.

What is proposed are two additions to the bylaw:

1. Fill may not contain any hazardous materials, and filling must be completed within 6 months, and shall not be recommenced for 2 years after completion.
2. Removal or filling which exceeds 2,000 cubic yards shall require a Special Permit, the granting of which has several conditions
 - A plan is required showing existing and proposed topography, quantities, and a replanting plan.
 - No excavation may be nearer than 10 feet to the groundwater table.
 - Noise and dust must be controlled.

- Hours of operation are limited to 7AM to 5PM.

This amendment is responsive to the expressed concerns of neighbors who experienced the filling of land by an abutter over a period of time and think that it needs to be better regulated.

MOTION: To accept and adopt Article #42 as printed in the warrant.

ACTION: Voice voted, motion carries by the necessary 2/3 majority.

ARTICLE 43. AMEND ZONING BYLAW 164-31 – APARTMENT DEVELOPMENT (REVIEW PERIOD)

To see if the Town will vote to amend the Zoning Bylaws, Section 164-31. Apartment Development, as follows:

Bold underline = new language ~~strikethrough~~ = language removed

§164-31 Apartment Development

A. Applicability. Apartments may be developed only in districts as provided in §164-13. A Special Permit for apartments shall be granted only in accordance with Subsections B through F of this section and only upon the specific findings being made by the Board of Appeals:

- (8) A copy of any Special Permit application under this section shall be filed with the Planning Board when the application is filed with the Town Clerk, and the Planning Board shall review it and make recommendations to the Board of Appeals within ~~forty-five (45)~~ **thirty-five (35)** days of the filing date. The Board of Appeals shall consider any such recommendation in its review of the project.

or to take any other action relative thereto (Planning Board). (2/3 Vote Required)

PLANNING BOARD REPORT

The Planning Board held a public hearing on March 27. 15 people were in attendance. There were no comments this proposal. The Board voted 5-0-0 to recommend approval of the article.

This housekeeping amendment adjusts the time period for the Planning Board to make a recommendation to the ZBA to 35 days, as required by state law.

MOTION: To accept and adopt Article #43 as printed in the warrant.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 44. AMEND ZONING BYLAW 164-31 – APARTMENT DEVELOPMENT (LOT SIZE)

To see if the Town will vote to amend the Zoning Bylaws, Section 164-31. Apartment Development, as follows:

Bold underline = new language ~~strikethrough~~ = language removed

§164-31 Apartment Development

B. Dimensional Requirements

1. Lot Area and Density

a. Lot Area. Minimum lot area for apartment development shall be as follows:

RB District: 60,000 s.f. of contiguous buildable upland
LB, GB Districts: 30,000 s.f. of contiguous buildable upland
VC District: ~~20,000~~ 0 s.f. of contiguous buildable upland

or to take any other action relative thereto (Planning Board). (2/3 Vote Required)

PLANNING BOARD REPORT

The Planning Board held a public hearing on March 27. 15 people were in attendance. The Board heard comments in support of the article. The Board voted 5-0-0 to recommend your approval of the article as printed in the Warrant.

This amendment reduces the minimum lot size for apartments in the Village Center District to zero. Orleans, as we all know, needs residential dwellings, but not necessarily more commercial space spread around the district. Under this proposal, the number of apartments would be based on lot size, calculated by the Village Center density allowance of up to 10 units per acre. A half-acre parcel could have 5 units, and so on. Presently, half of the parcels in the Village Center are less than the 20,000 s.f., meaning they could not apply for a Special Permit for apartments.

It is an established Town goal to improve the residential component of the Village Center District. We've studied this area extensively, and voters have consistently agreed that the Village Center is the Town's core district for future residential growth.

During the public hearing, the Planning Board considered reducing lot size in other zoning districts along Route 6A. Those districts are not as well studied, and we did not have a consensus to move forward on other districts at this time.

The Planning Board recommends your approval of the article to allow additional residential development in the Village Center District.

It is an established Town goal to improve the residential component of the Village Center District. We've studied this area extensively, and voters have consistently agreed that the Village Center is the Town's core district for future residential growth.

During the public hearing, the Planning Board considered reducing lot size in other zoning districts along Route 6A. Those districts are not as well studied, and we did not have a consensus to move forward on other districts at this time.

The Planning Board recommends your approval of the article to allow additional residential development in the Village Center District. **PLANNING BOARD**
(2/3 VOTE REQUIRED)

MOTION: To accept and adopt Article #44 as printed in the warrant.

ACTION: Voice voted, motion carries by the necessary 2/3 majority.

ARTICLE 45. ACCEPT GENERAL LAWS – QUARTERLY TAX PAYMENT SYSTEM

To see if the Town will vote to accept Massachusetts General Laws Chapter 59, § 57C for the purpose of adopting a quarterly tax payment system, said change to take effect FY 2019 and to act fully thereon; or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article # 45 as printed in the warrant.

ACTION: Voice voted, motion carries by the necessary majority

ARTICLE 46. ACCEPT GENERAL LAWS – OFFICE HOURS ON SATURDAY

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 41, § 110A which authorizes any public office in the Town to remain closed on any or all Saturdays as may be determined from time to time, to the same extent as if such Saturday were a legal holiday; or take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #46 as printed in the warrant.

ACTION: Voice voted, motion carries by the necessary simple majority.

ARTICLE 47. FUND SURVEY OF BEACH ROAD – BY PETITION

To see if the Town will vote to:

Raise and appropriate, borrow and/or transfer from available funds the sum of Seventy Five Thousand and 00/100 Dollars (\$75,000.00) for the purpose of performing a survey of Beach Road to be utilized for consideration of laying out Beach Road as a public way and for the potential constructions of a Safe Pedestrian Sidewalk along the entire length of Beach Road, or to take any other action relative thereto. (3/4 Vote Required)

MOTION: To accept and adopt Article #48 as printed in the warrant except that the phrase “to be utilized for consideration of laying out Beach Road as a public way and for the potential constructions of a Safe Pedestrian Sidewalk along the entire length of Beach Road” is deleted, and by inserting in place thereof the phrase “so that the resulting data can be used to evaluate options to provide safety for pedestrians and cyclists” and that the sum of Seventy-Five Thousand Dollars and 00/100 (\$75,000.00) be raised and appropriated for this purpose.

MOTION: To call the question.

ACTION: Voice voted, motion carries by the necessary 2/3 majority to call the question.

ACTION ON MAIN MOTION: Voice voted, motion fails to receive the necessary 3/4 majority

ARTICLE 48. AMEND GENERAL BYLAW TO PROHIBIT MARIJUANA ESTABLISHMENTS IN ORLEANS – BY PETITION

To see if the Town will vote to amend the General Bylaws of the Town of Orleans

as contained in the Town Code by adding thereto a new Chapter 64 as follows:

"The operation of any marijuana establishment as defined in M.G.L. c.94G, §1, including without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, within the Town is prohibited. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes, licensed under Chapter 369 of the Acts of 2012 and currently permitted in the Town of Orleans. "The adoption of this provision is subsequently subject to a vote of the voters of the Town of Orleans pursuant to the provisions of M.G.L. c. 94G as follows: "Shall the Town of Orleans ratify and, adopt the action of its Town Meeting held on May 8, 2017 in the passage and approval of a general bylaw provision adding a new Chapter 64 to the Code of the Town of Orleans as follows: "The operation of any marijuana establishment as defined in M.G.L. c. 94G, §1, including without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, within the Town is prohibited. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes, licensed under Chapter 369 of the Acts of 2012 and currently permitted in the Town of Orleans", or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #48 revised as follows:

That the General Bylaws of the Town of Orleans as contained in the Town Code be amended by adding the following new Chapter 64 as follows:

Chapter 64 Prohibition of Marijuana Establishments

Section 64-1

The operation of any marijuana establishment as defined in M.G.L. Chapter 94G, Section 1 including without limitation, a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, within the Town is prohibited. This prohibition shall not apply to the sale, distribution cultivation of marijuana for medical purposes, licensed under Chapter 369 of the Acts of 2012 and currently permitted in the Town of Orleans.

MOTION: To move the question.

ACTION: Voice vote, motion passes by necessary majority 2/3 majority to move the question

ACTION ON MAIN MOTION. Standing vote, YES = 80 , NO = 152, article fails to attain the necessary simple majority.

ARTICLE 49. AMEND ZONING BYLAW CHAPTER 164-40.4.3 TO EXTEND MORATORIUM ON MARIJUANA ESTABLISHMENTS

To see if the Town will vote to amend the Town's Zoning Bylaw Section 164-40.4.3 Temporary Moratorium on Recreational Marijuana Establishments and Marijuana Retailers to read as follows:

Section 164-40.4. Temporary Moratorium on Recreational Marijuana Establishments and Marijuana Retailers

§3 Temporary Moratorium.

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for Recreational Marijuana Establishments and Marijuana Retailers. The moratorium shall be in effect through ~~June 30, 2018~~ **December 30, 2018.** During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments and Marijuana Retailers and related uses, determine whether the Town shall restrict any, or all, licenses for Recreational Marijuana Establishments and Marijuana Retailers, determine whether the Town will prohibit on-site consumption at Recreational Marijuana Establishments and Marijuana Retailers and shall consider adopting new provisions of the Zoning Bylaw to address the impact and operation of Recreational Marijuana Establishments and Marijuana Retailers and related uses or to take any other action relative thereto. (Planning Board) (2/3 Vote Required)

PLANNING BOARD REPORT

The Planning Board held a public hearing on January 9, 2018. 23 people attended. The Board voted 5-0-0 to recommend approval of this zoning amendment.

Town Meeting last year placed a moratorium on Marijuana Establishments until June 30, 2018. We request that the moratorium be extended 6 months to December 30, 2018. This will allow the Town to compare its bylaw language to the regulations of the Cannabis Control Commission and adjust the bylaw accordingly. Any proposed regulations could be brought to a Fall Town Meeting in 2018.

MOTION: To accept and adopt Article #49 as printed in the warrant.

MOTION: To call the question.

ACTION: Voice voted, motion carries unanimously to call the question.

ACTION ON MAIN MOTION: Standing Vote, YES = 94, NO = 111, article fails to attain the necessary 2/3 majority.

ARTICLE 50. ACCEPT LOCAL OPTION TAX ON RETAIL MARIJUANA SALE (3%)

To see if the Town will vote to accept the provisions of Massachusetts General Laws c.64N, Sec. 3, and impose a local tax on the transfer of marijuana or marijuana products by a marijuana retailer operating within the Town of Orleans to anyone other than a marijuana establishment at a rate of 3 per cent of the total sales price received by the marijuana retailer as a consideration for the sale of marijuana or marijuana related products, or take any other action related thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #50 as printed in the warrant and that the tax be imposed commencing July 1, 2018.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 51. DESIGNATE END OF PORTANIMICUT ROAD AS PAW WAH LANDING, AND DESIGNATE 141 PORTANIMICUT ROAD AS SMITH BEACH – BY PETITION

To see if the Town will vote to:

Officially name the public landing at the end of Portanimicut Road in South Orleans “Paw Wah Landing”, and that the 141 Portanimicut property purchased by the Town in 2016 officially be named "Smith Beach". The naming of the 141 Portanimicut property as "Smith Beach" would acknowledge the generosity of the Smith/Gilmore Family. This parcel of land has been known to the local community as Smith Beach for many, many years. Naming the town landing "Paw Wah Landing" rather than the family name of the donors would acknowledge the "legend of Pompmo", referred to as a Medicine Man (Pompmo is the Native American term for "medicine man"), and Pompmo is thought to have resided at the end of Portanimicut Road. This naming would also be in keeping with Paw Wah Pond and Paw Wah Conservation Area that is directly across from the landing.

Naming the landing Paw Wah Landing is acknowledgement enough of the generosity of the two families, the Bergers and the Smiths, whose donation of property allowed for the bulkhead and launching ramp to be built giving the community at large access to Little Pleasant Bay. These donations of land, where the bulkhead and launching ramp are located, were done without any compensation in any form in 1960. The value to the community of having access to Pleasant Bay is immeasurable in monetary terms. It is important that we as a community continue to acknowledge and maintain the historical value and legacy of the people that resided here long before any who reside here now; or to take any other action relative thereto. (2/3 Majority Vote Required)

MOTION: To accept and adopt Article #51 as printed in the warrant.

ACTION: Voice voted, motion carries by the necessary 2/3 majority.

ARTICLE 52. DESIGNATE 141 PORTANIMICUT ROAD AS SMITH LANDING – BY PETITION

To see if the Town will vote to:

Designate 141 Portanimicut Road and included real estate as Smith Landing, or to take any other action relative thereto. (2/3 Majority Vote Required)

MOTION: To indefinitely postpone.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 53. AMEND GENERAL BYLAW CH. 40 – PERSONNEL AND FUND NON-UNION EMPLOYEE COLA

To see if the Town will vote to approve a 2% cost of living wage increase for the period of July 1, 2018 to June 30, 2019 (FY19) for those employees who are covered by the Personnel Bylaw Compensation Plans and those employees covered by individual contracts and employment agreements; or take any action relative thereto. (Simple Majority Vote Required)

MOTION: To indefinitely postpone.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 54. FUND ORLEANS POLICE FEDERATION CONTRACT (FY19)

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to be added to the FY19 Salaries Account for the Police Department budget for employees covered under the collective bargaining agreement between the Town and the Orleans Police Federation, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To indefinitely postpone.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 55. FUND ORLEANS PERMANENT FIREFIGHTERS ASSOCIATION CONTRACT (FY19)

To see if the Town will vote to transfer from available funds a sufficient sum of money to be added to the FY19 Salary Accounts for the Fire Department budget for employees covered under the collective bargaining agreement between the Town and the Orleans Permanent Firefighters Association, Local 2675 I.A.F.F., or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To indefinitely postpone.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 56. FUND ORLEANS MANAGERS UNION CONTRACT (FY19)

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to be added to the FY19 Salaries Accounts for various Town departments with employees covered under the collective bargaining agreement between the Town and the Orleans Managers Union, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To indefinitely postpone.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 57. FUND CLERICAL AND TECHNICAL UNION CONTRACT (FY 19)

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to be added to the FY19 Salaries Accounts for various Town departments with employees covered under the collective bargaining agreement between the Town and the United Steelworkers Local Union 9158 Unit #2, Clerical and Technical Union, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To indefinitely postpone.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 58. FUND STEELWORKERS UNION CONTRACT (FY 19)

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to be added to the FY19 Salaries Accounts for various Town departments with employees covered under the collective bargaining agreement between the

Town and the United Steelworkers Local Union 13507, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To indefinitely postpone.

ACTION: Voice voted, motion carries unanimously.

ARTICLE 59. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Simple Majority Vote Required)

MOTION: To adjourn Town Meeting.

ACTION: Voice voted, motion carries unanimously

Annual Town Meeting was adjourned at 11:48 pm.

A True Copy, Attest:

Cynthia S. May
Town Clerk

SPECIAL TOWN MEETING

“DOINGS”

October 29, 2018

The Special Town Meeting was held on Monday, October 29, 2018 in the Nauset Regional Middle School Gym. The Special Town Meeting was opened at 6:35pm after a quorum of 200 hundred voters was declared by the Town Clerk. Election workers were: Mary Walker, Elizabeth Peters, Patricia Bradley, Megan Fates, Susan Milton, Cynthia Eager. Tellers were: Susan Milton, Beverly Fuller, Ken Rowell and Patricia Bradley. Constables on duty were Paul Kelly and Mary Stevens. A total of 576 voters were in attendance.

PROCEDURAL MOTION

To dispense with the reading of the warrant except the Preamble, Conclusion and Attestation thereof.

ACTION: Voice voted, motion passes unanimously

PROCEDURAL MOTION

To give all Town Officials or Department Managers or their duly designated representatives, required to attend Town Meeting pursuant to Section 2-7-3 of the Charter, all of who are not residents of the Town of Orleans, be permitted to address the Special Town Meeting on matters affecting their office, department, organization or for which projects they have performed services to the Town.

ACTION: Voice voted, motion passes unanimously

ARTICLE 1. PAY BILLS OF PRIOR YEARS

To see if the Town will vote to transfer from available funds a sum of money to pay bills of prior years under the provisions of Chapter 179, Acts of 1941, as amended, or to take any other action relative thereto. (9/10 Vote Required)

MOTION: To be accept and adopt Article #1 and the sum of Forty Six Thousand Thirty Five and 00/100 Dollars (\$46,035.00) be transferred from Free Cash to pay the following unpaid bills:

The following is a list of unpaid bills of prior years as of October 29, 2018:

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>
Fire Department	Cape Cod Medical Center	\$150.00
Fire Department	BainCor Inc.	\$2,940.00
Disposal/ Transfer Station	Bob's Tire Company	\$96.00
Conservation	WB Mason	\$125.00
Town Office Building	Wastewater Treatment Services	\$275.00
Facilities	True Value	\$95.00
<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>
Building Code Board of Appeals	Gatehouse Media	\$45.00
Tri- Town Orleans	Barnstable County Retirement Assessment	\$42,309.00
TOTAL		\$46,035.00

And further that the sum of One Hundred Seventy and 00/100 Dollars (\$170.00) be transferred from the Water Surplus account to pay the following unpaid bills:

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>
Water Department	Scott Anderson	\$146.00
Water Department	National Grid	\$24.00
TOTAL		\$170.00

ACTION: Voice voted, motion passes unanimously.

ARTICLE 2. FUND TRI-TOWN SEPTAGE FACILITY AND COMPOST SHED DEMOLITION ADDITIONAL COSTS

To see if the Town will vote to borrow and/or transfer from available funds the sum of Seven Hundred Thirteen Thousand and 00/100 Dollars (\$713,000.00), or any other sum, for the additional costs relating to the demolition of the Tri-Town Septage Facility and Compost Shed located on Overland Way, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that

may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto.
(3/4 Vote Required)

MOTION: To accept and adopt Article #2 and that the sum of Seven Hundred Thirteen Thousand and 00/100 Dollars (\$713,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Seven Hundred Thirteen Thousand and 00/100 Dollars (\$713,000.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 7 (1), or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ACTION: Voice voted, motion passes unanimously.

ARTICLE 3. FUND INSTALLATION OF WATER METER TECHNOLOGY REPLACEMENT PROGRAM

To see if the Town will vote to borrow and/or transfer from available funds the sum of One Million Nine Hundred Eighty Thousand and 00/100 Dollars (\$1,980,000.00), or any other sum, for the purpose of funding the installation of the Water Meter Technology Replacement Program, including all expenses incidental and related thereto; and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (3/4 Vote Required)

MOTION: To accept and adopt Article #3 as printed in the warrant and that the sum of One Million Nine Hundred Eighty Thousand and 00/100 Dollars (\$1,980,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of One Million Nine Hundred Eighty Thousand and 00/100 Dollars (\$1,980,000.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 8 (6), or any other enabling authority, and to issue bonds or notes of the Town therefore, and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

MOTION: To call the question.

ACTION: Motion to call the question passes by the necessary 2/3 majority.

ACTION on the MAIN MOTION: Standing Vote, Yes= 454, No = 58. Article passes by necessary 3/4 majority.

ARTICLE 4. TRANSFER OF UNEXPECTED BOND PROCEEDS

To see if the Town will appropriate the following unexpended amount of money that was initially borrowed to finance the following projects that are now complete and for which no further liability remains, to pay costs associated with the replacement and installation of Water Meter Technology authorized under Article 3, including the payment of all costs incidental and related thereto, as permitted by Chapter 44, Section 20 of the General Laws:

<u>Unexpended Amount</u>	<u>Date of Approval</u>	<u>Warrant Article</u>	<u>Original Purpose</u>
\$116,000.00	05/09/2016	28	Design Beach Rd Water Main
\$229,655.46	05/08/2017	16	Beach Rd Water Main Construction

Or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To appropriate the following unexpended amounts of money that were initially borrowed to finance the following projects that are now complete and for which no further liability remains, to pay costs associated with the replacement and installation of Water Meter Technology authorized under Article 3, as permitted by Chapter 44, Section 20 of the General Laws:

<u>Unexpended Amount</u>	<u>Date of Approval</u>	<u>Warrant Article</u>	<u>Original Purpose</u>
\$116,000.00	05/09/2016	28	Design Beach Rd Water Main
\$4,616.46	05/08/2017	16	Beach Rd Water Main Construct.

ACTION: Voice voted, motion passes unanimously.

John Kanaga sworn in as Temporary Moderator for Article 5 by the Town Clerk.

ARTICLE 5. FUND IMPLEMENTATION – NAUSET BEACH RETREAT MASTER PLAN AND FACILITY RELOCATION

To see if the Town will vote to borrow and/or transfer from available funds the sum of One Million Two Hundred Thousand and 00/100 Dollars (\$1,200,000.00), or any other sum, for the purpose of implementation of the Nauset Beach Retreat Master Plan and Facility Relocation project, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21 C (Proposition 2 1/2) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (2/3 Vote Required)

MOTION: To accept and adopt Article #5 and that the sum of One Million Two Hundred Thousand and 00/100 Dollars (\$1,200,000.00), be appropriated for this purpose and for costs incidental and related thereto, that the sum of One Hundred Thousand and 00/100 Dollars (\$100,000.00) be transferred from free cash, and that the Treasurer, with approval of the Board of

Selectmen, is authorized to borrow the remaining sum of One Million One Hundred Thousand and 00/100 Dollars (\$1,100,000.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 7 (1), or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

MOTION: To call the question.

ACTION on Motion to Call the Question: Voice voted, passes by necessary 2/3 majority.

ACTION on the Main Motion: Voice voted, passes by necessary 2/3 majority.

Moderator asked if there was a motion to use a secret ballot for Article 6.

MOTION: To have a secret ballot on Article 6

ACTION: Motion fails to meet necessary majority.

MOTION: To give the power of speech to non-residents Police Chief Scott MacDonald and David Cohen, marijuana cultivator.

ACTION: Voice voted, passes unanimously to grant power of speech.

ARTICLE 6. AMEND GENERAL BYLAW TO PROHIBIT MARIJUANA RETAILERS IN ORLEANS – BY PETITION

To see if the Town will vote to amend the General Bylaws of the Town of Orleans as contained in the Town Code by adding thereto a new Chapter 64 as follows:

Chapter 64 Prohibition of Marijuana Retailer(s)

The operation of a Marijuana Retailer, as defined in M.G.L. c. 94G, §1 and the Cannabis Control Commission Regulations 935 CMR 500.000 et seq. governing the Adult Use of Marijuana, is prohibited. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes, licensed under Chapter 369 of the Acts of 2012 and currently permitted in the Town of Orleans.

Or to take any other action relative thereto. (Simple Majority Vote Required)

MOCTION: To move the question.

ACTION: Voice voted, motion carries by necessary 2/3 majority to move the question.

MOTION: To accept and adopt Article #6 as printed in the warrant.

ACTION: Standing count, YES = 270, NO= 257, motion passes by necessary simple majority.

ARTICLE 7. AMEND ZONING BYLAW CHAPTER 164-40.4, MARIJUANA ESTABLISHMENTS

To see if the Town will vote to amend the Town's Zoning Bylaw by adding a new Section 164-40.4 Marijuana Establishments, to read as follows:

164-40.4. Marijuana Establishments

A. Definitions

Any term not specifically defined herein shall have the meaning as defined in the Cannabis Control Commission Regulations 935 CMR 500.000, et. seq. governing Adult Use Marijuana, as such regulations may from time to time be amended.

Craft Marijuana Cooperative means a Marijuana Cultivator comprised of residents of the Commonwealth and organized as a limited liability company, limited liability partnership, or cooperative corporation under the laws of the Commonwealth. A cooperative is licensed to cultivate, obtain, manufacture, process, package and brand cannabis or marijuana products to transport marijuana to Marijuana Establishments, but not to consumers.

Independent Testing Laboratory means a laboratory that is licensed by the Cannabis Control Commission and is:

- (a) accredited to the International Organization for Standardization 17025 (ISO/IEC 17025: 2017) by a third-party accrediting body that is a signatory to the International Laboratory Accreditation Accrediting Cooperation mutual recognition arrangement or that is otherwise approved by the Commission;
- (b) independent financially from any Medical Marijuana Treatment Center (RMD), Marijuana Establishment or licensee for which it conducts a test; and
- (c) qualified to test cannabis or marijuana in compliance with 935 CMR 500.160 and M.G.L. c. 94C, § 34.

Marijuana Cultivator means an entity licensed to cultivate, process and package marijuana, and to transfer marijuana to other Marijuana Establishments, but not to consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.

Marijuana Establishment (ME) means a Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Retailer, Independent Testing Laboratory, Marijuana Research Facility, Marijuana Transporter, or any other type of licensed marijuana-related business, except a medical marijuana treatment center.

Marijuana Microbusiness means a co- located Marijuana Establishment that can be either a Tier 1 Marijuana Cultivator or Product Manufacturer or both, in compliance with the operating procedures for each license. A Microbusiness that is a Marijuana Product Manufacturer may purchase no more than 2,000 pounds of marijuana per year from other Marijuana Establishments.

Marijuana Product Manufacturer means an entity licensed to obtain, manufacture, process and package cannabis or marijuana products and to transfer these products to other Marijuana Establishments, but not to consumers.

Marijuana Retailer means an entity licensed to purchase and transport cannabis or marijuana product from Marijuana Establishments and to sell or otherwise transfer this product to Marijuana Establishments and to consumers. Retailers are prohibited from delivering cannabis or marijuana products to consumers; and from offering cannabis or marijuana products for the purposes of on-site social consumption on the premises of a Marijuana Establishment.

Marijuana Transporter means an entity, not otherwise licensed by the Cannabis Control Commission, which is licensed to purchase, obtain, and possess cannabis or marijuana product solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments, but not to consumers. Marijuana Transporters may be an Existing Licensee Transporter or Third Party Transporter.

Marijuana Research Facility means an entity licensed to engage in research projects by the Cannabis Control Commission.

B. Purposes

- (1) To provide for the placement of Marijuana Establishments in appropriate places and under strict conditions in accordance with MGL c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed, and the Cannabis Control Commission Regulations promulgated thereunder, 935 CMR 500.000.
- (2) To minimize the adverse effects of Marijuana Establishments on adjacent properties, residential neighborhoods, schools and other places where children congregate, and other land uses potentially incompatible with said Establishments and Retailers.
- (3) To regulate the siting, design, placement, security, safety, monitoring, modification, and removal of Marijuana Establishments.

C. Applicability

- (1) No ME shall be established except in compliance with the provisions of this Section.
- (2) Pursuant to MGL c. 94G, §3(a)(2), the number of Marijuana Retailers shall be limited to three (3) establishments in Orleans, each required to be an unrelated, licensed entity.
- (3) Nothing in this Bylaw shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs.

D. General Requirements for Marijuana Establishments

- (1) A ME shall be contained within a building or structure, except open-air Marijuana Cultivator which may be allowed in accordance with Section 164-13, Schedule of Use Regulations.

Marijuana plants, products, and paraphernalia shall not be clearly visible to a person from the exterior of a ME.

- (2) No ME shall be located within 500 feet of a pre-existing public or private school providing education in kindergarten or any of grades 1 through 12. Distance shall be measured in a straight line from the nearest point of the property line in question to the

nearest point of the property line where the ME is or will be located.

- (3) The hours of operation of a Marijuana Retailer shall not exceed the Alcoholic Beverages Control Commission (ABCC) maximum hours of operation for liquor licenses not to be drunk on premises pursuant to MGL c. 138 §15, but may be limited by conditions of the special permit.
- (4) No smoking, burning or consumption of any product containing marijuana or marijuana-related products shall be permitted on the premises of a ME.
- (5) A ME shall provide the Zoning Board of Appeals with the names, phone numbers and email addresses of all management staff and key holders to whom one can provide notice if there are operating problems associated with the establishment. The applicant shall also provide a statement from the Orleans Police Department verifying completion of background checks by the Cannabis Control Commission.
- (6) Special Permits shall remain exclusively with the applicant, who shall be the owner or lessee of the premises described in the application. The Special Permit shall terminate automatically on the date the applicant alienates that title or leasehold interest in the premises.
- (7) Special Permits shall be valid for a period of three (3) years from the date of the decision. A Special Permit shall be renewed for successive three (3) year periods provided that a written request for renewal is made to the Board of Appeals not less than three (3) months prior to the expiration of the then-existing three (3) year period.

Publication of notice of said request shall be made in the same manner as would be required for an original application for a Special Permit. Said notice shall state that the renewal request will be granted unless, prior to the expiration of the then-existing permit, a written objection to the renewal, stating reasons, is received by the Board of Appeals. In the event of such an objection, a hearing on the renewal shall be held and shall proceed in a manner identical to the course of proceedings in connection with an original permit application.

The Special Permit shall remain in effect until the conclusion of the public hearing and decision of the Board of Appeals either granting or denying the Special Permit renewal, including the outcome of any appeal under MGL c. 40A, §17. In granting the renewal, the Board of Appeals may impose additional conditions, including, without limiting the foregoing, time limits to correct violations and hours of operation, upon which a specific lapse of time without correction or compliance shall result in a denial of the renewal.

E. Special Permit Requirements

- (1) A ME shall only be allowed by Special Permit from the Zoning Board of Appeals in accordance with M.G.L. c. 40A, §9, and Section 164-44 of this bylaw, subject to the following statements, regulations, requirements, conditions and limitations.
- (2) A special permit application for a ME shall include the following:
 - a. the name and address of each owner of the ME;

- b. copies of all required licenses and permits issued to the applicant by the Commonwealth of Massachusetts and any of its agencies for the Marijuana Establishment or Retailer;
- c. evidence of the Applicant's right to use the site of the ME for the ME use, such as a deed, or lease;
- d. if the Applicant is a business organization, a statement under oath disclosing all of its owners, shareholders, partners, members, managers, directors, officers, or other similarly-situated individuals and entities and their addresses. If any of the above are entities rather than persons, the Applicant must disclose the identity of the owners of each such entity until the disclosure contains the names and addresses of individuals;
- e. Proposed security measures for the ME, including lighting, fencing, gates and alarms, surveillance cameras, etc., to ensure safety and security from theft or fire. Such measures shall be sent by the applicant to the Police and Fire Chiefs for review and comment.

F. Mandatory Findings

- (1) The Zoning Board of Appeals shall not issue a special permit for a ME unless it finds that:
 - a. the facility is designed to address any environmental, visual, noise, odor, traffic or economic impacts on abutters and other "Parties in interest", as defined in G.L. c. 40A, §11;
 - b. the facility demonstrates that it has met all the permitting requirements; and
 - c. the applicant has satisfied all of the General and Special Permit Requirements of this section and Section 164-44.

G. Severability

The invalidity of any section or provision of this section shall not invalidate any other section or provision thereof.

And further to amend Section 164-13 Schedule of Use Regulations, as follows:

Section 164 Attachment 1

[Bold underline = new language]

[O = Prohibited, A = Board of Appeals approval required (Special Permit)]

DISTRICTS

COMMERCIAL	R	RB	LB	GB	VC	I	CD#	SC	MB
<u>Marijuana Cultivator, up to 5,000 s.f.¹⁰</u>	<u>O</u>	<u>O</u>	<u>A</u>	<u>A</u>	<u>O</u>	<u>A</u>	<u>O</u>	<u>O</u>	<u>O</u>

<u>Marijuana Cultivator, more than 5,000 s.f.¹⁰</u>	<u>O</u>	<u>O</u>	<u>A</u>	<u>A</u>	<u>O</u>	<u>A</u>	<u>O</u>	<u>O</u>	<u>O</u>
<u>Craft Marijuana Cooperative</u>	<u>O</u>	<u>O</u>	<u>A</u>	<u>A</u>	<u>O</u>	<u>A</u>	<u>O</u>	<u>O</u>	<u>O</u>
<u>Marijuana Product Manufacturer</u>	<u>O</u>	<u>O</u>	<u>A</u>	<u>A</u>	<u>O</u>	<u>A</u>	<u>O</u>	<u>O</u>	<u>O</u>
<u>Marijuana Retailer</u>	<u>O</u>	<u>O</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>O</u>	<u>O</u>	<u>O</u>
<u>Marijuana Transporter</u>	<u>O</u>	<u>O</u>	<u>A</u>	<u>A</u>	<u>O</u>	<u>A</u>	<u>O</u>	<u>O</u>	<u>O</u>
<u>Marijuana Research Facility</u>	<u>O</u>	<u>O</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>O</u>	<u>O</u>	<u>O</u>
<u>Marijuana Testing Laboratory</u>	<u>O</u>	<u>O</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>O</u>	<u>O</u>	<u>O</u>
<u>Marijuana Microbusiness</u>	<u>O</u>	<u>O</u>	<u>A</u>	<u>A</u>	<u>O</u>	<u>A</u>	<u>O</u>	<u>O</u>	<u>O</u>

10 Area limitation refers to canopy as defined in 935 CMR 500.02

Or to take any other action relative thereto. (2/3 Vote Required)

MOTION: To accept and adopt Article #7 with the following revisions;

1. Section 164-40.4 Marijuana Establishments, Subsection B. Purposes, (2) by deleting the phrase “and Retailers”.
2. Section 164-40.4 Marijuana Establishments, Subsection C. Applicability, (2) which provides

(2) “Pursuant to MGL c. 94G, §3(a)(2), the number of Marijuana Retailers shall be limited to three (3) establishments in Orleans, each required to be an unrelated, licensed entity.”

shall be deleted and a new Subsection C. (2) shall be inserted in place thereof as follows;

(2) Marijuana Retailers as defined herein shall be prohibited in all zoning districts.

3. Section 164-40.4 Marijuana Establishments, Subsection D. General Requirements for Marijuana Establishments (3) which provides

(3) “The hours of operation of a Marijuana Retailer shall not exceed the Alcoholic Beverages Control Commission (ABCC) maximum hours of operation for liquor licenses not to be drunk on premises pursuant to MGL c. 138 §15, but may be limited by conditions of the special permit.”

shall be deleted.

4. Section 164-40.4 Marijuana Establishments, Subsection E. Special Permit Requirements (2)b. by deleting the phrase “or Retailer”.
5. Section 164 Attachment 1 under the heading Marijuana Retailer which provides

COMMERCIAL	R	RB	LB	GB	VC	I	CD#	SC	MB
<u>Marijuana Retailer</u>	O	O	A	A	A	A	O	O	O

shall be deleted and the following inserted in place thereof

COMMERCIAL	R	RB	LB	GB	VC	I	CD#	SC	MB
<u>Marijuana Retailer</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>	<u>O</u>

PLANNING BOARD REPORT

The Planning Board held a public hearing on September 11, 2018. 26 people were in attendance. The Board voted 5-0-0 to recommend approval of the amendment.

This article would authorize Marijuana Establishments in the business districts of Orleans. Let me state at the outset that this article does not change medical marijuana establishments, which are regulated separately under the bylaw. Nor does it have any effect on personal use which is allowed under state law.

Last May, voters rejected an article that would have prohibited Recreational Marijuana businesses in the town. Since that time, the Planning Board held 7 public meetings, and received input from dozens of individuals who helped us understand their perspective regarding marijuana businesses. In all, more than 150 people participated in the meetings and two public hearings. Articles 7 and 8 are the culmination of that process.

Marijuana Establishments are heavily regulated by the state through its Cannabis Control Commission:

- The applicant must hold a community outreach meeting to explain the proposal before applying to the state.
- Background checks are required for those involved in the business.
- Adequate security equipment and procedures must be demonstrated.

In addition to state requirements, the proposed article will allow Marijuana Establishments in business districts by Special Permit. The allowed districts would be the General and Limited Business Districts and the Industrial District. In the Village Center, only Marijuana Retailers, and Research or Testing facilities would be allowed. Any application will require a public hearing with abutters notified, and comments or concerns can be incorporated into the decision of the Board of Appeals.

Under this article, the number of retail Establishments would be limited to three town-wide, below ½ the number of liquor stores. The legality of marijuana businesses is new; the Planning Board wished to keep the total number limited to ensure that there are adequate controls. Future Town Meetings can change the number, up or down, if it so chooses.

ACTION: Voice voted, article passes by necessary 2/3 majority.

ARTICLE 8. AMEND ZONING BYLAW CHAPTER 164-13, SCHEDULE OF USE REGULATIONS

To see if the Town will vote to amend the Town's Zoning Bylaw by altering the entry entitled Marijuana Cultivator, up to 5,000 s.f. in the Schedule of Use Regulations, Section 164-13, as follows:

Section 164 Attachment 1
[Bold underline = new language]

DISTRICTS

COMMERCIAL	R	RB	LB	GB	VC	I	CD#	SC	MB
<u>Marijuana Cultivator, up to 5,000 s.f.</u> ¹⁰	<u>A</u> ¹¹	<u>A</u>	<u>A</u>	<u>A</u>	<u>O</u>	<u>A</u>	<u>O</u>	<u>O</u>	<u>O</u>

¹⁰ Area limitation refers to canopy as defined in 935 CMR 500.02

¹¹ The cultivation area shall be limited to not more than five percent (5%) of lot area and shall be limited to cultivation by owner on owner-occupied property. All cultivation shall be contained within a building or structure; outdoor open air cultivation is not permitted. In addition to the other special permit requirements in Section 164-40.4 E, the cultivation area shall be setback 25 feet from property lines, shall provide natural screening to abutting properties, and shall not allow any direct lighting to spillover to adjacent properties.

Or to take any other action relative thereto. (2/3 Vote Required)

MOTION: To accept and adopt Article #8 as printed in the warrant.

PLANNING BOARD REPORT

The Planning Board held a public hearing on September 11, 2018. 26 people were in attendance. The Board voted 5-0-0 to forward the article to the Town Meeting, but by a vote of 1-4-0 did not recommend its approval. Simply put, the Planning Board felt that the voters of the town should have opportunity to make the decision on this issue, even though the members as a whole did not favor its passage.

This article addresses the question of allowing Marijuana Cultivators in the Residential District. Article 7 addressed the broad issue of Marijuana Establishments being permitted. Article 8 would allow small Marijuana Cultivation businesses to be located in the business districts in which other Marijuana Establishments are permitted, AND also in the Residential District.

This was a question that the Planning Board wrestled with over the summer. We heard comments from our local farmers that some would like the option of growing cannabis in order to survive financially. We also heard comments from homeowners who expressed concerns about allowing a controlled substance to be grown in residential neighborhoods. We were also mindful of the significant security requirements including fencing, video cameras and lighting – Is such a facility appropriate in a residential neighborhood?

The question is before the Town Meeting to be answered tonight.

The proposal before you focused on addressing possible impacts, to protect neighborhood character and property values. In addition to the requirements that were described in Article 7, a cultivator in the Residential District would have to meet the following additional criteria:

- The cultivated area in a Residential District would be limited to no more than 5% of total lot area; This would equal 2,000 s.f. on a conforming 40,000 s.f. lot;
- Cultivation is limited to the property owner on owner-occupied property;
- Outdoor open air cultivation is prohibited; only greenhouse/indoor cultivation is allowed.
- Cultivated area must be 25 feet from lot lines;
- Natural screening is required, and
- There may not be any direct lighting spillover to adjacent properties.

The Planning Board had concerns about allowing Marijuana Cultivators to locate in the Residential District. We tried our best to consider potential impacts on neighboring properties and address those impacts. We also need your thoughtful consideration when looking at parity with current business operations in residential districts, like the right to farm, to store fishing and other work equipment, to have home occupations and the right to rent out rooms and roofs for business income. We heard impassioned testimony that farmers want and need the opportunity to grow marijuana. But, cultivation in a residential district can only be decided collectively by us as residents. We bring you this article and look forward to your decision.

MOTION: To move the question.

ACTION: Voice voted, passes by necessary 2/3 majority.

ACTION on the Main Motion: Standing vote Yes=166, No=102. Motion fails to attain the necessary 2/3 majority.

ARTICLE 9. ACQUIRE BEACH AND MEADOW LAND OF THE HANNAH FAMILY

To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, for open space and recreation purposes, all right, title and interest, if any, owned by Janice Hannah, Jameson Hannah and Jeffrey Hannah in beach and meadow land located in the Town of Orleans and described in Land Court Certificate of Title No. 4715 and shown on Land Court Plan 10859A and described in a deed recorded in the Barnstable Registry of Deeds in Book 10123 Page 95 and further shown on a plan recorded in Barnstable Plan Book 14 Page 49, together with all accretions thereto; and to transfer from available funds, or transfer from Community Preservation Undesignated Fund Balance; and, further, to authorize the Board of Selectmen and/or the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursement from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act (Chapter 132A, §11) and/or any others in any way connected with the scope of this article, and, further, to authorize the Board of Selectmen to negotiate the purchase of the land and to make the decision to enter into any agreement to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town, or to take any other action relative thereto. (2/3 Vote Required)

MOTION: To accept and adopt Article #9 as printed in the warrant and that the sum of One Hundred Fifty Thousand and 00/100 Dollars (\$125,000.00) be transferred from the Community Preservation Undesignated Fund Balance for this purpose.

ACTION: Voice voted, article passes unanimously.

ARTICLE 10. ALLOW ENTERPRISE FUNDS TO BE CONSIDERED OUTSIDE THE OPERATING BUDGET

To see if the Town will adopt the following proposed order of amendment to the Orleans Home Rule Charter:

Chapter 2, Section 5. Articles having fiscal implications Section 2-5-1.

Bold = new language

2-5-1. **Except for operating expenses associated with any Enterprise Fund established pursuant to M.G.L. c. 44, § 53F ½**, all proposed operating expenditures shall be included in a single, omnibus-type article in the Town Meeting Warrant. In addition, all regular proposed capital improvements expenditures shall also be included in an omnibus-type article in the Annual Town Meeting Warrant devoted to capital expenditures; or take any other action relative thereto. (2/3 Vote Required)

MOTION: To accept and adopt Article #10 as printed in the warrant. The amendment shall take effect on May 22, 2019.

ACTION: Voice voted, motion passes by the necessary 2/3 majority.

ARTICLE 11. FY 19 BUDGET ADJUSTMENTS

To see if the Town will vote to transfer from available funds, such sums of money as necessary to supplement the operating budgets of the various Town departments for Fiscal Year 2019 as follows:

7. Transfer the sum of Five Thousand and 00/100 Dollars (\$5,000.00), or any other sum, to the Veterans Benefits Expense Account for the purpose of funding Veterans Benefits.
8. Transfer the sum of Twenty Thousand and 00/100 Dollars (\$20,000.00), or any other sum, to the Quality Assurance/Quality Improvement Review Expense Account for the purpose of performing an independent review of Ambulance and Emergency services to ensure healthcare compliance and facilitate collection activity.
9. Transfer the sum of Twenty Five Thousand and 00/100 Dollars (\$25,000.00), or any other sum, to the Selectmen/Town Administrator's Expense Account for the purpose of funding a Job Classification/Compensation Study.
10. Transfer the sum of Forty Five Thousand and 00/100 Dollars (\$45,000.00), or any other sum, to the Barnstable County Retirement Assessment Account for the purpose of funding the Town's share of the 2019 pension assessment for retirees of the former Tri-Town Septage Treatment Facility. Or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #11 as printed, and the transfers be made from Free Cash for the purpose(s) set forth in the article.

ACTION: Voice voted, motion passes by necessary simple majority.

ARTICLE 12. VOTE TO AUTHORIZE TAX COLLECTOR TO ACT AS TOWN COLLECTOR

To see if the Town will vote, pursuant to M.G.L. c. 41, §38A, to authorize the Tax Collector to act as the Town Collector, as follows:

Pursuant to M.G.L. c. 41, §38A, the Town of Orleans hereby authorizes the Tax Collector to act

as the Town Collector. Or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #12 as printed in the warrant.

ACTION: Voice voted, motion passes unanimously.

ARTICLE 13. ACCEPT GENERAL LAWS – DEFERRAL & RECOVERY AGREEMENTS FOR BETTERMENTS

To see if the Town will vote to accept Massachusetts General Laws Chapter 80 Section 13B which authorizes the Town to enter into deferred and recovery agreements with eligible owners of property when making an order of assessment for any betterment; or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #13 as printed in the warrant.

ACTION: Voice voted, motion passes unanimously.

ARTICLE 14. ACCEPT GENERAL LAWS – APPORTIONMENT OF FUTURE SEWER ASSESSMENTS OR UNPAID BALANCES

To see if the Town will vote to accept Massachusetts General Laws Chapter 83 Section 15D which authorizes the Town to apportion all future sewer assessments; or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #14 as printed in the warrant.

ACTION: Voice voted, motion passes unanimously.

ARTICLE 15. ACCEPT GENERAL LAWS – INTEREST ON UNPAID BALANCE OF SEWER BETTERMENT ASSESSMENT

To see if the Town will vote to accept Massachusetts General Laws Chapter 83 Section 15C which authorizes the Town to assess and collect interest on the unpaid balance of a sewer betterment assessment; or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #15 as printed in the warrant.

ACTION: Voice voted, motion passes unanimously.

ARTICLE 16. AMEND GENERAL BYLAWS CH. 95 - AMBULANCE AND EMERGENCY SERVICES

To see if the Town will vote to amend the General Bylaws by adding the following new Chapter 95, AMBULANCE AND EMERGENCY SERVICES:

§95-1. The Board of Selectmen, with the advice of the Chief of the Fire Department, shall establish a schedule of fees to be charged for transportation in the Fire Department ambulance and for emergency medical service provided by the Fire Department. The fee schedule shall reflect current costs to the Town for the operation of the ambulance and the providing of emergency medical services only. Said fee schedule shall be periodically adjusted to reflect changing costs.

§95-2. The Town Collector/Treasurer shall receive all payments from whatever sources for charges issued for the above services.

§95-3. The Town Administrator shall be authorized to enter into contracts to facilitate payment of such charges.

§95-4. The Board of Selectmen, with the advice of the Chief of the Fire Department and the Finance Director, shall have the right to waive charges for any reason deemed adequate.

§95- 5. This Bylaw shall not be subject to the provisions of the Town Code §94-8.A. Or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #16 as printed in the warrant.

MOTION: To move the question.

ACTION: Voice vote carries by the necessary 2/3 majority.

ACTION on the Main Motion: Voice vote passes unanimously.

ARTICLE 17. AMEND GENERAL BYLAWS CH. 40 – PERSONNEL AND FUND NON-UNION EMPLOYEE COLA

To see if the Town will vote to approve a two percent (2%) cost of living wage increase for the period of July 1, 2018 to June 30, 2019 (FY19) for those employees who are covered by the Personnel Bylaw Compensation Plans and those employees covered by individual contracts and employment agreements; or take any action relative thereto.
(Simple Majority Vote Required)

MOTION: To accept and adopt Article #17 as printed in the warrant.

I move that this article be accepted and adopted as printed in the warrant.

ACTION: Voice voted, motion passes by the necessary simple majority.

ARTICLE 18. FUND ORLEANS MANAGERS UNION CONTRACT (FY19)

To see if the Town will vote to transfer from available funds a sufficient sum of money to be added to the FY19 Salaries Accounts for various Town departments with employees covered under the collective bargaining agreement between the Town and the Orleans Managers Union, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #18 as printed in the warrant.

I move that this article be accepted and adopted as printed in the warrant.

ACTION: Voice voted, motion passes by the necessary simple majority.

ARTICLE 19. FUND ORLEANS PERMANENT FIREFIGHTERS ASSOCIATION CONTRACT (FY19)

To see if the Town will vote to transfer from available funds a sufficient sum of money to be added to the FY19 Salary Accounts for the Fire Department budget for employees covered under the collective bargaining agreement between the Town and the Orleans Permanent

Firefighters Association, Local 2675 I.A.F.F., or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To indefinitely postpone.

ACTION: Voice vote passes unanimously.

ARTICLE 20. FUND ORLEANS POLICE FEDERATION CONTRACT (FY19)

To see if the Town will vote to transfer from available funds a sufficient sum of money to be added to the FY19 Salaries Account for the Police Department budget for employees covered under the collective bargaining agreement between the Town and the Orleans Police Federation, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To indefinitely postpone.

ACTION: Voice vote passes unanimously.

ARTICLE 21. FUND STEELWORKERS UNION CONTRACT (FY 19)

To see if the Town will vote to transfer from available funds a sufficient sum of money to be added to the FY19 Salaries Accounts for various Town departments with employees covered under the collective bargaining agreement between the Town and the United Steelworkers Local Union 13507, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #21 as printed in the warrant.

ACTION: Voice voted, motion passes by necessary simple majority.

ARTICLE 22. FUND CLERICAL AND TECHNICAL UNION CONTRACT (FY 19)

To see if the Town will vote to transfer from available funds a sufficient sum of money to be added to the FY19 Salaries Accounts for various Town departments with employees covered under the collective bargaining agreement between the Town and the United Steelworkers Local Union 9158 Unit #2, Clerical and Technical Union, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #22 as printed in the warrant.

ACTION: Voice voted, motion passes unanimously.

ARTICLE 23. AMEND SHELLFISH REGULATIONS

To see if the Town will vote to approve the action of the Board of Selectmen in amending the Orleans Code §176 Shellfish Regulations, a copy of the amended Regulations as approved by the Board of Selectmen is on file with the Town Clerk, or to take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #23 as printed in the warrant.

MOTION: Motion by Lara Slifka. Amendment changes the period of residency requirement from 1 year to 6 months.

ACTION on Motion to Amend: Voice vote fails to get the necessary simple majority.

ACTION on the Main Motion: Voice voted, motion passes by the necessary simple majority.

ARTICLE 24. RESCIND CPA PROJECT FUNDING

To see if the Town will vote to act on the report and recommendations of the Community Preservation Committee to amend the action taken under Article 4 of the May 11, 2015 Annual Town Meeting by rescinding the appropriation continued therein in the amount of Fifty Nine Thousand Twenty Five and 00/100 Dollars (\$59,025.00) for Project 1 HECH Housing Emergency Loan Program and to transfer those funds to the Community Preservation Undesignated Fund balance, or take any other action relative thereto.
(Simple Majority Vote Required)

MOTION: To accept and adopt Article #24 as printed in the warrant and that the sum of Forty Four Thousand Eight Hundred Thirteen and 83/100 Dollars (\$44,813.83) be transferred to the Community Preservation Undesignated Fund balance for the purposes of and in the amounts set forth in the article.

ACTION: Voice voted, motion passes unanimously.

ARTICLE 25. TRANSFER CPA FUNDS TO AFFORDABLE HOUSING TRUST FUND

To see if the Town will vote to act on the report and recommendations of the Community Preservation Committee to transfer the sum of Three Hundred Fifty Nine Thousand Twenty Five and 00/100 Dollars (\$359,025.00) to the Affordable Housing Trust Fund, or take any other action relative thereto. (Simple Majority Vote Required)

MOTION: To accept and adopt Article #25 as printed in the warrant and that the sum of Three Hundred Thousand and 00/100 Dollars (\$300,000.00) be transferred from the Community Preservation Community Housing Reserves, and that the sum of Forty Four Thousand Eight Hundred Thirteen and 83/100 Dollars (\$44,813.83) be transferred from the Community Preservation Undesignated Fund Balance for the purposes set forth in the article.

ACTION: Voice voted, motion passes unanimously.

ARTICLE 26. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Simple Majority Vote Required)

MOTION: To adjourn Special Town Meeting.

ACTION: Voice voted, motion passes unanimously.

Special Town Meeting was adjourned at 10:22 pm.

A True Copy, Attest:

Cynthia S. May, Town Clerk

ANNUAL TOWN ELECTION "DOINGS"

"DOINGS"

Tuesday, May 15, 2018

The Annual Town Election was held on Tuesday, May 15, 2018 at the Orleans Senior Center. The polls opened at 7:00 a.m. and closed at 8:00 p.m. A total of 904 voters cast their ballots - 17% of the 5,267 registered voters.

Pollworkers for the day were: Louise Brady, Betty Peters, Cindy Eagar, Megan Fates, Barbara Hoffman, Susan Milton, Ken Rowell, Pat Rowell, Virginia Wiley, Patricia Bradley, Mary Walker - Warden and Cathy Southworth - Deputy Warden.

Constables: Mary Stevens and Paul Kelly

001

VOTERS

MODERATOR (1 year)- *vote for one*

David A. Lyttle	777
All Others	1
Blanks	126
	<hr/>
	904

SELECTMAN (3 years)- *vote for one*

Kevin F. Galligan	696
Erik C. Oliver	83
All Others	3
Blanks	122
	<hr/>
	904

BOARD OF HEALTH (3 years) - *vote for two*

Joseph W. Hartung	690
Luke Chapman	577
All Others	2
Blanks	539
	<hr/>
	1808

NAUSET REGIONAL SCHOOL COMMITTEE (3 years) - *vote for one*

Emily J. Hilliar	11
Wendy S. Farrell	10
Brian T. Kavanaugh	6
All Others	24
Blanks	853
	<hr/>
	904

ORLEANS HOUSING AUTHORITY (5 years) - *vote for one*

B. Gilbert Merritt	681
All Others	1
Blanks	222
	<hr/>
	904

ORLEANS ELEMENTARY SCHOOL COMMITTEE (3 years) - vote for one

Joshua W. Stewart	730
All Others	1
Blanks	173
	<hr/>
	904

TRUSTEE FOR SNOW LIBRARY (3 yrs) - vote for three

Carolyn B. Dowd	698
Mary Beth Fincke	673
Mary Reuland	707
All Others	1
Blanks	633
	<hr/>
	2712

QUESTION 1: Post Employment Benefits

YES	589
NO	285
Blanks	30
	<hr/>
	904

QUESTION 2: Affordable Housing Trust

YES	646
NO	245
Blanks	13
	<hr/>
	904

QUESTION 3: Water Quality Management Plan

YES	648
NO	234
Blanks	22
	<hr/>
	904

QUESTION 4: Skaket Beach Administration Building & Restrooms

YES	401
NO	469
Blanks	34
	<hr/>
	904

QUESTION 5: Cape Cod Regional Technical School Construction

YES	721
NO	167
Blanks	16
	<hr/>
	904

QUESTION 6: Charter Amendment - Moderator Term from 1 year to 3 years

YES	737
NO	139
Blanks	28
	<hr/> 904

QUESTION 7: Nauset Beach Retreat Master Plan & Design

YES	737
NO	156
BLANKS	11
	<hr/> 904

A True Copy, Attest:

Cynthia S. May, Town Clerk

STATE PRIMARY ELECTION

Tuesday, September 4, 2018
 "DOINGS"

The State Primary Election was held on Tuesday, September 4, 2018 at the Orleans Senior Center. The polls opened at 7:00 a.m. and closed at 8 p.m. A total of 1470 voters cast their ballots - 27.7% of the 5,315 registered voters. Pollworkers for the day were: Cyndi Eagar, Jane Klimshuk, Susan Milton, Megan Fates Barbara Quinn, Gordon Smith, Louise Brady, Nancy McMorro, Betty Peters, Lynda Burwell, Claudia Engelmann, Margaret MacLeay and Nick Muto.
 Constables: Mary Stevens, Paul Kelly.

Warden: Mary Walker. Asst. Warden: Cathy Southworth

Total Voters in Orleans	5,315	<hr/> Ballots Cast by Party	
Total Ballots Cast	1470	Democrat	872
27.7 % of voters		Republican	597
		Libertarian	1
		Total Ballots Cast	1470

DEMOCRAT

Senator in Congress	Total
Elizabeth Warren	812
Blanks	60
	<hr/> 872

Governor	
Jay M. Gonzalez	482
Bob Massie	190
Charles Baker	24
Blanks	174
All Others	2
	<hr/>
	872
Lietenant Governor	
Quentin Palfrey	394
Jimmy Tingle	296
Blanks	180
All Others	2
	<hr/>
	872
Attorney General	
Maura Healy	804
Blanks	65
All Others	3
	<hr/>
	872
Secretary of State	
William Francis Galvin	553
Josh Zakim	274
Blanks	45
	<hr/>
	872
Treasurer	
Deborah B. Goldberg	721
Blanks	148
All Others	3
	<hr/>
	872
Auditor	
Suzanne M. Bump	708
Blanks	162
All Others	2
	<hr/>
	872
Representative in Congress	
Bill Keating	717
Bill Cimbrello	125
Blanks	28
All Others	2
	<hr/>
	872
Councilor	
Joseph C. Ferreira	651
Blanks	221
	<hr/>
	872

Senator in General Court

Julian Andre Cyr	798
Blanks	73
All Others	1
	<hr/>
	872

Representative in General Court

Sarah K. Peake	805
Blanks	67
	<hr/>
	872

District Attorney

Blanks	868
All Others	4
	<hr/>
	872

Clerk of Courts

Blanks	862
All Others	10
	<hr/>
	872

Registrar of Deeds

Blanks	862
All Others	10
	<hr/>
	872

County Commissioner

Ronald J. Bergstrom	672
Blanks	199
All Others	1
	<hr/>
	872

REPUBLICAN

Senator in Congress

	Total	
Geoff Diehl		375
John Kingston		106
Beth Joyce Lindstrom		94
Blanks		22
		<hr/>
		597

Governor

Charles D. Baker	362
Scott D. Lively	232
Blanks	2
All Others	1
	<hr/>
	597

Lietenant Governor

Karyn E. Polito	477
Blanks	120
	<hr/>
	597

Attorney General

James R. McMahon, III	377
Daniel L Shores	125
Blanks	95
	<hr/>
	597

Secretary of State

Anthony M. Amore	436
Blanks	161
	<hr/>
	597

Treasurer

Keiko M. Orrall	437
Blanks	159
All Others	1
	<hr/>
	597

Auditor

Helen Brady	433
Blanks	164
	<hr/>
	597

Representative in Congress

Peter D. Tedeschi	453
Blanks	144
	<hr/>
	597

Councillor

Thomas F. Keyes	434
Blanks	163
	<hr/>
	597

Senator in General Court

John G. Flores	446
Blanks	151
	<hr/>
	597

Representative in Gen. Court

Blanks	589
All Others	8
	<hr/>
	597

District Attorney

Michael D. O'Keefe	460
Blanks	137
	<hr/>
	597

Clerk of Courts

Scott W. Nickerson	454
Blanks	143
	<hr/>
	597

Registrar of Deeds

John F. Meade	449
Blanks	148
	<hr/>
	597

County Commissioner

Leo G. Cakounes	453
Blanks	142
All Others	2
	<hr/>
	597

LIBERTARIAN

Total

Senator in Congress

Blanks	1
All Others	0
	<hr/>
	1

Governor

Blanks	1
All Others	0
	<hr/>
	1

Lietenant Governor

Blanks	1
All Others	0
	<hr/>
	1

Attorney General

Blanks	1
All Others	0
	<hr/>
	1

Secretary of State

Blanks	1
All Others	0
	<hr/>
	1

Treasurer

Blanks	1
All Others	0
	<hr/>
	1

Auditor

Daniel Fishman	1
Blanks	0
All Others	0
	<hr/>
	1

Representative in Congress

Blanks	1
All Others	0
	<hr/>
	1

Councillor

Blanks	1
All Others	0
	<hr/>
	1

Senator in General Court

Blanks	1
All Others	0
	<hr/>
	1

Representative in General Court

Blanks	1
All Others	0
	<hr/>
	1

District Attorney

Blanks	1
All Others	0
	<hr/>
	1

Clerk of Courts

Blanks	1
All Others	0
	<hr/>
	1

Registrar of Deeds

Blanks	1
All Others	0
	<hr/>
	1

County Commissioner

Blanks	1
All Others	0
	<hr/>
	1

A True Copy, Attest:
Cynthia S. May, Town Clerk

STATE ELECTION

Tuesday, November 6, 2018
"DOINGS"

The State Election was held on Tuesday, November 6, 2018 at the Orleans Senior Center. The polls opened at 7:00 a.m. and closed at 8 p.m. A total of 4,105 voters cast their ballots - 75% of the 5,402 registered voters. Pollworkers for the day were: Cyndi Eagar, Jane Klimshuk, Susan Milton, Megan Fates, Barbara Quinn, Louise Brady, Nancy McMorrow, Betty Peters, Joan Reed, Barbara Hoffman, Sandy Chernick, Patricia Bradley, Virginia Wiley, Nick Muto, Lynda Burwell, Margaret MacLeay and Hannah Caliri.
Constables: Mary Stevens, Paul Kelly.
Warden: Mary Walker Asst. Warden: Cathy Southworth

SENATOR N CONGRESS

Elizabeth Warren- Democrat	2406
Geoff Diehl - Republican	1550
Shiva Ayyadurai - Independent	93
Blanks	54
Write-ins/All others	2
	<hr/>
TOTAL	4105

GOVERNOR/LIEUTENANT GOVERNOR

Baker/Polito - Republican	2851
Gonzalez/Palfrey - Democrat	1159
Blanks	92
Write-ins/All others	3
TOTAL	4105

ATTORNEY GENERAL

Maura Healey - Democrat	2675
James R. McMahon III - Republican	1378
Blanks	51
Write-ins/All others	1
TOTAL	4105

SECRETARY OF STATE

William Francis Galvin - Democrat	2656
Anthony M. Amore - Republican	1233
Juan G. Sanchez, Jr. - Green-Rainbow	103
Blanks	112
Write-ins/All others	1
TOTAL	4105

TREASURER

Deborah B. Goldberg - Democrat	2516
Keiko M. Orrall - Republican	1323
Jamie M. Guerin - Green-Rainbow	104
Blanks	162
Write-ins/All others	0
TOTAL	4105

AUDITOR

Suzanne M. Bump - Democrat	2338
Helen Brady - Republican	1373
Daniel Fishman - Libertarian	122
Edward J. Stamas - Green-Rainbow	84
Blanks	188
Write-ins/All others	0
TOTAL	4105

REPRESENTATIVE IN CONGRESS

Bill Keating - Democrat	2596
Peter T.D. Tedeschi - Republican	1455
Blanks	50
Write-ins/All others	4
TOTAL	4105

COUNCILLOR

Joseph C. Ferreira - Democrat	2400
Thomas F. Keyes - Republican	1505
Blanks	198
Write-ins/All others	2
TOTAL	4105

SENATOR IN GENERAL COURT

Julian Andre Cyr - Democrat	2630
John G. Flores - Republican	1400
Blanks	72
Write-ins/All others	3
TOTAL	4105

REPRESENTATIVE IN GENERAL COURT

Sarah K. Peake - Democrat	3102
Blanks	968
Write-ins/All others	35
TOTAL	4105

DISTRICT ATTORNEY

Michael D. O'Keefe - Republican	2790
Blanks	1286
Write-ins/All others	29
TOTAL	4105

CLERK OF COURTS

Scott W. Nickerson - Republican	2777
Blanks	1312
Write-ins/All others	16
TOTAL	4105

REGISTER OF DEEDS

John F. Meade - Republican	2764
Blanks	1327
Write-ins/All others	14
TOTAL	4105

COUNTY COMMISSIONER

Leo G. Cakounes - Republican	1703
Ronald J. Bergstrom - Democrat	2174
Blanks	228
Write-ins/All others	0
TOTAL	4105

BARSTABLE ASEMBLY DELEGATE

Christoher W. Kanaga	2696
Blanks	1397
Write-ins/All others	12
TOTAL	4105

Question 1 - Nurses

YES	1343
NO	2672
Blanks	90
TOTAL	<u>4105</u>

Question 2 - Rights of Corporations

YES	2858
NO	1113
Blanks	134
TOTAL	<u>4105</u>

Question 3 - Gender Discrimination

YES	2867
NO	1128
Blanks	110
TOTAL	<u>4105</u>

Question 4 -Nauset Beach Retreat Master Plan

YES	2748
NO	1050
Blanks	307
TOTAL	<u>4105</u>

Question 5 - Demolition of Tri-Town

YES	2734
NO	1046
Blanks	325
TOTAL	<u>4105</u>

A True Copy , Attest:

Cynthia S. May, Town Clerk

ORLEANS ANNUAL ELECTION OF THE OLD KINGS HIGHWAY RHD COMMITTEE

Tuesday, November 27, 2018

“DOINGS”

Selectman Mefford Runyon opened the election at 4:03 pm. Present were: Mefford Runyon, Vice Chairman of the Board of Selectmen; Cynthia May, Town Clerk; Ron Mgrdichian and John Smith, Jr., committee board members and Richard Weeks and Susan Meisinger, historic district residents. Mr. Runyon announced that there was one open position on the committee for a four-year term expiring December 31, 2022. As there were no nominations papers filed, Mr. Runyon asked for nominations from the floor. Richard Weeks was nominated. Mr. Runyon asked for a vote. Unanimous vote of 4 in favor of Mr. Weeks.

The election was closed at 4:15 pm.

A True Copy, Attest:

Cynthia S. May, Town Clerk

TOWN CLERK REPORTS & STATISTICS

Vital Records

Birth Comparisons:	26 recorded in 2016
	15 recorded in 2017
	<u>28 recorded in 2018</u>
Marriages Comparisons:	61 recorded in 2016
	62 recorded in 2017
	<u>49 recorded in 2018</u>
Deaths Comparisons:	114 recorded in 2016
	100 recorded in 2017
	104 recorded in 2018

Population Statistics

Current Population

Year round residents	6,294
Summer population (estimate)	19,000

Voter Statistics

Total registered voters

Democrats	1,397
Republicans	913
Unenrolled	2,993
All others	<u>41</u>
TOTAL	5,344

AFFORDABLE HOUSING COMMITTEE

In 2018, the Town took a major step forward by authorizing an Affordable Housing Trust and providing annual funding to support the creation of affordable housing to meet community needs. The Trust board is expected to be appointed in early 2019, and will enable the Town to act quickly on real estate and other housing opportunities.

The Affordable Housing Committee also supported zoning amendments to allow more apartments in the Village Center District. Several members of the committee attended the Cape Cod Housing Institute to learn more about how they can be effective at increasing housing opportunities.

The Committee saw the completion of an affordable apartment on Old Tote Road. A construction start on Cape Cod Village, a multi-dwelling facility for 15 autistic adults, is expected in January 2019. The committee is presently working with the Board of Selectmen to assess the conversion of the Cape Cod Five Operations Center into affordable housing.

Respectfully submitted,
Katherine Wibby, Chair

AGRICULTURAL ADVISORY COUNCIL

The Council represents the Town's agricultural community. Its charge includes advising and collaborating with boards and committees, and other local organizations on matters consistent with the Agricultural Task Force Final Report and the Orleans Comprehensive Plan.

In 2018 the Council continued to work with the Conservation Department. A big step forward was the leasing of the first five farming plots at Putnam Farm.

Reports and/or recommendations were made to the Planning Board and to the Board of Selectmen regarding cannabis cultivation.

The Council continues its long-term project of local implementation of the New England Food Vision (foodsolutionsne.org/new-england-food-vision), which would increase the total area in small farming to 60 acres (approx. 0.75 of 1% of total Orleans area).

In the future, demand for high-quality, locally-grown fruits and vegetables will continue to expand. The presence of small farms in Orleans will enhance the attractiveness of the town, enhance the economy, preserve traditional skills, and maintain a living link with our Cape Cod heritage.

Respectfully submitted,
David Light, Chairman

ARCHITECTURAL REVIEW COMMITTEE

There were 18 meetings held in 2018. Eight sign applications were reviewed. Fifteen exterior alteration applications were reviewed. Four hundred and twenty-five dollars were collected in fees.

Respectfully submitted,
Joy Cuming, Chairperson

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES

The Assembly of Delegates is the legislative branch of County Government (three County Commissioner's serve as the executive branch). Each of the fifteen towns on Cape Cod is represented by a Delegate elected by Town voters, ensuring a local voice on countywide issues. Delegates serve two-year terms. An election was held in November 2018, and Chris Kanaga is the Orleans Representative.

The Assembly holds regular meetings on the first and third Wednesday of each month at 4:00 p.m. in the Chamber of the Assembly of Delegates, in Barnstable Village. Each Delegate's vote is weighted based on the U.S. Decennial Census, with Barnstable currently having the largest vote (20.92%) and Truro having the smallest vote (0.93%). The Orleans vote is currently 2.73%.

In general, the County government deals with regional issues; issues that affect all towns on the Cape. As the County's legislative branch, the Assembly deals with setting priorities among the many activities of County Government, including dredging our waterways, testing our water and food quality, funding the child advocacy center, supporting programs for the homeless, opioid addiction, and other human service needs, collection of hazardous materials, and mosquito, tick and disease control, managing transportation, affordable housing, and senior programs, renewable farming and marine resources, and providing fire training.

Various Standing Committees of the Assembly review budgets, ordinances, and planning initiatives. The Standing Committee on Finance, in addition to the task of reviewing the County budget, assesses all County activities having financial implications.

The Standing Committee on Natural Resources works on growth management initiatives, revisions to the Regional Policy Plan, and County wastewater management issues. The Standing Committee on Economic Affairs is involved in the County's Economic Development Council, managing the revenues received from the purchase of Cape & Island license plates. The Standing Committee on Public Services, among other things, works on management of the County's real estate and facilities.

The Committee on Health and Human Services helps coordinate human service needs, including treatment for addiction, help for victims of abuse or neglect, and various shelter and food programs such as Meals on Wheels.

Particular areas of concern this year include improving the County's financial condition, improving the management of county owned properties, revamping employment policies,

streamlining the Cape's emergency response center, responding to water quality challenges, and maintaining human services needs throughout the County in a responsible and efficient manner.

Respectfully submitted,
Christopher W. Kanaga, Orleans Delegate

BIKE AND PEDESTRIAN COMMITTEE

The Bike and Pedestrian Committee re-formed after several years of inactivity with a charge “to preserve, promote and enhance the safety of cyclists and pedestrians in Town”. The Committee believes that seasonal and year-round cycling and pedestrian activities are popular activities and an important means of local transportation. In addition, studies have shown significant economic and health gains for communities that develop opportunities for walking and riding. The committee is made up of five regular and two associate members. Both associate member positions are open and we welcome new members who might work with us on behalf of our mission for the town.

The Committee meets monthly on the fourth Wednesday at Town Hall and has been busy with a number of tasks, several of which we highlight here. Last May we organized a Safe Routes to Schools *Walk, Bike and Roll to School Day* event in partnership with Orleans Elementary School. A number of families and Committee members turned out for this activity, which augmented the school's monthly “Wednesday Walks”. A MassDot Safe Routes to Schools representative also joined us. It was wonderful to see the commitment to promoting this healthy activity for the kids of Orleans.

In keeping with our charge, the Committee identified a number of small projects, which we expect will improve the safety of bicyclists and motorists. These include signage and route direction as well as safe crossing signals at key intersections such as Main Street and Old Colony Way. We are working with the Traffic and Parking Study Committee as well as DPW to accomplish these tasks.

Most significantly, the Committee identified the concepts that make up **Complete Streets** as a unifying umbrella to accomplish the goals of our charge. Complete Streets are those designed and operated to enable safe access for all users, no matter age or ability including pedestrians, bicyclists and motorists. The Committee sought and received support for this from the Planning Board and on November 14th, the Board of Selectmen approved the submission of a letter of intent to MassDot that will entitle the town to receive a \$50,000.00 planning grant to explore implementation of a Complete Streets policy for the town. Watch for an early spring 2019 announcement of a community forum to discuss this in detail.

Finally, your Orleans Committee lead the way in establishing a four town “Elbow of the Cape” working group in partnership with committees from the towns of Brewster, Chatham and Harwich. The goal of this group is to work collaboratively to achieve safe routes in and across the towns and to use a regional approach to leverage state support for local activities.

Respectfully,
Alice Thomason Van Oot, Chair

BOARD OF ASSESSORS

Fiscal Year 2018 saw significant changes in the Orleans Assessing office. After 26 years of service to the citizens of Orleans, Assessor/Appraiser Kenneth J. Hull retired in April. Office Manager Micah J. Gilmore stepped in to serve as the Acting Assessor for the remainder of the fiscal year and part-time clerk Mary Sedgwick was hired to help with office operations. The Board wishes Ken a happy, healthy retirement and also wishes to extend Micah and Mary their sincere gratitude both for keeping the office in superb working order and for their continued efforts to meet our citizens' needs.

FY2018 was an interim valuation year for Orleans. 152 qualified real estate transactions that took place in Orleans in 2016 were analyzed to determine conformity with the "full and fair cash value" standard mandated by the Dept. of Revenue. After analysis, review and certification by the Bureau of Local Assessment, Orleans' total assessed valuation for all real and personal property was determined to be \$3,963,296,600. This is a 3.3% increase from FY2017, with approximately 1% of the increase attributed to new growth and the remaining 2.3% attributed to market adjustments. The median value of a single-family home for FY 2018 was \$595,900 and the median value of a condominium was \$222,700.

In FY2018, the Board committed 6,340 real estate tax bills, 2,780 personal property tax bills, 9,816 motor vehicle excise tax bills and 875 boat excise bills to the Treasurer's office for a total of \$28,435,891.53 of tax revenue. In addition, the Board received 32 applications for real estate and personal property abatements, 26 of which were granted. We also granted 402 motor vehicle excise abatements and 63 boat excise abatements. The Board also granted 84 real estate property tax exemptions.

We are also continuing our annual effort to meet state-mandated property inspection requirements. The Board is required to inspect any property where permitted building work is done or where a qualified sale takes place; all other properties must be inspected at least once every ten years. In FY2018, 1,149 total properties were inspected, including a review of 390 condominium units. Accuracy of property data is critical to ensuring that property assessments are as fair as possible, and the Board wishes to thank Orleans' property owners for their continued cooperation with this.

The Orleans Assessors Office is also a US Passport Acceptance facility. In FY2018, we processed 279 passport applications resulting in \$7,345 in revenue for the Town.

Respectfully submitted,
Nicholas Bono, Chairman

BOARD OF HEALTH

In 2018 the Board of Health amended its Solid Waste Facility Regulations. These amendments were made to keep in line with the changing solid waste/ recycling markets, cost of the facility operation, and to allow the Town to successfully institute electronic payments at the facility.

2018 saw several changes for the Board of Health

- Judith Di Brigida resigned from her position from the Board of Health. Ms. Di Brigida served on the Board of Health for four years and brought knowledge and insight to the Board of Health. The Board would like to thank her for her service as a Board member.
- In May 2018, Luke Chapman was elected to serve on the Board of Health.
- In September 2018, Duane Boucher retired as the Town's Inspector of Animals.
- In December 2018, Casey Eagan was appointed to serve as the Town's Inspector of Animals.

In cooperation with the Barnstable County Department of Health and the Environment, the Board of Health continued its weekly surveillance of the water quality of the Town's five bathing beaches during the summer months. Of all samples taken 75 of the 78 samples analyzed in 2018 met the bacteriological limits. The sites of the three samples that exceeded the bacteriological limits were immediately retested and passed. No beach closures were required.

In 2018 the Orleans Board of Health continued to contract with the Barnstable County Department of Health and the Environment for professional services. These additional inspectional services have assisted the Health Department in handling its workload more efficiently.

During 2018 the Board of Health was represented on the Board of Water and Sewer Commissioners, Cape Cod Rabies Task Force, Cape and Islands Health Agents Coalition, Cape Cod Hoarding Task Force and Orleans Site Plan Review Committee. The Board also administered the Town's contract with the Cape Cod Visiting Nurse Association. Through this contract the VNA provides the Town with home visits, health screenings, wellness education programs, immunization clinics and communicable disease follow-up investigations.

Responsibilities of the Health Department staff include: the inspection and regulation of all establishments issued a permit by the Board of Health, response to and investigation of all complaints pertinent to public health, housing inspections, development and maintenance of the Town's public health emergency response plan, administration of underground storage tank regulations, filing and investigation of communicable disease reports, sampling of recreational waters, and attendance at Board of Health and other meetings pertaining to public health.

Licenses/Permits Issued in 2018	
Bathing Beach Permit	5
Burial Permits	43
Catering	4
Continental Breakfast	6
Disposal Works Construction – Title 5	110
Disposal Works Installer	48
Farmers Market Retail Food	18
Food Service	75
Indoor Skating Rink (Certificate of Approval)	1
Limited Breakfast	2
Manufacturer of Frozen Desserts Retail	11
Manufacturer of Frozen Desserts Wholesale	1
Mobile Food	11
Motel	9
Recreational Camps	1
Refuse Collection and Transportation	10
Residential Kitchen (Retail Sales)	2
Retail Food	49

Licenses/Permits Issued in 2018	<i>(continued)</i>
Septage Collection and Transportation	21
Swimming Pools (Public/Semi-Public)	12
Tanning Salons	1
Temporary Food Permits	59
Tobacco Sales	9
Well Permits	14

The Board of Health expresses its appreciation to: Barnstable County Department of Health and the Environment for its technical and laboratory assistance, and Erika Woods and Carol Eastman, who assisted the Health Department under the county contract. The Board also thanks the Animal Hospital of Orleans, who administered the vaccine at the Board's annual rabies clinic, and Duane Boucher, Animal Inspector for his 17 years of dedicated service as the Orleans Inspector of Animals.

Respectfully submitted,

Joseph Hartung, Chairman

BUILDING AND FACILITIES DEPARTMENT

The Building and Facilities Department is responsible for the physical upkeep of buildings, implementation of new building projects and seasonal janitorial services for the parks and beaches.

Significant 2018 projects included:

- Elementary School – Heating and Ventilation Improvements – Intense summer vacation construction efforts to substantially complete the project.
- Nauset Beach – Participated with other Town Departments to implement the first phase of beach retreat projects including the new picnic and food concession area.
- Pilgrim Lake – Project management with Town-wide Department support of the Mass Division of Marine Fisheries' efforts to replace the herring run fish weir.
- New Police Station - Continued joint project oversight with the Police Force leading to occupancy in the late spring.
- 223 Beach Road Seasonal Employee Housing – New carpeting
- Council on Aging – Main meeting room structure repairs
- Rock harbor Bulkhead – Walkway railing repairs

Respectfully Submitted,

Ron Collins
Building and Facilities Manager

BUILDING CODE BOARD OF APPEALS

The Orleans Building Code Board of Appeals' purpose is to formally review and grant relief from, if appropriate, the literal interpretation of the Massachusetts State Building Code by an Orleans building official. The Board operates under the criteria set forth by the Massachusetts Board of Building Regulations and Standards and is comprised of professionals from the fields of architecture, engineering, and construction.

In 2018 the Board heard two appeals, one in June and one in July. The Board granted variances in each case after working with the applicants and fire inspectors for the most advantageous outcome.

Board members are Peter Coneen, Tim Brady, Richard Morongell, and Stephen Waitneight.

Respectfully submitted,

Timothy J. Brady, Chairman

BUILDING DEPARTMENT

Summary of Permit Activity for 2018

Permit Type	Permit Values	Fees	Permits
New Single-Family Residences	\$11,470,920.00	\$37,105.00	18
New Multi-Family Residences	\$0.00	\$0.00	0
Residential Additions	\$7,623,388.00	\$18,499.00	27
Residential Alterations/Repair	\$8,576,970.00	\$27,121.00	142
Garage/Accessory Buildings	\$1,775,767.00	\$7,164.00	16
Commercial Additions	\$0.00	\$0.00	0
Commercial Alterations	\$450,555.00	\$2,820.00	16
Municipal Alterations/Additions	\$0.00	\$0.00	0
New Municipal Buildings	\$0.00	\$0.00	0
Express Permits	\$3,773,948.00	\$18,990.00	385
Sheds/Wood Stoves	\$0.00	\$1,150.00	26
Decks	\$265,660.00	\$2,189.00	19
Swimming Pools	\$941,000.00	\$1,530.00	18
Total Demolitions	\$201,595.00	\$770.00	11
Tent Permits	N/A	\$950.00	15
Yard Sale Permits	N/A	\$280.00	56
Mechanical/Other	N/A	\$680.00	15
Certificates of Inspection	N/A	\$3,013.00	63
Certificates of Occupancy	N/A	\$40.00	1
	Inspections	Fees	Permits
Plumbing Permits	1153	\$33,410.00	345
Gas Permits	Combined w/plumbing	\$29,562.00	450
Electrical Permits	801	\$70,205.00	671

CABLE TV / MEDIA OPERATIONS

Orleans 18 has been operating live since August 1, 2007 and each year of operation we have worked to better utilize technology to streamline our operations. Orleans 18 is intended solely to provide information to Orleans citizens about issues, services, programs, activities, and events involving or affecting local government and the community.

Orleans 18 operates a full schedule of programming allowing citizens to have better access to town government. Currently thirteen meetings are broadcast live and rebroadcast throughout the week. In between programming, Orleans 18 broadcasts an Electronic Bulletin Board that provides programming information, committee meeting dates and times, calendar of events for the Council on Aging and Snow Library, and announcements from town departments, committees and Orleans based civic groups.

In addition to the committees and boards that are televised on Orleans 18, there are various programs that are shown. Programming includes special meetings and events of interest to the citizens of Orleans.

The Media Operations Department looks forward to the continued growth of Orleans 18 to better serve and inform the citizens of Orleans.

Respectfully Submitted,

Sarah Eaton, Media Program Coordinator

CAPE COD COMMISSION

About the Cape Cod Commission

The Commission works toward maintaining a healthy balance between economic progress and environmental vitality. "Keeping a special place special" describes the agency's mission to protect the region's unique qualities. The 19-member appointed Cape Cod Commission Board represents a wide spectrum of the region and provides oversight for a staff of approximately 40 professionals. This report represents broad areas of the Commission's work and responsibilities, highlighting several specific projects and initiatives.

Orleans Member

Leonard Short

Administration

Kristy Senatori, Executive Director

Patty Daley, Deputy Director

Leadership Transition

After more than 10 years leading the Cape Cod Commission as executive director, Paul Niedzwiecki stepped down in February 2018 to become the first executive director of the Southfield Redevelopment Authority at the former Weymouth Naval Air Station. During his tenure, the regulatory agency evolved to become an organization focused on facilitating regional discussion on some of the most pressing issues facing Cape Cod, from wastewater management to housing needs to fully understanding the nature and challenges of its seasonal economy. Deputy Director Kristy Senatori was elevated to the role of Acting Executive Director in March and appointed permanently in October 2018.

Regional Policy Plan Update

In December 2018, the Cape Cod Commission approved an updated Regional Policy Plan to be submitted to the Assembly of Delegates as an ordinance of Barnstable County. The Regional Policy Plan serves as a guide to the Cape Cod Commission's planning and regulatory work and provides a framework for planning at the town level. Through the Cape Cod Commission Act, the Commission is responsible for balancing the protection of the region's resources with appropriate development and economic progress. One of the ways the Commission does this is to provide a coherent set of goals, policies, and standards to guide planning and development on Cape Cod. The plan provides a growth policy that supports the vision for the future of Cape Cod as a place of vibrant, sustainable, and healthy communities and a protected natural environment. Fourteen goals are included to guide and plan for the future of the region in a manner consistent with the vision and growth policy. The goals and objectives derive from the values and purposes of the Commission Act, preserving and enhancing the region's assets. Final action on adoption of the Regional Policy Plan is expected in the first part of 2019.

OneCape

The Commission hosted its fifth regional summit in June 2018, focusing on wastewater and housing. The OneCape summit drew more than 300 attendees over two days to the Wequassett Resort in Harwich. Over the two days, a clear and consistent message was heard from state, local and regional leaders: Cape communities live up to the conference's name, speaking as one Cape on key issues. The design of this year's OneCape summit, hosted annually by the Cape Cod Commission, sought to reinforce that theme, inviting towns and community-based organizations to develop many of the sessions presented. The Summit focused broadly on environmental and economic themes with featured presentations on water quality, coastal resiliency, infrastructure planning, community design, and economic development across Cape Cod. For the fourth time, the OneCape Summit hosted the Cape Cod Selectmen and Councilors Association, providing an opportunity for the Cape's elected leaders to receive information and ask questions of federal, state and regional decision makers. The second day of the summit featured a broader range of regional issues, including housing, coastal resiliency and the Cape's economy. The OneCape award was presented to Paul Niedzwiecki, recognizing his work and accomplishments as the third executive director of the Cape Cod Commission.

Wastewater

The Commission continued its implementation of the 208 Plan Update, which was certified and approved in 2015. The Commission's enabling regulations were amended through the county legislative process to allow changes to the review of local comprehensive wastewater management plans. The changes allow for staff-level review of such plans and sign-off by the executive director and are intended to provide a more efficient and timely review. In June 2018, the Cape Cod Commission deemed the Pleasant Bay Targeted Watershed Management Plan (TWMP) consistent with the 208 Plan, issuing a letter to the four member communities and the Pleasant Bay Alliance. The plan development was coordinated by the Pleasant Bay Alliance and identifies nitrogen contributions by town and a schedule and adaptive management plan for reducing nitrogen to the Bay.

Stormwater

The Cape Cod Commission was awarded \$50,000 to create a stormwater management coalition to help Cape communities meet stormwater management requirements. The Commission convened stormwater managers from all Cape towns beginning in Fall 2017 to further define the role of the coalition and identify potential structures for a regional management entity.

Resilient Cape Cod

In early 2016, the National Oceanographic and Atmospheric Administration (NOAA) awarded a three-year, \$780,000 grant to the Cape Cod Commission and partners to develop a tool and public outreach program to investigate the environmental and socio-economic effects of local and regional coastal resiliency strategies. The grant is funded through the NOAA's Regional Coastal Resilience Grant program, which supports regional-scale projects that enhance the resilience of coastal communities and economies to the effects of extreme weather, climate hazards, and changing ocean conditions. A series of three stakeholder meetings were held between December 2017 and February 2018 in four subregions that represent the major water bodies surrounding the Cape: Buzzards Bay, Cape Cod Bay, Nantucket Sound and Outer Cape (Atlantic Ocean and Cape Cod Bay). These meetings were designed to gather input on potential strategies to inform development of a web-based planning tool.

Blue Economy Grant

The Cape Cod Commission is partnering with the University of Massachusetts, Dartmouth, and the Southeastern Regional Planning & Economic Development District (SRPEDD), to strengthen the marine science and technology cluster on the Cape and the South Coast.

The U.S. Department of Commerce's Economic Development Administration (EDA) awarded a \$600,000 grant to UMass Dartmouth to support development of a formal Massachusetts Science and Technology Cluster Alliance. Among other things, the project will fund a comprehensive study and analysis of the marine science and technology sectors to further job creation, business and industrial expansion, as well as exporting of goods.

Grant to Improve Water Quality Database

Restore America's Estuaries awarded \$400,000 grant to the Cape Cod Commission and its partners – the Association to Preserve Cape Cod, Center for Coastal Studies, UMass Dartmouth School for Marine Science and Technology, Waquoit Bay National Estuarine Research Reserve, and Woods Hole Oceanographic Institute. The 2018 Southeast New England Program (SNEP) Watershed Grant will go toward enhancing the regional water quality database to include additional data and tools to provide automated data analyses. The regional water quality database was developed by the Commission in 2016 to compile and make accessible estuarine water quality data from a variety of sources, including the Buzzards Bay Coalition, the Center for Coastal Studies, UMass Dartmouth School for Marine Science and Technology, and others.

Housing Preference Study: Community Resiliency by Design

In collaboration with four Cape Cod communities – Barnstable, Eastham, Orleans and Falmouth – the Cape Cod Commission received funding from the Massachusetts Executive Office of Energy and Environmental Affairs to develop model housing designs for compact development in three different, but typical Cape Cod development patterns. The project focuses on compact design forms, allowing more units with fewer infrastructure demands while maintaining the character of the surrounding community. The project is designed to engage the development community through a Developers Roundtable, providing development proforma, and developing a model concept form-based-code regulation. Engaging practitioners in the visioning stages for compact development will allow stakeholders to share feedback, best practices, areas of need, and other knowledge that will assist in its implementation in the region. The study is a follow-up to the 2017 Housing Market Analysis prepared for the Commission, which looked at housing challenges at the town, sub-regional and county-wide levels. Kickoff meetings were held for Eastham, Orleans and Falmouth in June 2018 and in Barnstable in December 2018, providing

an overview of the project and to engage residents with Union Studio, an architecture and community design firm from Providence, RI.

Cape Cod Water Protection Collaborative

In June 2017, The Barnstable County Board of Regional Commissioners and Assembly of Delegates approved an ordinance reestablishing the Cape Cod Water Protection Collaborative. Under the ordinance, the Cape Cod Commission was tasked to serve as administrative and technical staff to the Collaborative. The reformed Collaborative serves as the advisory committee to the Section 208 Regional Water Quality Management Plan. In this role, the collaborative will review and advise on aspects of the 208 Plan and track towns as they move through implementation. The Collaborative maintains its role in providing regional support for water quality initiatives, including technical assistance, legislative recommendations and establishment of the Regional Wastewater Management Plan, in conjunction with County staff.

Barnstable County Coastal Management Committee

The Barnstable County Coastal Management Committee (BCCMC) was established by the Board of Regional Commissioners to provide guidance on the protection, preservation, and use of Cape Cod's coastal resource areas. The advisory group held its first meeting in October 2018. The Cape Cod Commission provides staff and administrative support for the committee. Among the broad areas of focus for the group are coastal resilience, fin and shellfish resources and habitats, education and outreach, dredging, regional sediment management, and marine and estuarine water quality.

Barnstable County Economic Development Council

The Barnstable County Economic Development Council (BCEDC) was established in January 2018 through an amended county ordinance approved by the Board of Regional Commissioners and Assembly of Delegates. With a restated mission and functions, the BCEDC is the successor to the Cape Cod Economic Development Council, which was established in 1998. The Barnstable County Economic Development Council is an advisory board to Barnstable County established to guide economic development policy in a manner that will improve the quality of life for all, foster a healthy economy offering a range of employment opportunities at livable wages for year-round residents, and protect the region's natural and built assets today and in the future. Its duties include advising on the development of the economic development goals for Barnstable County, acting as the Cape Cod Comprehensive Economic Development Strategy (CEDS) Strategy Committee and Economic Development District (EDD) governing board, advising on the planning, content and implementation of the CEDS, approving the 5-year CEDS document and advising the Barnstable County Commissioners, upon allocation of funds to award economic development grants/contracts, on the merits of proposals. Cape Cod Commission staff administers the BCEDC, providing technical services and admin. support.

CEDS

The Commission completed the fourth and final annual update to the 2014 Barnstable County Comprehensive Economic Development Strategy (CEDS). The most recent five-year strategy was approved in 2014 and receives annual updates on progress toward identified projects. The Barnstable County Economic Development Council approved the final update in June 2018 and received information on planning for the five-year update due in 2019. The region's economic strategy is based on four core economic development principles: Protect and build on the region's competitive advantage, use resources efficiently; foster economic balance and diversity; and to expand opportunity and regional wealth.

Harbor Management Study

In an effort to help communities weigh decisions and understand the value of harbor investments, the Cape Cod Commission is developing a comprehensive approach to improve harbor management practices. The approach will help communities assess the benefits and costs of the region's harbors and secure funding for necessary planning projects.

The Commission invited communities with harbors representative of the many across the Cape to participate in developing the approach. The following harbors were selected: Provincetown Harbor; Chatham's Fish Pier and Stage Harbor; Sesuit Harbor in Dennis; and Woods Hole and Falmouth Inner Harbor. The pilot communities will assist in scoping the details of the project and providing baseline data of harbor infrastructure, management challenges, revenues and costs associated with operations, and risks to sea level rise and extreme weather events.

OpenGov

In partnership with participating towns, the Commission launched and helps maintain a cloud-based transparency and performance management platform: OpenGov. Performance management software allows communities to track and measure financial accountability and set benchmarks. The public-facing side of the OpenGov platform also provides for transparency in how money is collected, allocated and spent. It allows participating towns to increase government accountability and improve access to important public information.

The information-sharing platform helps towns simplify budget planning, improve internal data management, and make important information easily accessible to residents, elected officials and administrators.

Open Counter

The Towns of Mashpee, Barnstable and Yarmouth launched an online tool to make local permitting and zoning analysis easier and more user friendly.

In partnership with the Cape Cod Commission's Strategic Information Office, zoning portals were developed for each town on a platform created by the San Francisco-based firm Open Counter. Working with each town, zoning laws were translated to provide user-friendly interfaces, allowing users to easily explore how town land use policies affect specific parcels.

The Commission contracted with OpenCounter for a pilot program in these three contiguous towns. The platform includes all zoning districts and special overlay areas.

Transportation

The Cape Cod Commission's transportation staff provides technical expertise in transportation and traffic-related matters for the Commission, its staff, and the 15 Cape Cod towns. The Cape Cod Commission Act charges the Commission with furthering and coordinating the provision of "adequate capital facilities," including transportation services, through the goals and standards specified in the Cape Cod Regional Policy Plan. The Commission provides administrative and staff support for the Cape Cod Metropolitan Planning Organization (MPO) and the Cape Cod Joint Transportation Committee (CCJTC).

Cape Cod Transportation Improvement Plan

The Cape Cod Transportation Improvement Plan, or TIP, serves as a prioritized listing of roadway, bridge, and transit projects proposed for implementation during the next five federal fiscal years. The Unified Planning Work Program (UPWP) describes all significant transportation planning activities planned on Cape Cod over a 12 month period.

The 2018-2022 TIP allocated more than \$134.5 million in funded highway and transit project across Cape Cod. The 2018 Federal Fiscal Year spending allocated more than \$34.3 million.

The 2019-2023 TIP, approved by the MPO May 2018, represents \$167.6 million in projects for those five years.

Regulatory

Through its Regulatory Program, the Cape Cod Commission reviews projects that present regional issues identified in the Act, including water quality, traffic flow, community character, affordable housing, open space, natural resources, and economic development as Developments of Regional Impact (DRIs). In 2018, there were no DRI reviews in the Town of Orleans.

Water Resources

Water resources staff provides technical assistance to towns, citizens and the County on water resources projects including: water supply, wastewater and stormwater management, fresh water ponds and marine waters. Project assistance included numerous technical assessments, Cape-wide well monitoring, planning, education and regulatory review on all aspects of Cape Cod's water resources. Water staff participates on a variety of local, regional and state committees and strives to develop strategies to implement cost-effective solutions to capitalize on common regional needs across the Cape. The Commission has coordinated the PALS (Ponds and Lake Stewards) pond sampling program since its inception in 2001.

Technical Assistance

The Cape Cod Commission received \$186,965 in District Local Technical Assistance (DLTA) funds from the Massachusetts Department of Housing and Community Development. The funds are distributed to municipalities on a competitive basis to further regional coordination and innovation. Projects must fall within three categories established by the state: Planning Ahead for Housing, Planning Ahead for Growth and Community Compact Cabinet Activities.

Orleans: Downtown Design Guidelines

The Town of Orleans was awarded a \$20,555 DLTA grant to support development of local Design Guidelines. These guidelines complement recent zoning changes in the Orleans Village Center that permit higher residential density, multi-family housing to promote economic development and revitalization of the Orleans downtown. The Design Guidelines describe the key elements that make up Orleans' architectural character and translate those elements into guidelines that address building siting, building form, pedestrian-scale features, and signage. They provide support for the town's Planning Board and Architectural Review Committee and will serve as a source of good design examples for property owners and developers considering new development.

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT 2017-2018

Cape Cod Regional Technical High School (CCRTHS) established in 1973 as a public technical high school. CCRTHS students meet the same academic standards required by the state as our sending schools.

District Towns: Barnstable, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee, Orleans, Provincetown, Truro, Wellfleet, Yarmouth

Mission Statement: Cape Cod Regional Technical High School will provide an opportunity to

acquire high quality technical, academic, and social skills preparing our students for success in our changing world.

Strategic Objectives:

- 1.) Engage and retain students,
- 2.) Empower, develop and retain staff,
- 3.) Strengthen our identity as a premier Technical High School,
- 4.) Increase students 21st Century skill sets to succeed in a changing technological environment and global community,
- 5.) Enhance the CCRTHS image to attract students and improve community presence.

Enrollment: For school year 2017-2018, on October 1, 2018 we had **591** students enrolled in 17 different technical programs.

Operating Budget: For school year 2017-18 (FY18) there was a total operating and capital budget of **\$14,732,000**. Formulation of the annual budget and town assessments are based on the previous school year's October 1 enrollment.

News on the New School Building Project: Once again Cape Cod Regional Technical High School wishes to thank all twelve towns for approving our building project. We will soon be starting construction in December 2018 or January 2019. For more information go to: <http://www.capetech.us/domain/50>.

Town of Orleans: The town of Orleans had 15 students enrolled at CCRTHS as of October 1, 2017. The assessment for Orleans in FY18 was **\$290,179*** based on the previous year's enrollment.

Highlights from Cape Cod Tech 2017-18 School Year

- Graduated 137 seniors in June 2018; three from Orleans.
- CCRTHS technical shops provides services to the public, allowing communities to realize significant savings of more than **\$411,299** in total labor charges across 17 shops.
- Accolades go the school newspaper *Tech Talk*. The for winning numerous prestigious awards this year, including but not limited to: American Scholastic Press, Colombia Scholastics, Youth Journalism International, New England Scholastic Press Association, Massachusetts Press Association. The journalist students and instructor Scott Dalton deserve high praise.
- Through the generosity of Cape Cod community organizations, charities and family memorials, CCRTS presented 66 toolships and 79 scholarships to the graduating class of 2018 for a total of **\$220,675**.
- Thirty-Eight students received John and Abigail Adams Scholarships; two from Orleans.
- The National Technical Honor Society honored 57 students; one from Orleans.
- At the SkillsUSA District level competition, 91 students attended of which 18 students medaled. Medals won: 4 "Perfect Gold", 4 Gold, 5 Silver, and 5 Bronze.
- At the SkillsUSA State level competition; 65 students attended of which 16 students won medals. Medals won: 2 Gold, 4 Silver and 2 delegate seats. Three students qualified to go on to the National Competition.
- At the 2018 Future Farmers of America (FFA) Massachusetts State Convention, 8 Team Awards were received by 15 students, including one student from Orleans. Awards included: 1st Place - Reporters Scrapbook and in Turf Management; 2nd Place Agri-Science and in Nursery Landscape; 3rd Place - 11th Grade Skills Demonstration, in Quiz Bowl Team, and in Floriculture; also received the 100% Chapter Award.
- In Auto Collision, 150 jobs were performed for the public; community outreach projects were

completed for Cape Cod Cares for the Troops, U.S. Park Service, Town of Chatham and Girls Scouts. All juniors were successfully certified in OSHA and all seniors achieved Chapter 74 Auto Collision certification.

- The Auto Technology program is involved with national training programs that help students achieve certifications. Students competed in MA Auto Dealers Competition and SkillsUSA. Local car clubs presented demonstrations and many industry-related field trips were taken.
- The Carpentry Department curriculum parallels National Education & Research Construction and participates in school-wide reading and writing initiatives. This year the shop had 7 females enrolled and 8 students on Co-Operative placements. All juniors and seniors completed OSHA.
- The Cosmetology program graduated all seniors, each passed the Cosmetology State Board Exam. Junior class students took the Nail Technician State Board exam, each passed as well as certification for OSHA. The program has integrated Chromebook, digital text books and appointment scheduling software into their curriculum. Community service included *The Wig Bank* and *Mannies for Nannies*.
- Culinary Arts trained and certified 10 students in ServSafe sanitation. Students learned Point of Sale software in The Cove Restaurant, created a Grab & Go menu added themes to the buffet specials, were engaged in community events and food preparation for school district events.
- The Dental Assisting program is currently a two-year program for 11th and 12th grades. Five seniors graduated, all participated in 4-week internships in local dental offices and achieved their MA Certification in Radiology. The program is well-respected in the dental community.
- Design Visual Communications is a new name for the Graphic Arts program, having earned a new Chapter 74 certification with DESE. This involved more challenging curriculum by adding more web design and motion graphics to an increasingly higher caliber course work.
- Early Childhood Education relied on their multiple training certifications to prepare their students. They attended numerous workshops and field trips related to working with children. This is the final year for this shop.
- The Electrical Department boasts a 96% attendance rate, a 50% increase in student participation in SkillsUSA competitions, and 11 juniors and seniors on Co-Operative Education placements in the local work force. The senior class salutatorian was a student of the Electrical Shop.
- The Engineering Technology Shop has phased in Algebra 2 and Calculus to their curriculum. Students were assigned to new equipment, received through a grant, to investigate and prepare user manuals and then present their work to their class.
- Health Technologies students had the highest grade point average of all shops. All juniors successfully passed their CNA. Seven students were placed in internships, three at Cape Cod Hospital, and two in pharmacy training with CVS evolving into gainful employment.
- The Horticulture program increased student participation in job shadowing, internships and Co-Operative Education placements. The program took advantage of the training opportunities of tree removal and replanting for the new building project as well as multiple community projects at Pleasant Bay Boating, Eddy Elementary School, Harwich Little League, Habitat for Humanity, and The Wellfleet Audubon Society.
- The HVAC program completed its implementation of a new online text and workbook and consistently used Google classroom for teaching. For the second year in a row HVAC was the first choice placement by 9th graders after the exploring all shops.
- Marine Services integrated ABYC standards into their curriculum in order to provide their students with industry recognized certificates. All freshman successfully completed certification

in Boating Safety.

- The Information Technology shop introduced their students to a new online Robotics coding course and several educational gaming products. Sophomores and juniors worked in small groups; the curriculum for seniors was rigorous - ten seniors earned a total of 26 certificates.
- The Plumbing Department had two new teachers this year and added members to their advisory board. Thirteen students participated in Cooperative Education placements in local businesses; ten seniors achieved Massachusetts Plumbing Board Tier 2 certification; and one senior was selected as the school's Vocational Student of the Year.
- The Welding Shop completed all work assignments during the year in a digit form using G-Suite. Efforts to improve attendance were very successful, as was retaining students and a positive shop environment during this final year of the welding program.
- Cooperative Education program placed a total of 88 junior and senior students with local businesses, enhancing their skills through Co-op placements, internships or practicums. The program also sponsored a Fifth Annual Student Job Fair with the entire student body participating and 51 employers seeking to hire skilled employees.
- The Business Education/21st Century Learning department as enhanced their skill-building curriculum with: customer service and active listening skills, ethical business practices, and a framework to rate the academic portions of the students' technical training. This department also hosted the Sixth Annual Credit for Life event sponsored by Cape Cod 5 Bank.
- The English Department's Journalism class delivered an award-winning year for the student newspaper, *Tech Talk*, including 1st Place American Scholastic Press Association, Silver Medal Columbia Scholastic Press and numerous other prestigious awards. Advanced Placement (AP) courses continued in high demand and all students passed MCAS ELA.
- The Math Department successfully implemented an online Pre-Calculus course and an after school Math Lab during the year. Department members worked individually and collectively on the ability to teach problem solving skills within their lesson plans.
- The Athletic Department offered a "no-cut, no-fee" program in which all students can participate without fees. The following sports are offered: baseball, basketball, cheerleading, cross-country, football, golf, hockey, lacrosse, soccer, softball, tennis and volleyball.
- The Science Department increased the use of electronic formats, such as having students use Google sheets to record and analyze data; teachers used Google classroom to post and accept assignments/assessments and communicate with students; and prepared test strategies for the MCAS Technology and Engineering, which 9th graders completed in June.
- The Social Studies Department completed its first year of an Advanced Placement (AP) Government course. Both this course and AP History have even larger classes pre-registered for next year. Also the curriculum for Contemporary World Cultures was expanded to meet the challenges of the 2018 world. The Criminal Justice course offered mock trials and the department continued to focus special activities to honor US Veterans.
- The Spanish Department hosted a multicultural festival this year - a huge success.
- Special Education continued progress with using data collection to improve student academic achievement. The department also worked collaboratively to expand social emotional learning curriculum and strategies for all students - not just special education.

Respectfully submitted,

Stefan Galazzi

Jeffrey McMorrow

Orleans Representatives to CCRTHS School Committee

CAPE COD NATIONAL SEASHORE ADVISORY COMMISSION

The suspension of the meetings of the Cape Cod National Seashore Advisory Commission were lifted by the administration in June of 2018. Subsequent meetings were held in June of 2018 and September of 2018. There is nothing significant to report that would directly affect the Town of Orleans. At the September 2018 meeting, the Advisory Commission did review the continuation of the Certificate of Suspension of Condemnation for several commercial interests in the seashore as required by law. Unfortunately, the reauthorization of the Commission, which had been for 10 years, expired after the September 2018 meeting. A bill has been passed in the House to reauthorize the Cape Cod National Seashore Advisory Commission, but, to date, one has not been passed in the Senate. The Commission must be reauthorized by Congress before any future meetings can be held.

Respectfully submitted,

Lawrence O. Spaulding, Jr.

CAPE COD REGIONAL TRANSIT AUTHORITY

In FY 18 (July 1, 2017 to June 30, 2018) the Cape Cod Regional Transit Authority (CCRTA) has provided 40,666 one-way passenger trips across all services in the Town of Orleans; CCRTA provided 2,101 Medicaid trips, 4,772 Day Habilitation trips, 62 ADA trips, and 161 other medical trips for Orleans residents. CCRTA also provided 40 Orleans residents with 216 trips to Boston area hospitals through Boston Hospital Transportation service; CCRTA provided 116 Orleans residents with 1,871 DART (Dial-a-Ride Transportation) trips during FY18. Total DART passenger trips in the fifteen towns of Cape Cod were 217,037 in FY18.

The deviated fixed route Flex serves the towns of Harwich, Brewster, Orleans, Eastham, Wellfleet, Truro and Provincetown. A total of 18,753 one-way trips originated in Orleans for the Flex route for the period July 2017 through June 2018. Although we do not track alightings, it is assumed that an approximately equal number of riders ended their trips in Orleans, including some who began and ended their trips in Orleans. Total ridership for the Flex for this period was 87,346.

The fixed route Hyannis to Orleans (H2O) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham, Brewster, and Orleans along the Route 28 corridors. A total of 12,730 one-way trips originated in Orleans for the H2O route for the period July 2017 through June 2018. Although we do not track alightings, it is assumed that an approximately equal number of riders ended their trips in Orleans, including some who began and ended their trips in Orleans. Total ridership for the H2O route for this period was 151,673.

CCRTA supplied the Orleans Council on Aging with one Mobility Assistance Program (MAP) vehicle that provided 1,849 rides from July 2017 to June 2018.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at www.capecodrta.org, as well as links to many other transportation resources.

CAPE LIGHT COMPACT JPE

Cape Light Compact JPE is a joint powers entity pursuant to Massachusetts General Law Chapter 40 Section 4A1/2 consisting of the 21 towns on Cape Cod and Martha's Vineyard and Duke's County. The Compact's mission is to serve our 205,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, and renewable competitive electricity supply.

Energy Efficiency: Cape Light Compact offers an energy efficiency program that provides energy audits for homes and businesses, rebates for the purchase of energy efficient appliances, and energy education in our schools. These programs give customers the power to take control of their energy use, reduce their energy bills, and protect the environment.

A free energy audit, or assessment, is the first step to identify energy improvements and how much energy can be saved. Energy audits are available for homeowners, renters, and businesses by calling Cape Light Compact at 800-797-6699.

In the Town of Orleans, the Cape Light Compact accomplished the following in 2018:

Jan-Oct 2018	# of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	14	3,139	15,696	21,690
Residential	2,882	209,078	1,045,388	826,478
Commercial	70	186,514	932,568	447,482
Total	2,966	398,731	932,568	1,295,650

**Note that the data above does not include activity in November and December 2018 due to the date of this publication. Please visit www.capelightcompact.org/reports for more information.*

Other Cape Light Compact energy efficiency efforts in 2018 included:

- Four ENERGY STAR® qualified homes built in the Town of Orleans.
- Lighting upgrades were performed at the Nauset Middle School.
- Energy education to the Nauset School District through teacher workshops and educational materials aligned with the state initiatives.

Consumer Advocacy: Cape Light Compact has advocated for the electric ratepayers of Cape Cod and Martha's Vineyard at the local and state level since 1997. In 2018, the Compact continued its focus on grid modernization, reviewing plans submitted by utilities. The Compact held community and stakeholder meetings about what is being proposed and the implications for the energy future of Cape Cod and Martha's Vineyard. There were several key areas of concern that the Compact and engaged stakeholders identified, mainly centered around the fact that Eversource's grid modernization plan was mostly grid-facing and did not offer many opportunities to engage customers with a modernized grid. The Compact retained experts to analyze Eversource's plan and was an active participant in the Department of Public Utilities (DPU) proceedings. The DPU issued their grid modernization orders in May 2018, approving some of the utilities' requests but deferring decisions on customer-facing technologies (such as advanced metering infrastructure) to future proceedings.

In December 2017, the DPU issued an order on Eversource's rate case, which was Eversource's first fully-litigated rate case since the 1980's. Rate case proceedings determine the charges that Eversource is allowed to impose on the distribution side of the electric bill, which

affect all residents and businesses on Cape Cod and Martha's Vineyard. The Compact was an active participant in these proceedings. The DPU approved increased customer charges and demand charges, a ten percent rate of return, and a cost shift from commercial customers on to Eastern MA residential customers. However, the participation of the Compact and other intervenors resulted in a lower approved customer charge than Eversource proposed, a rejection of consolidated Transition charges (saving Cape & Vineyard customers approximately \$8 million per year), and rejection of the consolidation of commercial and industrial rate classes which would have had steep bill impacts for some Cape & Vineyard customers. Since the December 2017 Order, the Department has opened two related proceedings that the Compact is participating in regarding performance metrics and the Monthly Minimum Reliability Charge (MMRC) outreach and education plan. Additionally, the Compact filed an amicus brief with the MA Supreme Judicial Court (SJC), supporting other parties' appeals of the approved return on equity rate and MMRC. The SJC has not ruled on the appeals as of December 2018.

The Compact also participated in regulatory proceedings at the DPU related to the retail electric market, pushing for policies that promote a competitive power supply market while ensuring common-sense protections for consumers.

Power Supply: During 2018, the Compact's power supplier for all residential, commercial, and industrial customers was NextEra Energy Services of Massachusetts (NextEra). The Compact's residential rate in 2018 was lower than Eversource's basic service residential rate while also being 100 percent renewable.

The Compact has been a green aggregation since January 2017, meaning 100 percent of the Compact's power supply customers' annual electricity usage is met with renewable energy certificates (RECs). Each REC represents the generation of one megawatt hour (1,000 kilowatt hours) of electricity produced by a renewable resource, such as wind or solar. By retiring RECs to match the Compact's customers' usage, Compact customers are financially supporting renewable energy resources, including resources located on Cape Cod and southeastern Massachusetts. In addition, NextEra pledged to deposit all premiums paid for voluntary RECs, plus their supplier and retail fees (expected to total over \$3 million per year), into a trust fund to be used solely for the development of new renewable energy resources. In December 2018, the Compact announced that it had entered in to a long-term power purchase agreement (PPA) for both energy and RECs from a solar facility under development in Farmington, Maine, which is scheduled to begin delivering energy to Compact customers in 2021. Now, by purchasing electricity through the Compact, all Compact power supply customers are supporting renewable energy and acting locally to combat climate change.

At a regional level, New England continues to face electricity pricing challenges during the winter months. Over the last fifteen years, New England has greatly increased its reliance on natural gas for electricity production, and now over fifty (50) percent of New England's electricity is generated with natural gas. However, natural gas pipeline capacity has not substantially increased during that same period. As a result, during winter cold snaps, demand for natural gas to generate electricity competes with natural gas demand for heating purposes. Allocation of natural gas for heating has priority over natural gas for generating electricity. This creates a supply shortage of natural gas for electricity production, and therefore increases prices for electric generators, which is passed on to all New England power supply customers. Massachusetts has taken a major step to address this issue through the execution of long-term contracts for off-shore wind energy, and continues to negotiate contracts for additional renewable energy resources; however, until such time as this issue is fully resolved, either

through additional infrastructure, demand reduction or other targeted programs, the possibility of future high winter pricing remains, and as such, consumers should still expect seasonal pricing fluctuations for the foreseeable future. The Compact will continue to seek ways to help customers reduce their electricity costs through innovative energy efficiency programs to mitigate the impacts of higher winter electricity pricing.

As of December 2018, the Compact had approximately 4,662 electric accounts in the Town of Orleans on its power supply.

Respectfully submitted,

Martin Culik, Orleans Representative
Chris Galazzi, Orleans Alternate

COMMUNITY PRESERVATION COMMITTEE

The Town of Orleans adopted the Community Preservation Act (CPA) in May 2005. The Town receives funding for CPA activities from the 3% local surcharge on real estate property taxes (surtax) and from a state match of up to 100% of the surtax revenues. CPA funds must be spent on open space, community housing, historic preservation and recreation projects which contribute toward achieving the goals of the Committee's Preservation Plan and the Town's Comprehensive Plan.

The nine-member Orleans Community Preservation Committee (CPC), created through state statute and local bylaw, implements the requirements of the CPA, administers the project selection process and awards funds to eligible projects, subject to Town Meeting approval. The Committee conducted its thirteenth full calendar year of business in 2018.

At the beginning of the year, there were sixteen projects in various stages of completion being monitored by the Committee, to ensure they remained within budget and approved scope, and that satisfactory progress was being made towards their completion.

After careful review, interviews, and a public hearing, the CPC recommended funding the following projects at the May Annual Town Meeting:

• Old Firehouse Plans and Specifications	\$75,000
• Academy Playhouse Restoration	\$250,000
• Cemetery Vault Door Repair	\$1,126
• Cape Housing Institute Municipal Officials Training	\$15,000
• Homeless Prevention Council Affordable Housing Unit	\$25,000
• Housing Reserves	\$300,000
• Affordable Housing Pre-Development Fund	\$25,000
• Campbell-Purcell Regional Housing Development	\$100,000
• Walking Trail Kiosks	\$9,900

Town Meeting, through Article 13, approved \$490,800 to pay interest and principal on open space debt, \$25,000 for FY2019 committee expenses and \$801,026 for the nine projects, resulting in a total CPA program budget of \$1,316,826. The Undesignated Fund Balance was \$241,854.

As recommended by the CPC, the October 29 Special Town Meeting transferred \$125,000 from the Undesignated Fund Balance to purchase a portion of Nauset Spit and property in Nauset Harbor owned by the Hannah family. Town Meeting also rescinded \$44,813.83 in funding for the HECH Housing Emergency Loan program due to inactivity, and voted to transfer the sum of \$344,813.83 to the Affordable Housing Trust Fund.

In November, ten applications were received for projects seeking funding in FY2020.

The state match under the CPA remains at much less than 100% of local surtax revenues. Any additional funding requires legislation and is tied to the state having a surplus at the end of the fiscal year. Within the available funding, the Community Preservation Committee remains committed to supporting projects that meet the CPA requirements and preserve the character and beauty of Orleans.

Respectfully submitted,

Alan McClennen, Jr., Chairman

CONSERVATION COMMISSION

The Conservation Commission implements the Massachusetts Wetland Protection Act and the Orleans Wetland Protection Bylaw. The Commission reviews and approves applications for projects affecting any of the Town's wetland resource areas and manages the Town's Conservation Areas.

Reviewing and Approving Wetland Projects: Any activity that alters a wetland resource area or the 100-foot buffer to the resource area, including filling, construction, renovation, pruning, removing or planting vegetation, is filed with the Conservation Commission prior to initiation. Our wetland resource areas include wetland vegetation, coastal banks, dunes, land subject to coastal storm flowage and areas of critical environmental concern (ACEC) among others. In 2018, the Conservation Commission heard approximately 39 Notices of Intent, 63 other filings including Certificates of Compliance, Amended Orders, and Requests for Determination, and reviewed and completed 169 Administrative Reviews.

Management of Open Space Areas: The Orleans Conservation Commission is responsible for the management of the Town's Conservation Areas. Most of these areas are publicly accessible and offer passive recreational opportunities with a variety of walking trails and scenic views. In 2018, the Conservation Commission continued to support the Department of Public Works Natural Resources efforts to improve and manage and maintain Town conservation areas.

Meeting Schedule: The Conservation Commission meets in the mornings the first four Tuesdays of every month. New hearings are advertised the first and third weeks of the month.

Respectfully submitted,

Mike Brink, Chair

COUNCIL ON AGING

This has been a challenging year of transition for the staff and Board of the Council on Aging. There has been a transition in key staff members, key Board members and programs as well. We have continued to move forward to identify and address the needs of those aging in our community, and have worked hard to develop, implement and promote programs and services which enhance the quality of life for older adults and caregivers. Through a difficult year, the entire transition team, led by Donna Faivre, worked diligently and professionally to maintain focus on those we serve. Many thanks to the entire staff, the COA Board, and the Friends Board who all worked so diligently to make sure our Senior Center continued to thrive.

Senior Center 2018 Program Highlights:

- Held new informational programs on downsizing, legislative issues facing seniors, gardening, genealogy, nutrition concerns, weather impact on the seashore, and more
- Expanded our offering of fitness programs, cooking classes, craft opportunities, and cultural events which included an outdoor “Lunch & Listen” series
- Coordinated a significant emergency preparedness program in collaboration with Barnstable County, AmeriCorps, and many other town departments
- Honored our Veterans with a special luncheon and a very successful collection for Cape Cod Cares for the Troops
- Supported increased number of elders at risk in the community through crisis intervention support and provision of assistance connecting vulnerable individuals with appropriate community resources

2018 Statistics:

	Units of Service	Unduplicated # of Individuals Served
Events (<i>Advocacy, Educ, Rec/Soc, Support, Wellness</i>)	19,217	1,592
Day Center	1,809	42
Rides	6,602	183
Services <i>Outreach</i>	2,461	444
Volunteers	3,647 hrs.	135

Average Daily Attendance: 71
Total Seniors Served: 1,877
Total Orleans Seniors Served: 1,390

Respectfully submitted,

Judi Wilson, Director

CULTURAL COUNCIL

The Orleans Cultural Council (OCC) works with the Mass Cultural Council (MCC) and with our municipal government as leaders, stewards, advocates, catalysts and conveners in supporting the arts, humanities and sciences through grants, initiatives, and advocacy for nonprofit cultural organizations, schools, and artists. As a public investor in the arts, humanities, and sciences, we work to ensure that everyone in our community has a place in our rich cultural life.

A Town Meeting vote allocated \$2,000 in May to the OCC. The MCC grant allocation for the 2018 Grant Cycle \$4,500. The OCC received 27 local grant applications, totaling \$16,855. Awards were made to 16 applicants, totaling \$5,616: Open Mic Classical, 80's Rock the Library, Libraries Rock, Out of Africa: Marimba and Drumming Performance, Meeting House Chamber Music Festival 2018, Storytelling Performance for Summer Reading, Voices from the Wheelhouse II, Visual Arts/Arts Day, Orleans Surf Film Festival, Concerts & Lecture series, OES Meet the Farmer Program, Winter Art Exhibit Tour & Hands on Workshop, In class Lessons – Orleans Kindergarten/First Grade, Borromeo String Quartet, Printers Chest: Art Studio to Go and Family Fun Fair. Grant fund included \$1,129 additional funds from the Cultural and Rec Account and a supplemental grant in the spring.

The 17th Annual Youth Art Exhibit took place in March with 117 works from students from The Lighthouse Charter School, Nauset Regional Middle School and Nauset Regional High School. The student artwork included fine arts, woodworking, photography, jewelry, ceramics, printmaking and fashion design, which was displayed throughout Town Hall. Folk Musician Rand Burkert performed at an evening public reception with light refreshments, honoring all artists and families.

Other activities: OCC sent two representatives to the convening of Regional Cultural Councils held in Yarmouth spearheaded by Charlotte Cutter, MCC liaison for Cape & Islands Cultural Councils. The OCC informative brochure was updated and will be distributed at various events and locations throughout the coming year. An OCC representative attended the September Orleans Quality of Life Expo and distributed *Eye Spy* maps, OCC community needs surveys, displayed large graphics of the student exhibit, arts education & information for parents, and information related to grant applications. Additionally, OCC collaborated with the Orleans Improvement Association to explore the possibilities of sponsoring a seasonal lighted sculpture by Michael Magyar. This would join the two that were installed in Dec. of 2018.

OCC explored the possibility of "Movies Under the Stars" with equipment provided free from True Value Hardware. Two events were piloted this past summer with films provided free of cost from Snow Library. Work continues on this project with a plan to show movies in the summer of 2019.

Working with Town facilities manager and Town Clerk, the OCC initiated the \$1,500 purchase of a Walker Hanging System for the walls, ramp and hallways on the first floor of Town Hall. This will provide a secure system that will allow the art and/or graphics of non-profit organizations, Town Departments and others to be graphically displayed for the educational and informational benefit of our visitors to Town Hall.

Respectfully Submitted,

Joanna Keeley

DEPARTMENT OF PUBLIC WORKS

Highway Division

The Highway Department is responsible for the maintenance and improvement of approximately 60 miles of roadway and roadsides, the repair and maintenance of related stormwater drainage systems (catch basins and manholes) and the repair and maintenance of related BMP structures ensuring that the systems are operating properly. The Department is responsible for the repair and maintenance of over 70 town vehicles, heavy equipment and trailers. The Highway Department provides labor and/or equipment to support activities of other Department of Public Works' Divisions (Parks, Beaches, Facilities, Recreation, Shellfish / Harbormaster, transfer Station, Water, etc.).

The major projects managed by the Department in 2018 include the following:

Drainage:

- New drainage systems were installed on Sea Mist Dr. and Granny's Ln.

Safety Improvements:

- The Department continued upgrading street signs and warning signs to new federal standards. The Department installed solar powered flashing warning signs at the Cape Cod Rail Trail and Main St. near Old Colony Dr.

Roadway Improvements

- Skaket Beach Rd. and Beach Rd. were paved during 2018
- Roadways were patched, crack sealed and received a Chip Seal application including Brick Hill Rd., Briar Springs and Shore View Drive.

Other Projects:

- The Department continued the construction of a new composting area on top of the existing capped landfill. All work was permitted and approved by both the Department of Environmental Protection as well as the Town of Orleans Board of Health. This project is approximately 90% complete.
- The Department managed the construction of approximately one mile of sewer gravity and force mains in the Rte 6A / Main St. and Rte. 28 / Main St. areas where MassDOT is currently reconstructing those intersections and adjacent roadways.
- The department continues to manage and assist with the construction of the new DPW&NR facility at 40 Giddiah Hill Rd. The project is going very well and is under budget.
- The Department continued to maintain and repair the Town roadways and road edge areas. Significant time and effort was spent addressing potholes, patching areas of deteriorated pavement, repairing and improving berms and curbing, repairing drainage infrastructure, roadside brush cutback and road side mowing.
- The Department continued to maintain the Town drainage system. This work involves the maintenance of approximately 1500 catch basins and leaching pits and drainage piping. The department removed approximately 165 tons of material from drainage structures. The material generated from cleaning the drainage system is a regulated waste material by the Department of Environmental Protection and its disposal must be permitted.
- The Department swept up approximately 206 tons of sand and debris from the roadways and parking lots in 2018. Similar to catch basin cleanings the disposal of street

sweepings is also regulated by the Department of Environmental Protection. The Highway Department has secured a permit to construct a new composting facility on top of the capped landfill. Both catch basin cleanings as well as street sweepings have been utilized for the facility construction, as permitted by DEP. This project has saved Orleans tens of thousands of dollars in avoided disposal costs.

During winter operations the Highway Department is responsible for preventing and addressing icing conditions and the clearing of snow from roadways, town facility lots, town parking lots, the Nauset Regional Middle School, the Orleans Elementary School and seven miles of town owned and state-owned sidewalks.

Our sincere gratitude goes to all the staff from the Highway Department, Transfer Station, Parks Department, Water Department, Facilities Department and staff from the Harbormasters Department for their dedication and support in responding to storms throughout the winter.

Parks Division

The Parks and Beaches Department continues the all organic program, no pesticides or herbicides are used for maintenance of all Town properties.

Thanks to all Town Departments for their help and cooperation over the last year, with special thanks to the Highway, Harbormaster, Police and Fire Departments, as well as the Parks & Beaches staff for all of their hard work and dedication. Your accomplishments are appreciated by the taxpayers and visitors.

Tree Divison

The Tree Department's main goal is to protect the Town's Urban Forest. The duties and responsibilities associated with roadside trimming, tree planting and tree maintenance are year-round tasks. The Department continues to focus on a proactive approach to roadside cutback work to remove and regain control over unwanted vegetation. We identify appropriate plants in the right locations and encourage them. New trees and shrubs are introduced into areas that are suitable. Then pruning, watering, weeding and monitoring is done to maximize the health of the system.

Red Oak and White Oak mortality has hit the Cape hard in recent years. In increasingly alarming numbers we are losing large mature oak trees. It appears that trees in general are suffering due to the accumulative stresses like drought, salt exposure, and increases in invasive insects. In any case the immediate need is to identify hazards and remove them for public safety. One bright spot is the partnership with Eversource. They have removed hundreds of dead trees and planted scores of trees for the Town.

Orleans has a number of mature American elm trees that have survived the Dutch Elm disease. These trees require annual maintenance in the form of fungicide injections and careful pruning to improve the long-term survival of these heirloom trees. Tracking existing and introduced trees requires a suitable long-term management plan. The first step is to complete the town-wide tree inventory. At present over 10,000 trees have been assessed and are available on the Orleans GIS for planning and mapping purposes. We now have the means to utilize the database in the field and use inventory for integration of a Vegetation Management Plan. The data is collected on a pad using Arc-Collector allowing us to work in real time.

- The Town of Orleans received the Tree City USA Award from the Massachusetts DCR Urban and Community Forestry Program. This is the 20th consecutive year that we have received this prestigious award.
- Celebrated Arbor Day on May 1st.
- This year's Arbor Day was held at the Snow Library. AmeriCorps Cape Cod partnered with the DPW and the Orleans Conservation Trust to improve the grounds. The American Rhododendron Society was kind enough to donate a large variety of rhododendron, trees, and other plants to be used in the gardens.
- The Department was awarded an AmeriCorps intern two days a week for one year. This is the 11th intern the Tree Department has accepted from AmeriCorps Cape Cod. This individual will continue to work on Tree Inventory and assist with Town projects.
- The Tree Department continued coordination with the AmeriCorps volunteer group program. Some of the worksite include Putnam property, Kent's Point, Sea-Call Farm and the Transfer Station.
- Eversource (formally known as NSTAR) continues to help the Tree Department with a Town wide hazardous tree removal initiative. They have stepped up their trimming cycle which impacts our effort to maintain roadways.
- AmeriCorps has now worked over 22,000 hours with the Tree Warden.

Transfer Station

The Transfer Station is responsible for the management and disposal of the Solid Waste generated by the Town. Solid Waste and other materials that were collected and passed through the Transfer Station in 2018 are shown in the following table. Quantities from 2017 are included for comparison.

	<u>2017</u>	<u>2018</u>
Vehicles:	135,378	129,184
1. Municipal Solid Waste	1,984 Tons	1,991 Tons
2. Construction and Demolition Debris	551 Tons	514 Tons
Total Solid waste:	2,535 Tons	2,505 Tons
Recycled Materials:		
1. Metals (scrap, metal cans)	133 Tons	145 Tons
2. Newspaper (mixed paper)	202 Tons	191 Tons
3. Glass	160 Tons	265 Tons
4. Corrugated Cardboard	153 Tons	167 Tons
5. Plastics	51 Tons	61 Tons
6. Miscellaneous(est.) (recyclable items through Gift House)	25 Tons	23 Tons
7. Brush	324 Tons	218 Tons
8. Yard Waste (est.)	650 Tons	618 Tons
Total:	1,698 Tons	1,688 Tons
Other Materials:		
1. Mattresses	681 units	783 units
2. Fluorescent Tubes (est.)	12,150 ft	11,594 ft
3. TV's/CRT's	648 units	712 units
4. White Goods*	628 units	625 units
5. Street Sweepings	464 Tons	206 Tons
6. Catch Basin Cleanings	76 Tons	165 Tons

*White Goods include: refrigerators, air conditioners, dehumidifiers, washers, dryers, dishwashers, etc.

In 2018, the Transfer Station also collected and processed: paint (estimated 495 gallons – total for both latex and oil based), waste oil (900 gallons), used oil filters (1 drum), gasoline (440 gallons), and antifreeze (125 gallons). The DPW utilized 75 gallons of recycled latex paint collected from Orleans and other Transfer Stations in order to paint the off-white walls of the Administration areas in the new DPW&NR facility at 40 Giddiah Hill Rd. This effort saved the facility project a net of about \$1,700 in addition to supporting the recycled paint industry.

The Transfer Station generated the following revenue in 2018 (not including sticker sales): Gate Collections: \$105,265, Batteries: \$1,200, Metals: \$5,656.

In 2018, the Department also continued to operate and maintain the Landfill Methane Gas Collection system. The system consists of a series of wells and piping connected to a flare system that burns the Methane gas being produced by the rubbish under the Landfill Cap. A significant amount of time, effort and funding is required for this task. The flare was relocated in 2018 as part of the new DPW&NR facility project. It was moved from where the new vehicle storage facility is now located to just west of the new salt shed relocated behind the gift house.

The department is responsible for the maintenance of the Landfill Cap and the monitoring of the methane gas produced by the trash under the cap and the monitoring of the groundwater around the perimeter of the cap. The staff of the Transfer Station is available to discuss any questions or comments concerning solid waste disposal issues.

Respectfully submitted,

Thomas E. Daley
Director of Public Works & Natural Resources

DEPARTMENT OF PUBLIC WORKS AND NATURAL RESOURCES BUILDING COMMITTEE

Construction on the new DPW / NR building located at 40 Giddiah Hill Road, has continued for the last year and as of this writing is scheduled for occupancy the last week of January 2019. Substantial Completion and Occupancy was delayed due to the bankruptcy of a key subcontractor of the general contractor. Although this has affected the occupancy date, there has been no compromise in the quality of the work or cost to the Town.

The membership of the Committee has remained unchanged, with Peter Coneen, chairman, Mike Smith, clerk, Herb Kinney, Hank Spadaccia, and Charles “Buddy” Young as members. The Director of Public Works and Natural Resources and the Town Administrator serve as ex-officio, non-voting members. Alan McClennen, Jr. serves as our liaison to the Board of Selectmen and Peter Monger is liaison to the Finance Committee.

The Committee is looking forward to the successful completion and occupancy of this long-anticipated facility and would like to thank the entire team of Daedalus Projects Inc.; our Owners Project Manager; Weston and Sampson; our Architect and Engineer, and WES Construction, our general contractor.

Respectfully submitted,

Peter Coneen, Chairman

FINANCE COMMITTEE

On behalf of the Orleans Finance Committee, I am pleased to present to Orleans citizens the Committee's annual report on its activities during calendar year 2018. The Finance Committee, currently comprised of nine members who are appointed by the Town Moderator, is charged under the Orleans Town Charter with independently examining and analyzing the financial affairs of the Town, including proposed budgets, Capital Improvement Plans, and other issues having a financial impact on the Town and its taxpayers, and to inform the citizens of the Town of its findings and recommendations.

Budget, Capital Improvement Plan and Town Meetings

As in the past, much of the first four months of Committee activity during 2018 was focused on the budget review process, in meetings and discussions with various Town officials. Finance Committee liaisons met independently with department heads representing the financially most significant sections of the budget. Then the Committee met as a group to discuss preliminary impressions, or, for the larger departments, with the department heads or in joint sessions with the Board of Selectmen (BOS) to review the budgets. As noted previously, these collaborative budget review meetings provide members of the Finance Committee and the BOS the benefit of each other's knowledge and experience in evaluating departmental budgets and eliminate duplication of time required by Town and school officials for this process.

The Finance Committee noted in its Fiscal Year 2018 Annual Report and Letter to the Town included in the Annual Town Meeting Warrant last May that improvements are needed in the current Town budgeting format which does not allow for any meaningful analysis of the actual costs of delivering specific services in the Town. There has been no meaningful attempt at a zero-based budgeting process. There is no mechanism in place for measuring the impact of the Town's budget approach of limiting spending growth and maintaining a property tax rate believed to be "affordable" for the average Orleans taxpayer. Managing the operating budget specifically oriented to the tax rate ignores the fact that cuts in the operating budget to meet that goal will sooner or later result in the denial of some of the services that are critical for the well-being of the taxpayers or for the upkeep of the Town itself. If such service cuts become necessary, there is no method available to differentiate among Town services to insure that critical Town services are maintained at an acceptable level. The Finance Committee continues to seek improvements in the budgeting process and the transparency of the process while ensuring that the Town's most critical needs are met.

With regard to Capital Planning and Investment, during 2018, we actively supported long-term strategies for funding Affordable Housing and the Town's Other Post-Employment Benefits ("OPEB") liability as well as more immediate needs such as those related to wastewater and water quality (planning for downtown sewers as well as pond management strategies and the deployment of non-traditional technologies) and Nauset Beach retreat challenges.

Revenue Sources and Strategies

During 2018, we sponsored a user fee-related Article at the Annual Town Meeting in May, proposing an annual review of each department's user fees to help ensure that fees covered the cost of Town services, and also eliminating Town Meeting review of user fees increases to help streamline the process. Although the Article did not pass at Town Meeting, the BOS and Town Administrator are committed to reviewing all user fees; the Town Administrator is to recommend a user fee strategy for BOS consideration by February 1, 2019.

We also proposed a Warrant Article for the Special Town Meeting this past fall that would enable the establishment of Enterprise Funds for certain departments (e.g., the Town beaches, the new sewers and the transfer station) to ensure that they are self-sustaining in a construct similar to the Water Department. This Article was successful.

The Finance Committee continued to urge the BOS and Town Administration to establish a comprehensive approach for more rigorous pursuit of state and federal grant opportunities by all departments. BOS Goals for FY'20 now include working with "the Town Administrator and Finance Director to establish a grant tracking process to be used by all Departments and shared across all Departments" as well as monitoring "the effectiveness of each Department's grant pursuit efforts as part of the annual Budget cycle". The Finance Committee will also monitor grant pursuit efforts as part of its FY'20 budget review process.

Police Building Project, New DPW Facility, and Renewable Energy

Finance Committee liaisons are assigned to key Town Departments and Committees - including the now-completed Police Building project as well as the nearly-complete DPW facility, and the Orleans Renewable Energy Committee. With regard to the latter, the Town has recently received notice that it has been awarded "Green Community" status with a grant of \$135k to help fund "Green" project planning and implementation.

Communication, Collaboration and Transparency

Finance Committee members spoke at the Annual Town Meeting in May and at the Special Town Meeting in October. When a split vote occurred, both "pro" and "con" arguments for a particular article were presented. We also participated in Orleans Citizen Forum-sponsored panel discussions in April and October, addressing key topics for the respective Town Meetings.

Looking for further opportunities to inform Orleans citizens regarding issues that have a financial impact on the Town, we have begun to invite the "owners" of key components of the Town budget to Finance Committee meetings for an open discussion of the cost drivers and challenges for their Departments or budgets. In mid-September, Fire Chief Tony Pike and several of his colleagues joined us for a 90-minute discussion on their department, including audience participation. In mid-December, Bob Sanborn, Superintendent of Cape Tech Regional High School in Harwich, and Stefan Galazzi, the Orleans member of Cape Tech's School Committee, joined us for a similar session. In January, Police Chief Scott MacDonald will be joining us, and in February, Nauset Regional School District Superintendent Tom Conrad and his team will be with us. The videos and the minutes for all of these meetings are posted on the Town website.

All of our meetings are open to the public and are broadcast live on a local TV channel.

We have also added a "link" on the Finance Committee website that provides easier access to all of the Finance Committee Annual Reports for the past few years as well as to the Fiscal Year Annual Reports (those included in the Annual Town Meeting Warrant). Finance Committee correspondence with the Board of Selectmen is also posted on-line.

We will continue to focus on analyzing Town financial practices and the roles, responsibilities, and operations of Town Departments and Committees as they impact Town spending, forwarding recommendations that emerge from these analyses to the Board of Selectmen, the Town Administrator, the Town Finance Director, and others as appropriate. We will continue to look for more and better ways to communicate with the citizens of Orleans.

As noted previously, the Finance Committee remains committed to supporting long-term planning to meet future challenges and near-term actions to address immediate priorities and improve Town government services. This commitment will continue to guide the Committee's activities to meet its Charter-mandated obligations.

Respectfully submitted,
Marilyn M. Bruneau, Chairman

FIRE AND RESCUE DEPARTMENT

EMERGENCY MANAGEMENT

Orleans Emergency Management is accomplished through the joint management of the command staffs of both the fire and police departments, and the cooperation of all town agencies and the Board of Selectmen. Emergency management has three key elements, pre-planning of needed resources this is a year round task. Response and mitigation of emergencies and coordination of reimbursement efforts should they be available through state or federal means.

A major task for the past seven years has been work in partnership with the Natural Resource Director to provide a safer beach going experience for the public. Our town was on the forefront of enhancing emergency radios, installing a cell phone repeater and providing additional emergency medical training and personnel for our oceans beaches. New response beach vehicles were put into service and a surf boat was purchased and trained on. The coming year will see additional safety measures such as first aid kiosks and additional training for the emergency providers, lifeguards and the general public.

In early 2018, the Town's Comprehensive Emergency Plan was revised and updated by an intern (Jake Nickerson) from Massachusetts Maritime Academy's (MMA) Emergency Management undergraduate program. Over a three month period, the plan was revised and updated with critical information in case of disasters. We are grateful to have a partnership with MMA that offers significant benefits to both the town and the interns.

During a major weather event or any other unusual emergency occurrence, the town is managed through an Emergency Operations Center (EOC). The EOC is staffed with public safety officials who are in direct contact with public safety units in the field. A dedicated radio system links all agencies and departments. State and federal assistance can be summoned as needed from this command post.

Our mission is to mitigate storm damage, respond to emergency requests, provide sheltering, and most importantly provide our citizens with appropriate information in regard to the proper actions to take during emergencies. We would like to remind and encourage the use of the Town of Orleans website to sign up for our Code Red program. This way emergency instructions or helpful information can be sent directly to your home or cell phone to keep you well informed.

We live in a vulnerable area for storms all year round and would like to remind all citizens to stay prepared. Keep a flashlight with spare batteries handy at all times and always treat all downed

wires as though they are live. Should you need any storm preparation advice please don't hesitate to contact either the Fire or Police Departments.

FIRE AND RESCUE

On behalf of the Orleans Fire Rescue Department I am pleased to present our annual report. 2018 marked the busiest year on record in the history of the Department. A special thanks to Deputy Chief Deering and all the dedicated members who proudly serve.

The Orleans Fire Department is an all hazards agency with a goal of providing the highest quality advanced life support medical care utilizing the most modern, up to date medical equipment, efficient firefighting and fire inspection services, water rescue, dive rescue, technical rescue services, and hazardous materials response.

Delivery of Emergency Medical Services continues to be our busiest area of response. Each year the call volume increases. Additionally, the types of skills and care our Firefighters provide changes with improvements in protocols and equipment. In the past year, our Firefighter/EMTs and Firefighter/Paramedics have trained on a wide variety of statewide treatment protocol changes and also added several medications to the wide variety already carried for the range of emergencies we respond to. Our Paramedics and EMTs attended training on a new pediatric care system called Handtevy Pediatric Resuscitation System. It is a medication dosing system used to ensure proper care and treatment of our youngest patients.

Every year brings new challenges and changes, the ongoing issues brought on by the opioid epidemic require training for new procedures and protocols, and the increase of dangerous marine life year after year brings more specific training and equipment issues which taxes time and resources. New strategies for responding to man-made violence will occupy much of our training time in the coming year as we work together with our partner agency, the Orleans Police Department, to learn new skills.

Year to year our emphasis remains on training in our core competencies in firefighting and rescue skills. Members are reinforcing skill sets in the many areas of our job tasks. Of particular importance is fire ground rehabilitation, which includes not only proper physical monitoring but the procedures to care for and clean protective clothing and equipment to reduce the occurrence of occupational sickness. Live fire training has once again been conducted by all members at the Barnstable County Fire Training Academy.

Our public education program continues to do great work in our local schools and with our senior residents. Our first two Citizens Fire Academy classes were perhaps the best public outreach we have ever accomplished. Local residents learned the inner working of all of our job tasks, special thanks to the Department members that assisted in that program. Also, to meet the threat of man-made violence and the increasing danger of marine animals, we are teaching Stop The Bleed classes throughout the community.

The Fire Prevention bureau has again performed hundreds of inspections and assisted homeowners and businesses alike in navigating the requirements for property sales and performing overall safety inspections. Inspector Baker is always available to help with any questions you may have regarding codes and ordinances or other safety information.

The Nauset Beach EMT program finished its sixth year of operations and again provided valuable assistance doing first aid and patrolling the outer beaches to assist in any and all safety

needs of the beach going public. This program assists our lifeguards and provides ongoing medical training all summer long. They also provide countless hours of public education regarding beach conditions to beachgoers.

Once again we urge all citizens and visitors alike if you have any questions about the services we provide or simply would like a tour of our facility and equipment give us a call we are dedicated to serving the community, again we use the saying "*get to know us before you need us*".

Thank you all for your support as we proudly serve you!

FIRE DEPARTMENT 2018 YEAR END CALL DATA

EMERGENCY MEDICAL SERVICES: TOTAL CALLS IN 2018		1,921	
Priority 1 Calls			49
Priority 2 Calls			843
Priority 3 Calls			289
Priority 4 Calls (Not Transported)			740
Transported to Cape Cod Hospital total			1181
<i>(compared to 2017: Total 1,782 and 1,047 transported to Hospital)</i>			
FIRE CALLS:		TOTAL	1,109
<u>Structure Fire</u>	5	<u>Motor Vehicle Accidents</u>	
<u>Chimney Fire</u>	5	with injury	27
<u>Electrical Fire</u>	3	without injury	41
<u>Appliance Fire</u>	4	<u>Gas Odor</u>	43
<u>Brush Fire</u>	14	<u>Fuel/HazMat</u>	3
<u>Lightning Strike</u>	7	<u>Wires/Trees Down</u>	108
<u>Dumpster Fire</u>	2	<u>Boat/Water/Ice</u>	10
		<u>Rescue</u>	
<u>Vehicle Fire</u>	5	<u>Bomb/Threat/Susp</u>	1
		<u>Package</u>	
<u>Service Call</u>	194	<u>Tech Rescue</u>	3
<u>Automatic Alarms</u>			
Local	128	<u>Mutual Aid</u>	
Residential	83	Given	141
Commercial	107	Received	96
<u>Medical Alarms</u>	100	<u>Detail</u>	50
<u>Carbon Monoxide</u>	29	<u>Lift Assist</u>	255
NAUSET BEACH EMTs:		TOTAL	520
First Aid Calls	113	Training/Drills	35
EMS requiring ambulance	13	Beach Patrols	306
Missing Person Searches	9	Safety Intervent.	16
Public Assists	28		

Respectfully submitted,

Anthony Pike Chief MPA, EMT & Orleans Emergency Manager

FOURTH OF JULY CELEBRATION COMMITTEE

We are pleased to provide this annual message on behalf of the Orleans Fourth of July Celebration Committee. The Fireworks went off from a barge on Rock Harbor on Sunday, July 1st at dusk. The crowd at Rock Harbor and Skaket Beach seemed to really enjoy the evening. **A special “Thank You” to *The Friends of the Fourth of July* for again privately fundraising to cover the cost of ALL of the Fireworks.** As the Town of Orleans does not monetarily support the Fireworks they would not happen without the support of private donations.

The 4th of July Parade stepped off from Eldredge Park Way on July 4, 2018. This year's parade had a great crowd and the weather cooperated. **Delaney Kavanaugh**, a student at OES, was this year's Theme Contest Winner. She created this year's great theme Independence Day the Orleans Way, One Big Family!

The Parade Grand Marshal was Jon Fuller, retired long time Orleans Selectman. Jon's 14+ years of service to Orleans is appreciated and will be missed.

Len Short, Orleans, 2018 Citizen of the Year, also rode in the parade. Len has contributed to clean water efforts. He has been a member of the Board of Water and Sewer Commissioners and the Town of Orleans representative to the Cape Cod Commission.

The Parade had some new entrants as well as many old favorites. Seventy plus contingents participated including businesses, families, antique cars, and non-profits. Police and fire marching units, dignitaries and fabulous bands rounded out the parade. What a great time for both those in the Parade and those watching. The **2018 Parade Winners – Business, 1st Little Codders, 2nd The Farm, 3rd Orleans Yacht Club Sailing. Non-Profits, 1st Orleans Cardinals 2nd Eastham Orleans Brownie Troop, 3rd Sharing Kindness. Family Awards, 1st Stewart Family, 2nd Coast to Coast, 3rd Birdsall Family.**

A big “Thank You” to all of the businesses that supported us with vehicles, drivers, supplies and services. Your donations are crucial to our Parade's success. Many thanks also for the hard work of the Orleans Police, Fire, and Highway Departments and an extra *Thank You* to the Orleans Chamber of Commerce. Your support is greatly appreciated.

Our Fund Raising Effort The Committee appreciates the Town Meeting appropriation of up to \$8,000 to support the 2018 Parade. This year we made a strong attempt to get a few more bands, but they were challenged to find trucks and generators to use in the parade. If you can help, please let the 4th Committee know. This year we were not able to get volunteers to walk along with the Parade as we have done in the past, requesting donations to help offset the use of Town funds. We were fortunate that The Orleans Chamber of Commerce and Friends Marketplace were able to sell 4th of July t-shirts, to support the parade. Thanks so much! There is a link on the Town's website for those who want to send a monetary contribution, directed to the *4th of July Parade Gift Fund*.

We are looking forward to the 2019 Fourth of July activities with a new Committee as the former Committee decided it was time to step down. The Fireworks will be displayed over Rock Harbor, at dusk, on Saturday, July 6, 2019 (rain date July 7th). The Parade will step off on Thursday, July 4, 2019, at 10:00am from Eldredge Park Way.

Please consider joining us on the Orleans Fourth of July Committee.

HISTORICAL COMMISSION

The Orleans Historical Commission was established in 1965 by Town Meeting under Chapter 40, section 8d of the Massachusetts General Laws. The purpose of the Commission is to preserve the rich historical legacy of our Town through public education, advocacy, applying the Town's Demolition Delay Bylaw, and the development and implementation of programs and activities geared to the preservation of our historic buildings, spaces, and heritage.

During 2018, the Historical Commission led the Town's commemoration of the 1918 German U-boat attack on Orleans. On July 21 of that year during the waning days of World War One, the German Submarine U-156 surfaced about three miles off shore, attacked a tug towing four barges, and fired several shots that landed on shore. Thus, Orleans became the only place in the United States to receive enemy fire during the war. Recent research has confirmed that Orleans was a deliberate target, and that the intention of the U-boat was to sever the vital communications link between US forces in Europe and the government in Washington DC. The cable carrying these communications arrived in the US in Orleans at the French Cable Station. A total of seven events were held during the Spring and Summer as a part of the Commemoration, culminating in a ceremony at Nauset Beach on July 21 marking the Centennial of the attack.

The Orleans Historic Properties Survey update was completed in 2018, and the results have been submitted to the Massachusetts Historical Commission. The Survey was first completed in the 1970's and 80's. With the assistance of a Community Preservation Act grant, survey updates for 652 historic properties and areas were completed. The historic preservation consultants that assisted the Commission identified six areas and ten individual properties that they deem eligible for listing on the National Register of Historic Places. The revised survey provides the current Commission as well as future Commissions with a comprehensive tool for preserving the rich heritage of our Town.

The Commission continued its evaluation proposing one or more historic districts in Orleans. Each year, we lose one or more historic buildings that help define the identity of our Town. The newly obtained data and perspectives in the revised properties survey described above have been invaluable in this project.

The Commission initiated a public education program designed to illustrate the rich heritage of our Town and to garner support for the preservation of our remaining significant historical buildings. Several Commission-authored columns appeared in the Cape Codder, and a series of public presentations on Orleans History and Historic Preservation were developed for 2019. With Plymouth 400 approaching, the Commission plans to highlight the strong connections of the land that became Orleans to the origins and development of Plymouth Colony.

Respectfully Submitted,

Ron Petersen, Chair

HOUSING AUTHORITY

The Orleans Housing Authority (OHA) owns and manages one hundred one-bedroom rental apartments (Tonset Woods) for the elderly and persons with disabilities and eleven units of family housing. We also own four one-bedroom apartments in East Orleans which were purchased in June 2001 and will remain affordable in perpetuity.

The OHA also administers a state-funded Alternative Housing Rental Voucher Program (AHVP) which provides rental assistance to people with disabilities and a state-funded Massachusetts Rental Voucher Program (MRVP) which provides rental assistance to individuals and families. We also subsidize the rent for two staffed residences for persons with mental and physical disabilities. The OHA subsidizes the rent for six of eight rooms through a federal HUD Section 8 Moderate Rehabilitation grant at Canal House which is a supportive residence for individuals in recovery from substance abuse. In addition, we serve as property manager for the Eastham Housing Authority which owns thirteen affordable rental apartments.

Finally, the Commissioners thank Tim Buhler, Executive Director; Melissa Phillips, Assistant Director; Robert Plausky, Maintenance Supervisor; and Al Fearnley, Maintenance Assistant for their hard work throughout a challenging year.

Respectfully submitted,

Richard Miller, Chairman
Timothy Buhler, Executive Director

HUMAN SERVICES COMMITTEE

This committee reviews applications requesting town funding from nonprofit human service organizations who serve only Orleans residents or who include Orleans residents as their clients. There are many agencies that serve different needs of Orleans residents. The committee is comprised of 5 members who review the applications and verify their direct service to the residents of Orleans. They present their recommendations to the Board of Selectmen. If approved by the Board the funding requests are brought to the voters at the 2018 Annual Town Meeting for approval.

The following agencies were approved to receive FY19 funding in the following amounts:

AIDS Support Group Cape Cod	\$ 2,000.00
Alzheimers Family Support Group	\$ 9,000.00
CapeAbilities	\$ 5,900.00
Cape Cod Child Development	\$ 2,500.00
Cape Cod Children's Place	\$ 3,250.00
Consumer Assistance Council	\$ 500.00
Duffy Health Center	\$ 1,000.00
Elder Services of Cape Cod and Islands	\$ 2,500.00
Family Pantry of Cape Cod	\$ 5,000.00
Food 4 Kids	\$ 5,000.00
Gosnold, Inc.	\$ 8,500.00

Homeless Prevention Council	\$ 10,000.00
Independence House, Inc.	\$ 4,800.00
Lower Cape Outreach Council	\$ 10,000.00
Nauset Together We Can/ Juice Bar	\$ 12,000.00
Orleans After School Activities Program	\$ 20,000.00
South Coast Legal Services	\$ 2,500.00
Outer Cape Health Services	\$ 15,000.00
Sight Loss Services	\$ 1,200.00
TOTAL	\$120,650.00

These agencies have to supply information each quarter verifying Orleans residents in their programs in order to receive funding as the year progresses.

Respectfully submitted,

Mary Lyttle, Chair

MARINE AND FRESH WATER QUALITY COMMITTEE

The Committee continued to coordinate the water quality monitoring activities of citizen volunteers for our marine embayments and freshwater lakes and ponds, a continuous 18-year effort. This year all the data collected since 2000 was formulated into databases and verified for accuracy and consistency. This puts the data into a more usable form for future planning and management efforts.

Sampling of embayments occurred in 26 locations: three on Cape Cod Bay, nine in Nauset Estuary, and 14 in upper Pleasant Bay. Sixty volunteers and 23 boats were recruited, and a total of 607 samples collected on five mornings between July and the end of August. Samplers recorded weather conditions and direct measurements of water temperature, salinity, dissolved oxygen, and water clarity. Samples were sent to the School for Marine Science and Technology, UMass, Dartmouth (SMAST) for water quality analysis. Nitrogen from septic systems continues to stress the terminal salt ponds and enclosed embayments resulting in unhealthy levels of algae growth and low dissolved oxygen levels during the summer especially in Meetinghouse, PawWah, Arey's and Lonnie's Ponds.

The management plan for Cedar Pond has been activated with continuous automatic water quality monitoring and control of the water exchange with Rock Harbor Creek. The Town continues to work with Eversource to move its powerlines spanning the pond which were used as a roost by over 800 double-crested cormorants during the summer. Eversource has agreed to move the lines used for perching before the birds return in spring of 2019. Pole placement and new wiring is underway. Reduction in the number of roosting birds should eliminate a large source of nitrogen and phosphorus from the bird droppings which cause an unhealthy overgrowth of algae and other aquatic plants.

During the Route 6 repavement project, Mass DOT constructed several retention basins bordering Cedar Pond to hold road runoff before it reaches Cedar Pond. This should improve the prior conditions caused by direct discharge into the pond. Priorities for the development of management plans for freshwater ponds were established. The plan for Uncle Harvey's Pond was completed and a report presented to the Board of Selectmen. The Committee is working

on implementation plans. Data for the formulation of management plans was gathered for Pilgrim and Crystal Lakes. The Pilgrim Lake management plan has been drafted.

Volunteer freshwater lake and pond monitoring continued with laboratory support provided by SMAST during spring and summer sampling seasons. Samples were collected from 14 named freshwater ponds in spring and 13 ponds in late summer. Water quality in most ponds continues to decline. Most ponds do not meet state standards for water clarity and dissolved oxygen during the summer. Citizens are urged to utilize the guidelines of the Orleans fertilizer bylaw to reduce nutrient runoff into all waterways. Property owners who border ponds and lakes are urged to plant and maintain vegetative buffers of native plants at the pond's edge to capture runoff.

Committee members continued to serve on the Conservation Commission and Shellfish and Waterways Advisory Committee.

We thank the volunteers who collect data on our estuaries and ponds. Volunteers are needed each summer to carry out this important monitoring. Training is provided to those willing to walk along a beach or take samples from a boat, kayak or canoe. Owning a boat is not necessary. If interested, please leave your contact information with the Planning Department at Town Hall. (508-240-3700 x435)

Respectfully submitted,
Carolyn L. Kennedy, Chair

MEMORIAL AND VETERANS DAY COMMITTEE

In 2015 the Memorial and Veterans Day committee was established to work with the American Legion Post 308 and Brewster VFW to ensure proper recognition of these important holidays. In conjunction with these retired veterans, this newly formed committee works with local school bands and organizations including the Boy Scouts and Girl Scouts of America, and the local Sea Scout detachment.

The general charge of the Committee is to plan, organize and oversee ceremonies and events honoring our veterans on these holidays. The committee works closely with the Orleans Police and Fire Departments as well as the Orleans Department of Public Works to ensure proper resources are in place for a safe celebration. The committee meets quarterly, with an additional meeting approximately 1 month prior to both Memorial Day and Veterans Day. In the fall of 2018, the Board of Selectmen unanimously voted to include within the charge of the committee the ability to seek funding to enhance the Memorial Park, located at the intersection of Main St and Rt 28. The need to do such arose from the request by residents to recognize the sacrifices of present-day Veterans, who have served during the Gulf war, as well as Afghanistan and Iraq wars. The committee will seek funding through grants that are available to preserve these important memorials, as well as enhance and beautify the existing park and monuments.

Presently, the committee is under staffed and welcomes any interested people to attend a scheduled meeting and possibly join.

Respectfully submitted,
Kevin Higgins, Chairman

NATURAL RESOURCES DEPARTMENT

SHELLFISH & HARBORMASTER DIVISION

The Shellfish & Harbormaster Department is responsible for the oversight of virtually all activities around the town's shoreline and waterways. The Department consists of three full time employees and two seasonal patrol boat operators. Our work includes such activities as: issuance of mooring permits, maintaining mooring waiting lists, issuance of Rock Harbor dockage agreements, issuance of commercial shellfish licenses, natural resource management and planning, private aquaculture management, maintenance of town landings, dock and pier repair and construction, shellfish propagation, setting and hauling of aids to navigation, vessel pump-out service, marine animal rescue, herring run maintenance and restoration, marine rescue, emergency towing and enforcement of all federal, state, and local laws, bylaws and regulations governing boating and shell- fishing.

Specific projects for the year were as follows:

Shellfish Propagation Program. During 2018, our Department planted 738,000 quahogs and 200,000 oysters in the Nauset and Pleasant Bay estuaries.

I would like to express my sincerest thanks to those residents and town employees who so greatly assisted us during 2018. Specifically, I would like to thank Department of Public Works Director Tom Daley, Fire Chief Anthony Pike, Deputy Fire Chief Geoff Deering, Police Chief Scott MacDonald, Deputy Police Chief Sean Diamond, Lieutenant Kevin Higgins, Water Superintendent Todd Bunzick and DPW Superintendent Frank Nichols and their staff for their constant help and support in our effort to keep the shoreline and waterways of Orleans safe and sound. I would also like to thank the members of the Shellfish and Waterways Advisory Committee for their dedicated efforts at preserving the marine resources of the town. Our Department owes great gratitude to the Orleans Conservation Commission for allowing us to use 141 Portanimiticut Road for the location of our office. I wish to express as always my gratitude to my assistants, Gardner Jamieson and Greg Normandy, for their hard work and overall commendable performance in their respective positions.

2017 SHELLFISH CATCH REPORT

Shellfish Permits Issued

Resident Family Permits:	932
Non-Resident Family Permits:	334
Commercial Permits:	305

Recreational Catch (pounds)

Quahogs	373,920
Soft-shell clams	43,400
Mussels	19,600
Bay Scallops	800
Razor clams	5,280

Commercial Catch (pounds)

Quahogs	294,201
Soft-shell clams	14,669
Mussels	5,110
Bay scallops	1,809
Razor clams	2,671

BEACHES DIVISION

Nauset Beach Parking was full 2 days and Skaket Beach Parking Lot was full 38 days. The Monday Night Concert Series at Nauset Beach and the five concerts sponsored by a local bank continue to be successful.

The number of Over Sand Vehicle stickers sold in 2018:

Orleans Resident Stickers	2136
Chatham Resident Stickers	499
Non-Resident Over Sand Stickers	762
Non-Resident Self Contained Stickers	74
<u>Orleans Camp Owner/Licensees Stickers</u>	<u>35</u>
TOTAL:	3,506

The following is a breakdown of Beach revenue for FY 2018.

Nauset Daily Tickets	\$ 639,700.00
Skaket Daily Tickets	\$ 172,840.00
Visitor Stickers	\$ 167,945.00
Off Road Vehicle Permits	\$ 261,314.00
Nauset Concession	\$ 118,427.71
Skaket Concession	\$ 15,000.00
<u>FINS Retail</u>	<u>\$ 58,791.56</u>
TOTAL:	\$1,434,018.27

Monitoring and protection of endangered, threatened and species of special concern, continued as required by the Order of Conditions to operate Nauset Beach from our local Conservation Commission and the State Department of Environmental Protection. Species protected under these orders includes Piping Plovers, Least Terns, Common Terns, Roseate Terns, American Oyster Catchers, Skimmers and Diamond Back Terrapins.

The Town of Orleans Statewide HCP was implemented on July 19, 2018 and concluded August 5, 2018. One take was requested and approved for one brood located in the Pochet Wash area.

The following is data compiled for 2018:

Piping Plovers	28 Pairs
Least Terns	145 Pairs
Roseate Terns	20 Pairs
American Oyster Catcher	2 Pairs
Black Skimmers	0 Pairs
Diamond Back Terrapins	1 Nest

The following are Parking Lot, Beach Patrol and Lifeguard Activities for the 2018 season.

<u>Activity</u>	<u>Nauset</u>	<u>Skaket</u>
EMS First Aids	51	0
Lifeguard First Aids	269	142
Assists/Rescues	35 / 25	7 / 2

Lost Children/Persons	11	2
No Swimming Allowed	10	2
Restricted Swimming	7	2
No Swimming (Great White Sharks)	25	1
Rescue Squad Response	13	2
Fire Responses	1	0
Police Response	1	1
Citations	12	0

Respectfully Submitted,

Nathan Sears,
Natural Resources Manager

NAUSET REGIONAL SCHOOL DISTRICT

Orleans Elementary School’s enrollment continues to increase with seven new students registered this year and a new class of 33 Kindergarten students! A year-long literacy initiative “Reading is My Superpower!” has been introduced to promote the joy and magic of reading. Students are continually involved in literacy experience before, during and after school. We are grateful to Snow Library for their gift of 220 copies of the book, Gooseberry Park, for the One Book One School reading initiative. Families are engaged throughout the year at Literacy Night, STEM Night, Bingo for Books, Music and Art Night, Title One Tea, Talent Night, Mystery Readers Grandparents’ Day, Family Dances and the Spring Carnival. The OES staff fosters a nurturing, caring community where opportunities to help others is embraced. Children are taught the far reaching effects of their acts of kindness whether at the Jost Van Dyke Grammar School which was devastated by Hurricane Irma, the Endupoto Primary School in Tanzania, Africa that needed school supplies, “Read to Feed” Heffer International reading initiative, or donating supplies to Cape Cod Cares for Our Troops. The Parent Group is to be recognized and commended for all their efforts on behalf of the students providing for a variety of family/community activities and enrichment programs that are offered outside the school day.

Nauset Regional Middle School welcomed a new Assistant Principal, Julie Kobold. Julie is a former Nauset graduate and former teacher at Nauset Regional High School in Advanced Placement studies. MCAS results showed that Nauset Regional Middle School students scored higher than the state average in ELA and Math. Eighth grade students performed above state average in Science as well. At the NRMS MakerSpace laser cutters have been installed that allow completing rapid prototyping in our engineering and design curriculum. The Middle School held its 4th annual three-week STEAM program during the month of August that was very well attended. The Music Program continues to bring accolades to the school with gold medals for orchestra, band, chorus and jazz chorus at the New England Middle School Great East Festival. Nauset Regional High School welcomed a new Principal, Chris Ellsasser. Chris is a former Nauset graduate and no stranger to the Lower Cape. His extensive experience and expertise in the field of education will only enhance the success that Nauset students and families have come to know. He will also play a major role, along with the Building Committee in looking at a new building renovation project that will envision learning in the year 2050! What will education

look like for our children's children and how do we meet the needs of our communities in the future? This is a very exciting time for Nauset Regional High School and we thank you for your unwavering support when it comes to our children's education. Our website will be continually updated with news of the building project, so please visit it often to see how the project unfolds. Our Program of Studies, which has a wide variety of course selections and our exceptional teachers provide an education for students that, is second to none.

After many years of research and in keeping with our roof guarantee, solar panels have been installed on the roof of N Building to assist with lowering electrical costs. Our schools maintenance departments have been working to replace lights with LED fixtures. The old lamps had a life expectancy of 1500 hours; the new lamps have a life expectancy of 50,000 hours. We keep trying to find ways to cut our costs and save our taxpayers dollars. Leasing propane fueled buses from the Cape Cod Collaborative has also been a cost saving initiative. Through the time and efforts of a tireless Transportation Subcommittee, they found ways the District could save money and be more efficient with our bus Transportation. A Nauset student created the Nauset Tree Project to offset the Nauset Regional School District's carbon footprint through the planting of two hundred and fifty Eastern White Pine trees. Once the trees have matured, they will provide an annual energy offset benefit of \$780. Nauset will continue to work with partners to reduce energy costs, be more environmental and protect this special place that is our community.

Community weeks are held throughout the District at various times of the year. I encourage you to make an appointment to arrange for a visit and witness the teaching and learning that is happening in our schools. Innovative instruction, project-based learning, technology integration and other new curriculums are featured every day in our teaching and learning environments. Social Emotional Learning is a major focus for our schools heightening our awareness to the stress and anxiety our students are feeling. A student risk survey was completed by students in Grades 3-12 and the District moved forward with curriculums for social and emotional health; Second Step in Grades K-8 and Botvin in Grades 9-12. Keeping our children healthy and safe is our greatest concern.

Security continues to be paramount for our schools using *Crisis Go*; we continue to be more efficient in our emergency response through security drills and updating our technology. Visitor registration software using Raptor Technology is in place at all of our schools. We thank the Police and Firefighters for their support of our schools helping with drills or attending parent trainings on the Crisis Go app.

The District continues to look at the School Calendar with a subcommittee comprised of community members, teachers, parents & administrators to develop several options for the calendar moving forward. These calendar options will be shared with parents, staff, community members and the school committee for feedback/discussion before any decisions are made.

In my fourth year as Superintendent, I continue to look at all systems and ways that the District can help itself financially. Improving student learning for all students is my focus and I continue to assist Administration and Staff in this goal. I thank the School Committees, the parents and the community for their constant support for education in our communities. I am honored and privileged to be the Superintendent of the Nauset Public Schools. My door is always open and I look forward to hearing your thoughts and ideas.

Respectfully submitted,

Thomas M. Conrad, Superintendent

OLD KING'S HIGHWAY REGIONAL HISTORIC DISTRICT

The Old King's Highway Regional Historic District Committee, acting under Massachusetts General Law Chapter 470, Acts of 1973, as amended by Chapter 278 and 845, Acts of 1975, reviews applications of residents of the district for appropriateness.

The Committee met 12 times in 2018 and reviewed 24 applications. The Orleans OKH chairman, Ron Mgrdichian, participated in five OKHRHD Commission appeal hearings involving Sandwich, Barnstable, Dennis, and Yarmouth.

Respectfully submitted,
Ron Mgrdichian, Chairman

OPEN SPACE COMMITTEE

The Town made no open space purchases in 2018. The Committee continues working to identify and prioritize opportunities to acquire and/or protect additional open space in Town. This is primarily done by fee acquisition and conservation restrictions. The Committee has reviewed the Town's priority open space parcel list and plans to coordinate this list with one maintained by the Orleans Conservation Trust. In 2018 the Trust acquired 2.6 new acres of open space land, with the addition of parcels on Crescent Ridge and Braddocks Way.

There is a growing interest in properties that would improve access to and use of the Town's waterways by our residents, as was accomplished by the below market value purchase of 2.5 acres abutting the Pah Wah Point Town Landing at the end of Portanimitcut Road in 2016. Two such opportunities were pursued by the Open Space Committee in 2018, Committee recommended one providing access to Lonnie's Pond, and the other to Sipson's Island. In both instances the Committee recommended that the Selectmen authorize appraisals, where were completed between July and September 2018. In November 2018 proposals were submitted to the Orleans Community Preservation Committee for each of the properties. The CPC Committee will consider the proposals for funding in the 2019 budget cycle. In the case of Sipson's Island, the Open Space Committee has been coordinating with a Pleasant Bay Consortium made up of the Friends of Pleasant Bay and land trusts around the Bay to develop and implement a purchase plan that would place conservation restrictions on the entire Island and provide public access to the beaches, mowed trails and open fields.

The Orleans Comprehensive Plan charges the Committee with the primary task of helping to preserve 400 or more acres "using Land Bank and (Town) budget appropriated funding, plus private funding." Since the formulation of the OCP objective in 1999, 360 acres of land have been protected, or 90% of the 20-year goal.

The Committee seeks to achieve the 400-acre goal in the most cost-effective way possible. Partnerships, grants and inter municipal agreements can be used to our advantage. We remain focused on achieving the Town goal in a timely manner and invite input and information from all of our residents. Opportunities usually present themselves once and then are gone forever. Timely information often makes all the difference.

Respectfully submitted,
Moncrieff Cochran, Chairman

ORLEANS ELEMENTARY SCHOOL

Orleans Elementary School has continued to maintain and build upon a proud heritage of excellence and strong academic achievement within a community based, culturally rich learning environment. Accomplishments during the past year have remained centered on improvement, alignment, and expansion of quality curriculum programs and effective instruction of the whole child in a safe and healthy learning environment. An outline of the years accomplishments are as noted below.

Student Performance – 2018 MCAS Testing

- Orleans Elementary School continues to perform well in most areas
- ELA- 95% of students are partially meeting, meeting or exceeding expectations
- Math- 95% of students are partially meeting, meeting or exceeding expectations
- Science & Technology- 100% of students are partially meeting, meeting or exceeding expectations

Student Enrollment (Fall/Winter 2018)

- Student enrollment has slightly decreased. Orleans Elementary School welcomed 218 students back to school in the Fall of 2018. We registered 32 Kindergarten students. After the commencement of school, we had an additional 4 students move out of Orleans.

Staffing (2018)

- Retired: Educational Assistant, Sue Porter; Café Asst., Bernice Bartolini
- Resigned: Special Education Teacher, Sharon Hughes
- Hired: School Adjustment Counselor (50%), Sheila Lacey; Special Education Teacher, Elaine Cyr; One Year Grade Five Teacher, Jessica Burt; and Café Asst., Sharon Avery.

Educational Programming

- Based on increased Gr. 5 enrollment, established a third Grade 5 classroom.
- Special Education – Supported and extended Integrated Social Pragmatics instruction using the Social Thinking Program, to teach explicitly what many people are expected to learn implicitly. Social Thinking is used to teach strategies to support students to enhance their understanding of the social experience.
- Expanded “Social Thinking” language to classrooms to support emotional regulation for all students.
- Continued employment of “Bridge to First Grade” to support Kindergarten and First Grade teachers’ smooth the transition between the two grades.
- Furthered technology integration in all grades under the guidance and direction of Technology Integration Teacher, Dawn Steber and Librarian, Kara Yuen.
- Advanced reading program with assessments using the iReady Program. This is an on line - adaptive diagnostic for reading which identifies student needs down to the sub-skill level. It is a tool used in combination with other assessments and teacher observations, to identify students’ reading level, accuracy, fluency, and comprehension. Teachers used this information for instructional and intervention planning.
- Enhanced the use of Collaborative Data Teams to analyze student performance of all student groups, created literacy intervention plans, provided tiered systems of support, and continually monitored progress throughout the school year.
- Introduced a year-long literacy initiative “Reading is My Superpower!” to promote the joy and magic of reading. Students were continually involved in literacy experiences before, during, and after school. Such activities include, “Flashlight Fridays”, “Fun with Mother

Goose”, “Heifer Read to Feed Challenge,” “Top Secret Mission,” “Breakfast with Books,” “After School Book Clubs” and “Buddy Reading Programs.”

- Social Emotional Learning- Conducted classroom lessons to foster positive social skills, facilitated by Calmer Choice Instructors and our School Psychologist. Trained our librarian to be a Calmer Choice Instructor.
- Continued Second Step Bully Prevention lessons in each classroom.
- Trained staff on Trauma Informed Practices and PBIS- Positive Behavior Intervention Systems.
- Provided performing arts experiences for students throughout the school year: Steel Drummer, Jeff Clayton, dancers from the Kanaley School of Irish Dance, acclaimed storyteller, Jim McCarthy, attendance at the “Young People’s Concert” by the Cape Symphony, attendance of the Middle School production of “Annie” and Hyannis Sound performed an acapella concert at Orleans Elementary School.
- Launched cross-curricular project based learning opportunities for students such as the Adoption of the Diamond Backed Terrapin.
- Conducted community awareness projects which empowered students to make positive contributions to society. First Grade collected items for donations to the U.S. Troops, Third Grade adopted a family affected by Hurricane Maria, and Fifth Grade created and sent cards of support to the Yarmouth Police Department. The school published “A Book of Hope” to raise money for a school in Jos Van Dyke which was destroyed by a hurricane.

Community Partnerships

- Wellfleet Bay Audubon partnered with our Science Teacher, Joanne Harrington, and the entire school community again in a Head Start Stewardship Program for a Northern Diamondback Terrapin.
- School and Town Librarians collaborated to arrange visits to the Snow Library and partnered for Read Across America, Literacy Night, Book Walks, and Summer Reading Initiative.
- Calmer Choice conducted classroom lessons for Grades One through Grade 5 which was funded by the Federated Church of Orleans and PTC.
- Services provided to the Orleans students by many community organizations such as: Elder Services of Cape Cod, Cape Cod Museum of Art, Museum of Natural History, Wellfleet Audubon, AmeriCorps of Cape Cod, Cape Cod Auxiliary, Cape Cod National Seashore, Cape Cod Symphony, and Cape Light Compact.
- Family Engagement Programs throughout the year, Literacy Night, STEM Night, Bingo for Books, Music and Art Night, Title One Tea, Talent Night, Mystery Readers, Grandparents Day, Open House, Family Night, Family Dances, and Spring Carnival.
- Support provided by local clubs such as: Kiwanis Club of Lower Cape Cod, Lower Cape Outreach, Masonic Angel Fund, Nauset Rotary Club, Orleans Elks Club.
- Volunteers from, and donations made to the school by many businesses, such as Bartlett Tree Company, The Farm, and numerous local businesses, artist, authors, illustrators, community members and families.
- Collaborative community learning experiences built with neighborhood agencies such as: Snow Library, Orleans Recreation Department, Orleans Historical Society, Orleans Friends of Pleasant Bay, Orleans Pond Coalition, and Orleans Fire and Police Department including “Slices with the Sergeant” with each of our classrooms.
- Awarded four Mini-Grants from The Cape Cod Five Cents Savings Bank Charitable Foundation. Funds were used to build a bilingual library for our ELL Teacher, Carina Da Silva, sponsor a beginning robotics program for our students, directed by our Technology Teacher, Dawn Steber, create a Literacy and Nutrition Curriculum Connection designed by

our librarian, Kara Yuen, and provide books to families for a literacy extension program, “We Both Read Books” produced by our Reading Interventionist, Anne Moronta.

- Pleasant Bay Foundation awarded grants to Grade Three. The Yellow School Bus Grant was awarded to support transportation to performing arts productions and Mass Cue granted funds for technology programming.

Technology – Successive Improvements and Updates

- Utilized and enhanced assistive technology programs
- Administered Grade 3,4 and 5 MCAS 2.0 on the computer and iPads
- Provided student lessons on “Digital Literacy and Citizenship.” Educated parents by promoting “The Common Sense Media” site which provides information about children's safety issues concerning use of the Internet, Cell Phones and Social Media websites.
- Continued to increase class iPad sets with the purchase of 40 more iPads.
- Replaced 5 laptop computers for teachers.
- Technology Integration Specialist promoted and extended computer fluency in all grades.

Curriculum Development

- Full implementation of MA Common Core and State Learning Standards across all subject areas including the Next Generation Science Standards.
- Progressed with ELA Wonders Curriculum and Eureka Math.
- Continued utilizing Writing Portfolios to include benchmarks and scoring guidelines.
- Implemented district-wide phonics instruction, ECRI (Enhanced Core Reading Instruction) for first grade to support reading instruction and intervention.
- Integration of technology continually expanding across all grade levels and subject areas.
- Integrated subject area field trips, learning labs, community learning partnerships (Friends of Pleasant Bay, Cape Cod Five, Orleans Pond Coalition, Audubon, and Cape Cod National Seashore.)
- After school programming expanded to include offerings such as Paper Possibilities, Intro to Violin, Yoga, Drama Club, Legos, Kid Ted Ed Club, Magic, Tech Know Club, Ukulele, Cheerleading, Play 60 Sports, Acrylic Painting, Zumbatomic, and Needle Felting.

Safety and Security

- District Security trained staff on ALICE practices.
- Routine fire drill and lock down practices.

Upheld and Encouraged Health and Wellness Initiative

- Continued the daily Breakfast Program
- Monthly walking initiative
- Engaged students in “Jump Rope for Heart”
- Parent sponsored Before School Recess
- School Learning Garden, Jr. Garden Club
- Afterschool fitness programming: Yoga, Cheerleading, Play 60 Sports, and Zumbatomic
- Second Steps social skills program
- Anti-bullying class lessons
- Calmer Choice self-regulation program
- Adherence to the “Wellness Food Policy”

Building/Maintenance Updates/Repairs

- Boiler replacement
- Completed Heating and Ventilation Project

- Classrooms carpeted and painted

GOALS 2018-2019:

- Meet individual student needs through increased use of data based decision making and tiered instruction to target the varied needs of all students to ensure high and rigorous expectations for student achievement. Focus on developing extended learning opportunities for students above grade level.
- Enhance opportunities for all students to learn character development and positive social skills, through classroom lessons led by teachers, School Psychologist, Calmer Choice and promoted and reinforced by the entire school community. Focus on: implementing Positive Behavior Systems, launching schoolwide social emotional learning through literacy, initiating the use of the updated Second Step Kits in classrooms, and furthering community service projects with students.
- Provide ongoing learning experiences for students which integrate diverse and varied modalities accessible through the arts and offer students a platform to demonstrate understanding and mastery of core curriculum.
- Expand environmental stewardship and STEM education through community partnerships, project based and experiential learning, cross-curricular lessons and collaborations.
- Research and develop integrated arts cross curricula lessons.
- Continue integration of technology into instruction, to expand students' fluency to operate technology for learning.
- Sustain and promote health and wellness initiatives that educate and encourage comprehensive healthy choices for students and families at school and home.
- Strengthen parent and family engagement to maximize opportunities to promote academic success.

PRIORITIES 2018-2019:

- Preserve programs and pledge services for students by funding the necessary level of staffing to ensure all individual student needs are met so that maximum academic and social growth occurs.
- Foster and strengthen pro-social skills, and integrate social-emotional learning and trauma informed practices into classrooms, and Positive Behavior incentives to increase whole-school success by promoting self-regulation, safety, and resilience.
- Continue to commit time and resources for staff collaboration and professional development which endorses literacy in every subject area, promotes interactive social learning, fosters and triggers inquiry and inquisition, builds skills in accessing information from multiple media sources and expands global awareness.
- Enhance progression toward development of integrated arts units.
- Sustain support of the Technology Plan to ensure all students are provided with equal access to technology and proficiency in Massachusetts Digital Literacy and Computer Science Standards.
- Uphold commitment to support the Building and Maintenance Plan.

Respectfully submitted,

Elaine Pender-Bokanovich
Principal

ORLEANS WATER QUALITY ADVISORY PANEL

The Board of Selectmen created the Orleans Water Quality Advisory Panel (OWQAP) in August 2014. The charge to the panel included the following purposes: a) To guide studies and assessments, define preferred approaches, seek consensus and build widespread community support for a customized, affordable water quality management plan for the Town of Orleans, and b) To undertake targeted watershed outreach, as well as Town-wide and inter municipal engagement, to maximize involvement, undertaking and support for the resulting plan and its implementation.

Some of the key objectives for the work of the panel were the following: a) To provide guidance, review, integration and advice related to the technical, financial and management studies being conducted by the Town and its consultants; b) To provide guidance in the prioritization of water quality objectives across the various watersheds, estuaries and ponds within the Town; c) To provide a forum for discussion and agreement on mutually-beneficial inter-municipal approaches that may satisfy the needs and goals of Brewster and Eastham in conjunction with meeting Orleans' priorities and objectives; d) To provide guidance and review of financial objectives, affordability, rate structure, financing options and other fiscal issues related to affordability; e) To provide guidance and review on the long-term management approach, adaptive management plan and a phased implementation schedule linked to the financial plan, monitoring of the performance of initial improvements, results of pilot studies and other key information as it becomes available; and f) To provide guidance in development of a regulatory approval strategy and to evaluate options and provide local support related to the need for regulatory flexibility and other requirements promoting the Town's priorities and goals.

The Panel structure was designed as follows: The Panel will consist of several categories of participants, each of whom will have designated groups and selected individual representatives with clear roles and responsibilities in the process. 1. Stakeholder Representatives and Alternates, and 2. Liaisons from key town boards and commissions, neighboring towns, and regional, state and federal partners.

The following Orleans organizations were invited to nominate one primary and one alternate to represent them as Stakeholder Representatives. The final appointments were made by the Board of Selectmen for representation from the following eight stakeholders: Orleans Pond Coalition, Orleans Water Alliance, Former Orleans CWMP Committee, Former Orleans Peer Review Committee, Orleans Community Partnership, Orleans Taxpayers Association, Orleans CAN and the Orleans Chamber of Commerce.

The following groups appointed representatives to serve as Liaisons to the Panel: Town of Eastham, Town of Brewster, Tri-Town Septage Treatment Facility Board of Managers, Orleans Conservation Commission, Orleans Marine and Fresh Water Quality Task Force, Orleans Board of Health, Orleans Board of Water and Sewer Commissioners, Orleans Finance Committee, Orleans Shellfish and Waterways Committee, The Pleasant Bay Alliance, The Cape Cod Commission, Massachusetts Department of Environmental Protection, The Cape Cod National Seashore, The US Department of Environmental Protection and the Brewster Conservation Commission.

The charge to the Panel set up procedures for decision making as follows: The Panel, to the extent possible, will operate by consensus, which is defined as unanimous concurrence of the primary Stakeholder representatives, or in the absence of a primary, his or her alternate.

Members may also “abstain” or “stand aside.” Abstaining means not offering consent or endorsement but also not blocking an agreement. Abstaining/standing aside members will not be counted in determining if consensus has been reached, but may continue to participate in all discussions of the Panel.

The charge to the panel also established the ground rules for the conduct of Panel Meetings as follows: All meetings will be conducted in accordance with Massachusetts Open Meeting Law. They will be open to the public and posted in advance in accordance with Town procedures. Discussion at the meetings will be conducted primarily by members of the Panel. There will be a public comment period at least once during each meeting. Time allowed for public comment will be limited to ensure that other meeting topics can be covered.

Finally, the charge established standards for Public Outreach and Engagement as follows: a) All panel meetings will be filmed and televised by Cable Access TV and footage will be made available to stakeholders and the public subsequent to each meeting; b) Panel members are also expected to help coordinate and facilitate meetings, discussions, and gatherings among their constituencies and others within the Town to maximize participation and involvement in the planning process; and c) The Town of Orleans will post all project materials on a designated webpage, to allow clear and easy citizen access.

Members of the Orleans Water Quality Advisory Panel met with the Board of Selectmen at five public meetings during the past year. All the material from the meetings of February 14, March 14, July 11, September 26 and December 12 is posted on the Town of Orleans website under the Board of Selectmen. The primary focus of these meetings was to work to develop a fair and equitable method for sharing the costs of the new downtown sewer system. At its meeting of December 12th the Board of Selectmen voted unanimously to adopt a method to determine how the so called betterments would be charged to those properties benefiting from connection to the new sewer system. This method will require a home rule petition to the Massachusetts Legislature seeking permission to implement it following action by the Annual Town Meeting in May 2019.

The work of the committed members of the Orleans Water Quality Advisory panel was recognized this year with two awards. Region One of the Federal Environmental Protection Agency recognized the Towns of Orleans, Brewster, Harwich and Chatham for their collective efforts to clean up Pleasant Bay through the first State and Federal watershed permit. The Massachusetts Municipal Association also recognized the four towns for their collective efforts to clean up Pleasant Bay.

At the Annual Town Meeting last May, voters voted unanimously to fund the final design of the downtown sewer system and treatment plant, which is consistent with the Orleans Water Quality Advisory Panel’s Consensus Agreement outlining how the Town will proceed to clean up all its fresh and salt water ponds and estuaries.

Respectfully submitted,

Alan McClennen, Jr.
Moderator

PERSONNEL ADVISORY BOARD

The Personnel Advisory Board is responsible for holding a public hearing on any amendments to the Orleans Personnel Bylaw that will come before the voters at Town Meeting, including changes to the classification and compensation plans of employees covered under the Personnel Bylaw. The Board may also provide assistance with salary and benefits studies and mediate non-union employee grievances. In 2018 the members of the Personnel Advisory Board were Ken Rowell, Tom Genereux, and Gail Meyers Lavin.

The Board held a public hearing at 3:00 p.m. on October 11, 2018 to review proposed amendments to the Personnel Bylaw, specifically a 2 percent cost of living wage increase for non-union employees covered by the Personnel Bylaw Compensation Plans and employees covered by individual contract and employment agreements. The Board voted 3-0-0 to recommend the proposed amendments to Town Meeting. At the end of the meeting, after Chair Ken Rowell notified the Committee of his need to resign for personal and family reasons, the remaining members thanked him for his long and valuable service. The amendments were presented to the voters as Article 17 in the October 29 Special Meeting warrant, and approved unanimously.

Respectfully submitted,
Liana Surdut, On behalf of the Personnel Advisory Board

PLANNING BOARD

As Orleans looks ahead to completion of major road work improvements and capital facilities projects, the Planning Board in keeping with the Orleans Comprehensive Plan, is working long-term to make sure development creates a walkable, attractive and vibrant community that hosts residents of all ages. In addition to regulatory approvals and hearings, the Planning Board supported the Board of Selectmen and other boards to create the Housing Trust and Cultural District Committee.

In 2018, the Planning Board held twenty-two meetings and endorsed three Approval Not Required Plans. Four Definitive Subdivision Plan hearings were held, and no Modification hearings. One public hearing was held for the trimming or removal of trees and the request was approved. The Board also provided advisory opinions to the Building Commissioner to aid in the interpretation of the Zoning Bylaw. The Board brought five zoning bylaw amendments to the Town Meeting which were approved. Regulations on drive-thru facilities were adopted, soil removal requirements were updated, and amendments to the Apartment Development section were approved. At a Fall Town Meeting, the Board brought forward regulations on Marijuana Establishments, which were amended to exclude retail stores (prohibited by general bylaw). An article to allow marijuana cultivation in Residential Districts was not approved by the Town Meeting.

The Planning Board also worked with the Cape Cod Commission on design guidelines to direct future development to be designed to preserve and enhance community character. A report is expected in early 2019.

Respectfully submitted,
Andrea Reed, Chairman

PLANNING DEPARTMENT

The Planning Department provides regulatory review of development proposals and subdivisions, and engages in activities to fulfill the goals of the Orleans Comprehensive Plan.

Notable actions in 2018 include the following:

- Supporting the zoning adoption process for Marijuana Establishments, which resulted in the allowance of all types of establishments except retailers, which were prohibited by a petitioned general bylaw.
- Served as staff contact for the Pleasant Bay Alliance, which received a MADEP Watershed Permit, the first of its kind in the Commonwealth.
- Provided staff support to the Site Plan Review Committee for the review of proposed commercial and multi-family developments.
- Provided administrative support to the Town's wastewater planning process, including consultant contract administration, working with UMASS on water monitoring and modeling, and the development of the Lonnie's Pond oyster demonstration project.
- Obtained a DLTA grant from Barnstable County to develop design guidelines for future development.
- Participated in a Cape Cod Commission study of form-based zoning.
- Obtained a Municipal Vulnerability Planning grant to prioritize problem areas, which will make the Town eligible for project funding in the future.
- Continued planning to revitalize the Village Center, including reconstruction of Main Street funded through a Massworks grant.
- Filed an application to make Orleans a MA Housing Choice Community, which will allow the Town to access state capital facility grants.
- Provided a variety of GIS maps for various departments and committees.
- Participated in the Traffic Advisory Committee and Zoning Bylaw Task Force, and provided staff support to the Planning Board.
- Provided administrative support to the Orleans Cultural District.

Respectfully Submitted,

George Meservey
Director of Planning & Community Development

PLEASANT BAY ALLIANCE

The Pleasant Bay Alliance is an organization of the Towns of Chatham, Orleans, Brewster and Harwich. Formed through an inter-municipal agreement, the Alliance is charged with implementing the Pleasant Bay Resource Management Plan. The Plan encompasses the Pleasant Bay Area of Critical Environmental Concern (ACEC) and Pleasant Bay watershed. The Alliance develops and distributes public policy recommendations, technical studies and public information/educational materials, all available on the Alliance website, www.pleasantbay.org. Highlights from 2018 include:

The Pleasant Bay Citizen Water Quality Monitoring Program completed its 19th monitoring season. Trained volunteers collected samples at 25 bay-wide sites achieving a 90% collection rate. Data from the program are used for local and regional nutrient management planning and implementation.

The Alliance worked with town officials from our member towns, along with representatives of Massachusetts Department of Environmental Protection (MassDEP), US Environmental Protection Agency (USEPA) and Cape Cod Commission to successfully complete the *Watershed Permit Pilot Project*. The project culminated in development of: 1) an intermunicipal agreement among the four Alliance towns to seek a Pleasant Bay Watershed Permit; 2) completion of the Pleasant Bay Targeted Watershed Management Plan; and 3) development of Watershed Permit conditions. The Alliance obtained a determination from the Cape Cod Commission that the Targeted Watershed Management Plan is consistent with the regional 208 Plan. Town Meetings in all four towns approved the intermunicipal agreement. The Watershed Permit application package was submitted to MassDEP in June, and MassDEP issued the first of its kind Watershed Permit to the Alliance towns in August. The Alliance and each member town were awarded an Environmental Merit Award from USEPA Region 1 for this work.

The Alliance applied for and obtained a \$250,000 grant from the US EPA Southeast New England Watershed grants program to fund implementation activities under the Pleasant Bay Watershed Permit.

The document entitled *Guidelines for Managing Erosion in Pleasant Bay* was finalized, incorporating comments from conservation commissions and other stakeholders.

The Alliance prepared the *2018 Pleasant Bay Resource Management Plan Update*, and obtained Town Meeting approvals of the update in all four Alliance towns. The Update has been submitted to the Executive Office of Energy and Environmental Affairs for approval.

At the end of the year Judith Bruce stepped down from the Alliance Steering Committee, and Selectmen appointed Walter North to the Steering Committee. The Alliance wishes to acknowledge Judith's many years of extraordinary service and dedication to the mission of the Alliance and the interests of the community. The Alliance also wishes to thank the citizens of Orleans for your ongoing support.

Respectfully submitted,

Carole Ridley, Alliance Coordinator

POLICE DEPARTMENT

On behalf of the entire organization, I'm pleased to present this year's Annual Report for the calendar year 2018. The department continues to provide accredited police services based on national best practices for our residents and visitors alike. I am truly thankful for the remarkable group of dedicated officers, dispatchers and support staff that keep the Orleans Police Department functioning effectively and efficiently while maintaining the highest level of professionalism.

During this past year we experienced several officers depart from the Department to explore other law enforcement opportunities in the Commonwealth. Officer Richard Pellegrino, Officer Kevin Coffey and Officer Ryan Melia all resigned from their positions. I would like to thank all three officers for their work in Orleans and wish them the very best in their future endeavors. After thirty-two years of law enforcement service, Officer Duane Boucher retired from the Department. Duane's unwavering commitment to the Police Department and the community as a whole is a direct reflection of his positive personal attributes and strong desire to serve. Although we will miss these officers, we are excited about our new hires. Christopher Jurkowski, Hannah Greene, Andrew Mele, and Terri Therrien have joined our team and I'm confident they will be excellent additions to the Department.

The Town of Orleans remains a safe community with a low crime rate. The Department's 2018 crime statistics remain consistent with previous years. Officers responded to 13,672 calls for service; 106 major motor vehicle crashes resulting in injury or property damage over \$1000; 67 arrests or criminal applications, and 2,531 traffic stops. See the detailed activity breakdown at the end of this report.

In closing, I'd like to acknowledge the overwhelming support the Police Department receives from the citizens we serve. That support is directly responsible for the new police facility where we now reside. Our Committee Chairman, Tom Finan and the entire Police Station Committee deserve the credit from completing a fiscally sound project that will meet our policing needs for many years to come. The members of the Orleans Police Department are grateful for this investment and we remain committed to providing high level professional police services to the community of Orleans.

Respectfully submitted,

Scott W. MacDonald
Chief of Police

Police Department Statistics for 2018

Murder	0	Vandalism	17
Rape	0	Drug/Narcotic Violation	7
Pornography/Obscene Material	1	Weapon Law Violation	0
Statutory Rape	5	Bad Checks	1
Forcible Rape	0	Disorderly Conduct	2
Forcible Fondling	0	Domestic Disturbance	20
Forcible Sodomy	0	Restraining Order	40
Kidnapping	0	Noise Disturbance	65
Robbery	1	Tresspass	20
Aggravated Assault	6	Drunkenness	11
Simple Assault	20	Alarms	601
Intimidation	11	Well Being/Reassurance	331
Extortion	0	Liquor Law Violations	5
Burglary	4	Peeping Tom	0
Arson	0	Animal Control	345
Purse Snatching	1	Total Felonies Investigated	80
Shoplifting	14	Traffic Stops	2,531
Theft from a Building	7	Major Accidents Investigated	106
All other Larceny	49	Parking Tickets Issued	281
Theft from a Motor Vehicle	2	All other Offenses	19
Motor Vehicle Theft	0	Arrests/In custody	47
Counterfeiting/Forgery	7	Arrest based on warrant	9
Larceny by false Pretenses	11	Arrests/Summons	11
Credit Card Theft	0	Juvenile Arrests	0
Embezzlement	0	Traffic, Town By-Law Offenses	158
Missing Person	0	Protective Custody	10
Impersonation	0	Operating Under the Influence	16
Stolen Property offenses	0	Total Calls for Service	13,672

Respectfully submitted,

Scott W. MacDonald
Chief of Police

POLICE STATION BUILDING COMMITTEE

Project Overview: A new Police Station Facility has been constructed on the corner of Route 28 and Eldredge Park Way. The original building was demolished and during the construction phase, Police Operations were housed in a temporary trailer complex located at 139 Main Street. The new building was occupied April 24, 2018 and dedicated on June 23, 2018. The new facility is operating smoothly, and the Police Department is very pleased with their modern quarters.

Major Project Happenings - 2018

- **First Quarter** – Work on the interior of the building progressed – Exterior work was minimal during the winter which featured three Nor’easters during March.
- **Second Quarter** – Interior work was substantially completed and on April 11, 2018 a Certificate of Occupancy was received from the Town – **The Police Department moved into their new Facility at 99 Eldredge Park Way on April 24, 2018** – Testing, familiarization and training progressed on the various systems – Landscaping and irrigation were completed as the weather improved – The temporary site at 139 Main Street was decommissioned, the trailers were removed and the site was restored for future town use. – **On June 23, 2018 a dedication/ribbon cutting ceremony and open house were held.**
- **Third Quarter** – The General Contractor worked on punch list items which describe minor deficiencies. This is to be expected in a project of this size and complexity – The site sign on Eldredge Park Way was installed.
- **Fourth Quarter** – Work continues with the installation of desk-top computers in various offices and Audio/Visual equipment in the Emergency Operations Center/Community Room. The ordering of this equipment was purposely delayed until the end of the project to assure that adequate funding was available within the project budget. The entire project was completed within budget.
- **Wrap Up** – On December 12, 2018 the Police Station Building Committee held their 64th and final Public Meeting. All meetings were held in the Nauset Room at Town Hall, broadcast live on Channel 18, and available for viewing-on-demand on the Town’s web site. On December 19, the Committee presented their 23rd and final report to the Board of Selectmen. The Committee, which was formed on November 19, 2014, reported that their work was completed and requested that the Committee be sunset. The Board voted unanimously to do so. A final presentation was made to the Finance Committee on December 20, 2018. On January 2, 2019, input for the Town of Orleans Annual Report was submitted to the Town Administrator’s Office.

Final Comments – The Committee is proud to have been part of this project and acknowledges the participation of Pomroy Associates Project Managers, Kaestle Boos Architects, RAC Builders and the scores of talented craftspeople who put it all together, as well as the support of the Town Officials and Taxpayers. Special thanks to Chief Scott MacDonald and his team for their guidance throughout the project. We could not have had a worthier client than our fine Police Department. Also noted, is the major contribution of Ron Collins, the Town’s Buildings and Facility Manager. His extensive knowledge and expertise in every detail of the project was invaluable and clearly resulted in an improved end product.

Respectfully submitted,

Tom Finnan, Chairman

RECREATION DEPARTMENT

The Recreation Department consists of a full-time director (30 hours per week) and a seasonal part time staff during the months of July and August.

The function of the Recreation Department is to provide recreational opportunities for residents of all ages while utilizing Town owned space such as public tennis courts, recreational fields, public beaches, playgrounds, gymnasiums and the Community Center. Various programs and activities are open to seasonal residents and visitors.

The mission of the Recreation Department is to provide and foster opportunities for a healthy and vibrant community of youth, adults and seniors by developing diverse, affordable programs and events that promote physical activity, community involvement and environmental awareness while meeting the physical, psychological and social needs of all residents.

The Recreation Department continues to provide a wide range of summer activities for youth which include swimming instruction, a summer day program for residents in grades K-8, tennis instruction, rowing instruction and weekly sports camps. In addition, we partner with Food4Kids, to provide a daily nutritional snack and lunch to all summer camp participants at no cost.

During 2018, the Recreation Department partnered with the Orleans Senior Center to provide a weekly fitness class to seniors. In addition, we have utilized the community center building (old firehouse building) and cooperated with Snow Library to provide a variety of fitness and health improvement classes throughout the year.

During the spring and fall of 2018 we met the need for developing pickleball in Orleans by providing a series of instructional programs and providing a place to play this very popular and growing sport.

Number of participants per program

Youth soccer	65
Youth basketball	60
Summer playground program (elementary school)	88 average daily attendance
Summer playground program (middle school)	38 average daily attendance
Summer sports camps (middle school)	12 average weekly attendance

Respectfully submitted,

Alan Harrison, Director

RENEWABLE ENERGY COMMITTEE

During the latter months of 2017 and all of 2018, OREC has been reviewing the requirements to become a DOER Green Community. There were five criteria that the Department of Energy Resources (DOER) developed. Towns that meet these criteria are eligible to receive an initial grant of \$125,000 plus additional funding based upon per capita income, population and other

energy reduction potential. On 12/28/18, DOER announced that Orleans and two other Cape Cod towns, Harwich and Yarmouth, became Green Communities and received financial awards.

Green Communities are eligible to submit Energy Reduction plans in future years and if selected will receive additional financial awards. The OREC, along with the BOS, DPW and members of the Cape Light Compact (CLC), will be analyzing the Town's energy usage over the next few years and recommend energy reducing projects.

The capital plan for Orleans involves three major projects, which will impact the electrical energy usage for the Town in the future. These projects include the new Police Station, the new DPW facility (almost completed), and the new Waste Water Treatment System (presently under design). It is estimated that additional electrical energy will be required in the next few years.

New technologies and suppliers of renewable energy are coming on line frequently. The OREC has been actively reviewing the news releases, visiting sites, and investigating the potential for Orleans to create its own solar site(s) in the future. This could be one way to produce increased energy and also reduce our overall energy cost.

Many thanks to Jon Fuller, our BOS liaison for the first half of 2018, for his guidance during the preparation of our Energy Reduction Plan. We also want to thank Ron Collins, DPW Building Manager, Margaret Song, of the CLC, and Seth Pickering, of DOER, for their excellent support and participation during this project.

We have an experienced and active group of members on our committee and hope to provide the Town with qualified energy solutions in the coming years.

At the present time OREC has openings in our committee for additional members. We are always interested in hearing from Orleans residents about potential energy generation and reduction projects. The Committee meets monthly and we welcome your participation.

Respectfully submitted,

Jim Hungerford, Chairman

SEALER OF WEIGHTS AND MEASURES – ORLEANS

For the Town of Orleans, MA, all inspections required in accordance with MGL Chapters 94 & 98 pertaining to Weights and Measures and the Consumer and Merchant Protection Act were performed by Barnstable Weights and Measures for the period of January 1, 2018 to December 31, 2018. In addition, inspections for complaints, weighing packaged goods, unit pricing, re-inspections and compliance enhancement were completed.

The inventory for devices (gas meters, scales, cordage and reverse vending machines) has decreased by 40 this year due to the business closed or removal of devices. Gas meters maintained their accuracy from the 2017 inspection. Citations were up for pricing errors, over scans and short weight on food packages. Unit price code inspections provided information to the store owner on the change in smaller packaging in relation to the unit price code information. Scanner accuracy proved to be 99% of the seven stores due for inspection 2018.

Weights and Measures
From 1/1/2018 to 12/31/2018

		Adj	Seal	Not Sealed	Cond	Sealing Fees	Reinp Fees	Device Fines	PV Fines	IP Fines	PK.CH. Fines	VFH Safety	C.C. Fines
Scales	A	Cap Over 10,000 lbs	2	3		825							
	B	5,000 - 10,000 lbs	1	1		145							
	C	100 - 5,000 lbs		11	1	930							
	D	Under 100 lbs	20	141	16	7845							
	E	Under 10 lbs	3	5	2	290							
			Balances										
Weights		Avordupois		15	1	116							
		Metric											
		Troy											
		Apothecary		22		1	176						
Automatic Liquid Measuring		Meters, Inlet 1" or less											
		Gasoline	1	68		3780							
		Oil, Grease											
		Vehicle Tank Meters		3	1	360							
		Bulk Storage											
		Meters											
Other Automatic Measuring		Taximeters											
		Leather Measuring											
		Wire/Cordage		2		65							
		Cloth Measuring		1		25							
		Reverse Vending		19		285							
Linear Measures		Yardsticks											
		Tapes											
Scan		Scan - Above 98%		7		1005			200	10200			
		Scan - Below 98%											
Complaints			1										
Pkg. Check			785								225		
UPC			747										
IP not Fined			12										
Totals			27	298	21	1	15847		200	10200	225		

Fees: \$15,847.00
Fines: \$10,625.00
Total: \$26,472.00

Respectfully Submitted,
 Jane Zulkiewicz

SHELLFISH AND WATERWAYS IMPROVEMENT ADVISORY COMMITTEE

In accordance with its charge, the committee serves in an advisory capacity “as a resource to the Town Administrator, Board of Selectmen (BOS), Harbormaster/Shellfish Constable and other town boards and committees, for issues related to preserving, protecting, managing, and enhancing our natural resources such as finfish, shellfish, and public waterways”.

The committee is comprised of 7 regular members and 2 associate members. Current members include several fishermen/shellfishermen, a deputy shellfish constable [employed by a nearby town], a boating safety instructor with the Coast Guard Auxiliary, a sailor, and for most of the year, a marine biologist. Committee members have a wealth of experience to offer and are committed to improving the management of the natural resources in Orleans. Meetings are well-attended, and the discussions are “lively”.

As requested by the BOS, the Committee continues to advise on the Lonnie’s Pond oyster demonstration project by reviewing and commenting on the Lonnie’s Pond Aquaculture Management Plan, the oyster over-wintering plan, and the Request for Qualifications (RFQ) for Aquaculture Services as the project transitions to the next phase, in which a commercial grower will assume responsibility for growing the oysters. The Committee will continue to work with AECOM, SMAST and other consultants, as well as with the Lonnie’s Pond neighbors to help ensure a successful project.

As it has done the past several years, the Committee continued its active support for the Pilgrim Lake Volunteer Herring Count program, improvements to the run, and recommended the purchase of an electronic fish counter.

The committee also determined that the temporary harbormaster office at 141 Portanimituc Road should be made a satellite office on a permanent basis and has advocated for that position with the BOS and the Conservation Commission (ConsCom), which has jurisdiction over future uses of the property. Committee members hope to be involved in discussions going forward.

During 2018, the committee addressed a number of other issues, many brought forward by committee members or members of the public. These included the transfer of aquaculture grants, use of “jerk rakes” in Town Cove, transfer of charter boat slips in Rock Harbor, and dredging of Nauset Inlet. The committee nominated 2 members to serve on the Dredging Advisory Committee when it was formed.

In the past, committee members reached out to similar committees in other towns and formalized the relationship with Eastham by sending a liaison to their Committee. This has helped to resolve possible conflicts and protect the reciprocity rights of Orleans residents.

Committee members look forward to continuing their work on these and other issues of concern in the coming year.

Respectfully submitted,

Suzanne Phillips, Chairperson

SITE PLAN REVIEW COMMITTEE

The committee provides guidance on development proposals to improve design and assist developers in the understanding of the local permitting process. In 2018, fourteen meetings were held. There were a total of fifteen Informal Site Plan Reviews and four Formal Site Plan Reviews as well as discussions and status updates.

Site Plan Review Committee members represent the following departments: Building, Conservation, Fire, Health, Highway/DPW, Planning, and Water.

Respectfully Submitted,

George Meservey, Chairman

SNOW LIBRARY

While the dedicated, knowledgeable and welcoming staff at Snow Library led by Director Tavi Prugno continues to deliver access to all types of media to those who live in Orleans and the outer Cape, the Facilities Advisory Committee in 2018 worked to envision how our library should evolve to meet the needs of our citizens in the future.

STAFF: In 2018 long-time Technical Services and Reference Librarian, Cheryl Bergeron, retired and Library Assistant Jean Valenti joined the staff.

BUILDING: This year Snow Library converted all of the fluorescent lighting into LED. The annual projected cost savings is \$4,000 per year in our electricity. The cost for the entire project in material and labor was \$20,344.09 plus permit fees and was paid for entirely by the Cape Light Compact. The Library successfully applied for a \$13,000 grant from the Massachusetts Board of Library Commissioners to build the *Snow Studio*. Assistant Director Kaimi Lum has overseen the creation of this crafting area from conception to reality. A Facilities Advisory Committee has completed its review of the need to update the library facility and to provide more space for the popular programs and materials. Its report will be completed and available early 2019. We appreciate the ongoing efforts of Ron Collins, Town Facilities Manager, to keep the building usable for its many programs and protect the many valuable library materials housed in the building, especially during last winter's flooding events at the library.

TECHNOLOGY: A security surveillance camera has been installed in the Marion Crane Gallery to protect the monthly art exhibits and other library materials. The Children's Room upgraded the technology in that area with the addition of four new computers.

LIBRARY PROGRAMS: 2018 Rowena Myers Music Concert Series was a welcome diversion from the wintery weather, drawing large audiences of music lovers. In May local historians from the Orleans Historical Commission, Historical Society, and the French Cable Station discussed the U-boat attack, its context, and its significance at the **1918 Attack on Orleans Symposium** at Snow Library. This town-wide event attracted many locals and summer visitors. Ann Foster, Youth Services Librarian, continues to bring outstanding and varied programs to Snow Library for children and youth including actively working with Orleans Elementary School and Nauset Middle School librarians to provide programs that support reading at all ages and interest levels.

Marion Crane Gallery continues to host monthly art shows, open to the public, showcasing local artists.

STATISTICS: This year 131,302 people visited the library borrowing a total of 149,145 items from the collection. The Library hosted 635 programs with an attendance of 15,393 people.

ACKNOWLEDGEMENTS: The Friends of Snow Library provide generous support for Snow Library in financial donations to purchase books, magazines, museum passes, financial journals, audio books, CDs and DVDs. The Friends continue to make significant contributions in updating the audiovisual technology in the Marion Crane Gallery. Their Lifetime Learning Programs provide continuing education and cultural stimulation for residents of the outer Cape community. The Library is also grateful for the ongoing support and generosity of the following individuals who made donations in 2018: the Balliett family, Edith Overly, artist Richard Perry, Wendy Porterfield, and Hans and Alison Rilling.

We are grateful for the many departments of the Town of Orleans for their help in a variety of ways, especially Liana Surdut, Assistant Town Administrator; Alan McClennen, Selectman and liaison to the Board of Trustees; Peter Van Dyck, of Information Systems and the Parks Department. We also thank all of the year round and summer residents of Orleans who make Snow Library the vital place that it is through their support.

Respectfully submitted,

Mary Beth Fincke, Chairperson

VETERANS' GRAVES OFFICER

During 2018 the Veterans grave flags were maintained, and a new flag was placed on each grave in the beginning of May for Memorial Day by Howard H Kucks assisted by eight Orleans residents.

As we enter the new year all of the Veterans graves have had their flags inspected and will be monitored during the winter and spring season. Repairs and replacements will be made as necessary as the winter continues on to spring.

There were six new bronze grave markers and flags placed on new graves this past year. An additional five new bronze markers were placed on veterans graves replacing broken plastic ones. The cemetery office keeps track of which graves are eligible to receive a marker and flag. The family of the deceased is asked to provide a copy of the veteran's discharge paper (DD-214) to merit a marker and flag.

If you are aware of a missing flag or marker please let me know and I will try to replace it as soon as possible. If a flag has come detached from the staff please do not remove the staff as that makes it easier to locate the site for the replacement flag.

Respectfully submitted,

Howard H. Kucks

Veterans Graves Officer

VETERANS' SERVICE

To the Honorable Board of Selectmen and the Citizens of the Town of Orleans:

The following report is of the activities of the Department of Veterans' Services for Calendar Year 2018. Our duties are categorized in two basic areas: Benefits and Services.

Commonwealth Low-income Benefits:

This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably-discharged, veterans who establish need and worthiness and are residents of the Town of Orleans. During the year the Town, through our office, extended benefits to qualified veterans totaling \$47,095 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

Federal Benefits and Services:

We assisted veterans and their dependents in obtaining federal, state and local benefits under the broad umbrella of the Department of Veterans Affairs. These services included payments for service-connected disabilities, pensions, education, medical, burial, medals and records. During the year, this office assisted in obtaining \$1,321,275 in cash payments for service-injury compensation and disability pensions for Orleans veterans and their dependents. These alternative sources of income are at no cost to the Town and greatly reduce the need for the MGL Chapter 115 benefits noted above.

Our objective is to be a one-stop center for all of the benefit needs of both veterans and their spouses and our staff works very hard to meet that goal. We are anxious and willing to assist with claims and information for the full range of available services.

We encourage any veteran or dependent of a veteran to contact us at our main office in Hyannis at 1-508-778-8740 Monday through Friday from 8:30 AM to 4:30 PM. We can also schedule appointments in one of our offices, at your home or any location that is best for you. For the convenience of our Orleans veterans, we maintain hours at our Lower Cape office in Harwich on Tuesday, Wednesday and Thursday, 9:00 AM to 4:00PM. The phone number is 508-430-7510.

We would like to thank the Town Administrator, Town Accountant, Treasurer, and Finance Committee for their outstanding support.

In the Service of all Veterans,

Gregory J. Quilty, Director and Veterans' Agent

Wilfred Remillard, Orleans Service Officer

VISITING NURSE ASSOCIATION OF CAPE COD

The Visiting Nurse Association of Cape Cod is a Not-for-Profit, Certified Home Health Agency that provides home health care, health promotion, immunizations, and wellness programs to the communities of Cape Cod. The VNACC continues to provide both the town-sponsored public health programs and the third party reimburse home health services for the residents of Orleans.

Specialty Care includes the following: Skilled Nursing, Maternal Child Health, Enterostomal Therapy, Medical Social Work, Physical/Occupational/Speech Therapy, Home Health Aides, Homemakers, and Hospice Care.

Wellness Programs include the following: Health Education, Exercise/Fall Prevention Programs, Wellness Clinics, Health Screenings, Evidence-Based Disease Self-Management Programs, and a Medical Adult Day Health Program located in Harwich.

The Orleans Town appropriation enabled the VNACC to provide the following services for residents of Orleans in FY 2018:

- Wellness Clinics at the Senior Center 2 clinics were held
- Communicable Disease Surveillance including TB case management 15.5hrs
- Public Health Nurse Home Visits for safety and coordination of services 15.5hrs
- Nutrition Detective (evidence-based program) at the Orleans Elementary School
- Maternal Child Health Visit 1 (*more MCH visits were made to Orleans residents, however the VNACC was able to bill these to insurance for reimbursement*)

The VNACC and Cape Cod Hospital Pharmacy collaborated this year in providing a flu clinic at the Orleans Senior Center. This was very successful and the vaccine and administration cost was billed to the participants insurance. 150 individuals (no cost to the town)

In addition to the funding sources such as Medicare, Mass Health, Private Insurance or Town Appropriation, the VNACC actively seeks funds through grants. These funds are needed to broaden the scope of community services offered.

The VNACC is committed to and continually strives toward understanding the needs of the community. Please feel free to address any questions or comments to the Public Health and Wellness Department of the VNACC, located at 434 Route 134, South Dennis, MA 02660, Tel. 508-957-7737

Respectfully submitted,

Meg Payne, MBA
Public Health and Wellness Program Coordinator

WATER DEPARTMENT

The Orleans Water Department is pleased to provide the following report of happenings for calendar year 2018.

The Orleans Water Department was once again the recipient of a Massachusetts Drinking Water Award for being one of the top scorers in the Community Public Water System category. The Water Department as recommended in the 20-year Asset Management Plan contracted with Wright Pierce Engineers to prepare plans for bidding to bring the Town's largest producing well (Well #7) to the Water Treatment Plant in order to utilize it more than just 2-3 months of the year and to provide a more consistent water quality throughout the Town. The Water Department hopes to have a bid price for the project at the May 2019 Annual Town Meeting for approval.

The Board of Water and Sewer Commissioners addressed the following matters in 2018:

- The 20-year Asset Management Plan recommended a 5% rate increase, but because the Water Department was able to complete projects at a reduced cost, the Board of Water Commissioners were able to make a recommendation to the Board of Selectmen for a 3.5% water rate increase to begin with the August 1, 2018 billing. They further recommended all necessary future rate increases sufficient enough to fully establish and maintain stabilization funds for membrane replacement as proposed in the 20-year Asset Management Plan.
- Requested \$1,980,000 at the October 2018 Special Town Meeting for a cellular water meter reading and billing system. The anticipated new meter technology would reduce the amount of water wasted due to leaks and allow lower rate increases, provide better customer service, dramatically reduce manpower required to read meters and create the ability to potentially offer quarterly billing. Customers with this new meter technology would be able to track usage and set alerts using a smart phone app or home computer.

Throughout the year the Water Department maintained its system maintenance programs. This includes the inspection, repair and replacement of fire hydrants, well maintenance, meter replacement program, flushing and valve exercising.

We would like to express our appreciation to the Water Department personnel, the other town departments and the residents of the Town of Orleans for their assistance, cooperation and support during the past year.

Department Statistics

	2017	2018	% change
Production	314,639,098 gal	352,624,979 gal	10.77%
Peak Day	7/3/17 = 2,439,614 gal	7/13/18 = 2,449,707 gal	0.41%
Services	5,302	5,327	0.47%

Respectfully submitted,

Board of Water and Sewer Commissioners

ZONING BOARD OF APPEALS

The purpose of the Board is to hear and decide applications or petitions for special permits or variances as empowered under the Zoning Bylaws of the Town and the Massachusetts General Laws, Chapter 40A, and to hear and decide appeals from decisions of the Zoning Administrator.

There were 13 regular open meetings in 2018, at all of which a quorum was present. Hearings were conducted on a total of 29 applications. Seventeen (17) special permit applications were granted, none were denied. Three variance requests were granted, one of which was a revision of a variance previously issued. Two hearings resulted in a determination by the Board that prospective revisions to a previously issued special permit were so minor so that further approval by the Zoning Board was not needed. After one hearing, the Board approved modified plans for a previously issued special permit. Three applications for variance or special permit were withdrawn by the applicant. There were no applications for Comprehensive Permit. One public hearing was called and devoted completely to the question of cannabis control and permitting, with reference to possible adoption of a zoning bylaw amendment by Town Meeting.

Michael P. Marnik was re-elected Chairman, William McCarthy Vice Chairman, and Emily Van Giezen was elected Board Clerk. Other continuing Board members were Matthew Cole and Peter Jablon. Gerald Mulligan and Bruce Taub continued as associate Board members. The Board maintains a full complement of eight volunteer citizens. Beth McCartney, a regular member for several terms, resigned in September 2018. The long-term Board Secretary Sandy Stewart resigned in October 2018. Both resignations were received with the gratitude of the Board.

Respectfully submitted,
Michael P. Marnik, Chairman

ZONING BYLAW TASK FORCE

Zoning Bylaw Task Force develops zoning proposals in response to guidance from the Planning Board. Technical and other issues are worked out and recommended language is forwarded to the Planning Board for public hearing and determination on readiness for Town Meeting action.

In 2018, the Task Force assisted the Planning Board in developing bylaw language to reduce the minimum lot size for apartments in the Village Center; a bylaw on Marijuana Establishments; and the regulation of drive-thru facilities. Each of the above were eventually presented to the Town Meeting.

In the fall, the Task Force reviewed and approved new regulations for stormwater management required by the EPA; reviewed flood plain impacts on buildable upland; and discussed methods of better regulating short-term rental signs. These issues may be presented at the 2019 Annual Town Meeting.

In late 2018, the Board of Selectmen approved an updated Committee charge that more closely follows state law and current practice.

Respectfully submitted,
George Meservey, Chairman

COMMITTEE / BOARD DESCRIPTIONS

Affordable Housing Committee – Works to create and maintain affordable housing stock which is equal to at least 10% of Orleans' year-round occupied dwelling units. Seven members.

Affordable Housing Trust Fund Board – Works to provide for the creation and preservation of affordable housing in Orleans, for the benefit of low- and moderate-income households and for the funding of community housing, as defined in and in accordance with the provisions of MGL Chapter 44, §55C. Five - Six members.

Agricultural Advisory Council – Represents the town's agricultural community with regard to sustainable agriculture-based economic activities in Orleans. Five members.

Architectural Review Committee – Promotes the continuation of attractive building and landscaping styles, with a good blending of the old and the new. Five members & two associates.

Bike and Pedestrian Committee – Advocates and supports the use of bicycling as transportation and recreation and makes recommendations to encourage and facilitate safe cycling within the Town. Seven members.

Board of Assessors – Sets policies regarding property valuation; sets tax rates; administers motor vehicle excise and boat excise; hears assessment appeals and abatements; reviews exemption applications; and administers betterments. Three members.

Board of Health - Elected board that through the Massachusetts General Laws and state regulations, is responsible for protecting the public health, safety and environment of the community accomplished through enforcement of state laws, the sanitary and environmental code, adopting reasonable local health regulations and by implementing preventive programs. Five members.

Board of Trustees for Snow Library – Acts as the governing body of Snow Library. Sets policies regarding use of the building; determines the days and hours of operation; approves, promotes and participates in functions, displays, and exhibitions held in the library; and oversees all financial matters pertaining to the library. Seven members.

Board of Selectmen – Serves as the chief executive goal-setting and policy making agency of the Town. Among other responsibilities as outlined in the Orleans Home Rule Charter, the Board enacts rules and regulations establishing town policies, acts as the licensing authority for the Town, and appoints certain personnel, board and committee members. Five members.

Board of Water & Sewer Commissioners – Develops rules and regulations and sets policies governing the operation of the municipal water system. Oversees the watershed properties. 3 members and 2 associates appointed by the Selectmen, 1 member appointment each from the Planning Board and 1 from the Board of Health.

Building Code Board of Appeals – Reviews appeals made by builders and individuals from the requirements of the Massachusetts State Building Code. Five members.

Cape Cod Commission – One person appointed by Board of Selectmen to represent the Town at the Cape Cod Commission, dealing with issues of regional significance.

Cape Cod Regional Tech High School Committee – Formulates and adopts policy for the Regional Tech School system and hires a superintendent. 1 Orleans resident to act as Representative and 1 resident to act as alternate appointed by the Town Moderator.

Commission on Disabilities – Coordinates and carries out programs designed to meet the problems of persons with disabilities; ensures appropriate accessibility and compliance with Americans with Disabilities Act and regulations of the State and Town as related to the needs of persons with disabilities. Five members and two associates.

Community Preservation Committee - The Community Preservation Committee implements the requirements of the Community Preservation Act and makes recommendations to the Town Meeting for the use of monies in the Community Preservation Fund. Eligible projects involve opens space, historic preservation, community housing, and recreation that are consistent with a Community Preservation Plan based upon the Local Comprehensive Plan. Nine members.

Conservation Commission – Administers the Massachusetts Wetlands Protection Act (Mass. General Law Chapter 131, Section 40) and the Orleans Wetlands By-Law (Code of the Town of Orleans, Chapter 160); manages conservation properties. Seven members and three associates.

Council on Aging Board of Directors – Directs the Council on Aging, which is the designated agency to evaluate, promote and encourage new and existing activities and services for the older residents of the community. Seven members.

Cultural Council – Promotes the arts and humanities in the Town of Orleans; reviews Arts Grants Applications and makes grant awards, administers the Town Hall Art Gallery. Five to twenty-two members.

DPW Building Committee – develops a timeline for the completion of work; assists the Town Administrator in the designer selection process; maintains the project scope as outlined in the new January 2016 New Public Works & Natural Resources Facility Schematic Design Report recommending the 37,242 sq. ft. facility; works with the architect to refine the schematic design and develop information materials about the proposed project and conduct a public information program in advance of public hearings; works with the architect to prepare the Design Development Documents and present the final project design plans and construction budget to the Selectmen for approval; works with the architect to prepare the Construction Documents and present final plans to the Selectmen for approval so that the bid process can begin; if funding is approved, the Committee will continue to review and report on the progress of the project until its completion, serving in an advisory capacity to the Selectmen and Town Administrator.

Finance Committee – Reviews proposed budget, capital plan and warrant articles and provides residents with information and recommendations resulting from their in depth review and investigation. Nine members appointed by Town Moderator.

Fourth of July Committee – Responsible for planning, organizing, and overseeing the annual Fourth of July parade and fireworks. Seven members and three associates.

Historical Commission – Transmits the Historical Property Survey to the Massachusetts Historical Commission. Nominates properties and districts for historical designation by the State Historical Commission. Seven members.

Human Services Advisory Committee – Reviews funding requests from human services agencies in order to determine which requests and what amounts may be presented to the Annual Town meeting for consideration. Five members.

Marine & Fresh Water Quality Committee – Studies water quality issues; devises alternatives to current practices to protect marine water resources; conducts and analyzes Town's water quality monitoring program; operates water quality laboratory. Seven members.

Memorial Day & Veteran’s Day Committee – The Committee shall plan, organize and oversee ceremonies and events honoring our veterans on Memorial Day and Veteran’s Day.

Old King’s Highway Regional Historic District Commission - The purpose of the Old King’s Highway Regional Historic District Act is to promote the preservation and protection of buildings, settings and places within the boundaries of the District. Each application shall be judged on the criteria set forth in the Act under Section 10 including therein, but not limited to, historic value and significance, general design, arrangement, texture, material, color, relative size and settings. Five members with at least three members residing in the district.

Ombudsman Task Force – assists the Board of Selectmen in identifying areas where the Town could improve upon its interactions with residents and businesses including providing a link between residents, visitors and employees who have problems or are seeking information and solutions, along with technical assistance and advocacy for businesses to identify and resolve business or permitting challenges. Five members.

Open Space Committee – Assists the Town in the acquisition and preservation of open space; revises and updates the Conservation, Recreation and Open Space Plan; prepares grant applications, assists property owners in keeping private lands preserved as open space. Five members.

Personnel Advisory Board – Responsible for the administration of the Town Personnel Classification Plan. Also, conducts inter-town studies of wage rates and employee benefits, mediates disputes over the interpretation of grievance procedure; factors new positions for placement in the classification schedule, and re-factors existing positions when the responsibilities have changed. Three members.

Planning Board – Oversees subdivision of land, considers long range planning and initiates changes to zoning by-laws. Five regular members and two associates.

Renewable Energy/Wind Committee – Shall identify and review renewable energy options that meet the goals and objectives established by the Board of Selectmen and that build upon work of prior committees. The Committee shall explore and analyze topics such as energy production facilities and infrastructure, efficiency and conservation measures, regional opportunities, funding sources, business costs and revenues, and public outreach and education. Five regular and two associate members.

Shellfish and Waterways Improvement Advisory Committee – Serves as an advisory committee to the Board of Selectmen on all matters relating to the Town’s shellfish beds. 7 regular members and 2 associate members with priority given to those possessing varied and related backgrounds in marine science, boating, shellfishing, fishing, dealers and aquaculture both commercial and recreational. At least 2 commercial fishermen, if possible.

Zoning Board of Appeals – Hears applications and petitions for Special Permits and Variances and makes determinations for granting or denying same under the constraints of the Zoning By-Laws of the Town and Mass. General Laws, Chapter 40A. Hears and decides appeals from decisions of the zoning administrator. Five regular members and three associate members.

Zoning Bylaw Task Force – Reviews the Orleans Zoning Bylaw on an ongoing basis to identify areas for improvement, resolve discrepancies, draft new sections as needed and expand and clarify definitions. Five members and two ex officios.

Committees, Commissions and Boards not listed meet on an as-needed basis.

NOTES

TOWN OF ORLEANS
Selectmen's Office, 19 School Road
Orleans, MA 02653
Tel. 508-240-3700

CITIZEN INTEREST FORM (Please print clearly)

Today's Date	Name		
Street Address			
Mailing Address (including Zip Code)			
Home Phone	Cell Phone	Fax	E-Mail

Thank you for your interest in serving the Town. Please prioritize your interest in committees on the back of this form.

EXPERIENCE which might be helpful to the Town:

EDUCATIONAL BACKGROUND which might be useful to the Town:

Are you available to serve on a Town committee/commission on a year-round basis?

yes no

If not, what is your availability? _____

How did you become interested in serving the Town?

newspaper friend personal _____

We suggest that you be aware of the time commitment you will need to make to the committee/board of your choice. For more information, please contact Elise Zarcaro, in the Town Administrator's Office at 508-240-3700, ext. 311.

PLEASE RETURN FORM:
to the Town
Administrator's Office
2nd Floor
Orleans Town Hall
19 School Road
Orleans, MA 02653

TOWN OF ORLEANS COMMITTEES, BOARDS AND COUNCILS

I would like to serve Orleans and am interested in the following committees (please indicate your preference(s) as #1, #2, #3)

- | | |
|---|--|
| <input type="checkbox"/> Affordable Housing Committee | <input type="checkbox"/> Human Services Advisory Committee |
| <input type="checkbox"/> Agricultural Advisory Council | <input type="checkbox"/> Insurance Advisory Committee |
| <input type="checkbox"/> Architectural Review Committee | <input type="checkbox"/> Marine & Fresh Water Quality Task Force |
| <input type="checkbox"/> Bike & Pedestrian Committee | <input type="checkbox"/> Memorial & Veterans Day Committee |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Open Space Committee |
| <input type="checkbox"/> Board of Water & Sewer Commissioners | <input type="checkbox"/> Personnel Advisory Board |
| <input type="checkbox"/> Building Code Board of Appeals | <input type="checkbox"/> Pleasant Bay Steering Committee |
| <input type="checkbox"/> Commission on Disabilities | <input type="checkbox"/> Renewable Energy Committee |
| <input type="checkbox"/> Community Preservation Committee | <input type="checkbox"/> Shellfish & Waterways Improvement
Advisory Committee |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Zoning Bylaws Task Force |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Other (please list) |
| <input type="checkbox"/> Finance Committee | _____ |
| <input type="checkbox"/> Fourth of July Committee | _____ |
| <input type="checkbox"/> Historical Commission | _____ |

If you would like to learn more about a specific committee, please check the Town website at www.town.orleans.ma.us under the "Volunteer" tab, or contact Elise Zarcaro at the Selectmen & Town Administrator's Office at 508-240-3700 Ext. 415. In the event there is not an opening on the committee that interests you, the Town does maintain a waiting list and will keep your name on file for one year and we will notify you if an opening becomes available.

TELEPHONE NUMBERS & HOURS

Council on Aging (8:30 a.m. - 4:30 p.m.).....	508-255-6333
Fire/Rescue Department.....	508-255-0050
Harbormaster/Shellfish Department.....	508-240-3755
Landfill (Disposal Area).....	508-240-3770
7:30 a.m. - 3:00 p.m. (closed Wednesdays & Thursdays)	
Nauset Beach.....	508-240-3780
Skaket Beach.....	508-255-0572
Police Department.....	508-255-0117
School Departments	
Elementary School.....	508-255-0380
High School.....	508-255-1505
Middle School.....	508-255-0016
Superintendent of Schools.....	508-255-8800
Snow Library.....	508-240-3760
Monday, Thursday, Friday.....	10:00 a.m. - 5:00 p.m.
Tuesday and Wednesday.....	10:00 a.m. - 8:00 p.m.
Saturday.....	10:00 a.m. - 4:00 p.m.
Town Offices (830 a.m. - 4:30 p.m.).....	508-240-3700

Assessing	ext. 430	Planning	ext. 435
Accounting	ext. 440	Registrar of Voters	ext. 405
Board of Selectmen	ext. 415	Town Clerk	ext. 405
Building	ext. 455	Town Administrator	ext. 415
Conservation	ext. 425	Tax Collector/Treasurer	ext. 420
Health	ext. 450	Water	ext. 445
Media Operations	ext. 359		


DPW & Natural Resources.....508-240-3790

Highway/Tree Warden
Parks and Beaches
Sticker Office
Recreation

Consumer Assistance Council.....	1-800-867-0701
TDD Communication for Hearing Impaired.....	1-800-974-6006
Veteran's Services.....	1-888-778-8701
Visiting Nurse Association of Cape Cod.....	1-800-631-3900
Web Page.....	www.town.orleans.ma.us



ORLEANS POLICE STATION

<p>SELECTMEN Jon R. Fuller, Chairperson David Currier, Liaison Mark Mathison, Vice Chairperson Alan McClennen Mefford R. Runyon, Clerk David M. Dunford, Retired Sims McGrath, Liaison, Retired</p>		<p>PROJECT REPRESENTATIVES John F. Kelly, Town Administrator Scott W. MacDonald, Police Chief Sean D. Diamond, Deputy Police Chief Ronald W. Collins, Facilities Manager Roger Pearson, FinCom Liaison Mark E. Carron, FinCom Liaison, Retired</p>
<p>BUILDING COMMITTEE Thomas W. Finan, Chairperson Jeffrey J. Roy, Retired Police Chief Dale K. Fuller William W. Stoekert, Clerk William S. Weil, Vice Chairperson Ronald W. Collins, Associate</p>	<p>2018</p>	<p>ARCHITECT Kaestle Boos Associates, Inc. PROJECT MANAGER Pomroy Associates LLC GENERAL CONTRACTOR R. A. C. Builders Inc.</p>